

AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JANUARY 24, 2017
9:00 A.M.

COMMISSIONERS: Todd Wiltgen, Chair; Bill Avery, Vice Chair;
Roma Amundson; Jennifer Brinkman; and Deb Schorr

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff. These materials can also be viewed on the County's web site at lancaster.ne.gov.

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

PLEDGE OF ALLEGIANCE (please stand)

- 1) **MINUTES:** Approval of the [minutes](#) of the Board of Commissioners meeting held on Tuesday, January 17, 2017.
- 2) **CLAIMS:** Approval of all claims processed through January 24, 2017.
- 3) **NEW BUSINESS:**
 - A. [Special events permit application](#) for the 2017 Animal Run on Saturday, February 4, 2017.
 - B. Approval of the Lancaster County [Deputy Chief Administrative Officer](#) class description effective January 24, 2017.
 - C. [Offer](#) received by the Lancaster County Sheriff at the sale conducted on September 8, 2016 for real property no longer serving a County purpose generally located at 2201 South 17th Street, Lincoln, Lancaster County, Nebraska.
 - D. Escrow Agreement between Lancaster County, Bryan Hospital, and Nebraska Land Title and Abstract related to the sale of County property no longer serving a County purpose at 2201 South 17th Street, Lincoln, NE. (attachment forthcoming)

- E.** [Quitclaim deed](#) from Lancaster County to Bryan Health for property generally located at 2201 South 17th Street, Lincoln, Lancaster County, Nebraska.
- F.** Recommendation from the Purchasing Department and Lancaster County Corrections to award a contract for the annual supply of property bags (Quote 5529) to Block & Company, Inc. The estimated annual cost to the County is \$5,000. [\(B-17-5529\)](#)
- G.** Recommendation from the Purchasing Department and the County Facilities and Properties Director to award a contract to NIFCO for the Youth Service Center mechanical renovations (Bid 17-008) in an amount not to exceed \$218,208. [\(B-17-008\)](#)
- H.** Interlocal Agreement between the City of Lincoln and Lancaster County on behalf of the Southeast Region to provide Southeast Region grant funds from NEMA to the City of Lincoln for purchases of emergency management equipment. Cost to the Region will be approximately \$29,100. [\(C-17-0026\)](#)
- I.** Contracts with the following for overhead door repair and replacement services (Bid No. 16-289). Terms of the contracts are from March 1, 2017 through February 28, 2019. The total cost to the County is not to exceed \$40,000.

 - 1. The Overhead Door Company of Lincoln, Inc. [\(C-17-0021\)](#)
 - 2. Pioneer Overhead Door, Inc. [\(C-17-0022\)](#)
- J.** Contract with The Boulder Company to provide the annual supply of snowplow nuts, bolts and washers (Quote No. 5527). The term of the contract is one year from the date of execution. The cost to the County is not to exceed \$1,700. [\(C-17-0023\)](#)
- K.** Amendment to County Bid No. 17-014 regarding a recommendation by the Purchasing Department to award a contract to Sapp Brothers Petroleum for the annual supply of fuel. The total estimated cost to the County during the initial contract term is \$1,250,000. [\(B-17-014\)](#)
- L.** Contract with Sapp Brothers Petroleum to provide the annual supply of motor fuels (Bid No. 17-014). The term of the contract is one year from the date of execution. The cost to the County is not to exceed \$1,250,000. [\(C-17-0024\)](#)
- M.** Amendment to Grant Contract No. C-16-0658 with Lincoln-Lancaster County Child Guidance Center. The amendment replaces Attachment B of the grant contract. [\(C-17-0025\)](#)
- N.** Amendment to County Contract No. C-16-0579 with Blue Valley Behavioral Health Crisis Response Counselors. The amendment increases the expenditures under the contract to \$9,000. [\(C-17-0027\)](#)
- O.** Amendments to the following contracts regarding traffic channelizing and barricade devices (Bid No. 15-233). The amendments renew the contracts from January 5, 2017 through January 4, 2018. The total cost to the county is not to exceed \$12,000.

1. County Contract C-16-0006 with All Road Barricades, Inc. (C-17-0028).
2. County Contract C-16-0007 with Traffix Devices, Inc. (C-17-0029)

4) **CONSENT ITEMS**: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. Setting a public hearing for Tuesday, February 7, 2017 at 9:00 a.m., in Room 112 (Commissioners' Hearing Room) of the County City Building (555 S. 10th Street, Lincoln, NE) regarding amendment to County Resolution R-13-0064, procedures for the inspection of on-site water supply systems and on-site wastewater treatment systems prior to sale, transfer or conveyance of property in Lancaster County, Nebraska.
- B. Receive and place on file the following:
 1. County Attorney Quarterly Criminal Case Disposition Report (10/01/2016-12/31/2016)
 2. County Sheriff Fee and Revenue Report (December 2016)

5) **PUBLIC COMMENT**: Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Per the Lancaster County Board of Commissioners' Guidelines for Public Participation each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period is limited to one (1) hour in duration.

6) **ANNOUNCEMENTS**:

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, January 26, 2017 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, January 31, 2017 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.
- C. The Lancaster County Board of Commissioners will hold a Mid-Year Budget Retreat on Thursday, February 2, 2017 at 8:30 a.m., at UNICO (1128 Lincoln Mall, Lincoln).
- D. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

7) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10th Street, Room 108, Lincoln, Nebraska. The Board of Equalization meeting agendas and minutes are also available on the County's web site at lancaster.ne.gov.

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)

AGENDA
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JANUARY 24, 2017
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

COMMISSIONERS: Todd Wiltgen, Chair; Bill Avery, Vice Chair;
Roma Amundson; Jennifer Brinkman; and Deb Schorr

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff. These materials can also be viewed on the County's web site at lancaster.ne.gov.

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

- 1) **MINUTES:** Approval of the [minutes](#) of the Board of Equalization meeting held on Tuesday, January 17, 2017.
- 2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS:** (See [attached additions and deductions.](#))
- 3) **PUBLIC HEARING:**
 - A. [Motor Vehicle Tax Exemption Applications](#) (See correlating item 4)

Catholic Social Services
Oak Lake Evangelical Free Church
St. Paul's Lutheran Church
Trinity Lutheran Church and School
Union College
- 4) **ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS**

5) **APPEAL OF PERSONAL PROPERTY TAX PENALTY**

Sara Nispel, Red Cocoa II LLC

- 6) **PUBLIC COMMENT**: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

Per the Lancaster County Board of Commissioners' Guidelines for Public Participation each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period is limited to one (1) hour in duration.

7) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10th Street, Room 108, Lincoln, Nebraska. The Board of Equalization meeting agendas and minutes are also available on the County's web site at lancaster.ne.gov.

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)