

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, DECEMBER 12, 2017
9:00 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on December 8, 2017.

Commissioners present: Todd Wiltgen, Chair; Bill Avery, Vice Chair; Roma Amundson, Jennifer Brinkman and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, December 5, 2017.**

MOTION: Avery moved and Amundson seconded approval of the minutes. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

2) CLAIMS:

- A. Approval of all claims processed through December 12, 2017.**

MOTION: Schorr moved and Amundson seconded approval of the claims. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

3) NEW BUSINESS:

- A. Special designated license application from Meier's Wine, Inc., for a reception at Southwest 33rd Street and Bow Bridge Drive, Lincoln, on January 25, 2018.**

MOTION: Brinkman moved and Avery seconded approval of the special designated license application. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- B. Political Subdivision Tort Claims filed against Lancaster County Corrections by the City of Lincoln:**

- 1. For an incident on July 10, 2017, in the amount of \$1,373.67.**
- 2. For an incident on July 25, 2017, in the amount of \$483.50.**

MOTION: Schorr moved and Brinkman seconded approval of the tort claims. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

C. Recommendation from the Purchasing Department and Emergency Management to award a contract for Lancaster County Emergency Management renovation and relocation to Mecco-Henne Contracting (Bid No. 17-282). The total amount is \$1,158,000. (B-17-0282)

Jim Davidsaver, Emergency Management Director, said the initial construction timeline was eight to ten months and it is his hope that they will be in the new facility a year from now.

MOTION: Amundson moved and Avery seconded approval of the recommendation. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

D. Recommendation from the Purchasing Department and County Sheriff's Office to award a purchase order to Anderson Ford for the purchase of a 2018 Ford Police Utility Vehicle using State of Nebraska contract (No. 146110C). The total cost to the County is \$30,024. (C-17-0933)

MOTION: Amundson moved and Avery seconded approval of the recommendation. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

E. Resolution authorizing action with respect to traffic control devices in Lancaster County. (R-17-0089)

Pam Dingman, County Engineer, provided an overview of the signs and their locations.

Schorr exited the meeting at 9:07 a.m.

MOTION: Amundson moved and Brinkman seconded approval of the resolution. Brinkman, Avery, Amundson and Wiltgen voted yes. Schorr was absent. Motion carried 4-0.

Schorr returned to the meeting at 9:08 a.m.

F. Roadside Memorial Signs Policy.

Dingman stated the purpose of the policy is to increase public safety. She clarified that a sign would not be placed without the family's approval and the policy does not prohibit other roadside memorials. Dingman noted the County Engineer's Office has removed roadside memorials when their location posed a hazard.

Amundson said she favors the policy but some corrections need to be made to the document. Schorr pointed out a reference to the Colorado Department of Transportation (CDOT) on Page 3 (Location and Installation of Signs).

MOTION: Amundson moved and Avery seconded to hold the policy for one week in order for corrections to be made.

Dave Derbin, Deputy County Attorney, stated that the County Attorney's Office does not believe the County Board or the County Engineer has the authority to charge fees for this type of program. He added that there is a donation provision included and he felt the Board cannot donate the County's personal property outside of the surplus property statutes. Derbin noted there are also typographical errors and missing language in the policy that need to be corrected even if the fee and donation issues were resolved.

Dingman stated the Engineer's Office currently charges for private (blue) signs on a regular basis and the roadside memorial signs would fall into this category. She said she would review the policy and make the corrections.

ROLL CALL: Avery, Amundson, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- G. Amendment to County Contract C-17-0463 with TCW Construction, Inc. for replacement of Structures H-128, H-130 and J-143. With respect to Structure H-130, the amendment removes earthwork measured in embankment and adds excavation for pipe, pipe-arch culverts, and headwall, resulting in a decrease of \$402.50. (C-17-0935)**

MOTION: Brinkman moved and Amundson seconded approval of the amendment. Amundson, Brinkman, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

- H. Amendment to County Contract C-17-0569 with Constructors, Inc., for the redecking of Bridge N-138. The amendment increases the amount of epoxy coated reinforcing steel for the bridge backwall resulting in an increase of \$580.08. (C-17-0936)**

MOTION: Brinkman moved and Amundson seconded approval of the amendment. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

- I. Two quitclaim deeds related to real property generally located in a portion of South 54th Street vacated by County Resolution R-16-0014, in Lancaster County:**
- 1. Acceptance of deed from Todd L. Buel, Trustee for Dennis L. Buel Revocable Trust.**
 - 2. Deed from Lancaster County to Dennis L. Buel and Malinda J. Buel, as trustees of the Dennis L. Buel Revocable Trust, and Dennis L. Buel and Malinda J. Buel, as trustees of the Malinda J. Buel Revocable Trust.**

Ken Schroeder, County Surveyor, said following the surplus sale of a portion of old South 54th Street it was noted there was another record holder regarding this property. The documents correct the names of the grantees.

