

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, OCTOBER 17, 2017**  
**9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on October 13, 2017.*

Commissioners present: Todd Wiltgen, Chair; Jennifer Brinkman and Deb Schorr

Commissioners absent: Bill Avery, Vice Chair and Roma Amundson

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:01 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES:**

**A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, October 10, 2017.**

**MOTION:** Brinkman moved and Schorr seconded approval of the minutes. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

**2) CLAIMS:**

**A. Approval of all claims processed through October 17, 2017.**

**MOTION:** Schorr moved and Brinkman seconded approval of the claims. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

**3) PUBLIC HEARINGS:**

**Note:** By order of the County Board Chair on October 10, 2017, the public hearings for the Class C liquor license application for NuMark Golf Course, LLC, and the manager application for Kinsey Bauer remained open for one week.

**A. Class C liquor license application for NuMark Golf Course, LLC, 8901 Augusta Drive, Lincoln, Nebraska.**

No one appeared in support, opposition or in a neutral capacity.

The Chair closed the public hearing.

- B. Manager application for Kinsey Bauer in connection with a Class C liquor license for NuMark Golf Course, LLC, 8901 Augusta Drive, Lincoln, Nebraska. (See correlating item 5A)**

No one appeared to testify in support, opposition or in a neutral capacity.

The Chair closed the public hearing.

The Board took action on Item 5A.

**4) UNFINISHED BUSINESS:**

- A. Acceptance of a Deputy Sheriff's temporary retirement buyout program application and agreement between the County of Lancaster, Nebraska and Mike Novacek, an employee of the Lancaster County Sheriff's Office. Mr. Novacek's resignation is effective February 8, 2018. (C-17-0776)**

**MOTION:** Brinkman moved and Schorr seconded approval of the retirement buyout application and agreement. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

**5) NEW BUSINESS:**

- A. Resolution in the matter of an application for a Class C liquor license for NuMark Golf, LLC, and a corporate manager liquor license for Kinsey D. Bauer in connection with a Class C liquor license for NuMark Golf, LLC, located at 8901 Augusta Drive, Lincoln, Nebraska. (R-17-0075)**

**MOTION:** Schorr moved and Brinkman seconded approval of the resolution. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- B. Liability insurance coverage with the National Legal Aid and Defender Association (NLADA) Service Corporation for the Lancaster County Public Defender's Office, in the amount of \$6,267.55. The policy begins on November 1, 2017 for a period of 12 months.**

**MOTION:** Schorr moved and Brinkman seconded approval of the insurance coverage. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- C. Emergency Management Performance Grant from NEMA to Lancaster County, on behalf of Lincoln-Lancaster County Emergency Management, in the amount of \$153,377 for the period of July 1, 2017 through June 30, 2018. (C-17-0815)**

Jim Davidsaver, Emergency Management Director, recognized his staff for their work in preparing the grant document.

In regards to item 4D, Davidsaver explained that the Interlocal Agreement is for five years and establishes Lancaster County as the grant administrator for the region. He added the grant funds received are not eligible for use until the projects are approved by the State.

**MOTION:** Schorr moved and Brinkman seconded approval of the grant. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- D. Interlocal agreement amongst the counties of Cass, Gage, Fillmore, Jefferson, Johnson, Lancaster, Nemaha, Otoe, Pawnee, Richardson, Saline, Seward, Thayer and York, establishing the Southeast Region. (C-17-0816)**

**MOTION:** Brinkman moved and Schorr seconded approval of the Interlocal Agreement. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- E. Nebraska Department of Transportation Highway Safety Office (NDOT-HSO) mini-grant contract application and award for the purchase of two in-car camera systems for the Lancaster County Sheriff's Office. Lancaster County will pay \$2,590 and NDOT-HSO will pay \$7,000. (C-17-0817)**

Todd Duncan, Chief Deputy County Sheriff, stated since the grant money was not guaranteed, the cost of the in-car camera systems was included in this year's budget, however, the grant funds will now cover a portion of this expense.

