

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, MARCH 21, 2017
9:00 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on March 17, 2017.

Commissioners present: Todd Wiltgen, Chair; Bill Avery, Vice-Chair; Roma Amundson, Jennifer Brinkman and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meeting Act was announced.

1) MINUTES:

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, March 14, 2017.**

MOTION: Schorr moved and Avery seconded approval of the minutes. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

2) CLAIMS:

- A. Approval of all claims processed through March 21, 2017.**

MOTION: Avery moved and Amundson seconded approval of the claims. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

3) SPECIAL PRESENTATION:

- A. Commissioners' Award of Excellence – February Winner – Michael Hatfield, Corrections, in the category of Productivity.**

The Deputy Clerk read the nomination for the record.

Brad Johnson, Corrections Administrator, said Hatfield is responsible for the third shift inmate cleaning crew. He stated with the size and the nature of the facility, it is a difficult job to keep it clean and sanitary. Johnson said tour groups often comment on the cleanliness of the facility which is a reflection of Hatfield's work ethic and dedication.

Amundson presented Hatfield with a plaque and, on behalf of the Board, expressed appreciation for his service to the County.

4) NEW BUSINESS:

A. Request from Dan Klein, on behalf of Land II, LLC, for a refund of real property tax.

Dan Klein, 1960 SW 112th Street, Lincoln, appeared on behalf of Land II, LLC. He presented a plat map of The Preserve at Cross Creek (Exhibit A). Klein highlighted a portion of land from South 64th Street to the west boundary which is in a Community Unit Plan (CUP) that requires 20% of the land mass to be dedicated to greenspace. He is requesting a property tax refund as two drainage ditches have been improperly taxed.

Scott Gaines, Deputy Assessor/Register of Deeds, said the lots were incorrectly characterized as buildable lots and he recommended approval of the refund request for years 2014, 2015 and 2016.

MOTION: Amundson moved and Avery seconded approval of the request. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

B. Resolution authorizing the installation of miscellaneous signs on North 120th Street and McKelvie Road, in Lancaster County. (R-17-0023)

Pam Dingman, County Engineer, stated during a recent sign inspection several signs were noticed to be placed incorrectly. The signs will be relocated per uniform code. Dingman provided a map showing the location of the signs (Exhibit B).

MOTION: Schorr moved and Brinkman seconded approval of the resolution. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

C. Setting the annual salary for David Derbin, Deputy County Attorney, in the amount of \$71,206 (Step 5), effective March 22, 2017.

Joe Kelly, County Attorney, requested a two-step salary increase within the Attorney I pay grade for David Derbin. He stated Derbin has extensive experience and felt this was important for retention.

Doug Cyr, Chief Deputy County Attorney, said Derbin has worked in the Civil Division while with the County and has done an excellent job. He fully supported the increase.

MOTION: Amundson moved and Avery seconded approval of the salary. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

D. Agreement with the Nebraska Commission for the Blind and Visually Impaired for the Lancaster County Records Management Department to serve as a training site. The term of the agreement is June 1, 2017 through August 31, 2017. (C-17-0221)

MOTION: Schorr moved and Brinkman seconded approval of the agreement. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

- E. Contract with Hewlett Packard Enterprise for support of Hewlett Packard Enterprise Records Management software. Term of the contract is for a one-year period from April 1, 2017 through March 31, 2018. The cost to the County is \$22,227.13. (C-17-0222)**

In response to Amundson's inquiry about the cost of licenses and the return to service fees, Alison Lotto, Records Administrator, explained that without the service charges and administrative fees, the total cost would be approximately \$16,000.

MOTION: Schorr moved and Amundson seconded approval of the contract. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

- F. Nebraska Medicaid Participating Provider Agreement between Nebraska Total Care, Inc., and Lancaster County. Term of the agreement is for three years from the date of execution by all parties. (C-17-0223)**

MOTION: Brinkman moved and Avery seconded approval of the agreement. Avery, Amundson, Schorr and Brinkman voted yes. Wiltgen abstained. Motion carried 4-0 with one abstention.

- G. Contract with 3M Company, using the State of Nebraska Contract No. 14698 OC, to provide reflective sign sheeting. Pricing will be pursuant to the State of Nebraska Contract. Term of the contract is from the date of execution through January 31, 2018 with the option of five (5) additional one-year renewals. The cost to the County is not to exceed \$15,000. (C-17-0220)**

Dingman noted this contract provides for the reflective surface material used on aluminum signs. She added the County does not purchase premade signs as it is a more efficient to make them as they are needed.

MOTION: Schorr moved and Amundson seconded approval of the contract. Amundson, Brinkman, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

- H. Amendment to County Contract C-15-0187 with Schmader Electric Construction, Inc., for unit price contract maintenance and repair of Emergency Management sirens (Bid No. 15-066). The amendment renews the contract from April 14, 2017 through April 13, 2018. The estimated cost to the County is not to exceed \$22,000. (C-17-0216)**

MOTION: Amundson moved and Brinkman seconded approval of the amendment. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

- I. Amendment to County Contract C-16-0059 with Hood Masters, Inc., for the annual requirements of kitchen exhaust hood and equipment cleaning services (Bid No. 13-307). The amendment renews the contract from January 24, 2017 through January 23, 2018. The cost to the County is not to exceed \$6,500. (C-17-0217)**

MOTION: Avery moved and Amundson seconded approval of the amendment. Brinkman, Amundson, Schorr, Avery and Wiltgen voted yes. Motion carried 5-0.

- J. Amendment to County Contract C-13-0151 with the Lincoln Journal Star for the annual requirements for publishing legal notices and all other verbiage necessary to conduct County business (Bid No. 13-029). The amendment extends the contract from April 9, 2017 through June 8, 2017. The estimated cost to the County is not to exceed \$600. (C-17-0218)**

MOTION: Schorr moved and Amundson seconded approval of the amendment. Schorr, Avery, Amundson, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- K. Amendment to County Contract C-14-0042 with U.S. Bank National Association to provide banking services for Lancaster County. This amends the annual settlement agreement and corrects the five-year term dates. (C-17-0219)**

Candace Meredith, Chief Deputy County Treasurer, stated by carrying over the excessive earning credits that are received on a monthly basis the monthly fees will drop significantly.

MOTION: Schorr moved and Brinkman seconded approval of the amendment. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- L. Grant contract with Lincoln Public Schools in the amount of \$20,000 for the Immigrant and Refugee Mental Health program. Term of the grant contract is February 1, 2017 through June 30, 2017. (C-17-0224)**

Sara Hoyle, Human Services Director, said the grant provides for the behavioral health interpretation cost for new refugees and trauma associated training for all educators in the Lincoln Public Schools.

MOTION: Amundson moved and Avery seconded approval of the contract. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

- M. Amendment to grant contract C-14-0549 with Families Inspiring Families to extend the contract to March 31, 2017. (C-17-0225)**

Hoyle stated due to a change in staff the agency was not able to draw down all their funding thus the need for an extension.

MOTION: Schorr moved and Brinkman seconded approval of the amendment. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

5) PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.

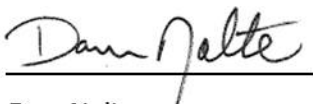
No one appeared for public comment.

6) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will tour the Motor Vehicles Facility, 500 West O Street, Lincoln, on Tuesday, March 21, 2017 at 11:00 a.m.
- B. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, March 23, 2017 at 8:30 a.m. in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- C. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, March 28, 2017 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- D. A public sale of County property, generally located at Southwest 114th Street and West Meinke Street in the unincorporated village of Kramer will be conducted on Thursday, March 30, 2017 at 2:00 p.m., at the East door of the Justice & Law Enforcement Center, located at 575 South 10th Street, Lincoln, Nebraska.
- E. The Lancaster County Board of Equalization will hold their next regular meeting on Tuesday, April 11, 2016 immediately following the Lancaster County Board of Commissioners meeting in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- F. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- G. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

9) **ADJOURNMENT**

MOTION: Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:34 a.m. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk

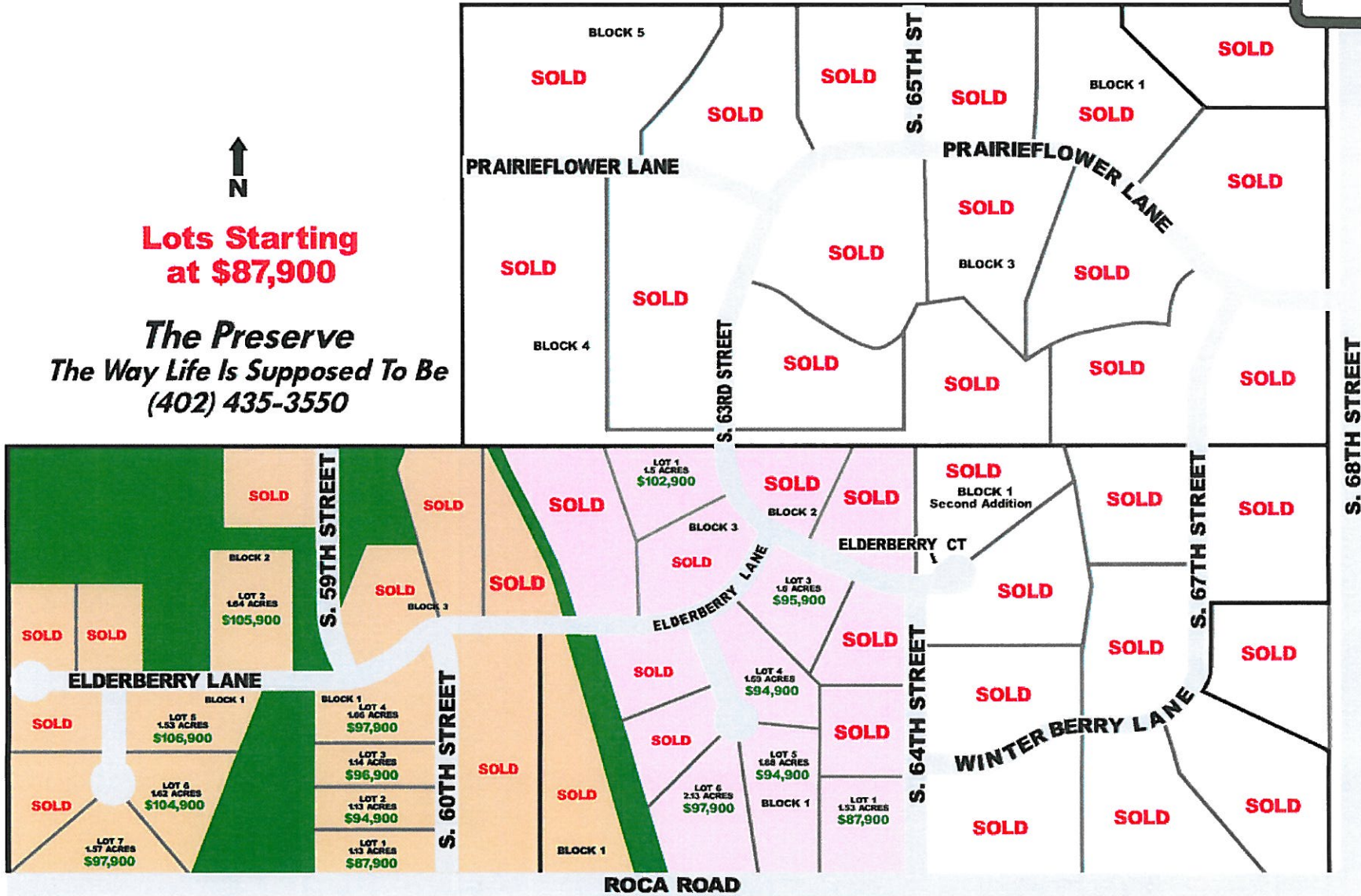


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EXHIBIT
B

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N112TH ST

N120TH ST

MCKELVIE RD

US HIGHWAY 6

ACCESS ROAD

INTERSTATE 80

Dead End with 1/2 Mile Plate

Rail Road Right sign

No Outlet Plate under Advance RR sign

Double Arrow Sign

Dead End with 2000 FT Plate

