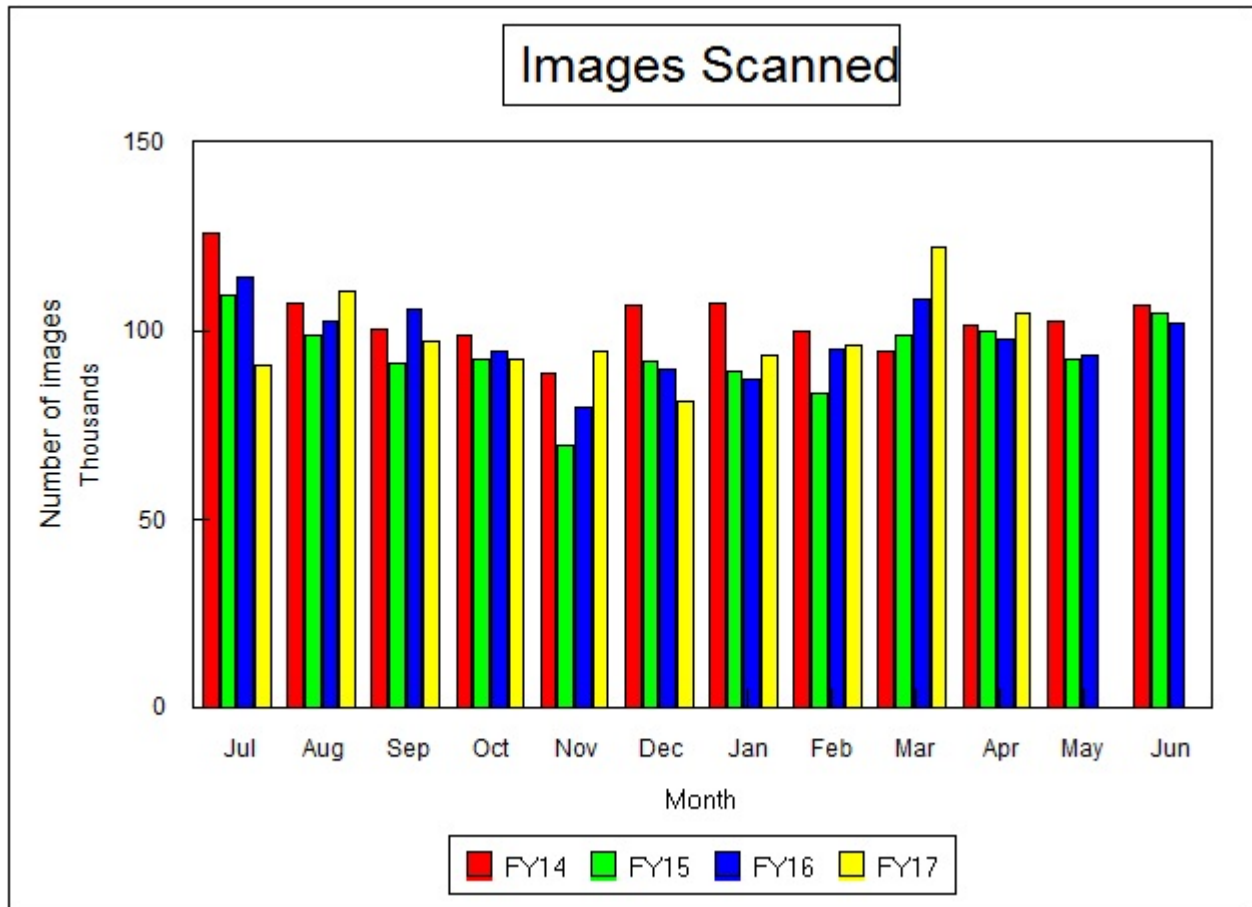


Lancaster County Records & Information Management
 Monthly Report
 April 2017

STATISTICS

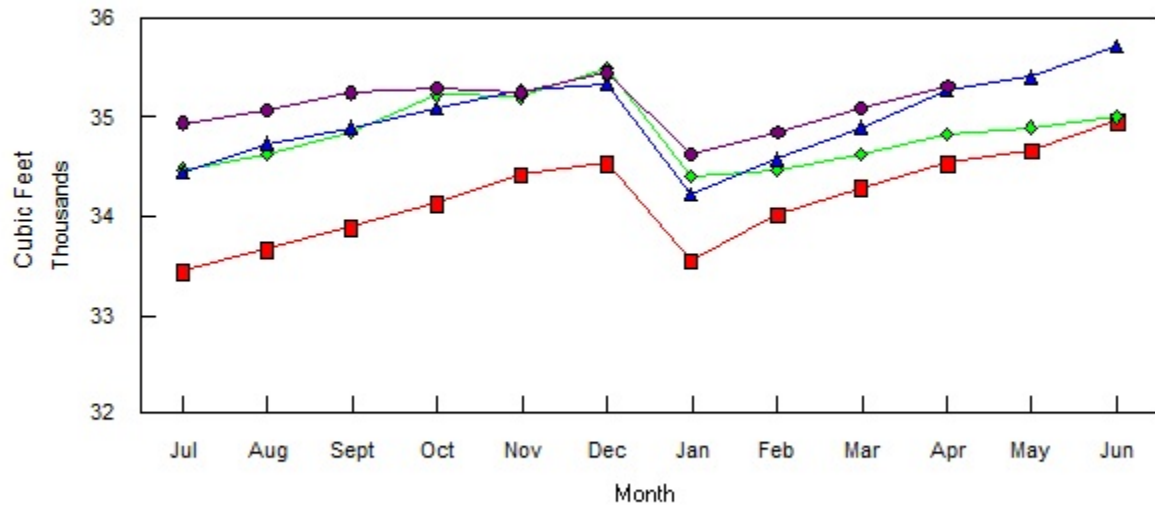


