



Jared D. Gavin
District Court Administrator
Lancaster County District Court
Third Judicial District
The Justice and Law Enforcement Center
575 South 10th Street, 3rd Floor
Lincoln, NE 68508



April 4, 2017

Lancaster County Board of Commissioners
555 South 10th Street
Lincoln, NE 68508

RE: Bailiff Salary – Lynne Albin

Dear Commissioners:

Due to the retirement of Marian Petersen effective May 01, 2017, the District Court is in need of a new bailiff. Judge Andrew R. Jacobsen has selected Ms. Lynne Albin as a replacement with an intended start date no later than April 21, 2017. This would ensure the continuity of the operations of the District Court. With Resolution R-17-0004 signed January 5, 2017 the salary for District Court Bailiff II has been set at \$62,003 per year.

We would request that the salary be set at the same rate as the other District Court Bailiffs as Ms. Albin brings over twenty years of legal experience to the Lancaster County District Court and is extremely well qualified for the position.

Respectfully,

Jared D. Gavin
District Court Administrator