**MOTION:** Schorr moved and Brinkman seconded approval of the application and award. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- F. Nebraska Department of Transportation Highway Safety Office (NDOT-HSO) mini-grant contract application and award for the purchase of two radars for the Lancaster County Sheriff's Office. Lancaster County will pay \$3,932 and NDOT-HSO will pay \$1,800. (C-17-0818)**

**MOTION:** Brinkman moved and Schorr seconded approval of the application and award. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- G. Agreement with Big Rig Truck Accessories to provide unique services to upgrade the Lancaster County Sheriff's Emergency Response Vehicle. Work is to be completed 10 days from delivery of the truck to contractor. The cost to the County is \$7,067.18. (C-17-0819)**

**MOTION:** Brinkman moved and Schorr seconded approval of the agreement. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- H. Agreement between The Bridge Behavioral Health and Lancaster County, on behalf of Lancaster County Community Corrections, to provide alcohol treatment services for the County's 24/7 sobriety program. Term of the contract is from October 10, 2017 through June 30, 2018. The cost to the County is \$12,000. (C-17-0820)**

Kim Etherton, Community Corrections Director, said The Bridge Behavioral Health will provide alcohol treatment services for the 24/7 sobriety program.

**MOTION:** Schorr moved and Brinkman seconded approval of the agreement. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- I. Amendment to County Contract C-16-0203 with Volunteer Partners to assist in community resource allocation and coordination for the training and education of Adult Drug Court Program participants. The amendment extends the term through December 31, 2017 and provides for additional services during the extended term. The cost to the County is \$15,400. (C-17-0821)**

Etherton said the grant had remaining funds that she was given approval to use over the next twelve months.

**MOTION:** Schorr moved and Brinkman seconded approval of the amendment. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- J. Letter of acceptance for Special Permit No. 17030, as approved by the Lincoln-Lancaster County Planning Commission on August 30, 2017, allowing Trabert Hall and its site to be used for up to 57,735 square feet of office space, or up to 60 dwelling units, or a combination thereof approved by the Planning Director.**

**MOTION:** Schorr moved and Brinkman seconded approval of the letter of acceptance. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- K. Resolution concurring with selection of Pavers Companies as the contractor to perform work pursuant to program agreement with the Nebraska Department of Roads for maintenance of Branched Oak Lake North Road (Project SRR-7831(1)), approving of the plans and specifications, and authorizing the Chair of the Board to sign the resulting contract with contractor. Pavers' winning bid is in the amount of \$499,965.03. (R-17-0078)**

Pam Dingman, County Engineer, stated the contract is in partnership with the Nebraska Department of Transportation (NDOT). She said the bid came in about \$200,000 under the estimate. The County will pay 60% and NDOT will pay 40% which will result in a cost savings to the County of about \$80,000.

Brinkman noted the resolution includes language stating the County would be obligated to pay all costs if federal funding is not available. She asked Dingman if there was any reason to believe that federal funding would not be available. Dingman said this is a recreational road program and most likely a template document. She added the money is from the State Games and Parks Department.

In response to Schorr's inquiry regarding the completion date, Dingman said the State gave a wide range of completion dates which provided the most aggressive pricing. The road is to be open for all summer holidays.

**MOTION:** Schorr moved and Brinkman seconded approval of the resolution. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

**L. Resolution authorizing temporary installation of traffic control devices in Lancaster County. (R-17-0079)**

Dingman provided a map showing the location of the 40 miles per hour speed limits (Exhibit A).

**MOTION:** Brinkman moved and Schorr seconded approval of the resolution. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

**M. Recommendation from the Purchasing Department and the County Engineer to award a contract for roof replacement at Waverly salt dome and two maintenance buildings to Stonebrook Roofing, Inc., and Paladin, LLC (Bid No. 17-258). The total amount is \$44,512.10. (B-17-0258)**

Dingman said the salt dome and maintenance buildings in Waverly suffered roof damage during a hail storm last spring. She added that each roof was individually bid which allowed small local businesses to participate resulting in a cost savings to the County.

