

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, NOVEMBER 14, 2017
9:00 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on November 9, 2017.

Commissioners present: Todd Wiltgen, Chair; Bill Avery, Vice Chair; Roma Amundson, Jennifer Brinkman and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, November 7, 2017.**

MOTION: Brinkman moved and Avery seconded approval of the minutes. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- B. Approval of the minutes of the One and Six Road and Bridge Program public hearing held on Tuesday, November 7, 2017.**

MOTION: Schorr moved and Amundson seconded approval of the minutes. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

2) CLAIMS:

- A. Approval of all claims processed through November 14, 2017.**

MOTION: Brinkman moved and Amundson seconded approval of the claims. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

3) NEW BUSINESS:

- A. Interlocal agreement with the City of Waverly for three Sheriff's Deputies for law enforcement services within the corporate limits of the City of Waverly. Waverly will pay the County \$27,548.29 per month. Term of the agreement is October 1, 2017 through September 30, 2018. (C-17-0879)**

MOTION: Amundson moved and Brinkman seconded approval of the agreement. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- B. Agreement between Justin Coleman and Lancaster County, on behalf of Lancaster County Community Corrections, to provide psycho-educational class instruction to participants of Lancaster County's Pretrial Diversion Program. The County shall pay \$20 per hour, not to exceed 20 hours per week, for the services provided. Term of the agreement is July 1, 2017 through June 30, 2018. (C-17-0880)**

MOTION: Brinkman moved and Schorr seconded approval of the agreement. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

- C. Agreement between Judy Manhas and Lancaster County, on behalf of Lancaster County Community Corrections to provide Safety Training Option Program (STOP) instruction to participants eligible to participate in the Lancaster County Traffic Diversion Program. The County shall pay \$100 per STOP class instructed. Term of the agreement is November 1, 2017 through June 30, 2018. (C-17-0881)**

MOTION: Amundson moved and Schorr seconded approval of the agreement. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

- D. Agreement with St. Monica's for substance abuse evaluations and substance abuse education classes for female inmates in the custody of Lancaster County Jail. The County will pay \$150 per evaluation of a maximum of three evaluations per month and \$115 per substance abuse education class. Term of the contract is December 1, 2017 through November 30, 2019. (C-17-0882)**

Brad Johnson, County Corrections Director, said the contract provides a drug treatment program. He noted a slight increase in fees of 2.5% over last year's contract.

MOTION: Schorr moved and Amundson seconded approval of the agreement. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

- E. Run-out addendum to County Contract C-16-0222 with Blue Cross and Blue Shield of Nebraska. The addendum provides for the administration of claims received by BCBSNE between January 1, 2018 and December 31, 2018. The cost to the County is 6% of net paid claims. (C-17-0883)**

Bill Kostner, Human Resources Risk Manager, stated the addendum provides payment for unpaid claims received after the first of the year.

MOTION: Brinkman moved and Schorr seconded approval of the addendum. Avery, Amundson, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0

- F. Memorandum of Understanding between Cash-Wa Distribution Company, Inc., and Lancaster County, using the University of Nebraska – Lincoln contract RFP No. 2335-14-5010 to provide food service and related items. Term of the contract is upon execution through July 31, 2018. Pricing will be pursuant to the lead contract. The cost to the County is not to exceed \$6,000. (C-17-0876)**

MOTION: Amundson moved and Brinkman seconded approval of the Memorandum of Understanding. Amundson, Brinkman, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

- G. Memorandum of Understanding with Credible Behavioral Health, Inc. Term of the contract is five years from the date of execution, not including the implementation period. Pricing will be pursuant to the lead contract and Attachment A. The cost to the County is not to exceed \$330,000 during this term. (C-17-0877)**

MOTION: Amundson moved and Brinkman seconded approval of the Memorandum of Understanding. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

- H. Recommendation from the Purchasing Department and County Weed Control Authority to award a purchase order to Husker Auto Group, using State of Nebraska contract 14853 OC for the purchase of a 2018 Chevrolet ½ ton extended cab 4x4 pickup truck. The cost to the County is \$27, 618. (C-17-0875)**

Brent Meyer, County Weed Control Superintendent, said the vehicle will replace a 1989 pickup.

MOTION: Amundson moved and Brinkman seconded approval of the recommendation. Brinkman, Amundson, Schorr, Avery and Wiltgen voted yes. Motion carried 5-0.

- I. Recommendation from the Purchasing Department and County Engineer to award a purchase order to NMC for two articulated frame four wheel drive motor graders from the State of Nebraska contract 14192OC. The total amount of the life cycle cost is \$472,960.06 or \$20.27 per hour. The total amount of the purchase order is \$413,000. (C-17-0878)**

Pam Dingman, County Engineer, stated the motor graders are included in this year's budget.

MOTION: Amundson moved and Schorr seconded approval of the recommendation. Schorr, Avery, Amundson, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- J. First amendment to County Contract C-17-0241 with JEO to add additional plan preparation services related to structure H-119. The cost to the County for the additional services is \$5,000. (C-17-0884)**

Dingman said Bridge H-119 is located just north of Bluff Road. She stated the plans required redesign after it was necessary to remove a portion of the guardrail.

MOTION: Schorr moved and Amundson seconded approval of the amendment. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- K. Professional services contract with Schemmer for professional engineering services for survey and hydraulic analysis of structures B-147 and E-117. Work is to be completed on or before January 22, 2018. The cost to the County is \$16,800. (C-17-0885)**

Dingman stated this is a contract to design plans for both structures. She noted that the State of Nebraska designs the plans for the box culvert.

