

**MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, NOVEMBER 7, 2017
9:00 A.M.**

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on November 3, 2017.

Commissioners present: Todd Wiltgen, Chair; Bill Avery, Vice Chair; Roma Amundson, Jennifer Brinkman and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, October 31, 2017.

MOTION: Amundson moved and Brinkman seconded approval of the minutes. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

2) CLAIMS:

A. Approval of all claims processed through November 7, 2017.

MOTION: Schorr moved and Amundson seconded approval of the claims. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

3) SPECIAL PRESENTATION:

A. Commissioners' Award of Excellence – October Winner – Brenda Reining, Community Corrections, in the category of Productivity.

The Clerk read the nomination for the record.

Kim Etherton, Community Corrections Director, said because of Reining's outstanding organizational skills the move to the 605 Building was smooth and efficient.

Avery presented Reining with a plaque and thanked her for her service to the County.

Reining expressed her gratitude for the award and thanked her coworkers for the nomination.

4) NEW BUSINESS:

A. Resolution in the matter of proclaiming Tuesday, November 7, 2017 as Lancaster County Election Worker Recognition Day. (R-17-0084)

The Clerk read the resolution for the record.

Dave Shively, Election Commissioner, thanked the Board for recognizing the seventy-two workers with over twenty-five years of service. He said a reception recognizing the election workers will be held today at 3:30 p.m. at Christ United Methodist Church.

The Board expressed their appreciation to election workers and Shively for their commitment to Lancaster County.

MOTION: Schorr moved and Amundson seconded approval of the resolution. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

B. Resolution authorizing the installation of a driveway warning sign on Alvo Road, in Lancaster County. (R-17-0085)

Ken Schroeder, County Surveyor, noted the correct address is 15825 Alvo Road. He requested the resolution be approved with the address change.

MOTION: Amundson moved and Schorr seconded approval of the resolution as corrected. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

C. Federal Equitable Sharing Agreement and Annual Certification Report for the Lancaster County Attorney's Office regarding equitable sharing activity of drug forfeiture funds for the fiscal year ending June 30, 2017. (C-17-0866)

MOTION: Brinkman moved and Avery seconded approval of the agreement and report. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

D. Electronic Permitting Agent Agreement between Nebraska Game and Parks Commission and Lancaster County, on behalf of the Lancaster County Treasurer's Office. The Agreement allows the Treasurer's Office to issue hunting, fishing, park permits and stamps for the Commission. The Treasurer's Office will receive issuing fees as set forth in the Agreement. (C-17-0868)

MOTION: Amundson moved and Schorr seconded approval of the agreement. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

E. Contract with Dr. Jose Gary B. Nadala to provide psychiatrist services at the Mental Health Crisis Center for the period from November 1, 2017 through June 30, 2017. The cost to the County is \$725 per 24-hour coverage period. (C-17-0869)

MOTION: Brinkman moved and Amundson seconded approval of the contract. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

- F. Agreement with Maximus, Inc., for professional consulting services to provide cost allocation plans and collections from programs which the County operates with outside funding for fiscal years 2017, 2018 and 2019. The County will pay \$8,500 per year for the services. (C-17-0870)**

MOTION: Schorr moved and Brinkman seconded approval of the agreement. Avery, Amundson, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- G. Agreement between Char Estes and Lancaster County, on behalf of the Lancaster County Department of Community Corrections, to provide Safety Training Option Program (STOP) instruction to participants eligible to participate in the Lancaster County Traffic Diversion Program. The County shall pay \$100 per STOP class instructed. Term of the agreement is July 1, 2017 through June 30, 2018. (C-17-0871)**

Etherton said items G and H are updated contracts for STOP instructors.

MOTION: Brinkman moved and Amundson seconded approval of the agreement. Amundson, Brinkman, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

- H. Amendment to County Contract C-16-0670 with Patricia Westendorf. The amendment changes the contractor's name and updates the notices provisions of the contract. (C-17-0872)**

MOTION: Schorr moved and Amundson seconded approval of the amendment. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

- I. Contract with GT Distributors, Inc., to provide the annual supply of sheriff duty leather accessories (Quote No. 5736). The term of the contract is one year from the date of execution. The cost to the County is not to exceed \$3,100. (C-17-0856)**

MOTION: Brinkman moved and Amundson seconded approval of the contract. Brinkman, Amundson, Schorr, Avery and Wiltgen voted yes. Motion carried 5-0.