**MOTION:** Schorr moved and Brinkman seconded approval of the recommendation. Brinkman, Schorr and Wiltgen voted yes. Motion carried 3-0.

**N. Recommendation from the Purchasing Department and the Lancaster County Sheriff's Office to award contracts to Ryders Public Safety (\$25,125), Don's Pioneer Uniforms (DEK Corp) (\$8,492.56) and Bob Barker Company, Inc. (\$1,283.20) for the annual supply of Sheriff uniform clothing and accessories (Bid No. 17-233). The estimated total amount for all three companies is \$34,900.76. (B-17-0233)**

**MOTION:** Brinkman moved and Schorr seconded approval of the recommendation. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

**O. Recommendation from the Purchasing Department and County Departments to award a contract to Armored Knights, Inc., for armored car services (Bid No. 17-262). The estimated cost to the County for the initial four-year term is \$32,000. (B-17-0262)**

Bob Walla, Purchasing Agent, requested that the item be withdrawn since the vendor withdrew their bid.

**P. Sole source contract with Ron Turley Associates, Inc., to provide RTA fleet management software. Term of the contract is two years from September 1, 2017 through August 30, 2019. The cost to the County is not to exceed \$12,000. (C-17-0812)**

Dingman explained that RTA is customized software to track vehicle parts and maintenance.

**MOTION:** Schorr moved and Brinkman seconded approval of the contract. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

**Q. Amendments to the following contracts for the annual supply of tires, tubes and tire repair services (Bid No. 13-175). The amendments extend the contracts from November 1, 2017 through December 31, 2018. The cost to the County is not to exceed a combined total of \$15,000.**

- 1. County Contract C-17-0578 with Bauer Built Tire & Service. (C-17-0808)**
- 2. County Contract C-17-0579 with Cross-Dillon Tire. (C-17-0809)**

**MOTION:** Brinkman moved and Schorr seconded approval of the amendments. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

**R. Amendments to the following contracts for the annual requirements of exam gloves (Bid No. 15-131). The amendments renew the contracts from November 3, 2017 through November 2, 2018.**

- 1. County Contract C-15-0586 with McKesson Medical-Surgical Minnesota Supply, Inc., in an amount not to exceed \$8,000. (C-17-0810)**
- 2. County Contract C-15-0576 with MMS-A Medical Supply Company, in an amount not to exceed \$12,000. (C-17-0811)**

**MOTION:** Schorr moved and Brinkman seconded approval of the amendments. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

**S. Amendment to County Contract C-13-0549 with Company Care for employee medical exams (Bid No. 13-197). The amendment extends the contract from November 4, 2017 through February 3, 2018. The cost to the County is not to exceed \$4,500. (C-17-0813)**

**MOTION:** Brinkman moved and Schorr seconded approval of the amendment. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

**T. Contract agreement with Donald P. Belau, Ph.D., in the amount of \$6,000 for facilitation of the Youth Crisis Response System. The contract is funded by the Nebraska Commission on Law Enforcement and Criminal Justice Juvenile Services Aid Grant (#17-CB-539). The term of the grant is July 1, 2017 through June 30, 2018. (C-17-0814)**

Sara Hoyle, Human Services Director, introduced Lincoln Police Department Sergeant John Walsh.

Walsh said the Youth Crisis Response System provides emergency response and crisis stabilization for youth through CenterPointe. It provides not only immediate care but wraparound services to the youth and their families.

Wiltgen asked Hoyle if a contract with Region V Systems for wraparound services was terminated due to lack of funding and how this program works with Region V Systems. Hoyle said she has visited

with Region V Systems and the funding used to supplement crisis services is not in jeopardy. The Region had funding for CenterPointe to support the crisis response line but it was not advertised as a line that families and youth could utilize for emergencies. She said grant funding has been received this year that allows for more advertising and these services will complement existing ones.

