

RECEIVED

JUN 15 2017

LANCASTER COUNTY
CLERK

SPECIAL EVENTS PERMIT APPLICATION
Lancaster County, Nebraska

Application must be received by the County Clerk
a minimum of three (3) weeks prior to the event.

**PLEASE READ THE GENERAL REQUIREMENTS PRIOR TO COMPLETING THE
APPLICATION. THE HOLD HARMLESS AGREEMENT MUST BE SIGNED AND
SUBMITTED AT TIME OF APPLICATION.**

APPLICANT INFORMATION

Applicant Name: Scott Ash
Business/Organization Name (if applicable): Nebraska Sports Council
Full Mailing Address: 4903 N. 57th Lincoln, NE, 68507
Phone #: 402-471-2544 Alternate Phone #: -
E-mail Address: Sash@nebraskasportscouncil.com

EVENT INFORMATION

Event Name: Cornhusker State Games Adventure Race
Event Description: Event involves running, biking, and canoeing
*Date of Event: July 15, 2017 Alternate Date: N/A
Start Time: 8am End Time: 2pm

**In the event of cancellation, the County shall be notified by the applicant as soon as possible,
however, not later than the day preceding the scheduled date.*

Will the event be in/on a road? Yes No

Will the event be in/on sidewalk space? Yes No

Is part of the proposed route within the city limits of Lincoln or any other
incorporated city or village? Yes No

*If yes, please contact the City or Village Clerk of that jurisdiction
to inquire about other necessary permits.*

SPECIAL EVENTS PERMIT APPLICATION

Lancaster County, Nebraska

Planned Route (describe in detail and attach map): See attached map. Event will start and end in Lincoln. Participants will ride on county roads to Yankee Hill Lake and canoe. They will then proceed back to Lincoln. Racers will be on the county roads from approximately 9:30am to noon.

(Attach additional sheets if necessary.)

Expected number of people attending: 30 - Long Course

Location(s) of event marshals/monitors: Hay 77 & Rokeby Road, SW 56th Street - Lake Entrance Road, West Clara Ave & S. Coddington

***Do you need sheriff escort/traffic control?** Yes No

***Do you need traffic control equipment (i.e., signs, cones, barricades)?** Yes No

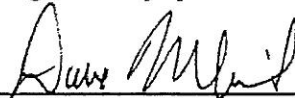
**Applicant shall be responsible for reimbursing the County for such expenses.*

Additional Comments: We will have radio operators monitoring at key locations and communicating with race head quarters.

We will also have a volunteer driving the course. There will be around 30 participants on the county roads - spread out based on their speed getting through the Lincoln portion of the course. We already have City of Lincoln and NGPC permission for the event.

This is not a close course and all participants are to follow all traffic laws.

The applicant agrees to pay all costs incurred by Lancaster County, Nebraska.

Signature: 

Date: 6-15-17

Return this application at least three (3) weeks prior to the event to:

**Lancaster County Clerk
555 S. 10th Street, Room 108
Lincoln, NE 68508**

**If you have questions regarding Special Event Permits,
please contact the Clerk's Office at:**

Phone: (402) 441-7484

E-mail: coclerk@lancaster.ne.gov

Web site: lancaster.ne.gov

For Office Use Only:

Application

Hold Harmless

Map

Certificate of Insurance

Engineer

LLCHD

Planning

Sheriff

Building & Safety

Other _____

Other _____

WITHDRAWN _____

SPECIAL EVENTS PERMIT APPLICATION
Lancaster County, Nebraska

HOLD HARMLESS AGREEMENT


Event Name: Cornhusker State Games Adventure Race

Date of Event: July 15, 2017

The applicant shall indemnify and hold harmless, to the fullest extent allowed by law, Lancaster County, Nebraska (the "County"), and its agents, employees and representatives from all claims, demands, suits, actions, payments, liability, judgments (including court-ordered attorneys fees), arising out of or resulting from the special event listed above that results in bodily injury, sickness, disease, death, civil rights liability or damage to or destruction of tangible property including loss of use resulting therefrom, and that is caused in whole or in part by the acts or omissions of the applicant or anyone directly or indirectly employed by applicant or anyone for whose acts or omissions they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Applicant shall maintain a policy or policies of insurance (or a self-insurance program) sufficient in coverage and amount to pay any judgments or related expenses from or in conjunction with any such claims.

