

RECEIVED

JUN 13 2017

LANCASTER COUNTY CLERK

**SPECIAL EVENTS PERMIT APPLICATION**  
**Lancaster County, Nebraska**

Application must be received by the County Clerk a minimum of three (3) weeks prior to the event.

**PLEASE READ THE GENERAL REQUIREMENTS PRIOR TO COMPLETING THE APPLICATION. THE HOLD HARMLESS AGREEMENT MUST BE SIGNED AND SUBMITTED AT TIME OF APPLICATION.**

**APPLICANT INFORMATION**

Applicant Name: Scott Ash  
Business/Organization Name (if applicable): Nebraska Sports Council  
Full Mailing Address: 4403 N. 57<sup>th</sup> Lincoln, NE 68507  
Phone #: 402-471-2544 Alternate Phone #: —  
E-mail Address: Sasha@nebraskasportscouncil.com

**EVENT INFORMATION**

Event Name: Cornhusker State Games Cycling Tour  
Event Description: Cycling Tour  
\*Date of Event: 7/23/2017 Alternate Date: —  
Start Time: 6:00 am End Time: 6:00 pm

*\*In the event of cancellation, the County shall be notified by the applicant as soon as possible, however, not later than the day preceding the scheduled date.*

- Will the event be in/on a road?  Yes  No
- Will the event be in/on sidewalk space?  Yes  No
- Is part of the proposed route within the city limits of Lincoln or any other incorporated city or village?  Yes  No

*If yes, please contact the City or Village Clerk of that jurisdiction to inquire about other necessary permits.*

**SPECIAL EVENTS PERMIT APPLICATION**  
**Lancaster County, Nebraska**

Planned Route (describe in detail and attach map): See map Attached

(Attach additional sheets if necessary.)

Expected number of people attending: 75

Location(s) of event marshals/monitors: A person will be at each checkpoint & finish line

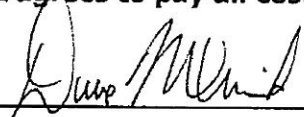
\*Do you need sheriff escort/traffic control?  Yes  No

\*Do you need traffic control equipment (i.e., signs, cones, barricades)?  Yes  No

*\*Applicant shall be responsible for reimbursing the County for such expenses.*

Additional Comments: All riders will be required to wear a helmet, carry a cell phone, & follow traffic laws. There will be Hams radio crew monitoring the race progress which will report back to race officials.

The applicant agrees to pay all costs incurred by Lancaster County, Nebraska.

Signature: 

Date: 6-13-17

Return this application at least three (3) weeks prior to the event to:  
Lancaster County Clerk  
555 S. 10<sup>th</sup> Street, Room 108  
Lincoln, NE 68508

If you have questions regarding Special Event Permits,  
please contact the Clerk's Office at:  
Phone: (402) 441-7484  
E-mail: [coclerk@lancaster.ne.gov](mailto:coclerk@lancaster.ne.gov)  
Web site: [lancaster.ne.gov](http://lancaster.ne.gov)

**For Office Use Only:**

- |   |                                   |  |
|---|-----------------------------------|--|
| <input type="checkbox"/> Application              | <input type="checkbox"/> Engineer | <input type="checkbox"/> Building & Safety |
| <input type="checkbox"/> Hold Harmless            | <input type="checkbox"/> LLCHD    | <input type="checkbox"/> Other _____       |
| <input type="checkbox"/> Map                      | <input type="checkbox"/> Planning | <input type="checkbox"/> Other _____       |
| <input type="checkbox"/> Certificate of Insurance | <input type="checkbox"/> Sheriff  | <input type="checkbox"/> WITHDRAWN _____   |

