

AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JANUARY 17, 2017
9:00 A.M.

COMMISSIONERS: Todd Wiltgen, Chair; Bill Avery, Vice Chair;
Roma Amundson; Jennifer Brinkman; and Deb Schorr

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff. These materials can also be viewed on the County's web site at lancaster.ne.gov.

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

PLEDGE OF ALLEGIANCE (please stand)

- 1) **MINUTES:** Approval of the [minutes](#) of the Board of Commissioners meeting held on Tuesday, January 10, 2017.
- 2) **CLAIMS:** Approval of all claims processed through January 17, 2017.
- 3) **SPECIAL PRESENTATION:**
 - A. Presentation of the [Commissioner's Award of Excellence](#) for the month of December to Jennifer DeBuhr, County Extension, in the category of productivity.
- 4) **PUBLIC HEARINGS:**
 - A. [Class YK liquor license application](#) for Capitol View Winery and Vineyards, 2361 Wittstruck Road, Roca, Nebraska.
 - B. [Manager application](#) for Leslie Meyer in connection with a Class YK liquor license for Capitol View Winery and Vineyards, 2361 Wittstruck Road, Roca, Nebraska. (See correlating item 5F)

5) **NEW BUSINESS:**

- A. Setting the annual salary for Julie Ann Mruz, Deputy County Attorney in the amount of \$61,813.44 as Attorney I, effective January 23, 2017.
- B. Request from the Human Resources Department to amend [Rule 19.2](#) of the Personnel Rules-Vacation Leave
- C. Resolution in the matter of elected official chief deputy salary increases for the 2017 Calendar Year. ([R-17-0007](#))
- D. Resolution in the matter of amending the guidelines regarding the holding of special events in Lancaster County. ([R-17-0005](#))
- E. Resolution in the matter of amending the guidelines for obtaining an amusement license for a public event. ([R-17-0006](#))
- F. Resolution in the matter of application for a Class YK (farm winery and catering) liquor license for Capitol View Winery & Vineyards LLC, and a corporate manager liquor license application for Les Meyer in connection with the Class YK liquor license for Capitol View Winery & Vineyards located at 2361 Wittstruck Road, Roca, Lancaster County, Nebraska. ([R-17-0008](#))
- G. Adopt [Lobbyist and Legislative Procedures](#) for the 2017 Session of the Nebraska Legislature.
- H. Recommendation from the Purchasing Department, County Engineer, Corrections and Property Management to award a contract for the annual supply of ice melt (Bid #16-270) to Helena Chemical Company, Nebraska Landscape Solutions Inc., and Omaha Paper Company. The combined amount is not to exceed \$10,000. ([B-16-270](#))
- I. Recommendation by the Purchasing Department to award a contract to Sapp Brothers Petroleum for the annual supply of fuel (Bid 17-014) for a one (1) year term with the option to renew for three (3) additional one year terms. The total estimated expenditures for the County during the initial contract term is \$1,200,000. ([B-17-014](#))
- J. Maintenance agreement with Microfilm Imaging Systems, Inc. in the amount of \$922 for a Canon scanner located in the Clerk of the District Court's Office. Term of the agreement is February 1, 2017 to January 31, 2018. ([C-17-0012](#))
- K. Agreement with Community Alternatives to provide microfilm and scanning services to the Records and Information Management Department. The County will pay up to \$36,000 for these services. Term of the agreement is January 1, 2017 through December 31, 2017. ([C-17-0013](#))

- L. Interlocal Agreement between Lancaster County on behalf of the Lancaster County Sheriff and the City of Kearney on behalf of the City of Kearney Police Department to ensure access to a 3D Scanner during periods of routine scanner maintenance. (C-17-0015)
- M. Grant Contract with Clyde Malone Community Center, Inc., to provide funding in the amount of \$14,000 for the Talented Tenth Scholar's Program. Term of the grant contract is July 1, 2016 through July 30, 2017. (C-17-0014)
- N. Grant Contract with Clyde Malone Community Center, Inc., to provide funding for the Strong and Smart Girls Program. The amendment extends the term of the grant contract from July 1, 2016 through June 30, 2017. (C-17-0020)
- O. Grant contract with Bright Lights to provide funding in the amount of \$5,000 for the Summer Learning Adventures Program. Term of the grant contract is July 1, 2016 through July 30, 2017. (C-17-0017)
- P. Mini-grant contract application and award with the Nebraska Office of Highway Safety to provide funding assistance in the amount of \$7,000 to acquire digital in-car camera systems. (C-17-0016)
- Q. Amendment to County Contract C-13-0597 with Otte Oil & Propane for the annual supply of propane (Bid No. 13-309). The amendment renews the contract from January 1, 2017 through December 31, 2017. The cost to the County is not to exceed \$6,000. (C-17-0011)
- R. Amendments to the following contracts for annual fire alarm panel inspection, testing and repair (Bid No. 15-264). The amendments renew the contracts from January 19, 2017 through January 18, 2018.
 - 1. County Contract C-16-0039 with Ash Fire & Safety in an amount not to exceed \$3,600. (C-17-0019)
 - 2. County Contract C-16-0040 with NECO Security in an amount not to exceed \$2,000. (C-17-0018)
- S. Political Subdivision Tort Claims filed against Lancaster County by the following individuals:
 - 1. [Katrina Santiago](#) for an indeterminate amount.
 - 2. [Casey Moeller](#) in the amount of \$304.

- 6) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Per the Lancaster County Board of Commissioners' Guidelines for Public Participation each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period is limited to one (1) hour in duration.

7) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, January 19, 2017 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, January 24, 2017 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.
- C. Beginning in February the Lancaster County Board of Equalization will meet on the second and third Tuesdays of each month.
- D. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

8) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10th Street, Room 108, Lincoln, Nebraska. The Board of Equalization meeting agendas and minutes are also available on the County's web site at lancaster.ne.gov.

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)

AGENDA
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JANUARY 17, 2017
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

COMMISSIONERS: Todd Wiltgen, Chair; Bill Avery, Vice Chair;
Roma Amundson; Jennifer Brinkman; and Deb Schorr

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- 1) **MINUTES:** Approval of the [minutes](#) of the Board of Equalization meeting held on Tuesday, January 10, 2017.
- 2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS:** (See [attached additions and deductions.](#))
- 3) **PUBLIC HEARING:**
 - A. [Motor Vehicle Tax Exemption Applications](#) (See correlating item 4)

First Evangelical Covenant Church
Great Plains Annual Conference of the United Methodist Church
Sesostris Shrine
The Salvation Army
- 4) **ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS**
- 5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

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