MOTION: Amundson moved and Brinkman seconded approval of the quitclaim deeds. Brinkman, Amundson, Schorr, Avery and Wiltgen voted yes. Motion carried 5-0.

- J. **Amendment to County Contract C-15-0316 with Legal Aid of Nebraska for legal services. The amendment increases compensation over the last 10 months of the contract from \$38,250.83 per month to \$56,016 per month. (C-17-0937)**

MOTION: Brinkman moved and Amundson seconded approval of the amendment. Schorr, Avery, Amundson, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- K. **Contract with Midwest Office Automations to provide annual cost-per-copy services (Bid No. 17-199). The contract shall be effective upon execution for a four-year term. The cost to the County is not to exceed \$569,274. (C-17-0934)**

MOTION: Amundson moved and Avery seconded approval of the contract. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- L. **Amendment to County Contract C-17-0024 with Sapp Bros. Petroleum, Inc., for the annual supply of motor fuels (Bid No. 17-014). The amendment renews the contract from January 24, 2018 through January 23, 2019. The cost to the County is not to exceed \$625,000. (C-17-0932)**

MOTION: Brinkman moved and Amundson seconded approval of the amendment. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

- 4) **CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

- A. **Receive and place on file the following monthly reports for November, 2017:**

1. **County Assessor/Register of Deeds**
2. **Records and Information Management**

- B. **Right-of-way contracts with the following:**

1. **Darrell and Lynette Teselle, 900 Princeton Road, in the amount of \$20. (C-17-0938)**
2. **Eugene and Nancy Teselle, 900 Princeton Road, in the amount of \$2,500. (C-17-0939)**

MOTION: Amundson moved and Avery seconded approval of the consent items. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- 5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

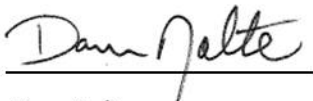
No one appeared for public comment.

6) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Tuesday, December 12, 2017 at 10:00 a.m. or immediately following the Lancaster County Board of Equalization meeting, in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will not hold a staff meeting on Thursday, December 14, 2017 due to their attendance at the Nebraska Association of County Officials (NACO) Annual Conference in Kearney, Nebraska.
- C. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, December 19, 2017 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- D. The Lancaster County Board of Commissioners will be in recess from December 20, 2017 through January 3, 2018.
- E. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- F. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTV City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTV). Meetings are also streamed live on LNKTV and can be viewed on YouTube (LNKTVcity).

7) **ADJOURNMENT**

MOTION: Brinkman moved and Amundson seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:20 a.m. Avery, Amundson, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk



MINUTES
LANCASTER COUNTY BOARD OF BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, DECEMBER 12, 2017
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on December 8, 2017.

Commissioners present: Todd Wiltgen, Chair; Bill Avery, Vice Chair; Roma Amundson, Jennifer Brinkman and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:20 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

A. Approval of the minutes of the Board of Equalization meeting held on Tuesday, November 21, 2017.

MOTION: Brinkman moved and Avery seconded approval of the minutes. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

2) PUBLIC HEARING:

A. MOTOR VEHICLE TAX EXEMPTION APPLICATIONS: (See correlating item 3)

Boys & Girls Clubs of Lincoln/Lancaster County	Nebraska Lutheran Campus Ministry Corporation
Bryan Medical Center	Northern Lighthouse
Grace Lutheran Church	Our Lady of Guadalupe Seminary
Great Plains Community Church	Sheridan Lutheran Church
Madonna Rehabilitation Hospital	St. Marks United Methodist Church

3) ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS

The Chair opened the public hearing.

No one appeared in support, opposition or in a neutral position.

The Chair closed the public hearing.

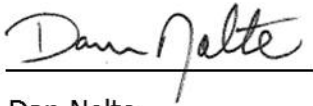
MOTION: Amundson moved and Brinkman seconded approval of motor vehicle tax exemptions. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

- 4) **PUBLIC COMMENT**: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

5) **ADJOURNMENT**

MOTION: Schorr moved and Brinkman seconded to adjourn the Lancaster County Board of Equalization meeting at 9:23 a.m. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk

