

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, MARCH 14, 2017**  
**9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on March 10, 2017.*

Commissioners present: Todd Wiltgen, Chair; Bill Avery, Vice-Chair; Roma Amundson, Jennifer Brinkman and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; David Derbin, Deputy County Attorney; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meeting Act was announced.*

**1) MINUTES:**

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, March 7, 2017.**

**MOTION:** Amundson moved and Brinkman seconded approval of the minutes. Brinkman, Schorr, Amundson and Wiltgen voted yes. Avery was absent. Motion carried 4-0.

**2) CLAIMS:**

- A. Approval of all claims processed through March 14, 2017.**

**MOTION:** Amundson moved and Schorr seconded approval of the claims. Brinkman, Schorr, Amundson and Wiltgen voted yes. Avery was absent. Motion carried 4-0.

Avery entered the meeting at 9:03 a.m.

**3) SPECIAL PRESENTATION:**

- A. Recognition of Brent Meyer for receiving the Nebraska Weed Control Association Superintendent of the Year award for 2016.**

Brent Meyer, Weed Control Superintendent, thanked the Nebraska Weed Control Association for the award which he said belonged to the entire Weed Control staff. Brinkman presented a plaque to Meyer.

The Board thanked Meyer for his service and noted his enthusiasm and leadership in the field of weed control not only in Lancaster County but throughout the region.

#### 4) PUBLIC HEARING:

- A. **Public hearing regarding the proposed sale of a vacated portion of West Meinke Street in the unincorporated village of Kramer, Lancaster County, Nebraska. (See correlating item 5A)**

The Chair opened the public hearing.

No one appeared to testify in support, in opposition or in a neutral position.

The Chair closed the public hearing.

#### 5) NEW BUSINESS:

- A. **Resolution regarding the proposed sale of a vacated portion of West Meinke Street, which includes declaring that the property no longer serves a County purpose, determining fair market value and setting the date for sale of the property. (R-17-0020)**

**MOTION:** Schorr moved and Amundson seconded approval of the resolution. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- B. **Resolution in the matter of recognizing March 27-31, 2017, as Severe Weather Awareness Week and April 1, 2017, as Central Plains Severe Weather Symposium and Storm Spotter Appreciation Day. (R-17-0021)**

James Davidsaver, Emergency Management Director, said the resolution helps increase the awareness of severe weather. He stated last year over 900 County and City employees participated in the statewide tornado drill. Davidsaver presented an example of the severe weather shelter sign (Exhibit A) and the severe weather/tornado drill participation report (Exhibit B). He noted the Severe Weather Symposium will take place at the University of Nebraska's Innovation Campus.

**MOTION:** Schorr moved and Avery seconded approval of the resolution. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- C. **Special designated license applications from Hillcrest Country Club, 9401 O Street, Lincoln, Nebraska for events to be held on May 7, May 14, May 28, June 4, June 11, June 18, July 2, July 30, August 6, August 27, September 3 and October 1, 2017.**

**MOTION:** Brinkman moved and Avery seconded approval of the special designated license applications. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

- D. **Setting the annual salary for Mark Carraher, Deputy Public Defender, in the amount of \$61,813.44 as Attorney I, effective April 10, 2017.**

**MOTION:** Avery moved and Amundson seconded approval of the salary. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

- E. First Amendment to County Contract C-16-0606 and Restatement of Irrevocable Pledge Agreement between Bryan Hospital and Lancaster County for property generally located at 2201 S. 17<sup>th</sup> Street, Lincoln, Nebraska, to encompass the resolution of ownership of portions of Lot 8 of the subject property. (C-17-0207)**

**MOTION:** Avery moved and Brinkman seconded approval of the amendment and agreement. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

- F. Agreement with Christopher Jobman to provide psychoeducational class instruction to participants of Lancaster County's Pretrial Diversion Program through Lancaster County Community Corrections. The County shall pay \$20 per hour, not to exceed 20 hours per week, for the services provided. Term of the agreement is March 15, 2017 through June 30, 2017. (C-17-0208)**

**MOTION:** Schorr moved and Brinkman seconded approval of the agreement. Avery, Amundson, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- G. Contract with Dr. Zakaria Siddiqui to provide psychiatrist services at the Mental Health Crisis Center for the period from March 1, 2017 through June 30, 2017. Cost to the County is \$650 per 24-hour coverage period. (C-17-0209)**

**MOTION:** Amundson moved and Avery seconded approval of the contract. Amundson, Brinkman, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

- H. Amendment to County Contract C-15-0175 with The Bridge to provide substance abuse evaluations and abuse education classes for inmates in the custody of the Lancaster County Jail. The amendment extends the term through February 28, 2018. (C-17-0212)**

**MOTION:** Brinkman moved and Amundson seconded approval of the amendment. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

- I. Agreement with Nebraska Wesleyan University to establish an internship program at the Youth Services Center. Term of the agreement is from January 1, 2017 through December 31, 2018. (C-17-0211)**

**MOTION:** Avery moved and Brinkman seconded approval of the agreement. Brinkman, Avery, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

- J. Offer to The Cornhusker, a Marriott Hotel, to provide meeting room and services for the Lancaster County Employee Recognition Breakfast on May 25, 2017. Including catering and service fees, the cost to the County is \$17.08 per attendee. (C-17-0210)**

**MOTION:** Schorr moved and Avery seconded approval of the offer. Schorr, Avery, Amundson, Brinkman and Wiltgen voted yes. Motion carried 5-0.

**K. Recommendation from the Purchasing Department and County Engineer to award a contract to Straight-Line Striping for pavement striping (Bid No. 17-049). The cost to the County is \$214,990. (B-17-0049)**

Pam Dingman, County Engineer, presented a map showing the areas of intended striping (Exhibit C). She stated last year's striping contract could not be put out for bid as that money was used for flood damage repairs. As such, this year's contract is larger than previous years. Dingman said the County Engineer's Office researched the optimal paint width (5") and thickness for extended life of the striping and to create safer roads for the public.

**MOTION:** Schorr moved and Amundson seconded approval of the recommendation. Avery, Brinkman, Schorr, Amundson and Wiltgen voted yes. Motion carried 5-0.

**L. Recommendation from the Purchasing Department and County Engineer to award a contract to Rush Creek Construction, Inc. for pipe culvert maintenance (Bid No. 17-057). The cost to the County is \$802,257.42. (B-17-0057)**

Dingman stated the pipe maintenance program was eliminated last year due to the cost of flood damage repairs. A map showing the pipe culverts was displayed (Exhibit D). She said over the last two years all County pipe culverts have been inspected and put into a database. This will allow for identifying those pipes which have the highest need for replacement.

**MOTION:** Amundson moved and Brinkman seconded approval of the recommendation. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

**M. Recommendation from the Purchasing Department and County Engineer to award a contract to Outback Fence & Stain for chain link fence installation at five sites (Bid No. 17-074). The cost to the County is \$92,503. (B-17-0074)**

Dingman said not having a fence around the rock piles created a safety issue for citizens. She presented a map showing the first five rock piles that will be fenced as soon as weather permits (Exhibit E).

**MOTION:** Amundson moved and Schorr seconded approval of the recommendation. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

**N. Recommendation from the Purchasing Department and County Engineer to award contracts to R. L. Tiemann, Lyman-Richey Corporation, Buel Trucking and Westover Rock & Sand for the supply and hauling of gravel surface course material (Bid No. 17-066). The total cost to the County is \$500,497.50. (B-17-0066)**

Dingman displayed a map showing the various rock sites throughout the County (Exhibit F). She noted a large amount of rock was used to repair flood damage, thus the contract this year is larger.

**MOTION:** Amundson and Schorr seconded approval of the recommendation. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- O. Recommendation from the Purchasing Department and County Engineer to award a purchase order to Cimline, Inc., for one (1) heated rubberized asphalt crack sealing machine (State of Nebraska Contract 13689 OC). The total cost to the County is \$43,402. (C-17-0196)**

Dingman stated the asphalt crack sealing machine helps maintain the life of the asphalt. She added this item was included in last year's budget.

**MOTION:** Amundson and Brinkman seconded approval of the recommendation. Avery, Brinkman, Schorr, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- P. Recommendation from the Purchasing Department and County Engineer to award a purchase order to Falcon Equipment Holdings LLC for one (1) Falcon asphalt dump trailer and accessories (State of Nebraska Contract 14684 OC). The total cost to the County is \$58,988. (C-17-0197)**

Dingman said the machine will keep the asphalt hot while transferring to a location and has the ability to recycle the asphalt. She stated the machine will be bought with savings received from purchasing Caterpillar motor graders this year.

**MOTION:** Schorr moved and Brinkman seconded approval of the recommendation. Brinkman, Schorr, Amundson, Avery and Wiltgen voted yes. Motion carried 5-0.

- Q. Contracts with the following to provide the annual supply of craft and hobby supplies (Quote No. 5543). Terms of the contracts are one year from the date of execution.**

- 1. Fun Express, LLC, in an amount not to exceed \$500. (C-17-0203)**
- 2. Lakeshore Learning Materials, in an amount not to exceed \$5,000. (C-17-0204)**
- 3. Nasco, in an amount not to exceed \$5,000. (C-17-0205)**
- 4. School Specialty, in an amount not to exceed \$5,000. (C-17-0206)**

**MOTION:** Brinkman moved and Amundson seconded approval of the contracts. Schorr, Amundson, Avery, Brinkman and Wiltgen voted yes. Motion carried 5-0.

- R. Amendment to County Contract C-15-0199 with Midwest Floor Covering, Inc., for floor coverings (University of Nebraska RFP #2483-15-7215). The amendment renews the contract from March 1, 2017 through February 28, 2018. The estimated cost to the County is not to exceed \$10,000. (C-17-0198)**

**MOTION:** Brinkman moved and Amundson seconded approval of the amendment. Amundson, Avery, Brinkman, Schorr and Wiltgen voted yes. Motion carried 5-0.

- S. Amendment to County Contract C-13-0550 with Rochester Armored Car for the annual requirements of armored car services. The expenditures for this contract will increase by \$15,000 for the remainder of the contract term for a revised total amount of \$26,500. (C-17-0199)**

**MOTION:** Amundson moved and Avery seconded approval of the amendment. Amundson, Schorr, Brinkman, Avery and Wiltgen voted yes. Motion carried 5-0.

- T. Grant contract amendment with LUX Center for the Arts to reduce the amount of County Contract C-17-0107 to \$3,090 due to a 45% reduction in funding by the Nebraska Commission on Law Enforcement and Criminal Justice. Term of the grant contract is July 1, 2016 through June 30, 2017. (C-17-0213)**

**MOTION:** Amundson moved and Brinkman seconded approval of the amendment. Schorr, Brinkman, Avery, Amundson and Wiltgen voted yes. Motion carried 5-0.

- U. Grant contract amendment with Child Guidance Center to modify the source of funding for County Contract C-16-0659 to include Nebraska Commission on Law Enforcement and Criminal Justice Community-based Juvenile Services Aid State Grants #15-CB-0506 and #16-CB-0523. Term of the grant contract is July 1, 2016 through June 30, 2017. (C-17-0214)**

**MOTION:** Brinkman moved and Schorr seconded approval of the amendment. Brinkman, Avery, Amundson, Schorr and Wiltgen voted yes. Motion carried 5-0.

- V. Settlement agreement and release of claims with Thomas Bowen. (C-17-0215)**

**MOTION:** Amundson moved and Brinkman seconded approval of the agreement and release. Amundson, Brinkman, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

**6) CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. Receive and place on file the following reports for February, 2017:**

- 1. Assessor/Register of Deeds**
- 2. Records & Information Management**

- B. Utility Permits with the following:**

- 1. No. 1515 allowing Windstream Nebraska, Inc., to replace defective underground cable from South 70<sup>th</sup> Street and Travis Drive east for approximately 1,000 linear feet. There is no cost to the County. (C-17-0195)**

2. No. 1517 allowing Lincoln Electric System to install vacant underground plastic conduit in three locations: (1) Crossing West Calvert Street just west of South 1<sup>st</sup> Street; (2) Crossing West Pioneers Boulevard then north on Southwest 9<sup>th</sup> Street; and (3) Crossing West Burnham Street at 1111 West Burnham. There is no cost to the County. (C-17-0200)
3. No. 1518 allowing Lincoln Electric System to install vacant underground plastic conduit in three locations: (1) Crossing Green Acres Boulevard west of South Coddington Avenue; (2) West along the north side of unpaved Green Acres Boulevard; and (3) Crossing Southwest 23<sup>rd</sup> Street and West Van Dorn Street. There is no cost to the County. (C-17-0201)
4. No. 1519 allowing Lincoln Electric System to install vacant conduit in an area bounded by Southwest 56<sup>th</sup> Street and West "A" Street to Southwest 47<sup>th</sup> Street and West Mulberry Street. There is no cost to the County. (C-17-0202)

**MOTION:** Schorr moved and Amundson seconded approval of the consent items. Amundson, Brinkman, Avery, Schorr and Wiltgen voted yes. Motion carried 5-0.

**7) PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

**8) ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, March 16, 2017 at 8:30 a.m. in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, March 21, 2017 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Lancaster County Board of Equalization meeting immediately following.
- C. The Lancaster County Board of Commissioners will tour the Motor Vehicles Facility, 500 West O Street, Lincoln, on Tuesday, March 21, 2017 at 11:00 a.m.
- D. The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lancaster.ne.gov](http://lancaster.ne.gov) under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

9) **ADJOURNMENT**

**MOTION:** Schorr moved and Avery seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:37 a.m. Avery, Schorr, Brinkman, Amundson and Wiltgen voted yes. Motion carried 5-0.

*Cori R. Beattie*

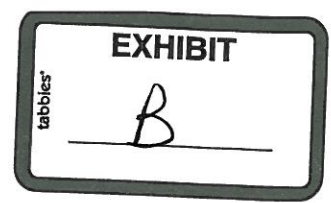
Cori R. Beattie, Deputy County Clerk







Please check over proof thoroughly. Once artwork is approved, it will go directly into production. Any changes after approval will add to final cost.



**LINCOLN-LANCASTER COUNTY EMERGENCY MANAGEMENT**  
**STATEWIDE SEVERE WEATHER/TORNADO DRILL**  
**PARTICIPATION REPORT**  
 Drill Date: Wed, Mar 29, 2017

**FACILITY/DEPARTMENT/LOCATION of DRILL** \_\_\_\_\_

**PURPOSE:**

Relocate employees/clients/patients/visitors/members of the public to a safe location during a National Weather Service (NWS) severe weather warning.

**PROCESS:**

Designated staff will monitor weather conditions on NOAA Weather Radio/AM-FM Radio/ Computer Notification/Smartphone Application & activate the severe weather shelter plan when prompted.

**PROCEDURE:**

Upon notification from the NWS of a **severe weather warning** employees will do the following:

- When the warning is issued, designated staff will initiate the relocation order pursuant to the
- Employees will relocate to the designated severe weather relocation/shelter area.
- Employees responsible for patients/clients/visitors/public will escort them to the relocation area (when & where applicable).
- Employees will notify their supervisor when successfully relocated.
- Employees will remain in the shelter area until th

**REPORT**

1. Did this location participate in the relocation drill?      Yes \_\_\_\_\_ No \_\_\_\_\_  
 If so, did supervisors and managers participate?      Yes \_\_\_\_\_ No \_\_\_\_\_
2. Number of employees who participated: \_\_\_\_\_
3. Number of others (patients/clients/visitors/public) who participated: \_\_\_\_\_
4. If this location has a **NOAA Weather Radio**, did the radio alarm activate at the warning time?  
       Yes \_\_\_\_\_ No \_\_\_\_\_ N/A (No Radio) \_\_\_\_\_
5. Did all employees receive timely notification of the **severe weather warning**? Yes \_\_\_\_\_ No \_\_\_\_\_
6. If not, what can be done to ensure timely notification?  
 \_\_\_\_\_  
 \_\_\_\_\_
7. Is there a **severe weather kit** in the relocation area? Yes \_\_\_\_\_ No \_\_\_\_\_
8. If yes, is the kit properly stocked?                              Yes \_\_\_\_\_ No \_\_\_\_\_  
 Are any items outdated and need to be replaced? If so please list them:  
 \_\_\_\_\_  
 \_\_\_\_\_

**Name of Reporting Person** \_\_\_\_\_ **Title** \_\_\_\_\_  
**E-Mail** \_\_\_\_\_

\*\*\* Return completed forms to: [jdavidsaver@lancaster.ne.gov](mailto:jdavidsaver@lancaster.ne.gov) \*\*\*

# Lancaster County

Project # 17-05

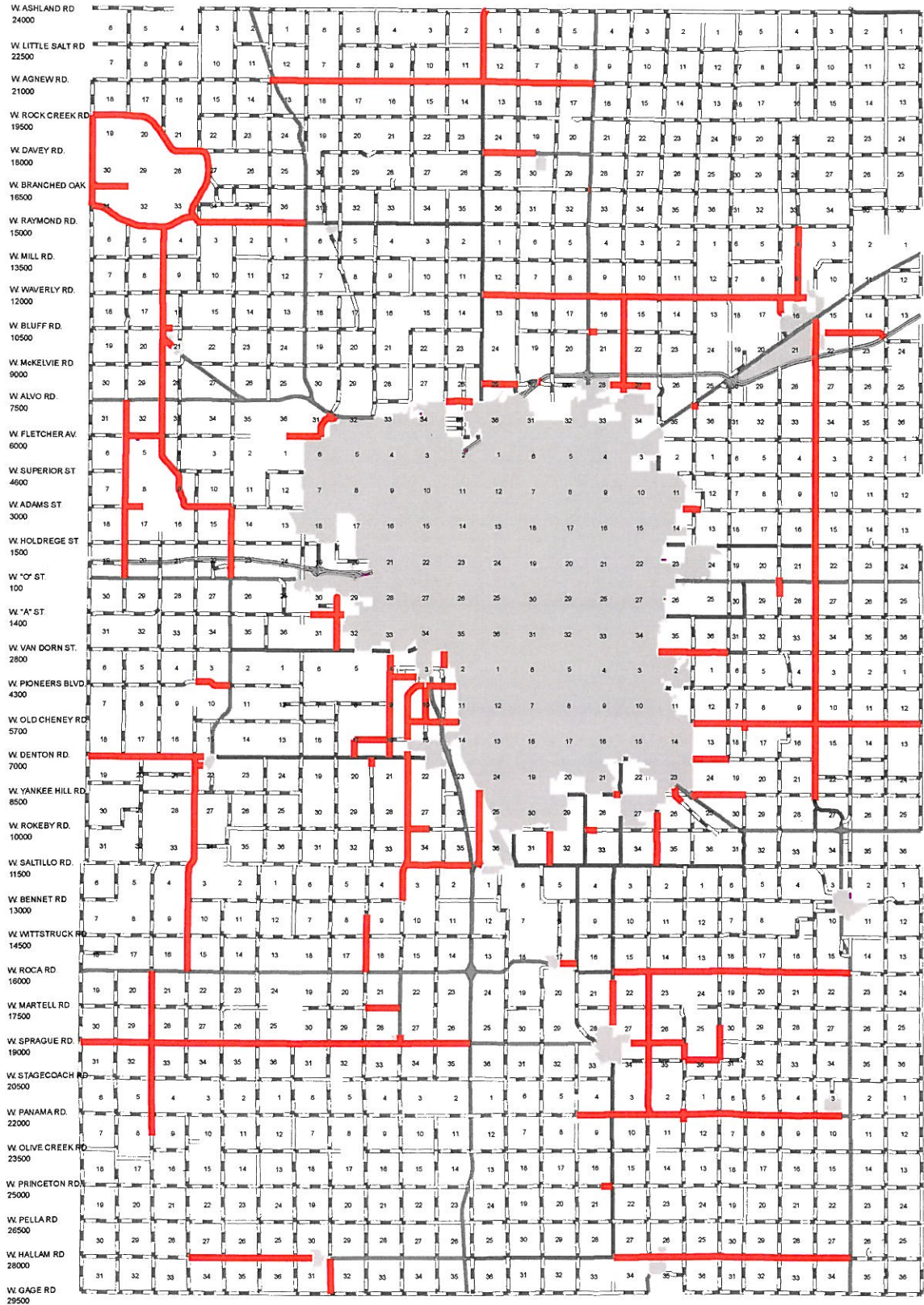
## Pavement Striping

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EXHIBIT



- N.W. 140th ST.
- N.W. 128th ST.
- N.W. 112th ST.
- N.W. 100th ST.
- N.W. 98th ST.
- N.W. 84th ST.
- N.W. 70th ST.
- N.W. 56th ST.
- N.W. 48th ST.
- N.W. 40th ST.
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- N. 190th ST.



**Striping Legend**



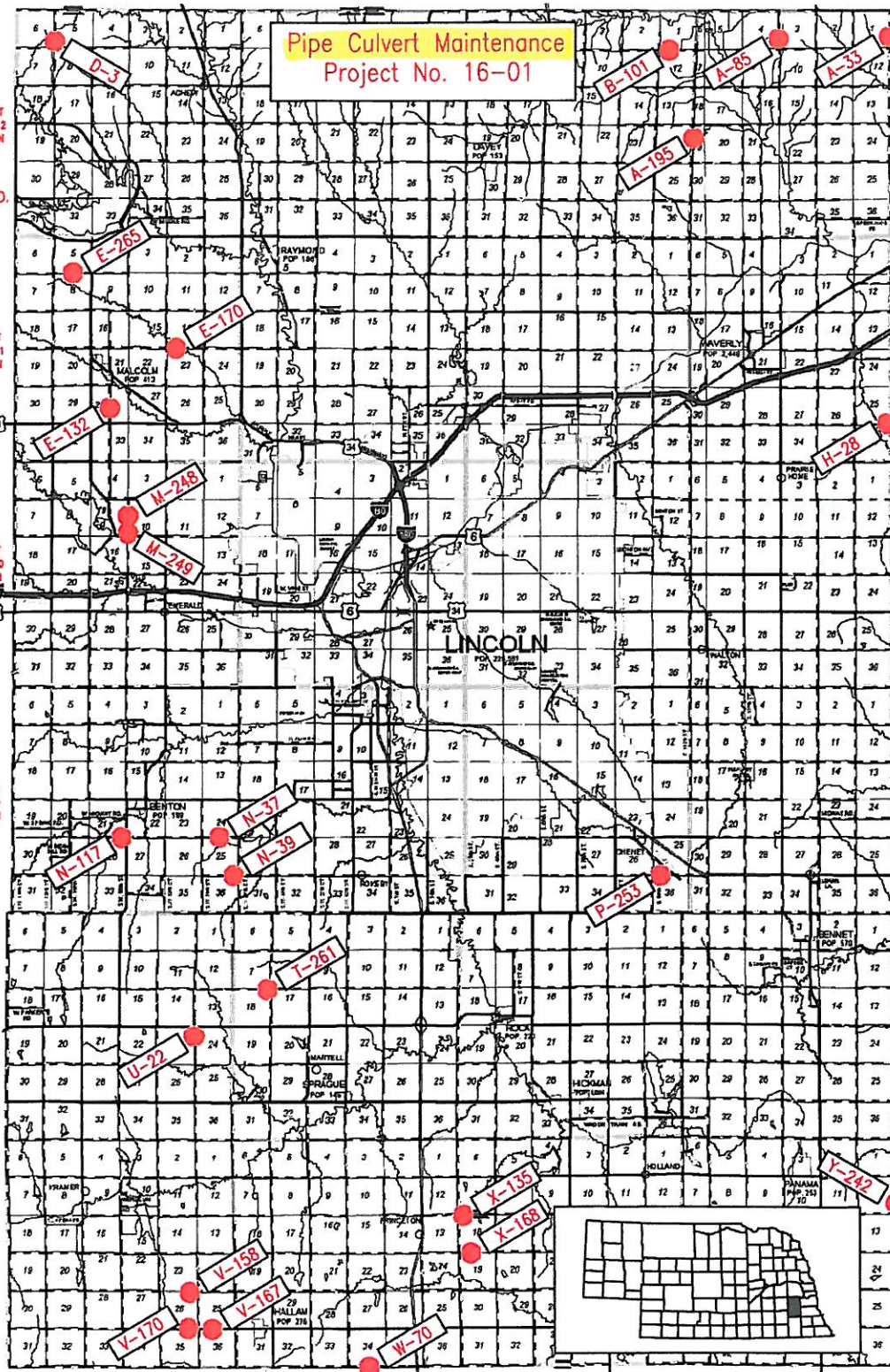
# LANCASTER COUNTY, NEBRASKA

NO SCALE

NW 140TH ST. NW 126TH ST. NW 112TH ST. NW 105TH ST. NW 98TH ST. NW 84TH ST. NW 70TH ST. NW 56TH ST. NW 40TH ST. NW 27TH ST. NW 12TH ST. N. 1ST ST. N. 14TH ST. N. 27TH ST. N. 40TH ST. N. 56TH ST. N. 70TH ST. N. 84TH ST. N. 98TH ST. N. 112TH ST. N. 120TH ST. N. 134TH ST. N. 141ST ST. N. 148TH ST. N. 162ND ST. N. 176TH ST. N. 190TH ST.

R 5 E R 6 E R 7 E R 8 E

W. ASHLAND RD.  
 W. LITTLE SALT RD.  
 W. AGNEW RD.  
 W. ROCK CREEK RD. 12 N  
 W. DAVEY RD.  
 W. BRANCHED OAK RD.  
 W. RAYMOND RD.  
 W. MILL RD.  
 W. WAVERLY RD.  
 W. BLUFF RD.  
 W. McKELVIE RD.  
 W. ALVO RD.  
 W. FLETCHER AV.  
 W. SUPERIOR ST.  
 W. ADAMS ST.  
 W. HOLDREGE ST.  
 W. 'O' ST.  
 W. 'A' ST.  
 W. VAN DORN ST.  
 W. PIONEERS BLVD.  
 W. OLD CHENEY RD.  
 W. DENTON RD.  
 W. YANKEE HILL RD.  
 W. ROKEBY RD.  
 W. SALTILLO RD.  
 W. BENNET RD.  
 W. WITTSTRUCK RD.  
 W. ROCA RD.  
 W. MARTELL RD.  
 W. SPRAGUE RD.  
 W. STAGECOACH RD.  
 W. PANAMA RD.  
 W. OLIVE CREEK RD.  
 W. PRINCETON RD.  
 W. PELLA RD.  
 W. HALLAM RD.  
 W. GAGE RD.