Departments for which we provided scanning services this month are:

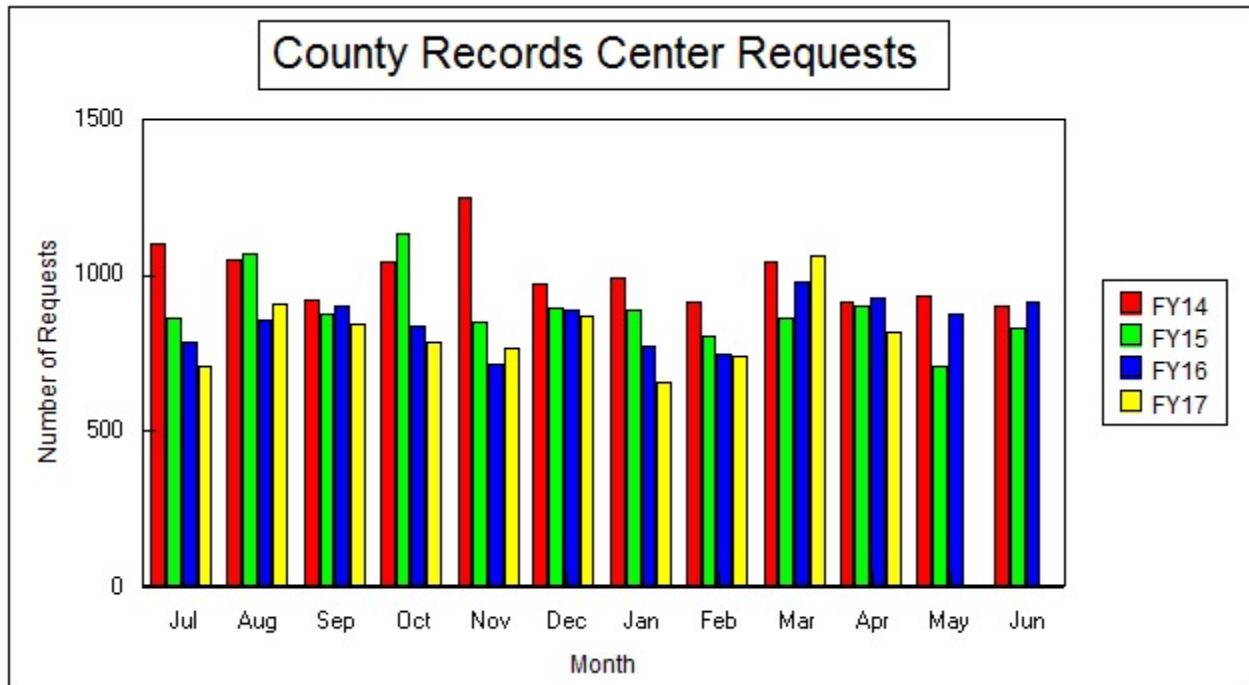
Assessor
 Building & Safety
 City Attorney
 City Clerk
 County Court
 District Court
 Fire & Rescue Department
 Human Resources

Parks & Rec.
 Public Defender
 Public Works & Utilities
 Records & Information Management
 Register of Deeds
 Sheriff
 Treasurer

Records Center Holdings



■ FY14 ◆ FY15 ▲ FY16 ● FY17

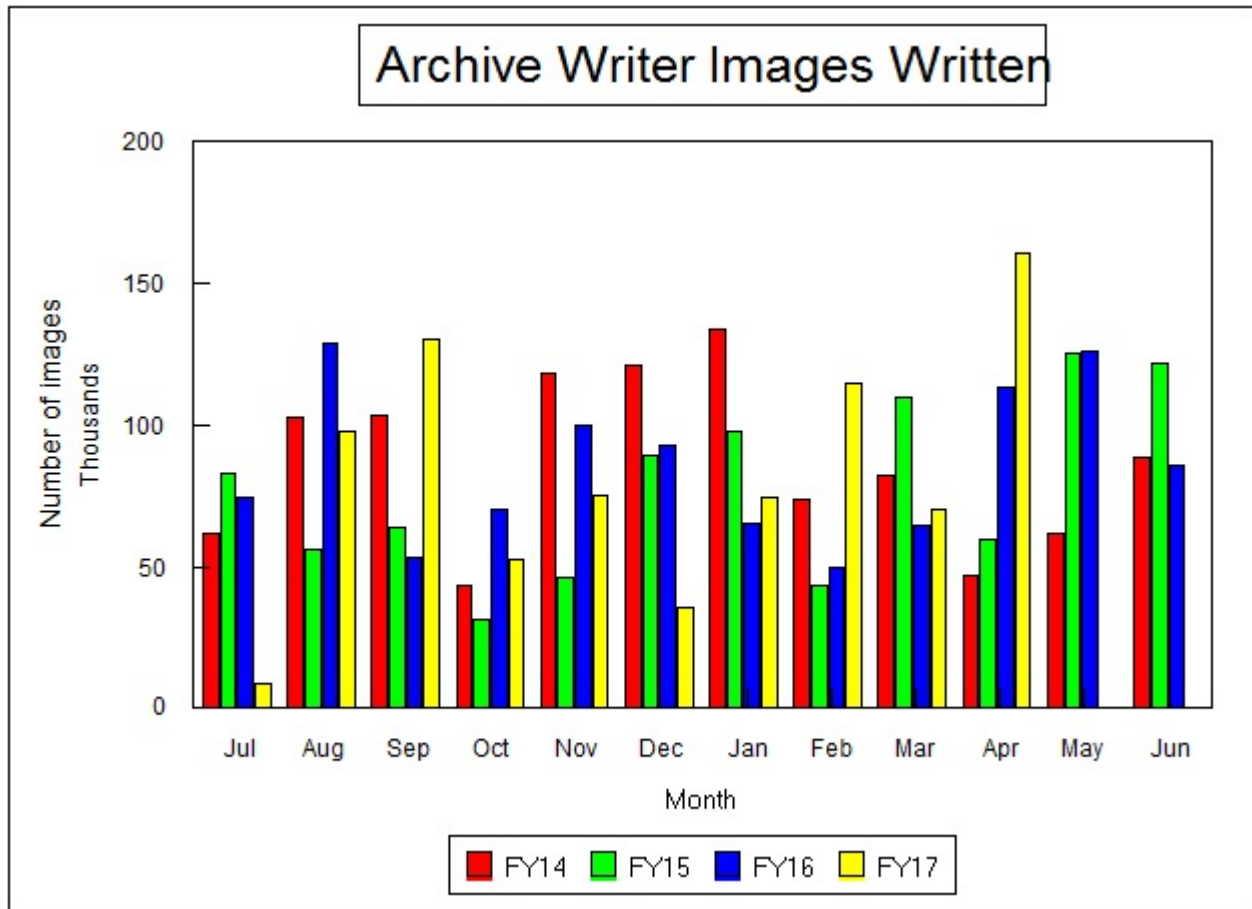


Records Center Activity April 2017				
Month	Cubic Feet Transferred In	Cubic Feet Removed	Balance	Reference Requests
April	240	12	35,324.5	816

