

**MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY-CITY BUILDING, ROOM 112  
TUESDAY, APRIL 4, 2017  
9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on March 31, 2017.*

Commissioners present: Todd Wiltgen, Chair; Jennifer Brinkman and Deb Schorr

Commissioners absent: Bill Avery, Vice Chair; and Roma Amundson

Others present: Kerry Eagan, Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meeting Act was announced.*

**1) MINUTES:**

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, March 28, 2017.**

**MOTION:** Schorr moved and Brinkman seconded approval of the minutes. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- A. Approval of the minutes of the Deputy Chief Administrative Officer interviews held on Wednesday, March 29, 2017.**

**MOTION:** Brinkman moved and Schorr seconded approval of the minutes. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

**2) CLAIMS:**

- A. Approval of all claims processed through April 4, 2017.**

**MOTION:** Schorr moved and Brinkman seconded approval of the claims. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

**3) SPECIAL PRESENTATION:**

- A. Recognizing April 2 – 8, 2017 as Crime Victims' Rights Week – Elizabeth McQueen, Victim Witness Manager; Kathy Stevenson, Victim Advocate; Jody Brott, Victim Advocate; Arcelia Gomez, Domestic Violence Advocate. (See correlating item 5A)**

The Clerk read the resolution for the record.

Elizabeth McQueen, Victim Witness Manager, said the Lincoln Police Department Victim Witness Unit is completely grant funded. She said the Board's support is greatly appreciated and helps strengthen their unit as well as makes an important statement to the community.

Jody Brott, Victim Advocate, provided an overview of the resources offered by the unit.

Wiltgen expressed appreciation, on behalf of the Board, for the Victim Witness Unit's service to Lancaster County and the City of Lincoln.

The Board took action on item 5A.

**B. Recognizing April 4, 2017 as National Service Recognition Day - Randy Jones, Aging Partners Director; Karen Wobig, Extension Educator, Unit Leader, Lancaster County Extension Office. (See correlating item 5B)**

The Clerk read the resolution for the record.

Randy Jones, Aging Partners Director, discussed the success of the AmeriCorps and Foster Grandparent projects in the County. He thanked the Board for recognizing the volunteers' contributions.

Karen Wobig, Extension Educator, Unit Leader, Lancaster County Extension Office, said 1500 volunteers provided over 24,000 hours of volunteer service. She stated without those volunteers the Extension Office would not be able to provide the quality of service as they currently do to the residents of Lancaster County.

Wiltgen noted there would be a ceremony Tuesday afternoon recognizing volunteers.

The Board took action on item 5B.

**4) PUBLIC HEARING:**

**A. Class K (catering) liquor license application for Kramer Bar & Grill, 11365 W. Kramer Street, Kramer, Nebraska.**

The Chair reopened the public hearing.

No one appeared in support, in opposition or in a neutral position.

The Chair closed the public hearing.

The Board took action on item 5C.

**5) NEW BUSINESS:**

- A. Resolution recognizing April 2 – 8, 2017 as National Crime Victims' Rights Week. (R-17-0024)**

**MOTION:** Schorr moved and Brinkman seconded approval of the resolution. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- B. Resolution recognizing April 4, 2017 as National Service Recognition Day. (R-17-0025)**

**MOTION:** Schorr moved and Brinkman seconded approval of the resolution. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- C. Resolution in the matter of application for a Class K (catering) liquor license for Michael and Tammy Roth d/b/a Kramer Bar & Grill, 11365 W. Kramer Street, Kramer, Nebraska. (R-17-0026)**

**MOTION:** Schorr moved and Brinkman seconded approval of the liquor license application. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- D. Resolution in the matter of witness fees paid by Lancaster County, which have remained unclaimed for six months or more. (R-17-0027)**

**MOTION:** Brinkman moved and Schorr seconded approval of the resolution. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- E. Setting the annual salary for Erica Pruess, Deputy County Attorney, in the amount of \$64,041.12 (Step 2) as Attorney I, effective April 6, 2017.**

Doug Cyr, Chief Deputy County Attorney, said Pruess brings with her previous county government experience, therefore, it was recommended she start at Step 2 of the pay grade. He noted Pruess will be assigned to the Juvenile Division.

Joe Kelly, County Attorney, added the County Attorney's Office is now only one attorney short of being fully staffed.

**MOTION:** Schorr moved and Brinkman seconded approval of the salary. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- F. Authorizing payment to the City of Lincoln in the amount of \$10,800 for property generally located at 2201 South 17<sup>th</sup> Street upon final approval of the City Ordinance authorizing conveyance of City surplus property to Lancaster County. (C-17-0252)**

Dave Derbin, Deputy County Attorney, explained the item is seeking authorization for the Budget & Fiscal Office to make payment to the City as soon as the ordinance is finalized. The ordinance was

passed last Monday authorizing the surplus and sale of a small piece of property related to the former mental health center.

