

RECEIVED

SPECIAL EVENTS PERMIT APPLICATION

MAY 19 2017

Lancaster County, Nebraska

LANCASTER COUNTY
CLERK

Application must be received by the County Clerk
a minimum of three (3) weeks prior to the event.

**PLEASE READ THE GENERAL REQUIREMENTS PRIOR TO COMPLETING THE
APPLICATION. THE HOLD HARMLESS AGREEMENT MUST BE SIGNED AND
SUBMITTED AT TIME OF APPLICATION.**

APPLICANT INFORMATION

Applicant Name: Scott Ash
Business/Organization Name (if applicable): Nebraska Sports Council
Full Mailing Address: 4903 N. 57th St, Lincoln, NE 68507
Phone #: (402) 471-2544 **Alternate Phone #:** _____
E-mail Address: sash@nebraskasportscouncil.com

EVENT INFORMATION

Event Name: Cornhusker State Games Gravel Grinder
Event Description: Gravel Road Race
***Date of Event:** 7/29/2017 **Alternate Date:** _____
Start Time: 6:00 am **End Time:** 6:00 pm

**In the event of cancellation, the County shall be notified by the applicant as soon as possible,
however, not later than the day preceding the scheduled date.*

Will the event be in/on a road? Yes No

Will the event be in/on sidewalk space? Yes No

**Is part of the proposed route within the city limits of Lincoln or any other
incorporated city or village?** Yes No

*If yes, please contact the City or Village Clerk of that jurisdiction
to inquire about other necessary permits.*

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Planned Route (describe in detail and attach map): The route is outlined on the maps
The riders will be escorted out of the city limits where the race will begin.

(Attach additional sheets if necessary.)

Expected number of people attending: 75

Location(s) of event marshals/monitors: A person will be at each of the 5 checkpoints and finish line

***Do you need sheriff escort/traffic control?** Yes No

***Do you need traffic control equipment (i.e., signs, cones, barricades)?** Yes No

**Applicant shall be responsible for reimbursing the County for such expenses.*

Additional Comments: All riders will be required to wear a helmet, carry a cell phone,
and follow traffic laws. We will have a hams radio crew monitoring the race progress
which will report back race officials.

The applicant agrees to pay all costs incurred by Lancaster County, Nebraska.

Signature: Dave Mlnarik

Digitally signed by Dave Mlnarik
Date: 2017.05.16 16:36:55 -05'00'

Date: 5/16/17

Return this application at least three (3) weeks prior to the event to:
Lancaster County Clerk
555 S. 10th Street, Room 108
Lincoln, NE 68508

If you have questions regarding Special Event Permits,
please contact the Clerk's Office at:
Phone: (402) 441-7484
E-mail: coclerk@lancaster.ne.gov
Web site: lancaster.ne.gov

For Office Use Only:

- | | | |
|---|-----------------------------------|--|
| <input type="checkbox"/> Application | <input type="checkbox"/> Engineer | <input type="checkbox"/> Building & Safety |
| <input type="checkbox"/> Hold Harmless | <input type="checkbox"/> LLCHD | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Map | <input type="checkbox"/> Planning | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Certificate of Insurance | <input type="checkbox"/> Sheriff | <input type="checkbox"/> WITHDRAWN _____ |

SPECIAL EVENTS PERMIT APPLICATION
Lancaster County, Nebraska

HOLD HARMLESS AGREEMENT

Event Name: Cornhusker State Games Gravel Grinder

Date of Event: 07/29/2017

The applicant shall indemnify and hold harmless, to the fullest extent allowed by law, Lancaster County, Nebraska (the "County"), and its agents, employees and representatives from all claims, demands, suits, actions, payments, liability, judgments (including court-ordered attorneys fees), arising out of or resulting from the special event listed above that results in bodily injury, sickness, disease, death, civil rights liability or damage to or destruction of tangible property including loss of use resulting therefrom, and that is caused in whole or in part by the acts or omissions of the applicant or anyone directly or indirectly employed by applicant or anyone for whose acts or omissions they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Applicant shall maintain a policy or policies of insurance (or a self-insurance program) sufficient in coverage and amount to pay any judgments or related expenses from or in conjunction with any such claims.

In claims against any person or entity indemnified under this agreement by an employee or the applicant or anyone directly or indirectly employed by the applicant or anyone for whose acts they may be liable, the indemnification obligation under this agreement shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the applicant under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.

Dated this 16 day of May, 20 17.

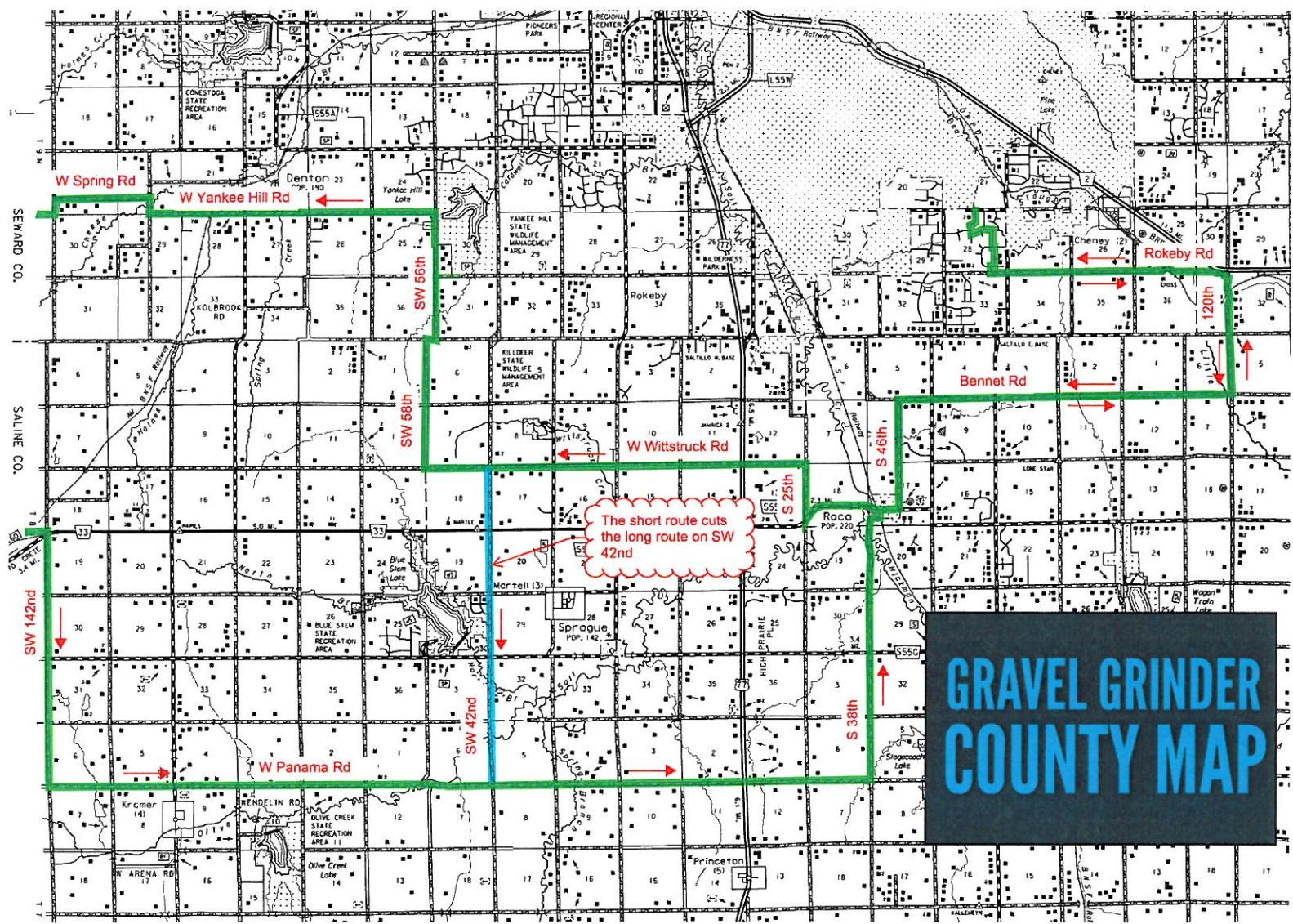
Applicant Signature: Dave Mlnarik Digitally signed by Dave Mlnarik
Date: 2017.05.16 16:37:33 -05'00'