MOTION: Amundson moved and Avery seconded approval of the contract. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

- L. Contract with Paladin, LLC to provide roof replacement for Waverly buildings and salt dome (Bid No. 17-258). Work under the contract will begin as soon as possible from the date of execution. The cost to the County is not to exceed \$22,745.10. (C-17-0874)**

Dingman said the contract is for roof replacement due to damage caused by a hail storm earlier this year.

MOTION: Amundson moved and Schorr seconded approval of the contract. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- M. Amendment to County Contract C-14-0620 with Lampe's Clean Air Specialists for the annual supply of HVAC filters (Bid No. 14-249). The amendment renews the contract from December 9, 2017 through December 8, 2018. The cost to the County is not to exceed \$4,000. (C-17-0873)**

MOTION: Brinkman moved and Avery seconded approval of the amendment. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- N. Contracts with the following medical providers for specialized care of General Assistance clients. Providers will be reimbursed at the Medicaid rate.**
 - 1. Advanced Medical Imaging (C-17-0891)**
 - 2. Radiology Associates (C-17-0892)**

MOTION: Schorr moved and Brinkman seconded approval of the contracts. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- 4) CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. **Right-of-way contracts between Lancaster County and the following:**
 - 1. **Jerry and Martha Minchow, Trustees, North 98th Street and Davey Road, in the total amount of \$866. (2 contracts) (C-17-0886) (C-17-0887)**
 - 2. **Nancy Mocroft and David Paulson, Trustees, North 176th Street and Alvo Road, in the total amount of \$830. (2 contracts) (C-17-0888) (C-17-0889)**
 - 3. **Dale and Helen Maahs, Co-Trustees, North 176th Street and Alvo Road, in the amount of \$15,655. (C-17-0890)**

- B. **2017 Certification of County Highway Superintendent for Determining Department of Roads Incentive Payment from January 1, 2017 to December 31, 2017.**

Dingman requested #3 of agenda item 4A be removed from consent items for discussion.

MOTION: Schorr moved and Brinkman seconded approval of the consent items removing #3 of agenda item 4A. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

Dingman said 176th Street is not contained within the right-of-way and a box culvert H-211, which is currently closed, was constructed 100% outside of the right-of-way.

Wiltgen inquired if the County will be acquiring land between the existing road and right-of-way. Dingman said yes as there is no other use for that land.

MOTION: Brinkman moved and Schorr seconded approval of #3 of agenda item 4A. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

- 5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

6) **ANNOUNCEMENTS:**

- A. **The Lancaster County Board of Commissioners will meet with the Lancaster County Agricultural Society on Wednesday, November 15, 2017 at 7:00 p.m., at the Lancaster Event Center in the Lancaster Room (4100 N 84th Street, Lincoln).**

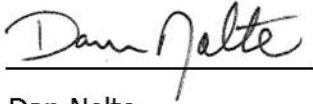
- B. **The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, November 16, 2017 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).**

- C. **The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, November 21, 2017 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.**

- D. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTU City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTU). Meetings are also streamed live on LNKTU and can be viewed on YouTube (LNKTUcity).

7) **ADJOURNMENT**

MOTION: Brinkman moved and Schorr seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:23 a.m. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk



MINUTES
LANCASTER COUNTY BOARD OF BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, NOVEMBER 14, 2017
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on November 9, 2017.

Commissioners present: Todd Wiltgen, Chair; Bill Avery, Vice Chair; Roma Amundson, Jennifer Brinkman and Deb Schorr

Others present: Scott Gaines, Assessor/Register of Deeds Office; Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:23 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

A. Approval of the minutes of the Board of Equalization meeting held on Tuesday, October 24, 2017.

MOTION: Amundson moved and Brinkman seconded approval of the minutes. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions.)

MOTION: Schorr moved and Brinkman seconded approval of the additions and deductions. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

3) PUBLIC HEARINGS:

A. PROPERTY TAX EXEMPTION APPLICATION: (See correlating item 4)

1. Clark Jeary

The Chair opened the public hearing.

Scott Gaines, Chief Administrative Deputy Assessor/Register of Deeds, was administered oath. He recommended approval as even though the property has changed ownership, the use will remain the same.

David Levy, Attorney, Baird Holm Law Firm, was administered the oath and appeared on behalf of Immanuel Retirement Communities in support of the application.

No one appeared in opposition or in a neutral capacity.

The Chair closed the public hearing.

B. MOTOR VEHICLE TAX EXEMPTION APPLICATIONS: (See correlating item 5)

Catholic Social Services	Nebraska Crop Improvement Association
Community Blood Bank of the LCMS	Pius X High School
Doane University	Saint Paul United Methodist Church
Immanuel	School Sisters of Christ the King
Lincoln Katz Youth Group	Tabitha, Inc.
Madonna Rehabilitation Hospital	

The Chair opened the public hearing.

No one appeared in support, opposition or in a neutral capacity.

The Chair closed the public hearing.

4) ACTION ON PROPERTY TAX EXEMPTION APPLICATION

MOTION: Schorr moved and Amundson seconded approval of the property tax exemption. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

5) ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS

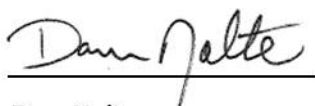
MOTION: Schorr moved and Amundson seconded approval of the motor vehicle tax exemptions. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

6) PUBLIC COMMENT: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

7) ADJOURNMENT

MOTION: Schorr moved and Brinkman seconded to adjourn the Lancaster County Board of Equalization meeting at 9:28 a.m. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk

