

**MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, FEBRUARY 21, 2017
9:00 A.M.**

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on February 17, 2017

Commissioners present: Todd Wiltgen, Chair; Bill Avery, Vice Chair; Roma Amundson, Jennifer Brinkman and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:00 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meeting Act was announced.

1) MINUTES:

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, February 14, 2017.**

MOTION: Schorr moved and Brinkman seconded approval of the minutes. Avery, Brinkman and Schorr voted yes. Amundson and Wiltgen abstained. Motion carried 3-0 with two abstentions.

2) CLAIMS:

- A. Approval of all claims processed through February 21, 2017.**

MOTION: Avery moved and Schorr seconded approval of the claims. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

3) SPECIAL PRESENTATIONS:

- A. Art Makes Me SmART Program – Lori McAlister, Office and Program Manager, Lincoln Arts Council.**

The presentation was rescheduled for Tuesday, February 28, 2017.

- B. Engineers' Week – February 19-25, 2017 – Pam Dingman, County Engineer; Jacqueline K. McCullough, Executive Director of the American Council of Engineering Companies. (See correlating item 4A)**

Jacqueline K. McCullough, Executive Director of the American Council of Engineering Companies, said Engineers' Week began in 1951 and is celebrated during this time in honor of George Washington,

the Nation's first engineer. She noted there will be an awards dinner on Wednesday, February 22, 2017 to celebrate outstanding projects demonstrating problem solving and innovation.

Pam Dingman, County Engineer, stated this week her Facebook site will feature both national and local women engineers who have made significant accomplishments.

Roger Figard, City Engineer, thanked the Board for supporting Engineers' Week.

Schorr noted the Railroad Transportation Safety District (RTSD) will be receiving awards at the celebration on Wednesday and Kyle Anderson of Felsburg, Holt & Ullevig, who has worked with Lancaster County on projects, will be receiving an Engineer Merit award.

4) NEW BUSINESS:

A. Resolution in the matter of declaring the week of February 19-25, 2017 as Engineers' Week. (R-17-0015)

MOTION: Amundson moved and Avery seconded approval of the resolution. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

B. Resolution authorizing the installation of a "School Bus Stop Ahead" sign on Saltillo Road 500 feet east of 13000 Saltillo Road for westbound traffic, in Lancaster County. (R-17-0016)

Pam Dingman, County Engineer, said due to concerns with traffic speed and road conditions it is recommended a sign be installed.

MOTION: Schorr moved and Amundson seconded approval of the resolution. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

C. Amusement license renewal from Norris School District #160 to hold a car show on Saturday, May 6, 2017 at 25211 South 68th Street, Firth Nebraska.

MOTION: Avery moved and Amundson seconded approval of the amusement license renewal. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

D. Public Employer Retirement Plan Annual Report for the Lancaster County, Nebraska 401(a) Employees Retirement Plan for the plan year ending December 31, 2016.

Kerry Eagan, Chief Administrative Officer, said the County is required to file the report annually.

MOTION: Schorr moved and Brinkman seconded approval of the report. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

- E. Recommendation from the Purchasing Department and County Engineer to award a contract (Bid No. 17-038) to Pavers, Inc. for crack sealing bituminous pavement in the amount of \$99,875. (B-17-0038)**

Dingman stated this process does prolong the life of the asphalt used in County roads.

MOTION: Schorr moved and Amundson seconded approval of the recommendation. Avery, Amundson, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- F. Contract between JEO and Lancaster County on behalf of the Lancaster County Engineer for professional engineering services for hydraulic analysis and preparation of replacement plans for Bridge N-19. The cost to the County shall be between \$27,700 and \$59,200. Work is to be completed on or before July 28, 2017. (C-17-0160)**

Dingman said the bridge is located on West Pioneers just west of West 98th Street. She noted the cost is dependent on if a waiver is granted from the Nebraska Department of Roads (NDOR) relaxing the standards of the curvature of the road.

Amundson asked Dingman to discuss the 3R Standards. Dingman said 3R Standards is the criteria set by the NDOR for minimum design standards of roads. She stated if no accidents have occurred in a certain stretch of a road, a waiver of the standards could be requested. This would decrease the investment in older infrastructure.

MOTION: Amundson moved and Brinkman seconded approval of the contract. Amundson, Brinkman, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

- G. Contract between JEO and Lancaster County on behalf of the Lancaster County Engineer for professional engineering services for hydraulic analysis and preparation of replacement plans for Bridges H-128, H-130 and J-143. The cost to the County is \$34,400. Work is to be completed on or before June 9, 2017. (C-17-0162)**

Dingman said the three bridges are currently open and will be studied simultaneously. She stated the plan is to replace all three bridges with box culverts. The work will likely begin prior to the end of the school year and residents in the area will be notified of closures.

