

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, JANUARY 24, 2017**  
**9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on January 20, 2017.*

Commissioners present: Todd Wiltgen, Chair; Bill Avery, Vice-Chair; Roma Amundson and Deb Schorr

Commissioner absent: Jennifer Brinkman

Others present: Kerry Eagan, Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:03 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, January 17, 2017.**

**MOTION:** Amundson moved and Avery seconded approval of the minutes. Avery, Schorr, Amundson and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

**2) CLAIMS: Approval of all claims processed through January 24, 2017.**

**MOTION:** Schorr moved and Amundson seconded approval the claims. Schorr, Amundson, Avery and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

**3) NEW BUSINESS:**

**A. Special events permit application for the 2017 Animal Run on Saturday, February 4, 2017.**

Dave Derbin, Deputy County Attorney, stated a Certificate of Insurance had not been received. He recommended approval of the permit contingent on receipt of the certificate naming Lancaster County as additional insured.

**MOTION:** Amundson moved and Avery seconded approval of the special event permit contingent on receiving the Certificate of Insurance. Schorr, Amundson, Avery and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

**B. Approval of the Lancaster County Deputy Chief Administrative Officer class description effective January 24, 2017.**

**MOTION:** Schorr moved and Amundson seconded approval of the class description. Amundson, Avery, Schorr and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

Items C thru E were held.

- C. Offer received by the Lancaster County Sheriff at the sale conducted on September 8, 2016 for real property no longer serving a County purpose generally located at 2201 South 17<sup>th</sup> Street, Lincoln, Lancaster County, Nebraska.**
- D. Escrow Agreement between Lancaster County, Bryan Hospital, and Nebraska Land Title and Abstract related to the sale of County property no longer serving a County purpose at 2201 South 17<sup>th</sup> Street, Lincoln, NE. (attachment forthcoming)**
- E. Quitclaim deed from Lancaster County to Bryan Health for property generally located at 2201 South 17<sup>th</sup> Street, Lincoln, Lancaster County, Nebraska.**
- F. Recommendation from the Purchasing Department and Lancaster County Corrections to award a contract for the annual supply of property bags (Quote 5529) to Block & Company, Inc. The estimated annual cost to the County is \$5,000. (B-17-5529)**

**MOTION:** Amundson moved and Avery seconded approval of the recommendation. Avery, Amundson, Schorr and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

- G. Recommendation from the Purchasing Department and the County Facilities and Properties Director to award a contract to NIFCO for the Youth Service Center mechanical renovations (Bid 17-008) in an amount not to exceed \$218,208. (B-17-008)**

**MOTION:** Avery moved and Schorr seconded approval of the recommendation. Amundson, Avery, Schorr and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

- H. Interlocal Agreement between the City of Lincoln and Lancaster County on behalf of the Southeast Region to provide Southeast Region grant funds from NEMA to the City of Lincoln for purchases of emergency management equipment. Cost to the Region will be approximately \$29,100. (C-17-0026)**

Item H was held.

- I. Contracts with the following for overhead door repair and replacement services (Bid No. 16-289). Terms of the contracts are from March 1, 2017 through February 28, 2019. The total cost to the County is not to exceed \$40,000.**
  - 1. The Overhead Door Company of Lincoln, Inc. (C-17-0021)**
  - 2. Pioneer Overhead Door, Inc. (C-17-0022)**

**MOTION:** Amundson moved and Avery seconded approval of the contracts. Amundson, Schorr, Avery and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

- J. Contract with The Boulder Company to provide the annual supply of snowplow nuts, bolts and washers (Quote No. 5527). The term of the contract is one year from the date of execution. The cost to the County is not to exceed \$1,700. (C-17-0023)**

**MOTION:** Amundson moved and Schorr seconded approval of the contract. Schorr, Avery, Amundson and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

- K. Amendment to County Bid No. 17-014 regarding a recommendation by the Purchasing Department to award a contract to Sapp Brothers Petroleum for the annual supply of fuel. The total estimated cost to the County during the initial contract term is \$1,250,000. (B-17-014)**

Bob Walla, Purchasing Agent, stated last week the Board approved an incorrect amount of \$1,200,000. The correct amount of the contract is \$1,250,000.