**SPECIAL EVENTS PERMIT APPLICATION**  
**Lancaster County, Nebraska**

**HOLD HARMLESS AGREEMENT**

Event Name: Comhusker State Games Cycling Tour

Date of Event: Sunday July 23, 2017

The applicant shall indemnify and hold harmless, to the fullest extent allowed by law, Lancaster County, Nebraska (the "County"), and its agents, employees and representatives from all claims, demands, suits, actions, payments, liability, judgments (including court-ordered attorneys fees), arising out of or resulting from the special event listed above that results in bodily injury, sickness, disease, death, civil rights liability or damage to or destruction of tangible property including loss of use resulting therefrom, and that is caused in whole or in part by the acts or omissions of the applicant or anyone directly or indirectly employed by applicant or anyone for whose acts or omissions they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Applicant shall maintain a policy or policies of insurance (or a self-insurance program) sufficient in coverage and amount to pay any judgments or related expenses from or in conjunction with any such claims.

In claims against any person or entity indemnified under this agreement by an employee or the applicant or anyone directly or indirectly employed by the applicant or anyone for whose acts they may be liable, the indemnification obligation under this agreement shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the applicant under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.

Dated this 13 day of June, 20 17.

Applicant Signature: Dave Melnik

Printed Name: DAVE MELNIK

Title/Legal Capacity: Executive Director

Witness to Signature: [Signature]

***REMINDER: The applicant must also provide the County with proof of insurance; see General Requirements for coverage type and amounts.***



### CYCLE TOUR 25-MILE ROUTE

Turn right onto Fallbrook Blvd | 0.0 mi

Turn right onto US-34 W | 0.4 mi

Veer right onto NE-79 N (signs for Raymond/Valparaiso) | 3.4 mi

Turn left onto Raymond Rd. (Toward Branched Oak Lake | 8.6 mi

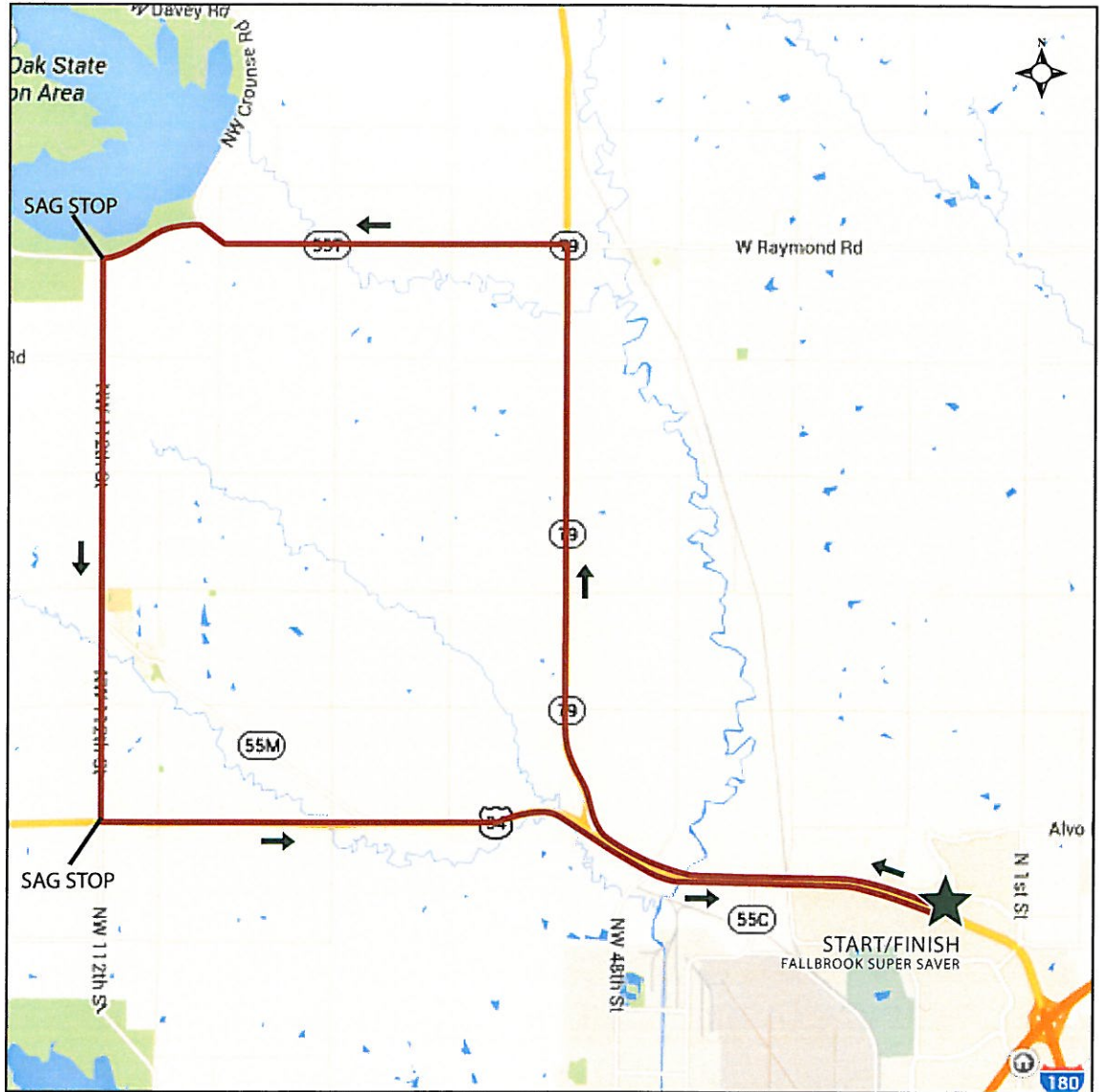
SAG stop Area 1 Branched Oak Lake (Food and Bathrooms) | 11.5 mi

