

AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, DECEMBER 12, 2017
9:00 A.M.

COMMISSIONERS: Todd Wiltgen, Chair; Bill Avery, Vice Chair;
Roma Amundson; Jennifer Brinkman; and Deb Schorr

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff at the front of the Hearing Room. These materials can also be viewed on the County's web site at lancaster.ne.gov.

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

1) MINUTES:

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, December 5, 2017.

2) CLAIMS:

- A. Approval of all claims processed through December 12, 2017.

3) NEW BUSINESS:

- A. Special designated license application from Meier's Wine, Inc., for a reception at Southwest 33rd Street and Bow Bridge Drive, Lincoln, on January 25, 2018.
- B. Political Subdivision Tort Claims filed against Lancaster County Corrections by the City of Lincoln:
 - 1. For an incident on July 10, 2017, in the amount of \$1,373.67.
 - 2. For an incident on July 25, 2017, in the amount of \$483.50.

- C. Recommendation from the Purchasing Department and Emergency Management to award a contract for Lancaster County Emergency Management renovation and relocation to Meco-Henne Contracting (Bid No. 17-282). The total amount is \$1,158,000. (B-17-0282)
- D. Recommendation from the Purchasing Department and County Sheriff's Office to award a purchase order to Anderson Ford for the purchase of a 2018 Ford Police Utility Vehicle using State of Nebraska contract (No. 146110C). The total cost to the County is \$30,024. (C-17-0933)
- E. Resolution authorizing action with respect to traffic control devices in Lancaster County. (R-17-0089)
- F. Roadside Memorial Signs Policy.
- G. Amendment to County Contract C-17-0463 with TCW Construction, Inc. for replacement of Structures H-128, H-130 and J-143. With respect to Structure H-130, the amendment removes earthwork measured in embankment and adds excavation for pipe, pipe-arch culverts, and headwall, resulting in a decrease of \$402.50. (C-17-0935)
- H. Amendment to County Contract C-17-0569 with Constructors, Inc., for the redecking of Bridge N-138. The amendment increases the amount of epoxy coated reinforcing steel for the bridge backwall resulting in an increase of \$580.08. (C-17-0936)
- I. Two quitclaim deeds related to real property generally located in a portion of South 54th Street vacated by County Resolution R-16-0014, in Lancaster County:
 - 1. Acceptance of deed from Todd L. Buel, Trustee for Dennis L. Buel Revocable Trust.
 - 2. Deed from Lancaster County to Dennis L. Buel and Malinda J. Buel, as trustees of the Dennis L. Buel Revocable Trust, and Dennis L. Buel and Malinda J. Buel, as trustees of the Malinda J. Buel Revocable Trust.
- J. Amendment to County Contract C-15-0316 with Legal Aid of Nebraska for legal services. The amendment increases compensation over the last 10 months of the contract from \$38,250.83 per month to \$56,016 per month. (C-17-0937)
- K. Contract with Midwest Office Automations to provide annual cost-per-copy services (Bid No. 17-199). The contract shall be effective upon execution for a four-year term. The cost to the County is not to exceed \$569,274. (C-17-0934)
- L. Amendment to County Contract C-17-0024 with Sapp Bros. Petroleum, Inc., for the annual supply of motor fuels (Bid No. 17-014). The amendment renews the contract from January 24, 2018 through January 23, 2019. The cost to the County is not to exceed \$625,000. (C-17-0932)

4) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Receive and place on file the following monthly reports for November, 2017:

1. County Assessor/Register of Deeds
2. Records and Information Management

B. Right-of-way contracts with the following:

1. Darrell and Lynette Teselle, 900 Princeton Road, in the amount of \$20.
(C-17-0938)
2. Eugene and Nancy Teselle, 900 Princeton Road, in the amount of \$2,500.
(C-17-0939)

5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Per the Lancaster County Board of Commissioners' Guidelines for Public Participation each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period is limited to one (1) hour in duration.

6) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Tuesday, December 12, 2017 at 10:00 a.m. or immediately following the Lancaster County Board of Equalization meeting, in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will not hold a staff meeting on Thursday, December 14, 2017 due to their attendance at the Nebraska Association of County Officials (NACO) Annual Conference in Kearney, Nebraska.
- C. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, December 19, 2017 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- D. The Lancaster County Board of Commissioners will be in recess from December 20, 2017 through January 3, 2018.
- E. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- F. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTVCity. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTVCity). Meetings are also streamed live on LNKTVCity and can be viewed on YouTube (LNKTVCity).

7) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10th Street, Room 108, Lincoln, Nebraska. The Board of Equalization meeting agendas and minutes are also available on the County's web site at lancaster.ne.gov.

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)

AGENDA
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, DECEMBER 12, 2017
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

COMMISSIONERS: Todd Wiltgen, Chair; Bill Avery, Vice Chair;
Roma Amundson; Jennifer Brinkman; and Deb Schorr

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1) MINUTES:

- A.** Approval of the minutes of the Board of Equalization meeting held on Tuesday, November 21, 2017.

2) PUBLIC HEARING:

- A. MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:** (See correlating item 3)

Boys & Girls Clubs of Lincoln/Lancaster County	Nebraska Lutheran Campus Ministry Corporation
Bryan Medical Center	Northern Lighthouse
Grace Lutheran Church	Our Lady of Guadalupe Seminary
Great Plains Community Church	Sheridan Lutheran Church
Madonna Rehabilitation Hospital	St. Marks United Methodist Church

3) ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS

- 4) **PUBLIC COMMENT**: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

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