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 PELLA RD.  
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 GAGE RD.

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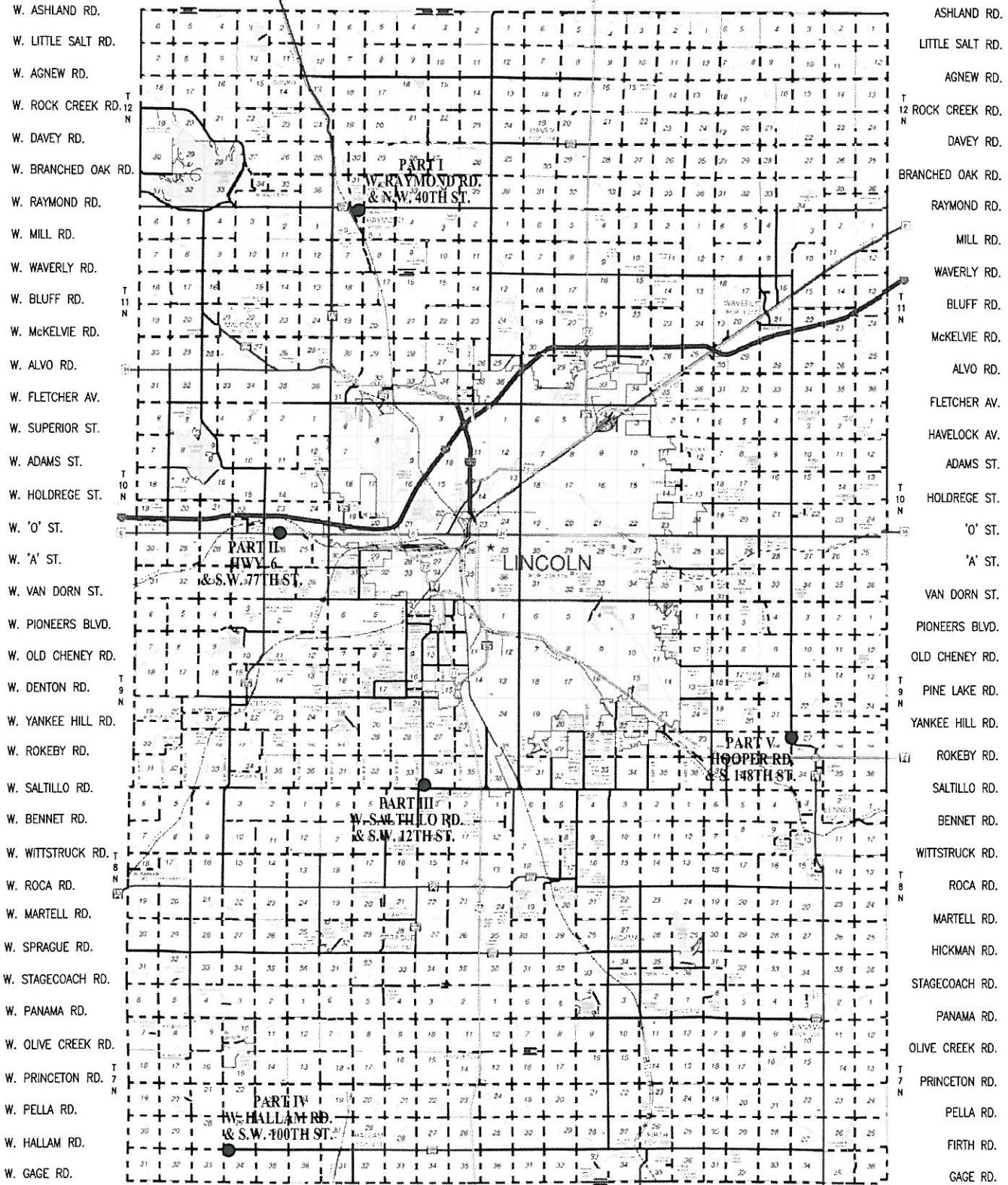
# FENCE INSTALLATION LOCATIONS

**EXHIBIT**  
E

LANCASTER COUNTY, NEBRASKA



NW 140TH ST. NW 126TH ST. NW 112TH ST. NW 105TH ST. NW 98TH ST. NW 84TH ST. NW 70TH ST. NW 56TH ST. NW 40TH ST. NW 27TH ST. NW 12TH ST. N. 1ST ST. N. 14TH ST. N. 27TH ST. N. 40TH ST. N. 56TH ST. N. 70TH ST. N. 84TH ST. N. 98TH ST. N. 112TH ST. N. 120TH ST. N. 134TH ST. N. 141ST ST. N. 148TH ST. N. 162ND ST. N. 176TH ST. N. 190TH ST.