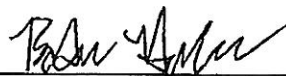
In claims against any person or entity indemnified under this agreement by an employee or the applicant or anyone directly or indirectly employed by the applicant or anyone for whose acts they may be liable, the indemnification obligation under this agreement shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the applicant under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.

Dated this 15th day of June, 20 17.

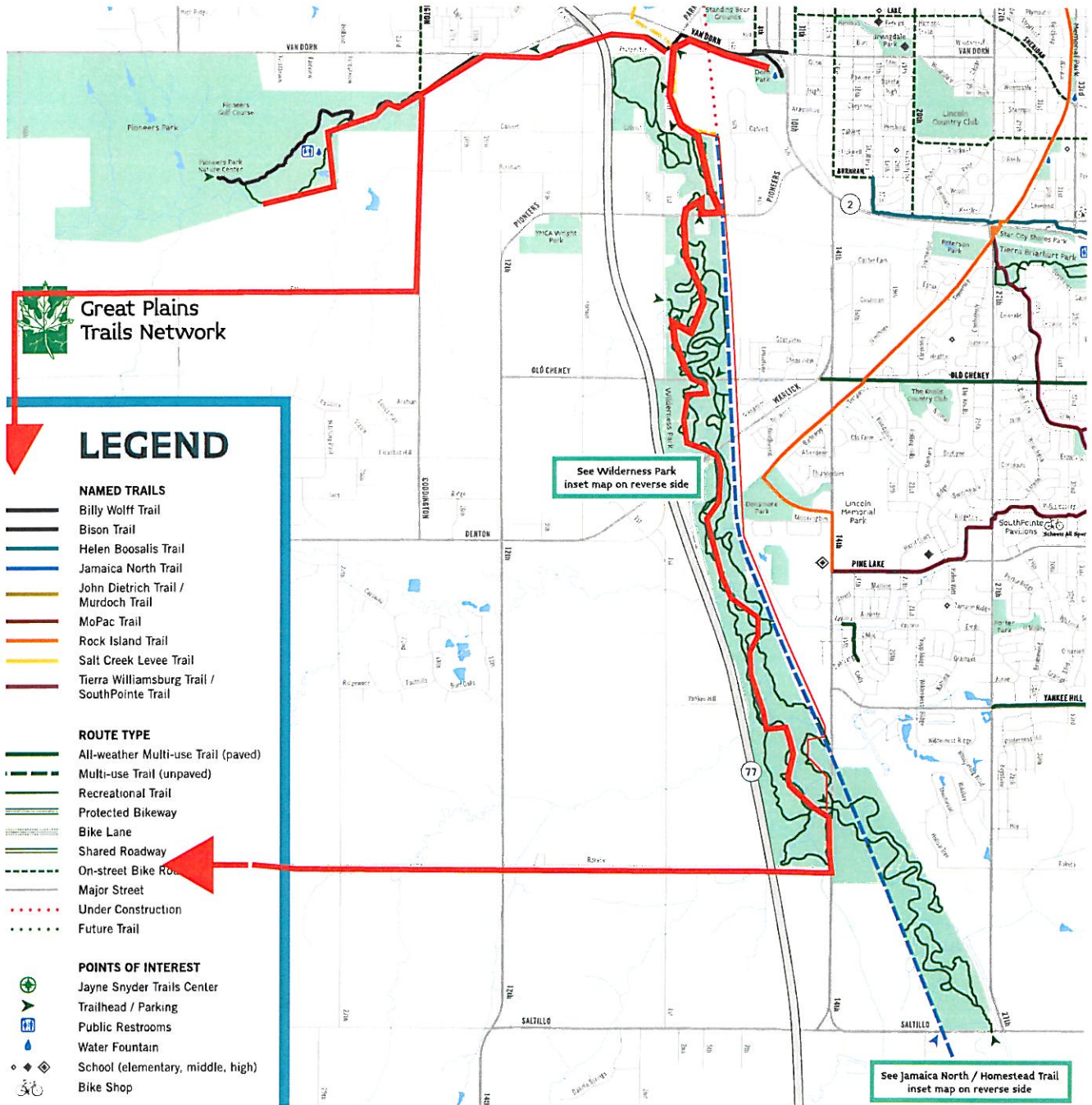
Applicant Signature: 

Printed Name: DAVE MLVARIK

Title/Legal Capacity: EXECUTIVE DIRECTOR

Witness to Signature: 

REMINDER: The applicant must also provide the County with proof of insurance; see General Requirements for coverage type and amounts.



Cornhusker State Games Adventure Race - General Course Map

July 15, 2017 - 7am to 2 pm

Racers will start and finish at the Van Dorn Park shelter. They will follow bike trails throughout Lincoln and gravel roads as they read a map and search for hidden checkpoints. The mode of transportation will be on foot, by bike, and canoe.

Van Dorn Park Shelter - Start / Finish

Wilderness Park - bike to find checkpoints hidden on single track trails throughout. Exact route to be determined.

Pioneers Park - checkpoints throughout park to be found on bike, on foot & by canoe in small lake near east entrance

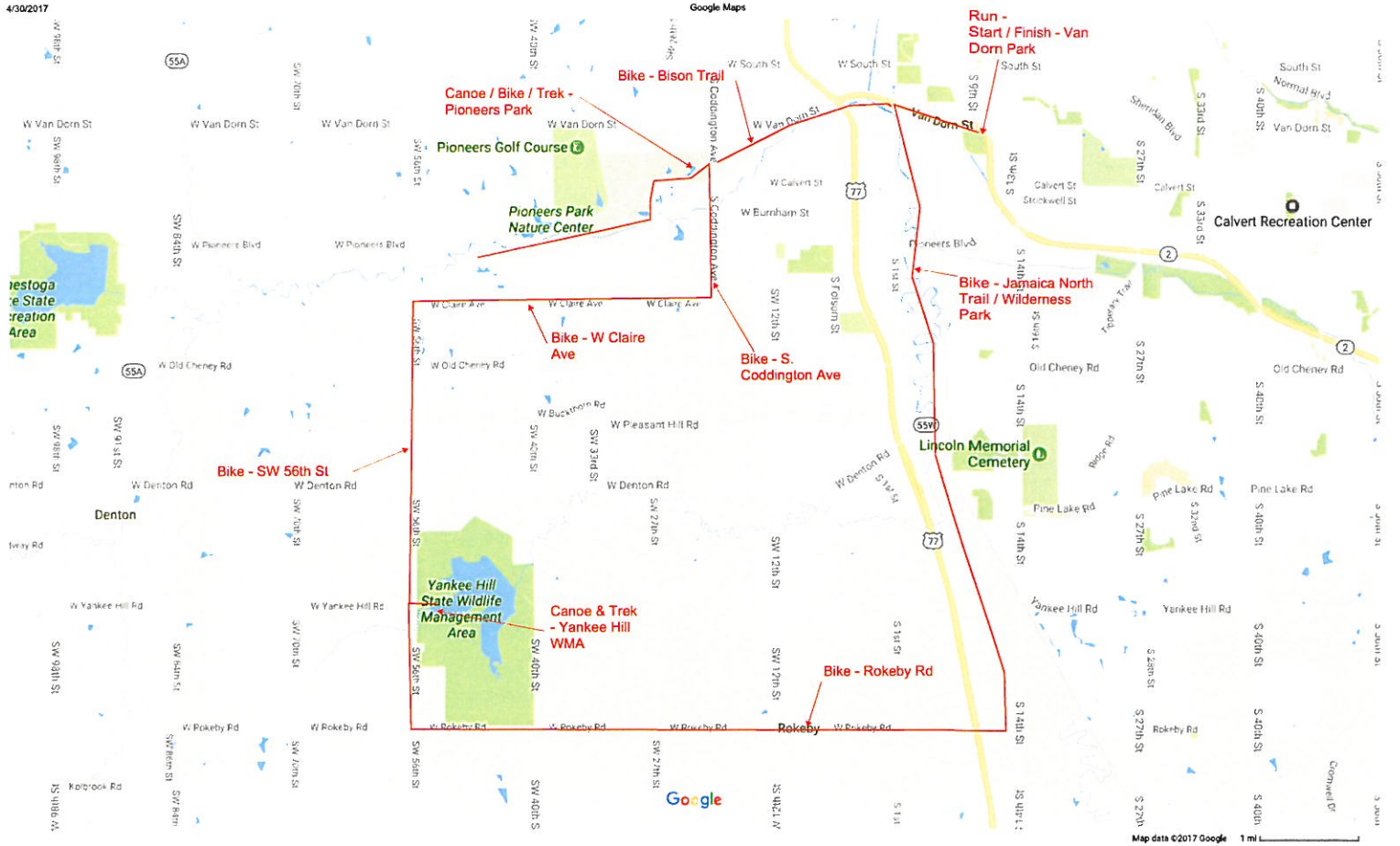
Yankee Hill Lake SRA - checkpoints throughout to be found on foot and by canoe.

City Bike Trails - Bison Trail and Jamaica North

County Roads / City Streets - Rokeby Road, SW 56th, W. Claire Ave, S. Coddington Ave. - NOTE THIS IS AN OPEN COURSE. THERE WILL BE NO STREET CLOSURES AND ALL RACERS ARE INSTRUCTED TO OBEY ALL TRAFFIC LAWS. TRAFFIC CONTROL IS NOT NEEDED.

Challenges - various challenges will be located throughout the race course area.

4/30/2017





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/15/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER UNICO Group, Inc. 1128 Lincoln Mall Suite 200 Lincoln NE 68508	CONTACT NAME: Cynthia Reinsch PHONE (A/C, No, Ext): (402) 434-7200 E-MAIL ADDRESS: creinsch@unicogroup.com	FAX (A/C, No): (402) 434-7272	
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Nebraska Sports Council, DBA: Cornhusker State Games PO Box 29366 Lincoln NE 68529-0366	INSURER A: Nationwide	INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	23787

COVERAGES CERTIFICATE NUMBER: 17/18 Auto REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$	
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			ACP7274251981	2/10/2017	2/10/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER City of Lincoln and/or Lancaster County and/or City of Lincoln/Lancaster County Public Building Commission 555 South 10th Street Lincoln, NE 68508	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Shane Ideus/CREINS
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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

Policy Number: SRPGP-101-0716/ USP232030
Insured: Nebraska Sports Council

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
City of Lincoln and/or Lancaster County and/or City of Lincoln/Lancaster County Public Building Commission 555 South 10th Street Lincoln, NE 68508
Information required to complete this Schedule, if not shown above will be shown in the Declarations.

Section II - WHO IS AN INSURED is amended to include as an insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions of the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.

Kelly S. Lundgren

From: Tom J. Cajka
Sent: Thursday, June 15, 2017 9:11 AM
To: Kelly S. Lundgren
Subject: RE: Special Event Permit

No objection from Planning

Tom Cajka, Planner II
County Planner
Lincoln-Lancaster County Planning
402-441-5662

From: Kelly S. Lundgren
Sent: Thursday, June 15, 2017 9:08 AM
To: Angela S. Keim <AKeim@lincoln.ne.gov>; Barbi M. Loschen <bloschen@lancaster.ne.gov>; David A. Derbin <DDerbin@lancaster.ne.gov>; David R. Cary <dcary@lincoln.ne.gov>; Greg R. Topil <gtopil@lincoln.ne.gov>; Jeremy J. Schwarz <JSchwarz@lancaster.ne.gov>; Josh D. Clark <JClark@lancaster.ne.gov>; Judy Lewis-Cairns <JLewis-Cairns@lancaster.ne.gov>; Justin L. Daniel <jdaniel@lincoln.ne.gov>; Ken D. Schroeder <kschroeder@lancaster.ne.gov>; Robert K. Simmering <RSimmering@lincoln.ne.gov>; Steve S. Henrichsen <shenrichsen@lincoln.ne.gov>; Terry A. Kathe <tkathe@lincoln.ne.gov>; Tom J. Cajka <tcajka@lincoln.ne.gov>
Subject: Special Event Permit

I have one more Special Event Permit from Cornhusker State Games for an Adventure Race scheduled for July 15, 2017 from 8 a.m. to 2 p.m. This will be scheduled for the June 27, 2017 Board of Commissioners meeting. Please have recommendations to me by Thursday, June 22, 2017.

