

**AGENDA**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, FEBRUARY 7, 2017**  
**9:00 A.M.**

**COMMISSIONERS: Todd Wiltgen, Chair; Bill Avery, Vice Chair;**  
**Roma Amundson; Jennifer Brinkman; and Deb Schorr**

*Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff. These materials can also be viewed on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).*

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

**1) MINUTES:**

- A. Approval of the [minutes](#) of the Board of Commissioners meeting held on Tuesday, January 31, 2017.

**2) CLAIMS:**

- A. Approval of all claims processed through February 7, 2017.

**3) SPECIAL PRESENTATIONS:**

- A. [Lancaster County Treasurer's Office Employees of the Year](#) – Craig Gerdts, Motor Vehicle Clerk and Kacey Walkowiak, Motor Vehicle Coordinator
- B. 4-H Achievement Day (Tuesday, February 16, 2017) – Karen Wobig, Extension Educator, Unit Leader, Lancaster County Extension Office; Tracy Anderson, 4-H Coordinator; and Vicki Jedlicka, Media and Publications Assistant. (See correlating item 5A)

#### **4) PUBLIC HEARING:**

- A.** Amendment to County Resolution R-13-0064, procedures for the inspection of on-site water supply systems and on-site wastewater treatment systems prior to sale, transfer or conveyance of property in Lancaster County, Nebraska. (See correlating item 5B)

#### **5) NEW BUSINESS:**

- A.** Resolution proclaiming February 16, 2017 as 4-H Achievement Day. ([R-17-0009](#))
- B.** Resolution in the matter of amending Section VII of County Resolution R-13-0064, procedures for the inspection of on-site water supply systems and on-site wastewater treatment systems prior to sale, transfer or conveyance of property in Lancaster County, Nebraska, as provided in Attachment A. ([R-17-0010](#))
- C.** Resolution in the matter of fixing the date, time and place for a public hearing regarding a request to vacate portions of West Meinke Street, more particularly described in Exhibit "A", and located in Lancaster County, Nebraska. ([R-17-0011](#))
- D.** Interlocal agreement between the City of Lincoln and Lancaster County on behalf of the Southeast Region to provide Southeast Region grant funds from NEMA to the City of Lincoln for purchases or emergency management equipment. The cost to the Region will be approximately \$29,100. ([C-17-0026](#))
- E.** Administrative services agreement and stop loss contract with Blue Cross and Blue Shield of Nebraska for claims administrative services for the Lancaster County self-funded health care program effective January 1, 2017 through December 31, 2017. ([C-17-0058](#))
- F.** Grant contract between Lancaster County and the City of Lincoln Police Department (LPD) in the amount of \$60,000 to provide funding to the Lancaster County Sheriff's Office (LSO) for the Lincoln/Lancaster County Investigative Narcotics Cooperative Task Force. LSO shall contribute \$10,902 in non-federal matching funds. Term of the contract is October 1, 2016 through September 30, 2017. ([C-17-0059](#))
- G.** Grant contract between Lancaster County and the City of Lincoln Police Department (LPD) in the amount of \$147,551 to provide funding to the Lancaster County Attorney's Office for the Lincoln/Lancaster County Investigative Narcotics Cooperative Task Force. Term of the contract is October 1, 2016 through September 30, 2017. ([C-17-0060](#))
- H.** Amendment to County Contract C-14-0606 with Sarpy County to provide microfilming and scanning services. The amendment extends the term of the agreement from February 1, 2017 through January 31, 2018. ([C-17-0061](#))
- I.** Professional services contract with JEO Consulting Group, Inc., for professional engineering services for the preparation of scour mitigation plans for County Bridge H-120. Work is to be completed on or before May 29, 2017. The cost to the County is \$28,150. ([C-17-0062](#))

- J.** Professional services contract between Intuition Logic and Engineering and Lancaster County for professional engineering services for hydraulic study and channel stabilization plans for County Bridges O-37 and O-175. Work is to be completed on the schedule provided herein. The cost to the County is \$12,300. [\(C-17-0063\)](#)
- K.** Professional services contract between Intuition Logic and Engineering and Lancaster County for professional engineering services for hydraulic sizing of bridge replacement culverts in the vicinity of the Salt Creek North Tributaries Watershed Study Areas. Work is to be completed on or before July 31, 2017. The cost to the County is \$17,700. [\(C-17-0064\)](#)
- L.** Recommendation from the Purchasing Department and County Engineer to award Bid No. 17-026 to Hartmann Construction Company for North 27<sup>th</sup> Street grading, Arbor Lake to Waverly Road. The base bid is \$473,561.22 with an option for additional work in the amount of \$72,064.44. [\(B-17-0026\)](#)
- M.** Recommendation from the Purchasing Department to award purchase orders to the following for flat screen monitors, projectors, wall mounts and installation for the 605 Building (Bid No. 17-035).
1. Ernie's in Ceresco in a total amount of \$16,002. [\(C-17-0053\)](#)
  2. Schaefer's TV & Appliance in a total amount of \$4,073.96. [\(C-17-0067\)](#)
- N.** Contracts with the following for landscape installation and maintenance services (Bid No. 16-290). Terms of the contracts are from March 1, 2017 through February 28, 2019. The total cost to the County is not to exceed \$20,000.
1. Campbell's Nurseries & Garden Centers [\(C-17-0037\)](#)
  2. Mr. Yards and More, LLC. [\(C-17-0038\)](#)
  3. Nebraska Nursery and Color Gardens [\(C-17-0039\)](#)
- O.** Contracts with the following for excavating, grading and dozing services (Bid No. 16-292). Terms of the contracts are from March 1, 2017 through February 28, 2019. The total cost to the County is not to exceed \$50,000.
1. Brandt Excavating Company [\(C-17-0040\)](#)
  2. Complete Construction Services [\(C-17-0041\)](#)
  3. Gana Trucking and Excavating [\(C-17-0042\)](#)
  4. H.R. Bookstrom Construction, Inc. [\(C-17-0043\)](#)
  5. High Plains Enterprises, Inc. [\(C-17-0044\)](#)
  6. Walton Construction Company, Inc. [\(C-17-0045\)](#)

P. Contracts with the following for fencing services (Bid No. 16-280). Terms of the contracts are from March 1, 2017 through February 28, 2019. The total cost to the County is not to exceed \$40,000.

1. American Fence of Lincoln (C-17-0046)
2. Empire Fence & Netting (C-17-0047)

Q. Contracts with the following for plumbing services (Bid No. 16-283). Terms of the contracts are from March 1, 2017 through February 28, 2019. The total cost to the County is not exceed \$80,000.

1. Bob and Don's Plumbing (C-17-0048)
2. Dworak Plumbing (C-17-0049)
3. Hayes Mechanical (C-17-0050)
4. John Henry's Plumbing, Heating and AC (C-17-0051)
5. JT & K Services, Inc. (C-17-0052)

R. Contract with Block & Company, Inc., to provide the annual supply of property bags (Quote No. 5529). Term of the contract is one year from the date of execution. The total cost to the County is not to exceed \$5,000. (C-17-0054)

S. Amendments to the following contracts for the annual supply of office seating (Bid No. 12-249). The amendments renew the contracts from February 12, 2017 through February 11, 2018. The estimated total cost to the County is not to exceed \$5,000.

1. County Contract C-12-0700 with AOI Corporation. (C-17-0056)
2. County Contract C-12-0702 with Office Interiors & Design. (C-17-0057)

6) **CONSENT ITEMS**: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Receive and place on file the following reports for January, 2017:

1. Assessor/Register of Deeds
2. County Clerk
3. Clerk of the District Court

B. Utility Permit No. 1501 allowing the City of Waverly to construct a replacement storm water drainage culvert on the north side of the intersection of North 134<sup>th</sup> Street and Canongate Road. There is no cost to the County. (C-17-0055)

- 7) **PUBLIC COMMENT**: Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Per the Lancaster County Board of Commissioners' Guidelines for Public Participation each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period is limited to one (1) hour in duration.

8) **ANNOUNCEMENTS**:

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, February 9, 2017 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, February 14, 2017 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.
- C. The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lancaster.ne.gov](http://lancaster.ne.gov) under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

9) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10<sup>th</sup> Street, Room 108, Lincoln, Nebraska. The Board of Equalization meeting agendas and minutes are also available on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)

**AGENDA**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, FEBRUARY 7, 2017**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

**COMMISSIONERS: Todd Wiltgen, Chair; Bill Avery, Vice Chair;**  
**Roma Amundson; Jennifer Brinkman; and Deb Schorr**

*Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff. These materials can also be viewed on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).*

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

1) **MINUTES:**

A. Approval of the [minutes](#) of the Board of Equalization meeting held on Tuesday, January 31, 2017.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS:** ([See attached additions and deductions.](#))

3) **NOTICE OF DISQUALIFICATION FROM SPECIAL (GREENBELT) VALUATION:**

A. [Lacey Lammle Trust \(Guy Lammle, Trustee\)](#)

- 4) **PUBLIC COMMENT**: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

Per the Lancaster County Board of Commissioners' Guidelines for Public Participation each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period is limited to one (1) hour in duration.

5) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10<sup>th</sup> Street, Room 108, Lincoln, Nebraska. The Board of Equalization meeting agendas and minutes are also available on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)