**MOTION:** Brinkman moved and Schorr seconded approval of the payment. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- G. Resolution authorizing the Chair of Lancaster County Board of Commissioners to execute an agreement with the State of Nebraska Department of Roads to coordinate the effects of the State's construction of the South Beltway on County roads. (R-17-0028)**

**MOTION:** Brinkman moved and Schorr seconded approval of the resolution. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- H. Authorizing the Lancaster County Engineer to execute the Environmental Assessment for the South Beltway.**

**MOTION:** Schorr moved and Brinkman seconded approval to authorize the County Engineer to execute the assessment. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- I. Construction contract with Straight-Line Striping, Inc., for pavement striping services. The County will pay \$214,990 for the products and services. The work shall be completed on or before August 11, 2017. (C-17-0253)**

**MOTION:** Brinkman moved and Schorr seconded approval of the contract. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- J. Recommendation from the Purchasing Department and County Engineer to award a contract to Midwest Pump and Equipment Company for an asymmetric 2-post lift and removal of the existing in-ground single post vehicle lift (Bid No. 17-086). The total cost to the County is \$36,034. (B-17-0086)**

Ken Schroeder, County Surveyor, said four lifts will be replaced. He stated two lifts do not have the capacity to accommodate the current equipment and two did not pass a recent inspection.

**MOTION:** Schorr moved and Brinkman seconded approval of the recommendation. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- K. Contract with Outback Fence & Stain to provide fence construction for five (5) Lancaster County gravel sites (Bid No. 17-074). The cost to the County is not to exceed \$92,503. (C-17-0250)**

**MOTION:** Brinkman moved and Schorr seconded approval of the contract. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- L. Contract with Schmader Electric Construction, Inc., to provide an outdoor warning siren (Bid No. 17-073). The cost to the County is not to exceed \$26,975. (C-17-0251)**

**MOTION:** Schorr moved and Brinkman seconded approval of the contract. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- M. Amendment to County Contract C-17-0144 with Schneider Construction, LLC for painting services (Bid No. 16-286). The amendment adds a new section into the contract for Workers Compensation insurance. (C-17-0235)**

**MOTION:** Brinkman moved and Schorr seconded approval of the amendment. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- N. Amendment to County Contract C-14-0193 with All Needs Computer & Mailing Services, Inc., for the annual requirements of Election Commission mailing services (Quote No. 4748). The amendment renews the contract from April 15, 2017 through April 14, 2018. The cost to the County is not to exceed \$2,100. (C-17-0245)**

**MOTION:** Schorr moved and Brinkman seconded approval of the amendment. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- O. Amendment to County Contract C-15-0185 with Stericycle for the annual requirements of infectious waste pickup and disposal (Bid No. 15-061). The amendment renews the contract from April 14, 2017 through April 13, 2018. The cost to the County is not to exceed \$1,660. (C-17-0246)**

**MOTION:** Brinkman moved and Schorr seconded approval of the amendment. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- P. Amendments to the following contracts for the annual supply of anti-freeze, coolants and windshield washer fluid (Bid No. 15-065). The amendment renews the contracts from April 10, 2017 through April 9, 2018.**

- 1. County Contract C-15-0151 with Sapp Bros Petroleum, Inc., in an amount not to exceed \$4,000. (C-17-0247)**
- 2. County Contract C-15-0150 with Thermo King Christensen, Inc., in an amount not to exceed \$1,000. (C-17-0248)**

**MOTION:** Brinkman moved and Schorr seconded approval of the amendments. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- Q. Grant contract with Human Services Federation in the amount of \$5,350 for Youth Thrive trainings from the Nebraska Commission on Law Enforcement and Criminal Justice Community-based Juvenile Services Aid State Grant #16-CB-0523. Term of the grant contract is February 1, 2017 through June 30, 2017. (C-17-0254)**

Sara Hoyle, Human Services Director, said the grant provides training for youth service workers. She stated due to an overwhelming response they are looking to expand the training. Hoyle said the Human Services Federation and Children and Family Foundation provided support for the training.

**MOTION:** Schorr moved and Brinkman seconded approval of the contract. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

- R. Grant contract amendment with Lighthouse, Inc., to modify the source of funding for County Contract C-16-0624 to include Nebraska Commission on Law Enforcement and Criminal Justice Community-based Juvenile Services Aid State Grant #15-EB-0602 and #16-CB-0523. Term of the grant contract is July 1, 2016 through June 30, 2017. (C-17-0255)**

Hoyle stated the amendment is a result of the grant funding being deobligated and the need to move funding in order to continue the program.

**MOTION:** Schorr moved and Brinkman seconded approval of the amendment. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

**6) CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. Utility Permit No. 1525 allowing NebraskaLink Holdings LLC, to install buried fiber optic cable from 1,370 linear feet west of Highway 43 and Stagecoach Road easterly under Stagecoach Road to the Otoe County line. There is no cost to the County. (C-17-0249)**

**MOTION:** Brinkman moved and Schorr seconded approval of the consent item. Schorr, Brinkman and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.

**7) PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

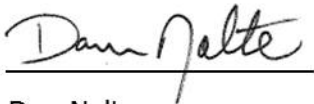
**8) ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, April 6, 2017 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).**
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, April 11, 2017 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.**

- C. The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lancaster.ne.gov](http://lancaster.ne.gov) under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

9) **ADJOURNMENT**

**MOTION:** Schorr moved and Brinkman seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:35 a.m. Brinkman, Schorr and Wiltgen voted yes. Amundson and Avery were absent. Motion carried 3-0.



Dan Nolte  
Lancaster County Clerk

