

**AGENDA**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, FEBRUARY 14, 2017**  
**9:00 A.M.**

**COMMISSIONERS: Todd Wiltgen, Chair; Bill Avery, Vice Chair;**  
**Roma Amundson; Jennifer Brinkman; and Deb Schorr**

*Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff. These materials can also be viewed on the County's web site at lancaster.ne.gov.*

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

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If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

**1) MINUTES:**

- A. Approval of the [minutes](#) of the Board of Commissioners meeting held on Tuesday, February 7, 2017.

**2) CLAIMS:**

- A. Approval of all claims processed through February 14, 2017.

**3) SPECIAL PRESENTATION:**

- A. 2017 City-County Wellness Fair (February 22) – Sue Eckley, County Risk Manager; Keerun Huppert, City Wellness Coordinator.

**4) NEW BUSINESS:**

- A. Setting the annual salary for Matthew Mellor, Deputy County Attorney, in the amount of \$68,731.52 (Step 4) as Attorney I, effective February 13, 2017.

- B.** Resolution regarding removing uncollectible account balances from the accounts receivable of the following County departments: Lancaster County General Assistance. [\(R-17-0012\)](#)
- C.** Agreement between Heartland Community Health Network, Inc., and Lancaster County on behalf of the Lancaster County Mental Health Crisis Center, to maintain the NextGen Electronic Health Record and Enterprise Practice Management systems. The cost to the County is \$4,800 per month. [\(C-17-0103\)](#)
- D.** Contract with 3<sup>rd</sup> Millennium to provide evidence-based online interventions to youth in the County's Juvenile Diversion Program. Term of the contract is February 1, 2017 through January 31, 2018. The cost to the County is \$30,000. [\(C-17-0104\)](#)
- E.** Agreement with De-Escalate, Inc. and Lancaster County on behalf of the Lancaster County Sheriff's Office for training sessions to be conducted on April 28, 2017. The cost to the County is \$1,499. [\(C-17-0114\)](#)
- F.** Grant contract with Girl Scouts Spirit of Nebraska in the amount of \$13,000 for the Leadership Experience program. Term of the grant contract is July 1, 2016 through June 30, 2017. [\(C-17-0105\)](#)
- G.** Grant contract with LUX Center for the Arts in the amount of \$5,619 for the Artist Inside program. Term of the grant contract is July 1, 2016 through June 30, 2017. [\(C-17-0107\)](#)
- H.** Grant contract with Houses of Hope d/b/a Touchstone in the amount of \$82,500 for the Family Treatment Drug Court program. Term of the grant contract is October 1, 2016 through September 30, 2019. [\(C-17-0108\)](#)
- I.** Grant contract with Salvation Army in the amount of \$35,000 for the Sudanese Advocacy Project. Term of the grant contract is July 1, 2016 through June 30, 2017. [\(C-17-0109\)](#)
- J.** Grant contract with Salvation Army in the amount of \$36,404 for the Sports League Shield program. Term of the grant contract is July 1, 2016 through June 30, 2017. [\(C-17-0111\)](#)
- K.** Grant contract with Guidance to Success Youth Club in the amount of \$12,500 for the Guidance to Success Youth Club program. Terms of the grant contract is January 27, 2017 through June 30, 2017. [\(C-17-0112\)](#)
- L.** Grant contract with University of Nebraska-Lincoln in the amount of \$5,000 for the evaluation of the RESTORE grant program by The Center for Children, Families and the Law. Term of the grant contract is July 1, 2016 through June 30, 2017. [\(C-17-0113\)](#)
- M.** Grant contract with University of Nebraska-Lincoln in the amount of \$5,000 for the evaluation of the Operation Tipping Point grant program. Term of the grant contract is July 1, 2016 through June 30, 2017. [\(C-17-0115\)](#)

- N.** Grant contract with University of Nebraska-Lincoln in the amount of \$6,500 for the evaluation of the Truancy Diversion and Early Identification and Assessment grant programs by The Center for Children, Families and the Law. Term of the grant contract is January 1, 2017 through June 30, 2017. (C-17-0116)
- O.** Memorandum of Understanding related to the "Improved Community Response to Sexual Assault and Legal Advocacy Relating to Protection Orders and Immigrants in Lancaster County" project. (C-17-0117)
- P.** Recommendation to award a contract to Office Interiors and Design for office furniture, accessories and installation for the 605 Building (Bid No. 16-303). The total cost to the County is \$669,518.09. (B-16-0303)
- Q.** Recommendation from the Purchasing Department and the County Sheriff to award a contract to Sunset Law Enforcement for the annual supply of ammunition (Bid No. 17-036). The estimated cost to the County is \$50,637.05. (B-17-0036)
- R.** Recommendation from the Purchasing Department and County Engineer to award a purchase order to Nebraska Equipment Inc., for rotary mowers (State of Nebraska Contract 13341 OC). The total cost to the County is \$65,948. (C-17-0096)
- S.** Contracts with the following to provide pavement and concrete services (Bid No. 16-285). Terms of the contracts are from March 1, 2017 through February 28, 2019. The total cost to the County is not to exceed \$50,000.
1. A&J Donner Construction, Inc. (C-17-0069)
  2. Ayars & Ayars, Inc. (C-17-0070)
  3. Cather & Son's Construction, Inc. (C-17-0071)
  4. Dickey-Hinds-Muir Incorporated (C-17-0072)
  5. K2 Construction (C-17-0073)
  6. MTZ Construction LLC (C-17-0074)
  7. Pavers, Inc. (C-17-0075)
  8. Precision Concrete Cutting (C-17-0076)
  9. R & C Concrete (C-17-0077)
  10. Schmieding Concrete, Inc. (C-17-0078)
  11. Silver Ridge Construction (C-17-0079)
  12. Vasa Construction (C-17-0080)
  13. Walton Construction Company, Inc. (C-17-0081)
- T.** Contracts with the following to provide irrigation maintenance and repair services (Bid No. 16-291). Terms of the contracts are from March 1, 2017 through February 28, 2019. The total cost to the County is not to exceed \$10,000.
1. Hunt Irrigation, Inc. (C-17-0082)
  2. Judson Irrigation, Inc. (C-17-0083)
  3. Lamplighters Lighting & Irrigation (C-17-0084)

**U.** Contracts with the following to provide demolition services (Bid No. 16-279). Terms of the contracts is March 1, 2017 through February 28, 2019. The total cost to the County is not to exceed \$20,000.

1. Brandt Excavating Company (C-17-0085)
2. Complete Construction Services (C-17-0086)
3. Gana Trucking & Excavating (C-17-0087)
4. High Plains Enterprises, Inc. (C-17-0088)
5. MWE Services, Inc. (C-17-0089)
6. New Horizons, LLC (C-17-0090)
7. Vasa Construction (C-17-0091)

**V.** Contracts with the following to provide flooring, carpet, tile and edging installation (Bid No. 16-288). Terms of the contracts is March 1, 2017 through February 28, 2019. The total cost to the County is not to exceed \$50,000.

1. Floors, Inc. (C-17-0092)
2. Midwest Floor Covering, Inc. (C-17-0093)

**W.** Contract with American Fence of Lincoln to provide chain link fence and slide gate repairs (Bid No. 16-306). Term of the contract is 90 days from date of execution. The cost to the County is not to exceed \$38,600. (C-17-0097)

**X.** Contracts with the following to provide moving services (Bid No. 16-282). Terms of the contracts is March 1, 2017 through February 28, 2019. The total cost to the County is not to exceed \$50,000.