Thank you!

Kelly Lundgren, Records Specialist
Lancaster County Clerk
555 S. 10th Street, Room 108
Lincoln, NE 68508
Direct: 402-441-7485
Main: 402-441-7484

Office of the Sheriff Lancaster County

Terry T. Wagner
Sheriff

Todd Duncan
Chief Deputy

575 S. 10th Street, Lincoln, Nebraska 68508-2869
Phone (402) 441-6500 Fax (402) 441-8320



June 20, 2017

Ms. Kelly Lundgren
Lancaster County Clerk's Office
County-City Building
Lincoln, NE 68508

Re: Special Events Permit from Scott Ash with the Nebraska Sports Council.

Dear Ms. Lundgren:

This letter is regarding a request for Special Events Permit from Scott Ash with the Nebraska Sports Council to hold a "Cornhusker State Games Adventure Race" on roads maintained by Lancaster County along with areas of Yankee Hill Lake. The race will take place on July 15, 2017, between the hours of 8:00am and 2:00pm and will include approximately 30 participants. The race will start and end at the Van Dorn Park Shelter located at 9th and Van Dorn. Portions of the race, will take participants on Rokeby road, SW 56th Street, W. Claire and S. Coddington. Participants will be instructed to obey all traffic laws.

In examining the application for the "Cornhusker State Games Adventure Race" we recommend the following:

- 1) Prior to the event, the organizer must review the course to determine potential problems that could endanger runners and equipment. The organizer is responsible for noting these problems to the participants, and if severe enough, shall cancel the race.
- 2) Crowd control and spectator parking must be addressed. Adequate parking, restrooms, and spectator space must be provided to avoid parking and spectator spill over onto the road and assure safe conditions. Parking and other associated facilities shall be located off highway right of way, unless established vehicle parking areas, such as park and ride lots, are available.
- 3) Event organizers are responsible for clean-up of the race course after the event. This includes removal of water bottles, food bags, and other race litter along the course.

The Lancaster County Sheriff's Office has no objections to this permit if Mr. Ash follows the listed suggestions.

Sincerely,

A handwritten signature in blue ink that reads "Terry T. Wagner". The signature is written in a cursive style with a large initial "T" and a long horizontal stroke at the end.

Terry T. Wagner
Lancaster County Sheriff

LANCASTER

COUNTY

ENGINEERING

Pamela L. Dingman, P.E.


County Engineer

Kenneth D. Schroeder, R.L.S.
Deputy County Surveyor

DEPARTMENT

DATE: June 22, 2017

TO: Kelly Lundgren
County Clerk's Office

FROM: Ken Schroeder 
County Surveyor

SUBJECT: SPECIAL EVENT PERMIT – CORNHUSKER STATE GAMES - ADVENTURE RACE
JULY 15, 2017 - FROM 8:00 A.M. TO 2:00 P.M.

Upon review, this office would offer the following comments:

1. No parking allowed along County roads.
2. Suggest using traffic control coordinators at busy intersections to inform the traveling public of the special event in progress.
3. Permits and other regulations and/or permissions of use may be required for areas of this event within the jurisdiction of the Nebraska Department of Roads, City of Lincoln, State Lakes and/or Parks Departments.
4. Suggest this application be reviewed by applicable law enforcement agencies for safety precautions and reviewed by applicable Attorney's offices for insurance compliance.

Cc: Lancaster County Sheriff's Office
Lancaster County Attorney's Office
Bob Jacobs, Road Maintenance Division Head

KDS/bml

F:\Clerical\Private\Special Permits Events-Other\Cornhusker State Games 2017 (Adventure Race).docx