The above figures include records stored for:

- | | | |
|--------------------------|---------------------------|---|
| Adult Probation | Fire & Rescue | Property Management |
| Aging | Health Department | Public Defender |
| Assessor | Human Services | Public Works & Utilities |
| Attorney | Juvenile Court | Railroad Transportation Safety District |
| Building & Safety | Juvenile Court Reporters | Records & Information Management |
| City Clerk | Juvenile Detention Center | Register of Deeds |
| City Council | Juvenile Probation | Safety & Training Office |
| City Treasurer | Jury Commissioner | Sheriff |
| Corrections | Human Resources | Superintendent of Schools |
| County Clerk | Lincoln Electric System | Treasurer |
| County Court | Lincoln Police Department | Urban Development |
| District Court | Manor | Veterans Service |
| District Court Reporters | Mayor's Office | |
| Employee Advisory Team | Parks & Recreation | |
| Engineer | Planning Department | |
| Finance | | |

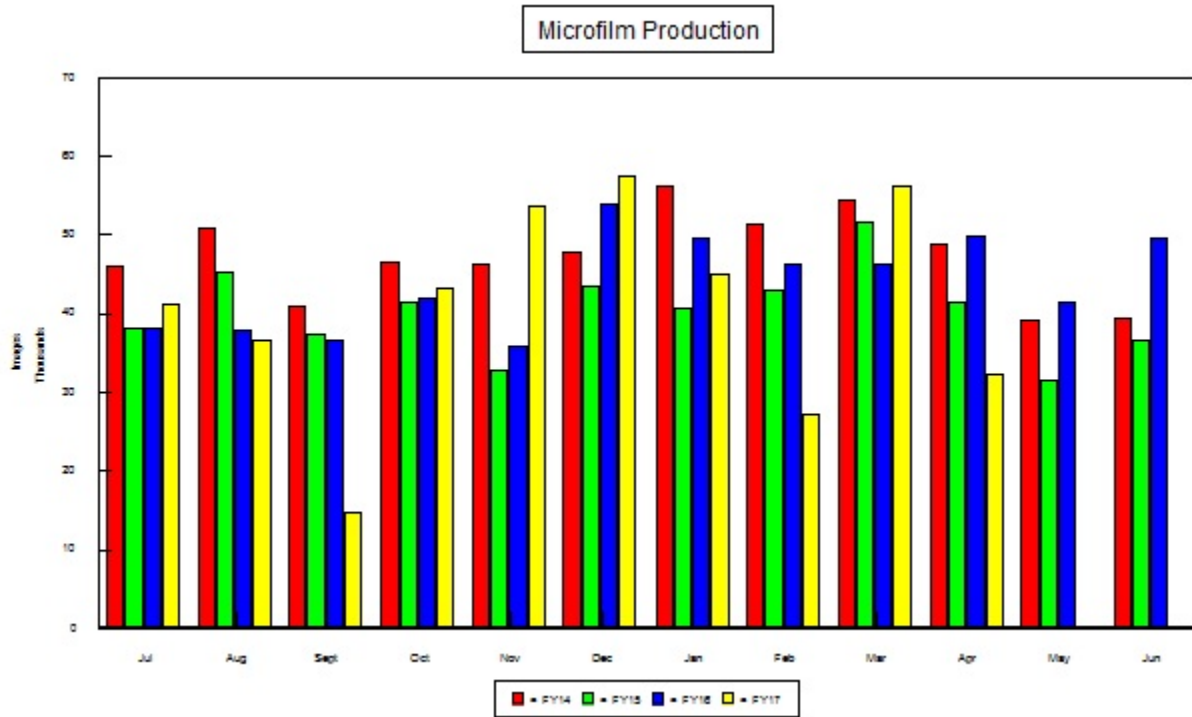
Archive writer images are scanned electronic images written to microfilm for permanent retention.