Turn left and go South on NW 112st.

Stay straight on NW 112 St. (Do not curve left into town) | 15.8 mi

SAG Stop | 17.6 mi

Go East back to Super Saver at Fallbrook to finish line | 25.1 mi



SGA CYCLING SPONSORED BY:



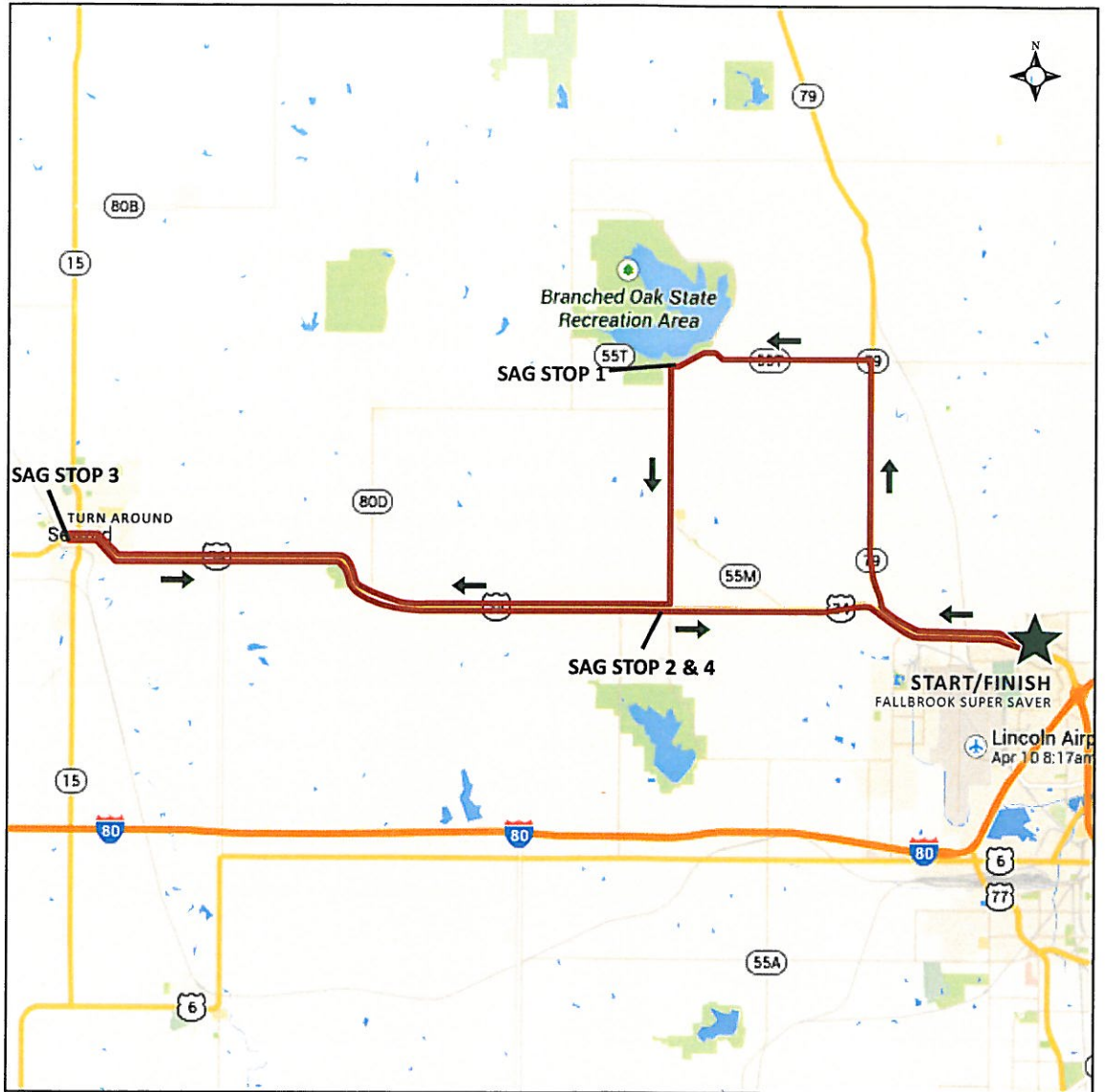




**CYCLE TOUR  
50-MILE ROUTE**

- Turn right onto Fallbrook Blvd | 0.0 mi
- Turn right onto US-34 W | 0.4 mi
- Veer right onto NE-79 N (signs for Raymond/Valparaiso) | 3.4 mi
- Turn left onto Raymond Rd. (Toward Branched Oak Lake) | 8.6 mi
- SAG Stop Area 1 Branched Oak Lake (Food and Bathrooms) | 11.5 mi
- Turn left and go south onto NW 112th St | 15.9 mi
- SAG Stop | 17.4 mi.
- Turn west (right) at the 1st cross street onto US-34 W | 17.4 mi
- Seward Sign | 28.7 mi.
- Turn right on 5th St, then 3 blocks to Bradford St., Turn left 1.5 blocks to Civic Center
- SAG Stop with Bathrooms | 30 mi.
- Backtrack to US-34 and turn left (east) onto US-34
- SAG Stop NW 112 St./US-34 | 40 mi.
- Continue East on US-34 to Super Saver in Fallbrook to Finish Line | 50.1 mi

