

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, DECEMBER 5, 2017**  
**9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on December 1, 2017.*

Commissioners present: Todd Wiltgen, Chair; Bill Avery, Vice Chair; Roma Amundson, Jennifer Brinkman and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:01 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES:**

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, November 28, 2017.**

**MOTION:** Amundson moved and Avery seconded approval of the minutes. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- B. Approval of the minutes of the Board of Commissioners meeting (Strategic Planning) held on Tuesday, November 28, 2017.**

**MOTION:** Schorr moved and Amundson seconded approval of the minutes. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

**2) CLAIMS:**

- A. Approval of all claims processed through December 5, 2017.**

**MOTION:** Amundson moved and Avery seconded approval of the claims. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

**3) NEW BUSINESS:**

- A. Letter designating Aetna Life Insurance Company, and subsidiaries and affiliates of Aetna to the extent specifically designated as such by Aetna, as the Named Fiduciaries of the Lancaster County self-funded health care program.**

Bill Kostner, City Risk Manager, said this is a required letter for the transition to Aetna insurance.

**MOTION:** Schorr moved and Brinkman seconded approval of the letter. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- B. Authorize Doug Cyr, Chief Deputy County Attorney, to execute the legal representation letter of agreement with Kutak Rock, LLP, for the purpose of providing legal services regarding the County's retirement plan. (C-17-0924)**

**MOTION:** Brinkman moved and Schorr seconded approval to authorize Doug Cyr, Chief Deputy County Attorney, to execute the letter of agreement. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

- C. Amendment to County Contract C-11-0724 with Eletech, Inc., for Annual Requirements – Elevator Service, Maintenance and Testing (Bid No. 11-206). The amendment renews the contract from January 1, 2018 through December 31, 2018. The cost to the County is not to exceed \$10,000. (C-17-0922)**

**MOTION:** Amundson moved and Brinkman seconded approval of the amendment. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

- D. Amendment to County Contract C-16-0031 with Audio Marketing Solutions Inc., dba Americom Communications Corporation, using the Lincoln Public Schools Unit Price Contract No. IDPG 2013 3932 for Electronic Video Surveillance Equipment and Installation. The amendment renews the contract from December 1, 2017 through November 30, 2018. The estimated cost to the County is not to exceed \$45,000. (C-17-0920)**

**MOTION:** Schorr moved and Amundson seconded approval of the amendment. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

- E. Amendment to County Contract C-16-0032 with Inteconnect, Inc., dba Inteconnex, using University of Nebraska RFP #2307-14-4617 for Electronic Video Surveillance Equipment and Installation. The amendment renews the contract from December 1, 2017 through November 30, 2018. The estimated cost to the County is not to exceed \$4,000. (C-17-0929)**

**MOTION:** Schorr moved and Amundson seconded approval of the amendment. Avery, Amundson, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- F. Amendment to County Contract C-16-0707 with Altec Industries for Annual Service – Preventative Maintenance and Inspection for Aerial Lifts and Trucks (Quote No. 5482). The amendment renews the contract from December 29, 2017 through December 28, 2018 and reflects a price increase and additional services. The cost to the County shall not exceed \$1,000. (C-17-0918)**

**MOTION:** Amundson moved and Brinkman seconded approval of the amendment. Amundson, Brinkman, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

- G. Amendment to County Contract C-11-0449 with Fresh Start for sober living units. The amendment renews the agreement from July 1, 2017 through June 30, 2018. (C-17-0923)**

Kim Etherton, Community Corrections Director, said the amendment adjusts dates that were overlooked last year. She stated the beds are used for the pretrial release program.

**MOTION:** Schorr moved and Amundson seconded approval of the amendment. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

- H. Amendment to County Contract No. C-14-0606 with Sarpy County to provide microfilming and scanning services. The amendment extends the term of the agreement from February 1, 2018 through January 31, 2019. (C-17-0926)**

**MOTION:** Amundson moved and Brinkman seconded approval of the amendment. Brinkman, Amundson, Schorr, Avery and Wiltgen voted yes. Motion carried 5-0.

- I. Contract with Integrated Cardiology Group LLC dba Bryan Heart for specialized care of General Assistance Clients. The provider will be reimbursed at the Medicaid rate. (C-17-0925)**

**MOTION:** Schorr moved and Avery seconded approval of the contract. Schorr, Avery, Amundson, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- J. Contract with K2 Construction to provide Adult Detention Facility East Ditch Erosion Repair (Bid No.17-281). Work under the contract will begin as soon as possible from the date of execution. The cost to the County is not to exceed \$72,999. (C-17-0921)**

**MOTION:** Amundson moved and Brinkman seconded approval of the contract. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- K. Contract with Carahsoft Technology Corporation, using the State of Utah's NASPO ValuePoint Contract AR2472, to provide Cloud Solutions – Qualtrics Research Suite. The term of the contract is for one (1) year from the date of execution. Pricing will be pursuant to the Lead Contract and Attachment A from Carahsoft and Attachment C Contract Pricing. The cost to the County is not to exceed \$12,000. (C-17-0927)**

**MOTION:** Amundson moved and Avery seconded approval of the contract. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

- 4) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:
- A. Utility Permit No. 1622 allowing Magellan Midstream LP to repair underground gas pipeline at Southwest 12<sup>th</sup> Street & West Foreman Drive. There is no cost to the County. (C-17-0919)
  - B. Right-of-way contract with Union Bank and Trust, Trustee for Brenda M. Earlywine Trust, North 98th Street and Davey Road, in the amount of \$811. (C-17-0928)
  - C. Receive and place on file the following monthly reports:
    - 1. County Sheriff – October 2017
    - 2. County Clerk – November 2017
    - 3. Clerk of the District Court – November 2017

**MOTION:** Brinkman moved and Amundson seconded approval of the consent items. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- 5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

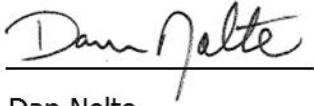
No one appeared for public comment.

6) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, December 7, 2017 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, December 12, 2017 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln), with the Board of Equalization immediately following.
- C. The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).

7) ADJOURNMENT

**MOTION:** Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:13 a.m. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte  
Lancaster County Clerk

