

MEMO

TO: Captain Thomas Brookhouser, 90272
FROM: Sergeant Derek Horalek, 90298
DATE: October 23, 2017
RE: Safety Checkpoint

The Nebraska Office of Highway Safety is promoting a zero tolerance for safety belt and child restraint violations with a statewide "Click It or Ticket" mobilization. I propose the Lancaster County Sheriff's Office participate in this mobilization by setting up and conducting a safety checkpoint.

The overall focus would be the safety of the motorists on the public roads of Lancaster County. As you know traffic checkpoints have been successful in all traffic related areas. I feel we have successfully implemented traffic checkpoints in the past and they serve as a productive form of traffic enforcement and public education.

Thank you for your consideration regarding this proposal. Any suggestions or comments would be appreciated.

Sergeant Derek J. Horalek, 90298
Lancaster County Sheriff's Office

Please review the following information regarding the proposed safety checkpoint.

- I. The "Click It or Ticket" mobilization includes several parts, which includes a pre- and post-wave traffic survey, a media release before and after the enforcement action, and the enforcement action itself.
- II. A press release with details regarding the up-coming enforcement action would be completed and forwarded to the local media stations. Local news stations would be made aware of the safety checkpoint. Following the enforcement action a press release would be completed and sent to the local media stations with details regarding the number of vehicles inspected, number of citations issued, and any other enforcement action taken.
- III. The proposed safety checkpoint is scheduled for November 22, 2017, which is the Wednesday before Thanksgiving. The checkpoint will be scheduled to begin at 1500 hours and continue until 2000 hours. Vehicles will be selected in a systematic fashion and checked to make sure the proper documentation is in the vehicle and to make sure the safety equipment is being properly used.
- IV. Following the completion of the safety checkpoint deputies will continue to participate in the mobilization through saturation patrol. From 2000 hours until 0100 hours the deputies involved in the checkpoint will remain in the area and continue to work traffic on an individual basis to further the efforts of the "Click It or Ticket" mobilization.
- V. The exact location of the safety checkpoint has not been determined, however, Hwy 2, Hwy 77, and Hwy 34 are all being considered.
- VI. I propose 14 deputies and a sergeant be utilized for the safety checkpoint. The overtime compensation would be kept to a minimum with the current schedule of having Wednesday as an overlap day for both sides of the workweek. Both on and off duty deputies would be considered for the safety checkpoint.
- VII. A mini grant can be acquired through the Nebraska Department of Roads Highway Safety Office to cover the overtime compensation for the deputies involved.

Nebraska Department of Transportation Highway Safety Office (NDOT-HSO)

SELECTIVE OVERTIME ENFORCEMENT

MINI-GRANT CONTRACT APPLICATION AND AWARD

MUST BE SUBMITTED FOR APPROVAL A MINIMUM OF 30 DAYS PRIOR TO THE START OF THE ACTIVITY

Please Type DATE: 10/23/17

APPLICANT : Lancaster County Sheriff's Office

ADDRESS : 575 South 10th Street

CITY, STATE, ZIP : Lincoln, NE 68508

TELEPHONE NO. : 402-441-6500 FEDERAL I.D. NO.: 47-6006482

EMAIL : dhoralek@lancaster.ne.gov

PROJECT DESCRIPTION: The purpose of this mini-grant contract is to provide funding assistance to law enforcement agencies for selective overtime enforcement in the emphasis area of: (Check One) Occupant Protection , Alcohol , Speed , Distracted Driving , or General Traffic . The funding assistance will provide reimbursement for overtime salaries. Regular traffic enforcement activities must remain at the current level and all activities funded by this mini-grant must be above and beyond the current level of enforcement activity.

Please complete items 1 – 5 below using the definitions are on the reverse side, and submit a copy of your department's current seat belt policy and drug-free workplace policy.

1. Baseline Information:

To participate in the Statewide 'Click It or Ticket' Mobilization November 20 - 26, 2017

2. Selective Overtime Enforcement Objective:

To increase the statewide observed seat belt use of front seat outboard occupants in passenger vehicles from 83.3% to 86.3% by December 31, 2018.

3. Selective Overtime Enforcement Activity:

50% of the overtime enforcement must be nighttime enforcement 6 p.m. to 6 a.m.

4. Selective Overtime Enforcement Budget:

Additional deputies will be utilized for both 'high visibility' and 'saturation' patrol. Overtime hours will be compensated at 1.5 times the deputy's normal hourly rate. An estimated 100 hours of overtime is requested. Total request is \$5,090.00.

5. Impact Evaluation:

Through 'high visibility' enforcement and 'saturation' patrol, increase the seat belt and child restraint usage.

Within sixty (60) days from the conclusion of the activity the reimbursement request must be submitted. **After sixty (60) days, reimbursements may not be honored.**

This mini-grant contract is financed on a reimbursement basis. The applicant must 1) receive approval of the mini-grant contract from the NDOT-HSO; 2) incur the expenses (pay the bills); 3) request reimbursement on a **Mini-Grant Contract Claim for Reimbursement** (CR) located on the NDOT-HSO website at <http://dot.nebraska.gov/safety/hso/grants/grant-forms/>; and 4) complete the CR and attach the required supporting documentation as prescribed below.

- a) Copies of the pre- and post publicity announcing the overtime enforcement activity.
- b) **Grant Funded Enforcement Activity Summary** (provided with award letter).
- c) Provide the name, number of hours worked, regular and overtime hourly rates, and SFST certificate (alcohol only) for each officer.
- d) Provide the amount paid to each officer and payroll documents to substantiate each expenditure.

Acceptance of Conditions: The mini-grant contract award recipient agrees to comply with all applicable federal and state laws, rules and regulations, and certification and assurances located in Attachment A of the **Grant Contract Proposal Guide and Policies and Procedures**. The Guide can be found on the NDOT-HSO website at <http://dot.nebraska.gov/safety/hso/grants/>. Failure to comply with these conditions may result in termination of this grant contract award. All awards are subject to availability of Federal Funding.

Authorized Signature of Applicant	Date	Print or Type Name and Title
NDOT - Highway Safety Office	Date	Fred E Zwonechek, Administrator
		Print or Type Name

Return completed form to: NDOT - Highway Safety Office Phone (402) 471-2515
 P.O. Box 94612 FAX (402) 471-3865
 Lincoln, Nebraska 68509-4612

TO BE COMPLETED BY NDOT-HSO

FUNDING ASSISTANCE: The NDOT-HSO will provide reimbursement for the following expenditures:

Overtime Salaries \$ _____ Total Reimbursement not to Exceed \$ _____.

Project No.: _____ SB: DF: RA: Contract Approval Date: _____

The Catalog of Federal Domestic Assistance (CFDA) number assigned to this Mini-Grant Contract is _____.

Lancaster County Grant Form

Submitted by: Sergeant Derek Horalek Today's date: 11/23/17

On behalf of: Lancaster County Sheriff's Office

1. Funding source: Nebraska Office of Highway Safety
2. Grant due date: 11/01/17
3. Amount requested: \$5,090.00
4. Other sources of funding anticipated:

Funding Source	In-kind	Cash	Committed	Pending
a.				
b.				
c.				
d.				

5. Project contact: Sergeant Derek Horalek

Phone Number: 402-441-6500

6. Number of years grant will run if funded: NA

7. This grant is: New Continuation

8. General purpose for grant: (2-3 sentences)

The grant is fully funded by the Nebraska Department of Roads Highway Safety Office and would be utilized to pay mileage in addition to overtime compensation paid to deputies for conducting a "high visibility" safety checkpoint and "saturation" patrol for the statewide "Click It or Ticket" mobilization. The mobilization is geared toward increasing safety belt and child restraint violations in Lancaster County.

9. Attach a one page summary of grant.

10. Attach a one page budget of grant.