- J. Contract with Vulcan Signs (Vulcan Inc.) to provide the annual supply of traffic sign faces (Bid No. 17-239). The term of the contract is one year from the date of execution. The cost to the County is not to exceed \$16,828.55 (C-17-0858)**

Pam Dingman, County Engineer, said there are approximately 13,000 signs in the County. She suggested replacing the signs every three years due to weather deterioration.

MOTION: Amundson moved and Brinkman seconded approval of the contract. Schorr, Avery, Amundson, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- K. Contract with PageFreezer Software, Inc., to provide annual social media archive services for Lancaster County (Quote No. 5734). The term of the contract is one year from the date of execution. The cost to the County is not to exceed \$6,200. (C-17-0860)**

MOTION: Avery moved and Amundson seconded approval of the contract. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- L. Contract between Vulcan Signs (Vulcan Inc.) to provide the annual supply of aluminum sign blanks (Bid No. 17-240). The term of the contract is one year from the date of execution. The cost to the County is not to exceed \$8,000. (C-17-0861)**

Dingman said the contract is for the blank aluminum signs that go with the sign faces.

MOTION: Schorr moved and Amundson seconded approval of the contract. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

- M. Amendment to County Contract C-17-0295 with Platte Valley Equipment for annual rental services of four two-wheel drive tractors (Bid No. 17-107). The cost to the County will not increase due to the rental of an additional tractor. (C-17-0855)**

Dingman stated the Board approved a lease agreement for mowing tractors a few months ago, however they have had issues with one of the tractors. She said the company has offered a standby tractor in case of break down at no additional charge.

MOTION: Amundson moved and Avery seconded approval of the amendment. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- N. Amendment to County Contract C-13-0550 with Rochester Armored Car for the annual requirements of armored car services (Bid No. 13-280). The amendment extends the contract for two months from November 5, 2017 through December 31, 2017. The estimated cost to the County is not to exceed \$3,000. (C-17-0864)**

MOTION: Amundson moved and Avery seconded approval of the amendment. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- 5) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

- A. Receive and place on file the following reports for October, 2017:
1. Assessor/Register of Deeds
 2. Clerk of the District Court
 3. County Clerk
 4. Records and Information Management
- B. Utility Permits with the following:
1. Utility Permit No. 1615 allowing Nebraska Prairie, LLC to construct a berm adjacent to the east side of South 148th Street from South Street to Van Dorn Street. There is no cost to the County. (C-17-0854)
 2. Utility Permit No. 1618 allowing Black Hills Energy to install a natural gas line under the north side of Saltillo Road from approximately South 14th Street to South 21st Street. There is no cost to the County. (C-17-0859)
 3. Utility Permit No. 1619 allowing Windstream Nebraska, Inc., to extend new fiber optic cable service under 148th Street and Old Cheney Road westerly to 14400 Old Cheney Road. There is no cost to the County. (C-17-0862)
 4. Utility Permit No. 1620 allowing Windstream Nebraska, Inc., to extend new fiber optic cable service under West Mill Road and Northwest 18th Street. There is no cost to the County. (C-17-0863)
 5. Utility Permit No. 1617 allowing Nebraska Prairie, LLC to construct a dirt berm on County right-of-way adjacent to property located at 2400 South 148th Street. There is no cost to the County. (C-17-0865)

MOTION: Schorr moved and Avery seconded approval of the consent items. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- 6) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

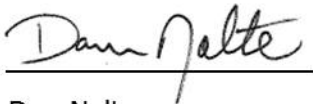
7) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a public hearing on the One and Six-Year Road and Bridge Improvement Program on Tuesday, November 7, 2017 at 7:00 p.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, November 9, 2017 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).

- C. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, November 14, 2017 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.
- D. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTV City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTV). Meetings are also streamed live on LNKTV and can be viewed on YouTube (LNKTVcity).

8) **ADJOURNMENT**

MOTION: Schorr moved and Brinkman seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:25 a.m. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk

