

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, MARCH 28, 2017
9:00 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on March 24, 2017.

Commissioners present: Todd Wiltgen, Chair; Bill Avery, Vice Chair; Roma Amundson, Jennifer Brinkman and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; and Cori Beattie, Deputy County Clerk

The Chair called the meeting to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meeting Act was announced.

1) MINUTES:

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, March 21, 2017.**

MOTION: Brinkman moved and Amundson seconded approval of the minutes. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- A. Approval of the minutes of the Board of Commissioners tour of the Motor Vehicles Facility, 500 West O Street, Lincoln held on Tuesday, March 21, 2017.**

MOTION: Amundson moved and Schorr seconded approval of the minutes. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

2) CLAIMS:

- A. Approval of all claims processed through March 7, 2017.**

MOTION: Schorr moved and Brinkman seconded approval of the claims. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

3) SPECIAL PRESENTATION:

- B. Good News Jail and Prison Ministries of Fairfax, Virginia, Chaplain Program and Inmate Benefit Fund - Brad Johnson, Corrections Administrator; Brenda Fisher, Corrections Program Manager; Sheldon Crapo, Chaplain. (See correlating item 5A)**

Brad Johnson, Corrections Director, said Good News Jail and Prison Ministries provides religious services for the jail. He requested permission to donate \$18,000 from the Inmate Benefit Fund to the Chaplain's budget noting that community donations are also used for this purpose.

Sheldon Crapo, Chaplain, said the jail enlists the help of local volunteers to provide one-on-one religious mentoring for inmates. He stated there are three volunteers with religious, educational and counseling backgrounds who donate approximately twenty hours per week to meet with inmates.

Johnson explained that the Inmate Benefit Fund is comprised of commission received from phone calls and commissary purchases and not property tax dollars.

Brinkman inquired as to how the money in the budget is spent. Crapo stated the Chaplain's budget is used towards salary and general office items.

In response to Wiltgen's inquiry as to how many inmates are served by the program, Crapo said between six and seven thousand inmates are involved in a number of religious programs offered per year.

4) PUBLIC HEARING:

- A. Class K (catering) liquor license application for Kramer Bar & Grill, 11365 W. Kramer Street, Kramer, Nebraska.**

The Chair opened the public hearing.

Michael Roth, Kramer Bar & Grill owner, was administered the oath. He stated he is applying for the catering license to save both time and money associated with special designated license applications. He inquired if it will be necessary for him to appear before the Board when this license is up for renewal. Cori Beattie, Deputy County Clerk, explained that once the license is approved it will be part of the automatic liquor license renewal process.

No one appeared to testify in opposition or in a neutral position.

The Chair held the public hearing open for one week.

5) NEW BUSINESS:

- A. Authorize the payment of \$18,000 from the Inmate Benefit Fund to Good News Jail and Prison Ministries of Fairfax, Virginia for providing a full-time chaplain for Lancaster County Corrections inmates.**

MOTION: Amundson moved and Avery seconded approval of the request. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- B. Special events permit application from Gary Bredehoft, Tiger Coaching and Personal Training, Inc., to hold the Last Blast Lincoln Triathlon on Sunday, September 17, 2017.**

Gary Bredehoft, Tiger Coaching and Personal Training, Inc., said this is the sixth year for the event which is held at Branched Oak Lake and is a fundraiser for the YMCA Strong Kids program. He stated 120 to 150 athletes are expected to participate. Bredehoft noted insurance is provided by USA Triathlon but they do not provide the auto insurance component that is now required by the County.

David Derbin, Deputy County Attorney, said auto insurance was not requested in the past but it is included in the insurance requirements. He added the Board does have the discretion to waive the auto insurance requirement.

In response to Avery's inquiry as to the age of the participants, Bredehoft said this is an adult-based triathlon.

MOTION: Amundson moved and Avery seconded approval of the special events permit application and to waive the auto insurance requirement. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

C. Agreement with Released and Restored for job readiness/life skills classes for inmates at the Lancaster County Jail. The County will pay \$1,180 per eight-class program. Term of the contract is March 1, 2017 through December 31, 2018. (C-17-0236)

Johnson stated the classes assist inmates with resume writing and interview skills to help with the transition to the working environment. He noted a small increase of 25 cents per student.

Brenda Fisher, Corrections Program Manager, said this is a continuation of a program that has been in place for a number of years. She stated the course provides life skills such as preparing a budget and balancing a checkbook along with the job marketing skills. Fisher said there is currently no information available to gauge the success of the program but they are considering collecting data on all the programs offered at the jail for that purpose.

Johnson added that the program is funded by the Inmate Benefit Fund.

MOTION: Schorr moved and Avery seconded approval of the agreement. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

D. Agreements between Steve McClatchey and Lancaster County, on behalf of the Lancaster County Election Commissioner, for the delivery of voting machines and other miscellaneous equipment to several polling locations for the primary election to be held on Tuesday, April 4, 2017 and the general election to be held on Tuesday, May 2, 2017. The County will pay \$58 per polling location for the delivery services. (C-17-0243) (C-17-0244)

Dave Shively, Election Commissioner, said McClatchey delivers the machines to polling locations to assist voters with disabilities.

MOTION: Amundson moved and Avery seconded approval of the agreements. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

- E. Visitors Improvement Fund Grant contract in the amount of \$500,000 with the Lincoln Parks Foundation for renovation of the Centennial Mall. The grant period is January 1, 2011 through June 30, 2017. (C-17-0238)**

Kerry Eagan, Chief Administrative Officer, said in 2011 the City of Lincoln Parks and Recreation Foundation requested help raising funds for the project. He added the Visitors Improvement Fund's philosophy and this funding was a key part in the project's success.

MOTION: Brinkman moved and Schorr seconded approval of the grant contract. Avery, Amundson, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- F. Renewal of agreement with Journal Star Printing, Co. (Lincoln Journal Star) for advertising for the Election Commissioner. Term of the agreement is March 1, 2017 through February 28, 2018. (C-17-0239)**

Shively said the agreement allows for the publication of the sample ballot, notice of election and absentee request.

MOTION: Amundson moved and Avery seconded approval of the agreement. Amundson, Brinkman, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

- G. Recredentialing documents for Optum for Medicaid participation at the Mental Health Crisis Center.**

MOTION: Schorr moved and Brinkman seconded approval of the documentation. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

- H. Agreement between BMI Imaging Systems, Inc., and Lancaster County on behalf of the Lancaster County Assessor for image conversion and hosting. The cost to the County is \$9,750. This cost covers hosting through August 31, 2018. (C-17-0240)**

Scott Gaines, Deputy Assessor/Register of Deeds, stated this upgrade will enhance the Register of Deeds public access software. The company will also host the server which will save approximately \$6,000 per year.

MOTION: Amundson moved and Avery seconded approval of the agreement. Brinkman, Amundson, Schorr, Avery and Wiltgen voted yes. Motion carried 5-0.

- I. Professional services contract with JEO Consulting Group, Inc., for professional engineering services for the preparation of scour mitigation plans for County Bridge H-119. Work is to be completed on or before July 11, 2017. The cost to the County is \$28,150. (C-17-0241)**

Pam Dingman, County Engineer, said Bridge H-119 is located at 176th Street just north of Bluff Road adjacent to Camp Creek. She provided maps of the location (Exhibit A). Dingman stated there are two scour critical bridges in this area. The northern bridge is now closed and will be repaired first. Dingman added if both bridges would be closed it would isolate two families from their homes.

Wiltgen inquired as to the timeframe in repairing the bridges. Dingman stated the hydraulics and hydrology studies have been completed on the northern bridge. The goal is to get the bid out before the end of the budget year with work to be done in the fall.

MOTION: Amundson moved and Schorr seconded approval of the contract. Schorr, Avery, Amundson, Brinkman and Wiltgen voted yes. Motion carried 5-0.

J. Contract between InfraStructure, LLC and Lancaster County on behalf of the Lancaster County Engineer for professional engineering services for preparation of re-decking plans for Bridge N-138. The cost to the County is \$18,953. Work is to be completed on or before May 15, 2017. (C-17-0242)

Dingman provided maps of the location (Exhibit B). She said Bridge N-138 is located on West Denton Road just east of the Village of Denton. Dingman stated the surface of the bridge needs to be replaced.

In response to Avery's inquiry regarding the types of services received, Dingman responded the structural engineer will design a plan to remove the decking and redesign the deck structure.

MOTION: Amundson moved and Schorr seconded approval of the contract. Amundson, Brinkman, Schorr, Avery and Wiltgen voted yes. Motion carried 5-0.

K. Recommendation from the Purchasing Department and Emergency Management to award a contract to Schmader Electric Construction, Inc., for an outdoor warning siren (Bid No. 17-073). The cost to the County is \$26,975. (B-17-0073)

Jim Davidsaver, Emergency Management Director, said the siren will be placed at the Lancaster Event Center. He stated there is a definite need with the growth and development in the area. Davidsaver also commended Mark Hosking, Emergency Management Deputy Director, for working with Lancaster Event Center staff to ensure emergency plans are in place.

MOTION: Brinkman moved and Avery seconded approval of the recommendation. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

L. Recommendation from the Purchasing Department and Sheriff's Office to award a purchase order for two (2) 2017 Ford Police midsize utility vehicle off State of Nebraska Contract 14611 OC. The cost of each vehicles is \$29,539. One vehicle will be purchased using general funds and one will be purchased using forfeited asset funds. (C-17-0233) (C-17-0234)

Terry Wagner, County Sheriff, said one vehicle was recently totaled and will be replaced using general funds. Risk Management is working with the insurance carrier on reimbursement. He stated the second vehicle will be purchased with forfeited asset funds.

MOTION: Schorr moved and Avery seconded approval of the recommendation. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- M. Contract with encompass to provide the annual supply of office seating. The cost to the County is not to exceed \$15,000. (C-17-0227)**

MOTION: Brinkman moved and Schorr seconded approval of the contract. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- N. Contract with Your Next Tire (Tredz Central) to provide the annual service, inspection and repair of vehicle lifts (Quote No. 5533). Term of the contract is one year from the date of execution. The cost to the County is not to exceed \$800. (C-17-0229)**

MOTION: Schorr moved and Amundson seconded approval of the contract. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- O. Amendment to County Contract C-13-0218 with Wesco Distribution, Inc., using State of Nebraska Contract No. 13478 OC to supply and deliver electrical supplies. The amendment renews the contract from March 5, 2017 through March 4, 2018. The cost to the County is not to exceed \$500. (C-17-0226)**

MOTION: Amundson moved and Schorr seconded approval of the amendment. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

- P. Amendment to County Contract C-10-0509 with Bob Barker Company, Inc., for the annual supply of Corrections staff clothing, inmate clothing and accessories (Bid No. 10-168). The amendment extends the contract from April 16, 2017 through June 15, 2017. The cost to the County is not to exceed \$9,750. (C-17-0228)**

MOTION: Schorr moved and Amundson seconded approval of the amendment. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- Q. Amendment to County Contract C-15-0407 with NMC, Inc., for the annual supply of Caterpillar filters (SS-24). The cost for the products will be increased by \$2,000 for the remainder of the contract term with a revised total amount of \$20,000. (C-17-0230)**

MOTION: Brinkman moved and Schorr seconded approval of the amendment. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- R. Amendment to County Contract C-15-0186 with Safety-Kleen Systems, Inc., for the annual requirements of parts washer services and recycling solvent (Bid No. 15-043). The amendment renews the contract from April 14, 2017 through April 13, 2018. The cost to the County is not to exceed \$1,500. (C-17-0231)**

MOTION: Amundson moved and Schorr seconded approval of the amendment. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

- S. **Amendment to County Contract C-15-0095 with NECO Security for the annual requirements of fire alarm and security monitoring services (Bid No. 15-010). The amendment renews the contract from March 10, 2017 through March 9, 2018. The cost to the County is not to exceed \$2,000. (C-17-0232)**

MOTION: Schorr moved and Brinkman seconded approval of the amendment. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

- 6) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Receive and place on file the following report for February, 2017:

1. Sheriff's Office

MOTION: Amundson moved and Avery seconded approval of the consent item. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

- 7) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

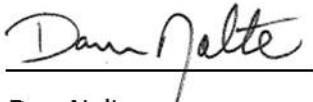
8) ANNOUNCEMENTS:

- A. **The Lancaster County Board of Commissioners will hold a meeting on Wednesday, March 29, 2017 at 8:30 a.m., in the Human Resources Conference Room, Room 302 of the County-City Building (555 S. 10th Street, Lincoln) to conduct Deputy Chief Administrative Officer interviews.**
- B. **The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, March 30, 2017 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).**
- C. **A public sale of County property, generally located at Southwest 114th Street and West Meinke Street in the unincorporated village of Kramer will be conducted on Thursday, March 30, 2017 at 2:00 p.m., at the east door of the Justice & Law Enforcement Center, located at 575 S. 10th Street, Lincoln, Nebraska.**
- D. **The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, April 4, 2017 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).**

- E. The Lancaster County Board of Equalization will hold their next regular meeting on Tuesday, April 11, 2017 immediately following the Lancaster County Board of Commissioners meeting in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- F. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- G. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

8) ADJOURNMENT

MOTION: Schorr moved and Avery seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:46 a.m. Avery, Amundson, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk



tabbles

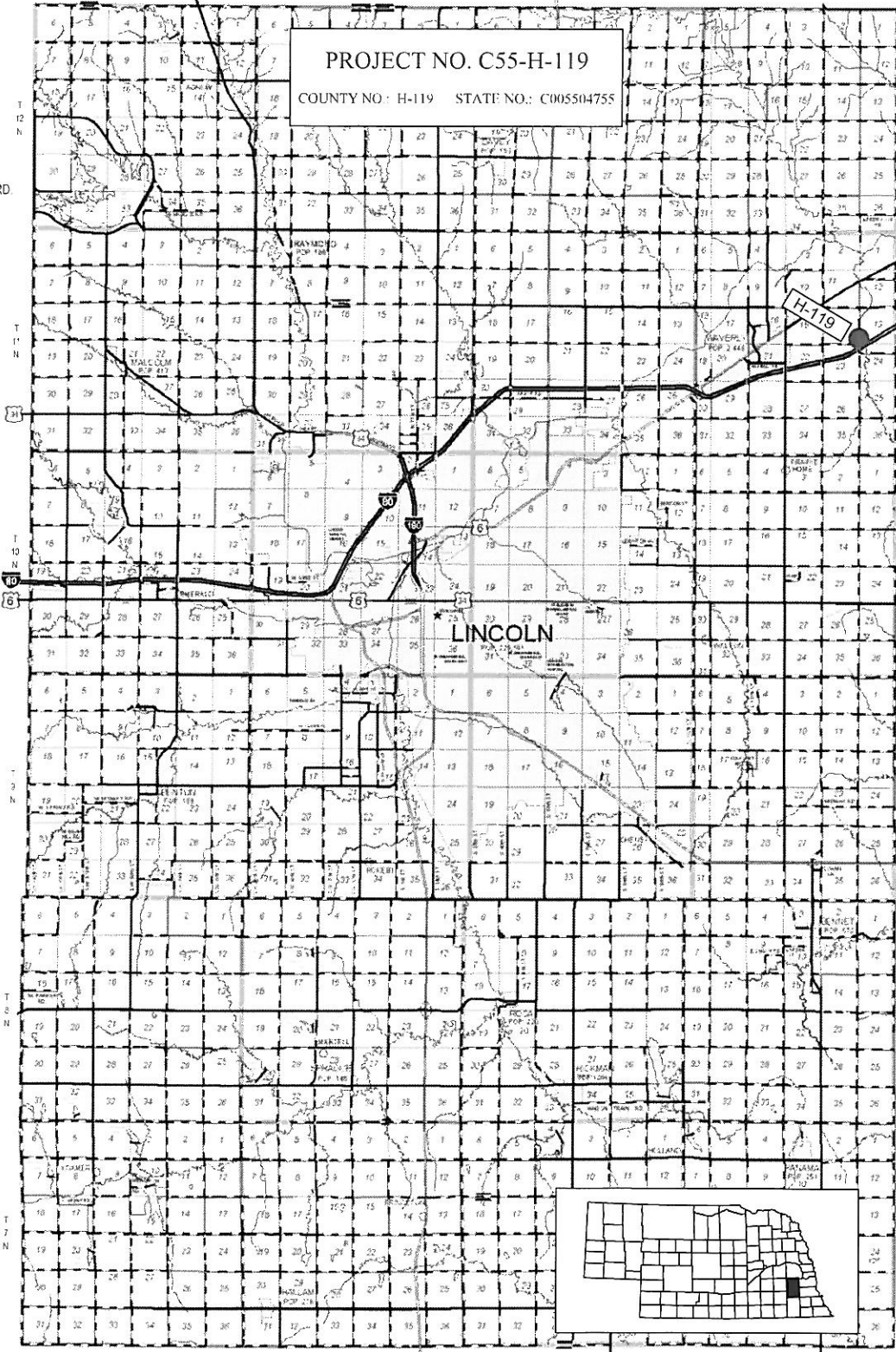
LANCASTER COUNTY, NEBRASKA



NO SCALE

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 W. AGNEW RD.
 W. ROCK CREEK RD.
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 W. RAYMOND RD.
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Camp Creek
Antique Machinery

ADT
6/4/2012

Bridge
"H-119"

Cone Deck
Steel girder
28' x 102'

Camp Creek

N 176TH ST

BLUFF RD

INTERSTATE 80

INTERSTATE 80

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1 inch = 200 feet

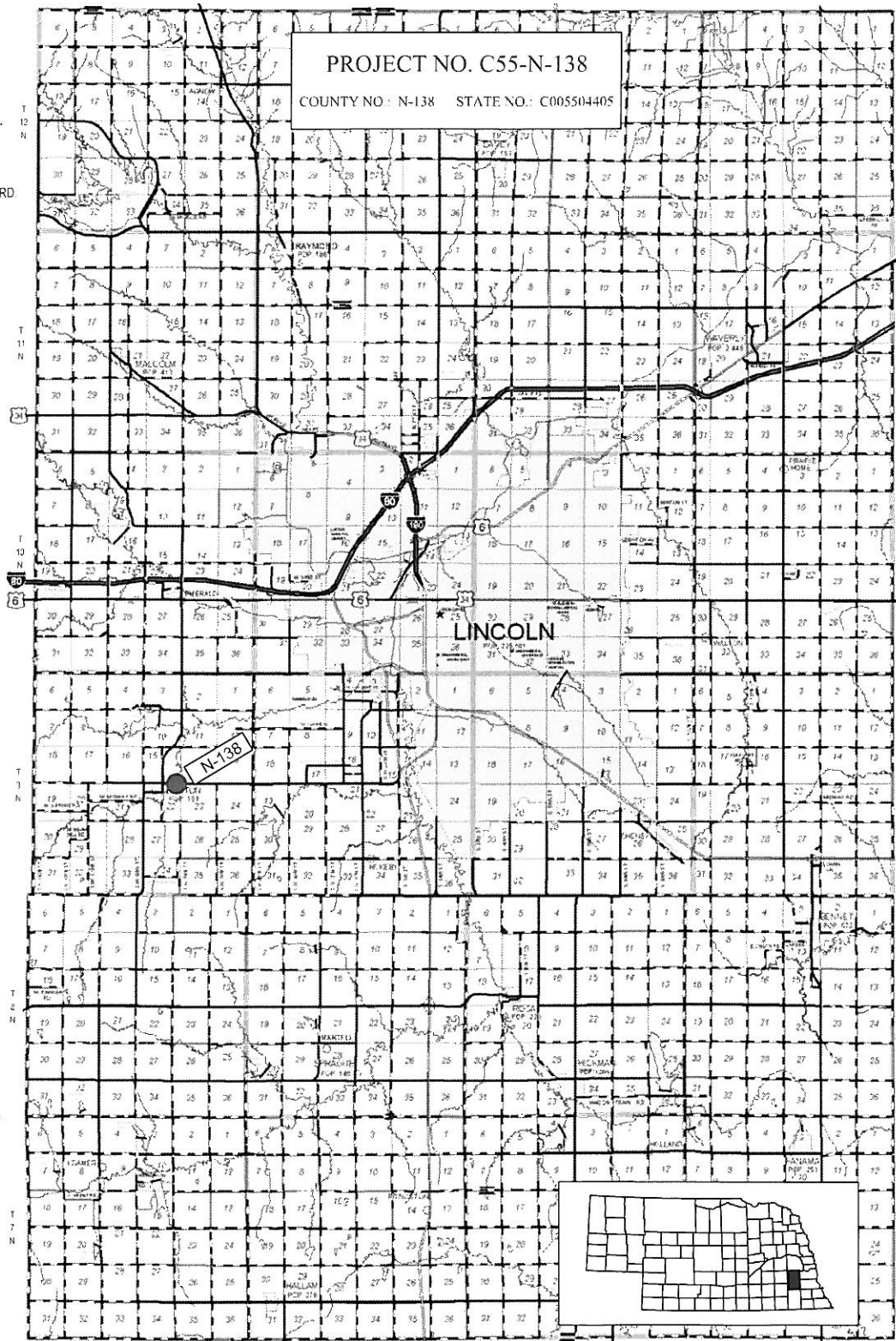
LANCASTER COUNTY, NEBRASKA



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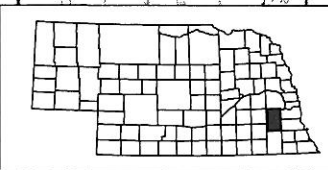
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STATE SPUR 55-A

Salt Creek

Bridge
'N-138'

Conc. Deck
Steel girder
26' x 70'

ADT
1177/2010

W DENTON RD

Denton

AUSTIN AV.

FRONT ST

SW 91ST ST

W 3RD ST



1 inch = 300 feet