Teri Pope-Gonzalez, 349 South 1st Street, Lincoln, Nebraska, appeared and commented on bridge construction.

MOTION: Amundson moved and Brinkman seconded approval of the contract. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

- H. Addendum to lease agreement between Piertek, Inc. and Lancaster County for land located at 801 Westgate Boulevard, Lincoln, Lancaster County. The addendum extends the lease term to the period from December 13, 2016 through May 13, 2017. (C-17-0165)**

MOTION: Schorr moved and Avery seconded approval of the addendum. Brinkman, Amundson, Schorr, Avery and Wiltgen voted yes. Motion carried 5-0.

- I. Contract with Office Interiors for supply and installation of free standing modular laminate case goods furniture and accessories for the 605 Building (Bid No. 16-0303). The cost to the County is not to exceed \$698,645.51. (C-17-0161)**

MOTION: Amundson moved and Brinkman seconded approval of the contract. Schorr, Avery, Amundson, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- J. Contracts with the following to provide roofing services (Bid No. 16-294). Terms of the contracts are from March 1, 2017 through February 28, 2019. The total cost to the County is not to exceed \$60,000.**

- 1. A-J Roofing (Rent-A-Roofers, Inc.) (C-17-0118)**
- 2. Ironhide Construction, Inc. (C-17-0119)**
- 3. MC Enterprises (C-17-0120)**
- 4. Over The Top Roofing & Construction (C-17-0121)**
- 5. Sprague Roofing Company (C-17-0122)**
- 6. Weathercraft Company of Lincoln (C-17-0123)**
- 7. White Castle Roofing & Gutters (C-17-0124)**

MOTION: Brinkman moved and Schorr seconded approval of the contract. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- K. Contracts with the following to provide general construction services (Bid No. 16-278). Terms of the contracts are from March 1, 2017 through February 28, 2019. The total cost to the County is not to exceed \$100,000.**

- 1. A&J Donner Construction, Inc. (C-17-0126)**
- 2. Ayars & Ayars, Inc. (C-17-0127)**
- 3. Brager Construction, Inc. (C-17-0128)**
- 4. Dickey-Hinds-Muir Incorporated (C-17-0129)**
- 5. Excel Construction, LLC (C-17-0130)**
- 6. Ironhide Construction, Inc. (C-17-0131)**
- 7. Kingery Construction Company (C-17-0132)**
- 8. NGC Group, Inc. (C-17-0133)**
- 9. Smith Services (C-17-0134)**
- 10. Vasa Construction (C-17-0135)**

MOTION: Amundson moved and Brinkman seconded approval of the contracts. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

- L. Contracts with the following to provide electrical and large scale electrical services (Bid No. 16-284). Terms of the contracts are from March 1, 2017 through February 28, 2019. The total cost to the County is not to exceed \$120,000.**

- 1. Capital City Electric, Inc. (C-17-0136)**
- 2. Commonwealth Electric Company of the Midwest (C-17-0137)**
- 3. Gregg Electric Company (C-17-0138)**
- 4. Hy-Electric, Inc. (C-17-0139)**
- 5. Progressive Electric (C-17-0140)**
- 6. Willmar Electric Services (C-17-0141)**

MOTION: Schorr moved and Amundson seconded approval of the contracts. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- M. Contracts with the following to provide painting services (Bid No. 16-286). Terms of the contracts are from March 1, 2017 through February 28, 2019. The total cost to the County is not to exceed \$30,000.**

- 1. Athey Painting, Inc. (C-17-0142)**
- 2. Dickey-Hinds-Muir Incorporated (C-17-0143)**
- 3. Schneider Construction, LLC. (C-17-0144)**
- 4. Smith Services (C-17-0145)**

MOTION: Amundson moved and Avery seconded approval of the contracts. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- N. Contracts with the following to provide HVAC and HVAC control services (Bid No. 16-281). Terms of the contracts are from March 1, 2017 through February 28, 2019. The total cost to the County is not to exceed \$70,000.**

- 1. Benes Heating and Air Conditioning, Inc. (C-17-0150)**
- 2. Capitol Heating & Air Conditioning, Inc. (C-17-0151)**
- 3. Control Services, Inc. (C-17-0152)**
- 4. Engineered Controls, Inc. (C-17-0153)**
- 5. Hayes Mechanical (C-17-0154)**
- 6. Johnson Controls (C-17-0155)**
- 7. M C Larkins Heating/Air Conditioning (C-17-0156)**
- 8. MMC Contractors (C-17-0157)**
- 9. Siemens Industry (C-17-0158)**

MOTION: Brinkman moved and Schorr seconded approval of the contracts. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- O. Contracts with the following to provide audio visual repairs and replacement services Bid No. 16-287). Terms of the contracts are from March 1, 2017 through February 28, 2019. The total cost to the County is not to exceed \$100,000.**