Departments for which we provided archive writer services this month are:

- City Clerk
- District Court
- City Engineer
- Register of Deeds
- Sarpy County
- State Records Management Division

Microfilm production is microfilming paper documents.

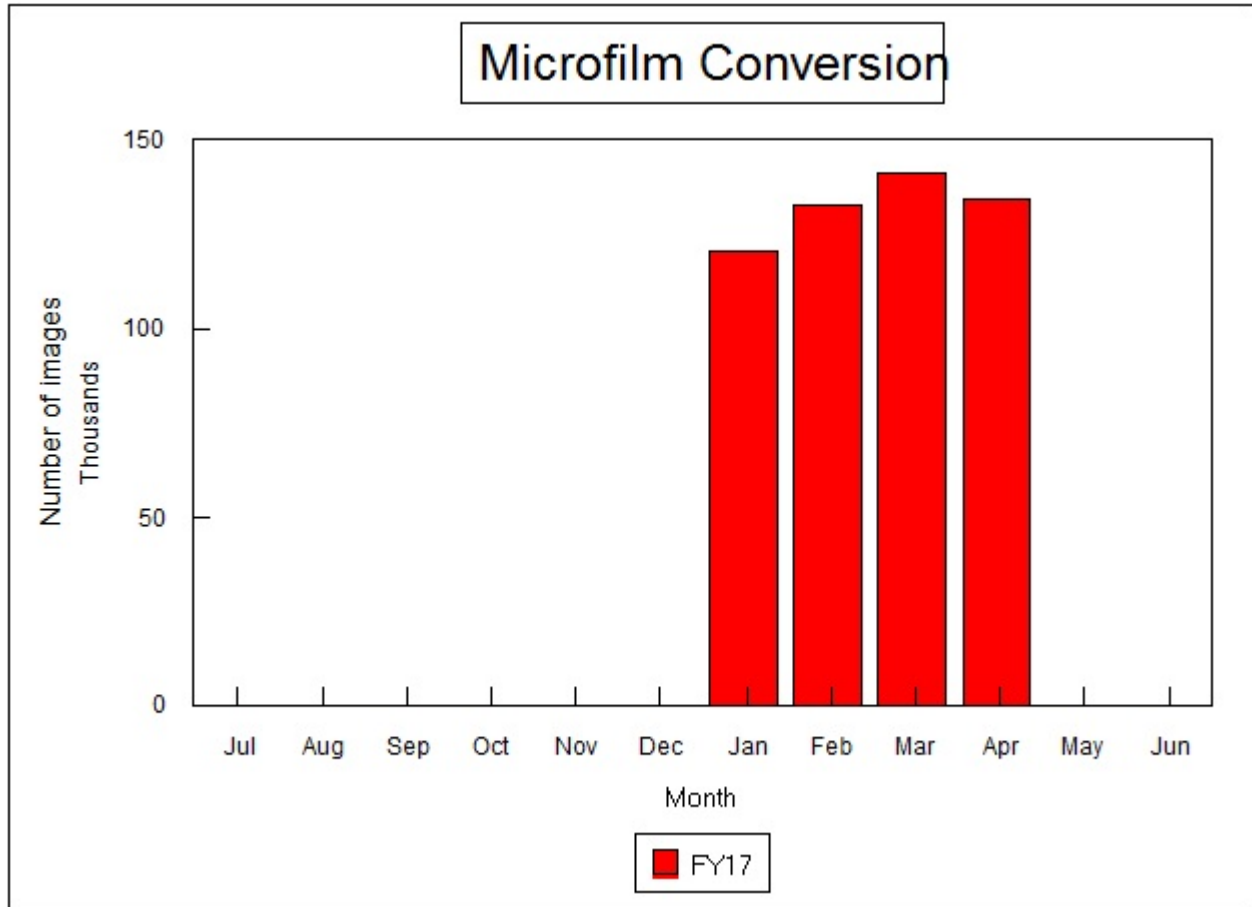


Departments for which we provided microfilming services this month are:

City Clerk
Corrections
County Court

We also provide film duplicating service for:
State Records Management Division

Microfilm conversion is creating electronic images from old microfilm.



We provided microfilm conversion services this month for County Court