1. Heartland Moving (Lincoln Relocation) (C-17-0099)
2. Select Van & Storage, Inc. (C-17-0100)
3. WSI Services (C-17-0101)

**Y.** Contract with NIFCO Mechanical Systems, LLC., to provide Youth Services Center mechanical renovations (Bid No. 17-008). The cost to the County is not to exceed \$218,208. (C-17-0110)

**Z.** Amendment to County Contract C-14-0107 with Mid-Continent Safety, LLC, A DXP Enterprises Company for the annual supply of personal protective equipment (PPE) and first aid supplies (Bid No. 13-347). The amendment renews the contract from March 1, 2017 through February 28, 2018. The cost to the County is not to exceed \$1,200. (C-17-0065)

**AA.** Amendment to County Contract C-16-0702 with Mr. Yards and More, LLC for snow and ice removal (Bid No. 16-181). The amendment makes miscellaneous changes to service locations and adds change for certain materials. The total expenditure will remain the same for the remainder of the contract term. (C-17-0066)

**BB.** Amendments to the following for the annual requirements of preventative maintenance services for autos and light trucks (Bid No. 12-301). The amendments extends the contracts from February 2, 2017 through April 21, 2017.

1. County Contract C-13-0040 with Metzger's Auto Service and Lincoln Lube in the amount of \$1,300. (C-17-0094)
2. County Contract C-13-0041 with Walker Tire Company, Quick Nick's Snappy Lube in the amount of \$1,000. (C-17-0095)

**CC.** Amendment to County Contract C-16-0069 with Matheson-Trigas for the annual rental and service of industrial gases (Quote No. 5201). The amendment renews the contract from February 11, 2017 through February 10, 2018. The estimated cost to the County is not to exceed \$3,000. (C-17-0106)

**DD.** Executive Session – Pending Litigation – David Derbin, Deputy County Attorney; Ryan Swaroff, Deputy County Attorney; Pam Dingman – County Engineer

**EE.** Resolution accepting deed with a restrictive covenant from Kuck Investment Partners related to real property located on North 27<sup>th</sup> Street. (R-17-0013)

**5) CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

**A.** Receive and place on file the following reports:

1. County Engineer – October – December, 2016
2. Records & Information Management – January 2017

**B.** Utility Permit No. 1507 allowing Nebraska Link Holdings to connect fiber optic cable adjacent to South 82<sup>nd</sup> Street from south of Martell Road to Firth Road and east to South 96<sup>th</sup> Street and south to East 2<sup>nd</sup> Street. There is no cost to the County. (C-17-0098)

**C.** Utility Permit No. 1508 allowing Windstream Nebraska, Inc., to install fiber optic cable under the west side of Branched Oak Road and North 14<sup>th</sup> Street south 500 feet. There is no cost to the County. (C-17-0102)

**6) PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Per the Lancaster County Board of Commissioners' Guidelines for Public Participation each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period is limited to one (1) hour in duration.

## 7) ANNOUNCEMENTS:

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, February 16, 2017 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, February 21, 2017 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.
- C. The Lancaster County Board of Commissioners will hold a public hearing on Tuesday, February 28, 2017 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) regarding a request to vacate a portion of West Meinke Street in the unincorporated village of Kramer, Lancaster County, Nebraska.
- D. The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lancaster.ne.gov](http://lancaster.ne.gov) under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

## 8) ADJOURNMENT

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10<sup>th</sup> Street, Room 108, Lincoln, Nebraska. The Board of Equalization meeting agendas and minutes are also available on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)

**AGENDA**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, FEBRUARY 14, 2017**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

**COMMISSIONERS: Todd Wiltgen, Chair; Bill Avery, Vice Chair;**  
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**1) MINUTES:**

A. Approval of the [minutes](#) of the Board of Equalization meeting held on Tuesday, February 7, 2017.

**2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: ([See attached additions and deductions.](#))**



### 3) **PUBLIC HEARING:**

#### A. **Motor Vehicle Exemption Applications** (See correlating item 4)

Alzheimer's Association – Nebraska Chapter  
First Free Methodist Church  
Great Plains Community Church  
Homestead Presbytery  
Lincoln and Lancaster County Child Guidance Center  
Nebraska Conference United Church of Christ  
People's City Mission  
Saint Elizabeth Regional Medical Center d/b/a CHI Health St. Elizabeth  
St. Joseph Catholic Church and School

### 4) **ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS**

#### 5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

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