- 1. Bizco, Inc. d/b/a Bizco Technologies (C-17-0163)**
- 2. CONCEPTS AV Integration (C-17-0164)**
- 3. Electronic Contracting Company (C-17-0166)**

MOTION: Schorr moved and Amundson seconded approval of the contracts. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

- P. Amendment to County Contract C-15-0119 with K2 Construction for the annual requirements of snow removal truck mounted plow services (Bid No. 14-289). The amendment renews the contract from March 10, 2017 through March 9, 2018. The cost to the County is not to exceed \$10,000. (C-17-0125)**

MOTION: Amundson moved and Schorr seconded approval of the amendment. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- Q. Amendments to the following contracts for the annual supply of vehicle and equipment maintenance parts (RFP No. 14-250). The amendment renews the contracts from February 10, 2017 through February 9, 2018.**

- 1. County Contract C-15-0051 with A Street Auto Parts in an amount not to exceed \$1,000. (C-17-0146)**
- 2. County Contract C-15-0052 with Carquest Auto Parts in an amount not to exceed \$4,000. (C-17-0147)**
- 3. County Contract C-15-0053 with Factory Motor Parts in an amount not to exceed \$20,000. (C-17-0148)**
- 4. County Contract C-15-0054 with Utility Parts Service d/b/a NAPA Nebraska in an amount not to exceed \$28,000. (C-17-0149)**

MOTION: Brinkman moved and Amundson seconded approval of the amendments. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- R. Amendment to County Contract C-16-0090 with Jones Automotive, Inc. for the annual supply and installation of emergency equipment for law enforcement vehicles (Bid No. 16-021). The amendment renews the contract from February 23, 2017 through February 22, 2018. The estimated cost to the County is not to exceed \$138,000. (C-17-0159)**

Avery inquired if Jones Automotive, which is located in Omaha, continued to provide the most cost effective service. Captain John Vik, Lancaster County Sheriff's Office, said Jones Automotive does provide a good quality product and responsive service.

MOTION: Amundson moved and Schorr seconded approval of the amendment. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

5) CONSENT ITEM: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A.** Receive and place on file the Lancaster County, Nebraska Financial Statements with Supplementary Information and Independent Auditor's Report Year Ended June 30, 2016.

MOTION: Schorr moved and Amundson seconded approval of the consent item. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

6) PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.

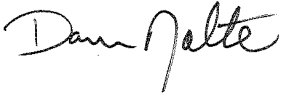
Teri Pope-Gonzalez appeared and commented on a variety of issues in the City of Lincoln and Lancaster County.

7) ANNOUNCEMENTS:

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, February 23, 2017 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).**
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, February 28, 2017 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.**
- C. The Lancaster County Board of Commissioners will hold a public hearing on Tuesday, February 28, 2017 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding a request to vacate a portion of West Meinke Street in the unincorporated village of Kramer, Lancaster County, Nebraska.**
- D. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.**
- E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.**

8) ADJOURNMENT

MOTION: Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:42 a.m. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte, County Clerk



**MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, FEBRUARY 21, 2017
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING**

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on February 17, 2017.

Commissioners present: Todd Wiltgen, Chair; Bill Avery, Vice-Chair; Roma Amundson, Jennifer Brinkman and Deb Schorr

Others present: Scott Gaines, Chief Administrative Deputy Assessor/Register of Deeds; Kerry Eagan, Chief Executive Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Attorney; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:42 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

A. Approval of the minutes of the Board of Equalization meeting held on Tuesday, February 14, 2017.

MOTION: Schorr moved and Brinkman seconded approval of the minutes. Avery, Brinkman and Schorr voted yes. Amundson and Wiltgen abstained. Motion carried 3-0 with two abstentions.

2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions.)

MOTION: Schorr moved and Avery seconded approval of the additions and deductions. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

3) PUBLIC HEARING:

A. Motor Vehicle Exemption Applications (See correlating item 4)

**Adventsource, Inc.
Lutheran Family Services of Nebraska, Inc.
Mount Zion Baptist Church**

The Chair opened the public hearing.

No one appeared to testify in support, opposition or in a neutral position.

The Chair closed the public hearing.

4) ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS

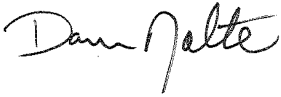
MOTION: Amundson moved and Schorr seconded approval of the motor vehicle exemptions. Schorr, Amundson, Avery, Brinkman and Schorr voted yes. Motion carried 5-0.

5) PUBLIC COMMENT:

No one appeared for public comment.

6) ADJOURNMENT

MOTION: Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Equalization meeting at 9:44 a.m. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte, County Clerk