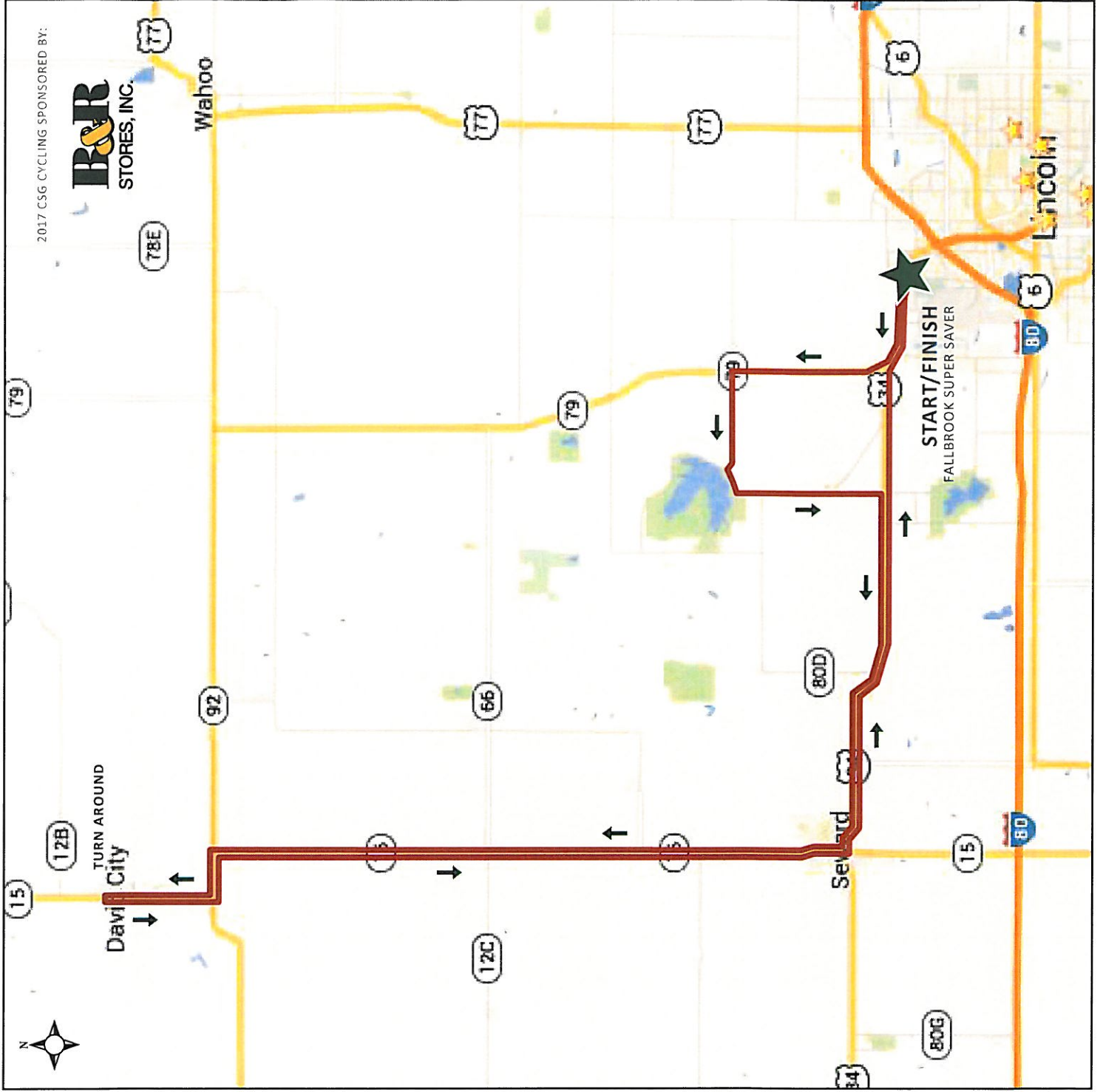
2017 CSG CYCLING SPONSORED BY





## CYCLE TOUR 100-MILE ROUTE

- Turn right onto Fallbrook Blvd | 0.0 mi
- Turn right onto US-34 W | 0.4 mi
- Turn north onto NE-79 N (signs for Raymond/Valparaiso) | 3.4 mi
- Turn west onto NE-55T Recreation Rd | 8.6 mi
- Continue onto Malcolm Rd | 15.8 mi
- Turn south onto NW 112th St | 15.9 mi
- Turn west on US-34 W
- Continue onto E Main St | 29.3 mi
- Turn north onto S 6th St | 29.8 mi
- Turn west on NE-92 | 52.0 mi
- Turn north on NE-15 N
- Turn around on D St in David City | 60.0 mi
- Turn east on NE-92
- Turn south on NE-15
- Turn east on US-34 E
- Continue on US-34 E back to Lincoln
- Turn left on Fallbrook Blvd, follow to finish