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PROJECT NO. 17-06

SUPPLYING AND HAULING OF GRAVEL SURFACE COURSE MATERIAL

LANCASTER COUNTY, NEBRASKA

EXHIBIT

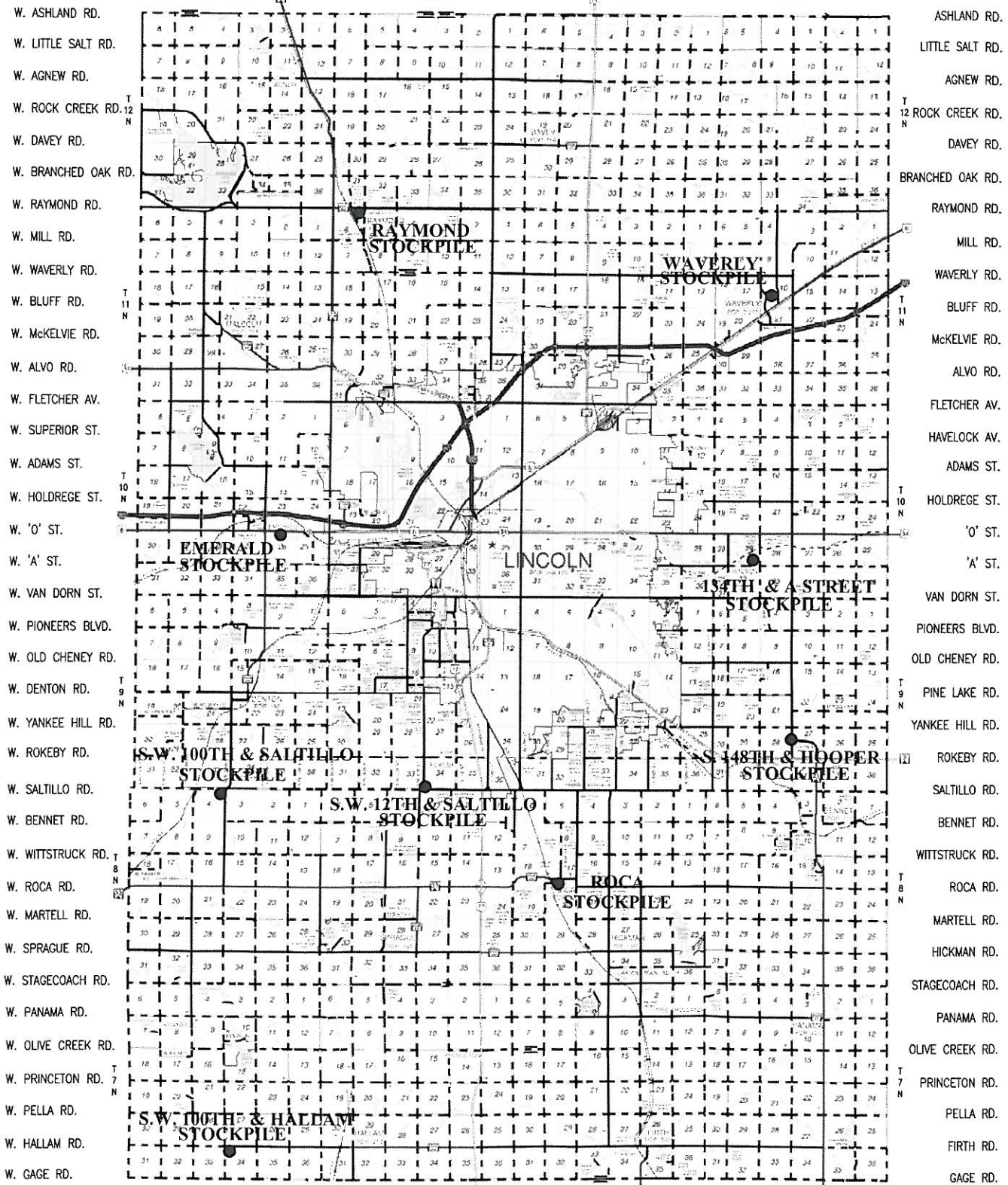
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