Schorr inquired how the Suicide Prevention Coalition is involved. Hoyle said the purpose for contracting with Dr. Belau is because of his involvement with the Suicide Coalition as well.

**MOTION:** Schorr moved and Brinkman seconded approval of the grant contract. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

6) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. Revised Development and Conditional Zoning Agreement among Doug Derscheid, Casey's Retail Company and Lancaster County related to Change of Zone No. 17025 CZ17025 on land generally located at 10200 South 158<sup>th</sup> Street, Lancaster County. (C-17-0822)
- B. Receive and place on file the following reports:
  - 1. County Engineer – July to September, 2017
  - 2. Records and Information Management – September, 2017

**MOTION:** Schorr moved and Brinkman seconded approval of the consent items. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

7) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Dingman announced that bridge H-120 located just north of Bluff Road has been reopened. She added that the fracture critical inspection was completed last week.

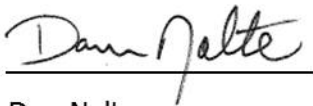
8) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, October 19, 2017 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, October 19, 2017 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).

- C. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, October 24, 2017 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.
- D. The Lancaster County Board of Commissioners will hold a public hearing on the One and Six-Year Road and Bridge Improvement Program on Tuesday, November 7, 2017 at 7:00 p.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- E. The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- F. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTV City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTV). Meetings are also streamed live on LNKTV and can be viewed on YouTube (LNKTVcity).

9) **ADJOURNMENT**

**MOTION:** Schorr moved and Brinkman seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:41 a.m. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.