**MOTION:** Amundson moved and Avery seconded approval of the amendment. Avery, Schorr, Amundson and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

- L. Contract with Sapp Brothers Petroleum to provide the annual supply of motor fuels (Bid No. 17-014). The term of the contract is one year from the date of execution. The cost to the County is not to exceed \$1,250,000. (C-17-0024)**

**MOTION:** Avery moved and Amundson seconded approval of the contract. Schorr, Amundson, Avery and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

- M. Amendment to Grant Contract No. C-16-0658 with Lincoln-Lancaster County Child Guidance Center. The amendment replaces Attachment B of the grant contract. (C-17-0025)**

**MOTION:** Avery moved and Amundson seconded approval of the amendment. Schorr, Amundson, Avery and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

- N. Amendment to County Contract No. C-16-0579 with Blue Valley Behavioral Health Crisis Response Counselors. The amendment increases the expenditures under the contract to \$9,000. (C-17-0027)**

**MOTION:** Schorr moved and Amundson seconded approval of the amendment. Amundson, Avery, Schorr and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

- O. Amendments to the following contracts regarding traffic channelizing and barricade devices (Bid No. 15-233). The amendments renew the contracts from January 5, 2017 through January 4, 2018. The total cost to the county is not to exceed \$12,000.**

1. **County Contract C-16-0006 with All Road Barricades, Inc. (C-17-0028)**
2. **County Contract C-16-0007 with Traffix Devices, Inc. (C-17-0029)**

**MOTION:** Amundson moved and Schorr seconded approval of the amendments. Avery, Schorr, Amundson and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

- 4) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:
- A. **Setting a public hearing for Tuesday, February 7, 2017 at 9:00 a.m., in Room 112 (Commissioners' Hearing Room) of the County City Building (555 S. 10<sup>th</sup> Street, Lincoln, NE) regarding amendment to County Resolution R-13-0064, procedures for the inspection of on-site water supply systems and on-site wastewater treatment systems prior to sale, transfer or conveyance of property in Lancaster County, Nebraska.**
  - B. **Receive and place on file the following:**
    1. **County Attorney Quarterly Criminal Case Disposition Report (10/01/2016-12/31/2016)**
    2. **County Sheriff Fee and Revenue Report (December 2016)**

**MOTION:** Amundson moved and Avery seconded approval of the consent items. Schorr, Amundson, Avery and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

- 5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

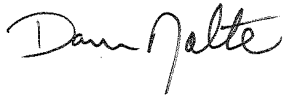
No one appeared for public comment.

- 6) **ANNOUNCEMENTS:**
- A. **The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, January 26, 2017 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).**
  - B. **The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, January 31, 2017 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.**
  - C. **The Lancaster County Board of Commissioners will hold a Mid-Year Budget Retreat on Thursday, February 2, 2017 at 8:30 a.m., at UNICO (1128 Lincoln Mall, Lincoln).**
  - D. **The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).**

- E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lancaster.ne.gov](http://lancaster.ne.gov) under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

7) ADJOURNMENT

**MOTION:** Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:13 a.m. Schorr, Amundson, Avery and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.



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Dan Nolte, County Clerk



**MINUTES  
LANCASTER COUNTY BOARD OF EQUALIZATION  
COUNTY-CITY BUILDING, ROOM 112  
TUESDAY, JANUARY 24, 2017  
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY  
BOARD OF COMMISSIONERS MEETING**

*Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on January 20, 2017.*

Commissioners present: Todd Wiltgen, Chair; Bill Avery, Vice-Chair; Roma Amundson and Deb Schorr

Commissioner absent: Jennifer Brinkman

Others present: Scott Gaines, Chief Administrative Deputy Assessor/Register of Deeds; Kerry Eagan, Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Attorney; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:13 a.m., and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, January 17, 2017.**

**MOTION:** Schorr moved and Avery seconded approval of the minutes. Avery, Schorr, Amundson and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

**2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions.)**

Scott Gaines, Chief Administrative Deputy Assessor/Register of Deeds, stated there was a correction on the real property list for Keith Ellison. He said the amount of \$1,700 is correct but it should be listed as an increase in value and not a decrease.

**MOTION:** Schorr moved and Amundson seconded approval of the additions and deductions. Schorr, Amundson, Avery and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

**3) PUBLIC HEARING:**

**A. Motor Vehicle Tax Exemption Applications (See correlating item 4)**

**Catholic Social Services  
Oak Lake Evangelical Free Church  
St. Paul's Lutheran Church  
Trinity Lutheran Church and School  
Union College**

The Chair opened the public hearing.

No one appeared to testify in support, opposition or in a neutral position.

The Chair closed the public hearing.

**4) ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS**

**MOTION:** Schorr moved and Amundson seconded approval of the tax exemption applications. Schorr, Amundson, Avery and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

**5) APPEAL OF PERSONAL PROPERTY TAX PENALTY**

Sara Nispel, Red Cocoa II LLC

Gaines recommended denial of the request as the Board does not have the authority to waive penalties that have been correctly imposed.

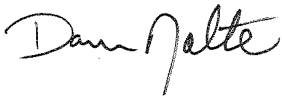
**MOTION:** Amundson moved and Schorr seconded to deny the request. Amundson, Avery, Schorr and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.

**6) PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

**7) ADJOURNMENT**

**MOTION:** Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Equalization meeting at 9:17 a.m. Amundson, Avery, Schorr and Wiltgen voted yes. Brinkman was absent. Motion carried 4-0.



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Dan Nolte, County Clerk