Printed Name: _____

Title/Legal Capacity: Executive Director

Witness to Signature: 

REMINDER: *The applicant must also provide the County with proof of insurance; see General Requirements for coverage type and amounts.*



GRAVEL GRINDER COUNTY MAP

The short route cuts the long route on SW 42nd



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/15/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER UNICO Group, Inc. 1128 Lincoln Mall Suite 200 Lincoln NE 68508		CONTACT NAME: Cynthia Reinsch PHONE (A/C No, Ext): (402) 434-7200 E-MAIL ADDRESS: creinsch@unicogroup.com FAX (A/C, No): (402) 434-7272	
		INSURER(S) AFFORDING COVERAGE INSURER A: Nationwide	NAIC # 23787
INSURED Nebraska Sports Council, DBA: Cornhusker State Games PO Box 29366 Lincoln NE 68529-0366		INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: 17/18 Auto REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COM/PROP AGG	\$
								\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS <input checked="" type="checkbox"/>			ACP7274251981	2/10/2017	2/10/2018	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER City of Lincoln and/or Lancaster County and/or City of Lincoln/Lancaster County Public Building Commission 555 South 10th Street Lincoln, NE 68508	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Shane Ideus/CREINS
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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

Policy Number: SRPGP-101-0716/ USP232030

Insured: Nebraska Sports Council

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
City of Lincoln and/or Lancaster County and/or City of Lincoln/Lancaster County Public Building Commission 555 South 10th Street Lincoln, NE 68508
Information required to complete this Schedule, if not shown above will be shown in the Declarations.

Section II - WHO IS AN INSURED is amended to include as an insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions of the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.

Kelly S. Lundgren

From: Tom J. Cajka
Sent: Wednesday, June 14, 2017 8:12 AM
To: Kelly S. Lundgren
Subject: RE: Special Event Permits

Planning has no objections

Tom Cajka, Planner II
County Planner
Lincoln-Lancaster County Planning
402-441-5662

From: Kelly S. Lundgren
Sent: Tuesday, June 13, 2017 3:05 PM
To: Angela S. Keim <AKeim@lincoln.ne.gov>; Barbi M. Loschen <blschen@lancaster.ne.gov>; David A. Derbin <DDerbin@lancaster.ne.gov>; David R. Cary <dcary@lincoln.ne.gov>; Greg R. Topil <gtopil@lincoln.ne.gov>; Jeremy J. Schwarz <JSchwarz@lancaster.ne.gov>; Josh D. Clark <JClark@lancaster.ne.gov>; Judy Lewis-Cairns <JLewis-Cairns@lancaster.ne.gov>; Justin L. Daniel <jdaniel@lincoln.ne.gov>; Ken D. Schroeder <kschroeder@lancaster.ne.gov>; Robert K. Simmering <RSimmering@lincoln.ne.gov>; Steve S. Henrichsen <shenrichsen@lincoln.ne.gov>; Terry A. Kathe <tkathe@lincoln.ne.gov>; Tom J. Cajka <tcajka@lincoln.ne.gov>
Subject: Special Event Permits

Please find attached two special event permits from Nebraska Sports Council. Both will be scheduled for the June 27th Board of Commissioners meeting. We are expecting further insurance information regarding automobile insurance. Please have recommendations to me by Thursday, June 22nd.

- 1) Cornhusker State Games Cycling Tour - Saturday, July 23, 2017 6 a.m. to 6 p.m.
- 2) Cornhusker State Games Gravel Grinder - Saturday, July 29, 2017 6 a.m. to 6 p.m.

Kelly Lundgren, Records Specialist
Lancaster County Clerk
555 S. 10th Street, Room 108
Lincoln, NE 68508
Direct: 402-441-7485
Main: 402-441-7484

Office of the Sheriff Lancaster County

Terry T. Wagner
Sheriff

Todd Duncan
Chief Deputy

575 S. 10th Street, Lincoln, Nebraska 68508-2869
Phone (402) 441-6500 Fax (402) 441-8320



June 20, 2017

Ms. Kelly Lundgren
Lancaster County Clerk's Office
County-City Building
Lincoln, NE 68508

Re: Special Events Permit from Scott Ash with the Nebraska Sports Council.