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/15/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> UNICO Group, Inc. 1128 Lincoln Mall Suite 200 Lincoln NE 68508	<b>CONTACT NAME:</b> Cynthia Reinsch <b>PHONE (A/C, No, Ext):</b> (402) 434-7200 <b>E-MAIL ADDRESS:</b> creinsch@unicogroup.com	<b>FAX (A/C, No):</b> (402) 434-7272
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Nebraska Sports Council, DBA: Cornhusker State Games PO Box 29366 Lincoln NE 68529-0366		<b>NAIC #</b> 23787
<b>INSURER B:</b>		
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**COVERAGES**

CERTIFICATE NUMBER:17/18 Auto

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS <input checked="" type="checkbox"/>			ACP7274251981	2/10/2017	2/10/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

City of Lincoln and/or Lancaster County  
 and/or City of Lincoln/Lancaster County  
 Public Building Commission  
 555 South 10th Street  
 Lincoln, NE 68508

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Shane Ideus/CREINS

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION**

Policy Number: SRPGP-101-0716/ USP232030  
Insured: Nebraska Sports Council

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)
City of Lincoln and/or Lancaster County and/or City of Lincoln/Lancaster County Public Building Commission 555 South 10th Street Lincoln, NE 68508
Information required to complete this Schedule, if not shown above will be shown in the Declarations.

**Section II - WHO IS AN INSURED** is amended to include as an insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions of the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.



## Kelly S. Lundgren

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**From:** Tom J. Cajka  
**Sent:** Wednesday, June 14, 2017 8:12 AM  
**To:** Kelly S. Lundgren  
**Subject:** RE: Special Event Permits

Planning has no objections

Tom Cajka, Planner II  
County Planner  
Lincoln-Lancaster County Planning  
402-441-5662

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**From:** Kelly S. Lundgren  
**Sent:** Tuesday, June 13, 2017 3:05 PM  
**To:** Angela S. Keim <[AKeim@lincoln.ne.gov](mailto:AKeim@lincoln.ne.gov)>; Barbi M. Loschen <[blschen@lancaster.ne.gov](mailto:blschen@lancaster.ne.gov)>; David A. Derbin <[DDerbin@lancaster.ne.gov](mailto:DDerbin@lancaster.ne.gov)>; David R. Cary <[dcary@lincoln.ne.gov](mailto:dcary@lincoln.ne.gov)>; Greg R. Topil <[gtopil@lincoln.ne.gov](mailto:gtopil@lincoln.ne.gov)>; Jeremy J. Schwarz <[JSchwarz@lancaster.ne.gov](mailto:JSchwarz@lancaster.ne.gov)>; Josh D. Clark <[JClark@lancaster.ne.gov](mailto:JClark@lancaster.ne.gov)>; Judy Lewis-Cairns <[JLewis-Cairns@lancaster.ne.gov](mailto:JLewis-Cairns@lancaster.ne.gov)>; Justin L. Daniel <[jdaniel@lincoln.ne.gov](mailto:jdaniel@lincoln.ne.gov)>; Ken D. Schroeder <[kschroeder@lancaster.ne.gov](mailto:kschroeder@lancaster.ne.gov)>; Robert K. Simmering <[RSimmering@lincoln.ne.gov](mailto:RSimmering@lincoln.ne.gov)>; Steve S. Henrichsen <[shenrichsen@lincoln.ne.gov](mailto:shenrichsen@lincoln.ne.gov)>; Terry A. Kathe <[tkathe@lincoln.ne.gov](mailto:tkathe@lincoln.ne.gov)>; Tom J. Cajka <[tcajka@lincoln.ne.gov](mailto:tcajka@lincoln.ne.gov)>  
**Subject:** Special Event Permits

Please find attached two special event permits from Nebraska Sports Council. Both will be scheduled for the June 27th Board of Commissioners meeting. We are expecting further insurance information regarding automobile insurance. Please have recommendations to me by Thursday, June 22nd.

- 1) Cornhusker State Games Cycling Tour - Saturday, July 23, 2017 6 a.m. to 6 p.m.
- 2) Cornhusker State Games Gravel Grinder - Saturday, July 29, 2017 6 a.m. to 6 p.m.