Dan Nolte  
Lancaster County Clerk

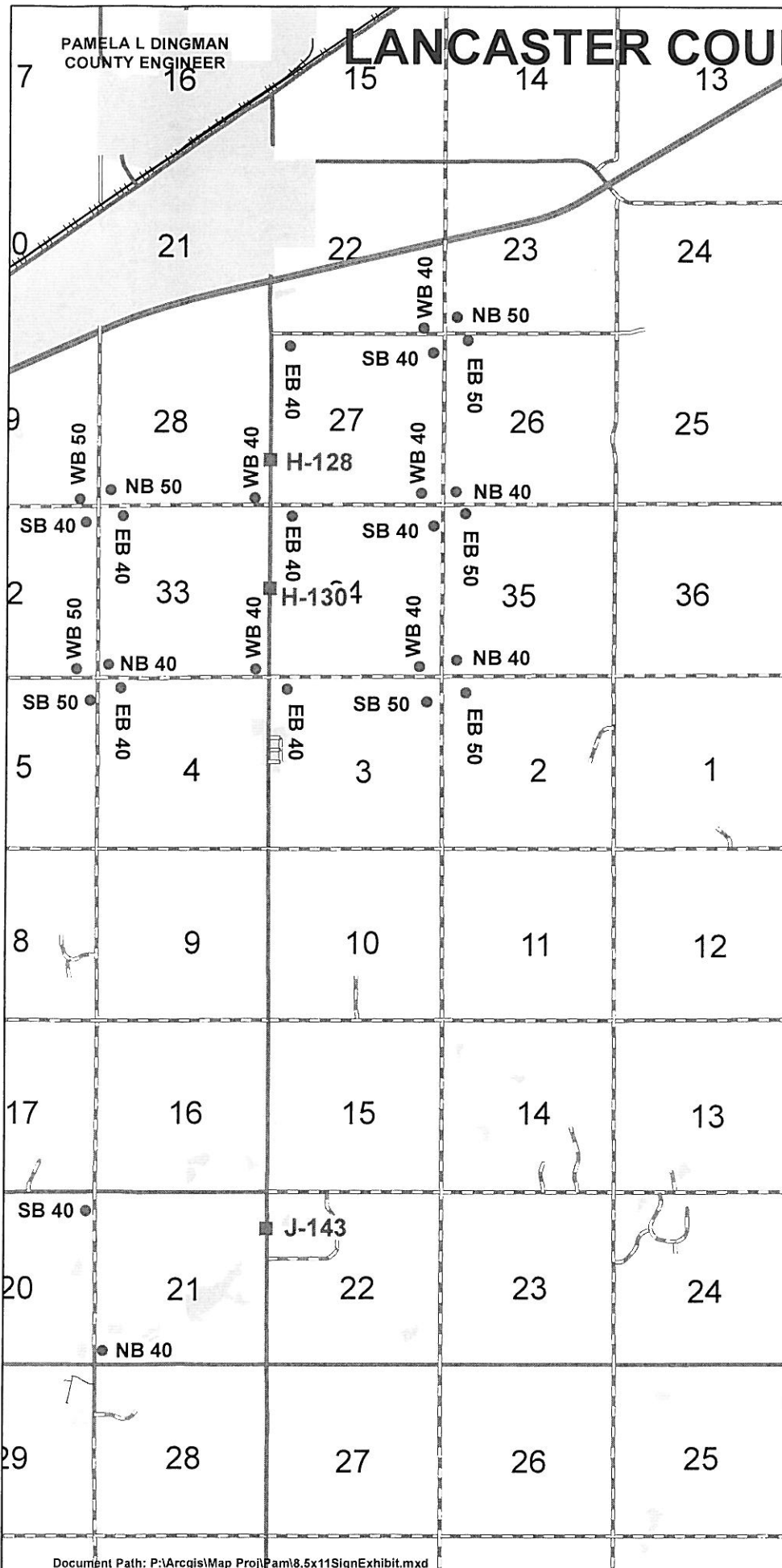




PAMELA L DINGMAN  
COUNTY ENGINEER

# LANCASTER COUNTY

12000  
KENNETH D SCHROEDER  
DEPUTY COUNTY SURVEYOR



BLUFF RD.  
10500

McKELVIE RD.  
9000

ALVO RD.  
7500

FLETCHER AV.  
6000

HAVELOCK AV.  
4600

ADAMS ST.  
3000

HOLDREGE ST.  
1500

"O" ST.  
100



**MINUTES**  
**LANCASTER COUNTY BOARD OF BOARD OF EQUALIZATION**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, OCTOBER 17, 2017**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

*Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on October 13, 2017.*

Commissioners present: Todd Wiltgen, Chair; Jennifer Brinkman and Deb Schorr

Commissioners absent: Bill Avery, Vice Chair and Roma Amundson

Others present: Scott Gaines, Assessor/Register of Deeds Office; Kerry Eagan, Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:41 a.m., and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES:**

**A. Approval of the minutes of the Board of Equalization meeting held on Tuesday, October 10, 2017.**

**MOTION:** Brinkman moved and Schorr seconded approval of the minutes. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

**2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions.)**

**MOTION:** Schorr moved and Brinkman seconded approval of the additions and deductions. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

**3) PUBLIC HEARING:**

**A. Motor Vehicle Tax Exemption Applications (See correlating item 4)**

- 1. Calvary Community Church**
- 2. House of Prayer Christian Church**
- 3. Immanuel**

The Chair opened the public hearing.

No one appeared in support, opposition or in a neutral position.

The Chair closed the public hearing.

**4) ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS**

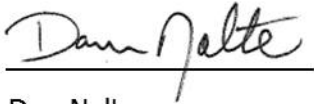
**MOTION:** Schorr moved and Brinkman seconded approval of the motor vehicle exemptions. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

**5) PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

**6) ADJOURNMENT**

**MOTION:** Schorr moved and Brinkman seconded to adjourn the Lancaster County Board of Equalization meeting at 9:43 a.m. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.



Dan Nolte  
Lancaster County Clerk