Dear Ms. Lundgren:

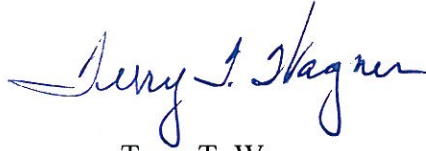
This letter is regarding a request for Special Events Permit from Scott Ash with the Nebraska Sports Council to hold a "Cornhusker State Games Gravel Grinder" on roads maintained by Lancaster County. The race will take place on July 29, 2017, between the hours of 6:00am and 6:00pm and will include approximately 75 participants. The race will start and end at the Zip Line Beer Hall located at 5740 Hidcote Drive in Lincoln. Participants will be instructed to obey all traffic laws.

In examining the application for the "Cornhusker State Games Gravel Grinder" we recommend the following:

- 1) Prior to the event, the organizer must review the course to determine potential problems that could endanger runners and equipment. The organizer is responsible for noting these problems to the participants, and if severe enough, shall cancel the race.
 - 2) Crowd control and spectator parking must be addressed. Adequate parking, restrooms, and spectator space must be provided to avoid parking and spectator spill over onto the road and assure safe conditions. Parking and other associated facilities shall be located off highway right of way, unless established vehicle parking areas, such as park and ride lots, are available.
 - 3) Event organizers are responsible for clean-up of the race course after the event. This includes removal of water bottles, food bags, and other race litter along the course.
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The Lancaster County Sheriff's Office has no objections to this permit if Mr. Ash follows the listed suggestions.

Sincerely,

A handwritten signature in blue ink that reads "Terry T. Wagner". The signature is written in a cursive style with a long horizontal flourish extending to the left.

Terry T. Wagner
Lancaster County Sheriff

LANCASTER


COUNTY

ENGINEERING

Pamela L. Dingman, P.E.
County Engineer

DEPARTMENT

Kenneth D. Schroeder, R.L.S.
Deputy County Surveyor

DATE: June 22, 2017
TO: Kelly Lundgren
County Clerk's Office
FROM: Ken Schroeder 
County Surveyor
SUBJECT: SPECIAL EVENTS PERMIT – NEBRASKA SPORTS COUNCIL
CORNHUSKER STATE GAMES GRAVEL GRINDER
SATURDAY, JULY 29, 2017 FROM 6:00 A.M. TO 6:00 P.M.

Upon review, this office would offer the following comments:

1. No parking allowed along County roads.
2. Suggest using traffic control coordinators at busy intersections to inform the traveling public of the special event in progress.
3. It appears that there are areas of event route which require traveling along several dirt roads. To protect these dirt roads from excessive rutting damage due to rainfall, motorized vehicles will not be allowed on the dirt roads if they become muddy.
4. There are several drainage pipe replacement projects scheduled to be under construction this summer along event routes which will require road closings (closing dates not yet determined). The culvert project locations are as follows:
 - a. Culvert N-117, on W. Yankee Hill Road just west of SW 98th Street.
 - b. Culvert N-37, on W. Yankee Hill Road approximately ½ mile east of SW 70th Street.
 - c. Culvert T-261, on W. Wittstruck Road just west of SW 42nd Street.
 - d. Culvert P-253, on Rokeby Road approximately ¼ mile east of S. 98th Street.
5. Rokeby Road is currently closed for paving construction between 84th and 98th Street but should be open in time for this event.
6. Permits and other regulations and/or permissions of use may be required for areas of this event within the jurisdiction of the Nebraska Department of Roads, City of Lincoln, Village of Roca and neighboring Counties and Villages.
7. Suggest this application be reviewed by applicable law enforcement agencies for safety precautions and reviewed by applicable Attorney's offices for insurance compliance.

Cc: Lancaster County Sheriff's Office
Lancaster County Attorney's Office
Bob Jacobs, Road Maintenance Division Head

KDS/bml

F:\Clerical\Private\Special Permits Events-Other\Cornhusker State Games 2017 - Gravel Grinder (Neb Sports Council).docx