Kelly Lundgren, Records Specialist  
Lancaster County Clerk  
555 S. 10<sup>th</sup> Street, Room 108  
Lincoln, NE 68508  
Direct: 402-441-7485  
Main: 402-441-7484

# Office of the Sheriff Lancaster County

Terry T. Wagner  
Sheriff

Todd Duncan  
Chief Deputy

575 S. 10th Street, Lincoln, Nebraska 68508-2869  
Phone (402) 441-6500 Fax (402) 441-8320



June 20, 2017

Ms. Kelly Lundgren  
Lancaster County Clerk's Office  
County-City Building  
Lincoln, NE 68508

Re: Special Events Permit from Scott Ash with the Nebraska Sports Council.

Dear Ms. Lundgren:

This letter is regarding a request for Special Events Permit from Scott Ash with the Nebraska Sports Council to hold a "Cornhusker State Games Cycling Tour" on roads maintained by Lancaster County and the State of Nebraska. The race will take place on July 23, 2017, between the hours of 6:00am and 6:00pm and will include approximately 75 participants. The race will start and end at Super Saver located at 840 Fallbrook Boulevard located in Lincoln. Participants will be instructed to obey all traffic laws.

In examining the application for the "Cornhusker State Games Cycling Tour" we recommend the following:

- 1) Prior to the event, the organizer must review the course to determine potential problems that could endanger runners and equipment. The organizer is responsible for noting these problems to the participants, and if severe enough, shall cancel the race.
- 2) Crowd control and spectator parking must be addressed. Adequate parking, restrooms, and spectator space must be provided to avoid parking and spectator spill over onto the road and assure safe conditions. Parking and other associated facilities shall be located off highway right of way, unless established vehicle parking areas, such as park and ride lots, are available.
- 3) Event organizers are responsible for clean-up of the race course after the event. This includes removal of water bottles, food bags, and other race litter along the course.

The Lancaster County Sheriff's Office has no objections to this permit if Mr. Ash follows the listed suggestions.

Sincerely,

A handwritten signature in blue ink that reads "Terry T. Wagner". The signature is written in a cursive style with a large, stylized "T" and "W".

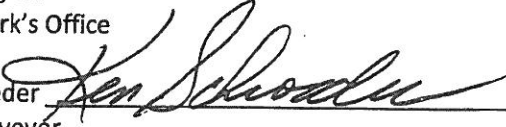
Terry T. Wagner  
Lancaster County Sheriff

LANCASTER  
COUNTY  
ENGINEERING

Pamela L. Dingman, P.E.  
County Engineer

Kenneth D. Schroeder, R.L.S.  
Deputy County Surveyor

DEPARTMENT

**DATE:** June 22, 2017  
**TO:** Kelly Lundgren  
County Clerk's Office  
**FROM:** Ken Schroeder   
County Surveyor  
**SUBJECT:** SPECIAL EVENTS PERMIT – NEBRASKA SPORTS COUNCIL  
CORNHUSKER STATE GAMES CYCLING TOUR  
SATURDAY, JULY 23, 2017 FROM 6:00 A.M. TO 6:00 P.M.

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Upon review, this office would offer the following comments:

1. No parking allowed along County roads.
2. Suggest using traffic control coordinators at busy intersections to inform the traveling public of the special event in progress.
3. NW 112<sup>th</sup> Street is scheduled for asphalt overlay from Highway 34 north to Malcolm Road (Construction start date is unknown at this time).
4. Permits and other regulations and/or permissions of use may be required for areas of this event within the jurisdiction of the Nebraska Department of Roads, City of Lincoln, State Lake area authorities and neighboring Counties and Villages.
5. Suggest this application be reviewed by applicable law enforcement agencies for safety precautions and reviewed by applicable Attorney's offices for insurance compliance.

Cc: Lancaster County Sheriff's Office  
Lancaster County Attorney's Office  
Bob Jacobs, Road Maintenance Division Head

KDS/bml

F:\Clerical\Private\Special Permits Events-Other\Cornhusker State Games - 2017 Cycling Tour (Neb. Sports Council).docx