# STAFF MEETING MINUTES LANCASTER COUNTY BOARD OF COMMISSIONERS COUNTY-CITY BUILDING ROOM 113 - BILL LUXFORD STUDIO THURSDAY, NOVEMBER 17, 2016 8:30 A.M.

Commissioners Present: Roma Amundson, Chair

Todd Wiltgen, Vice Chair

Larry Hudkins Deb Schorr Bill Avery

Others Present: Kerry Eagan, Chief Administrative Officer

Dan Nolte, County Clerk

Cori Beattie, Deputy County Clerk Ann Taylor, County Clerk's Office

Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and provided to the media on November 16, 2016.

The Chair noted the location of the Open Meetings Act and opened the meeting at 8:35 a.m.

#### **AGENDA ITEM**

1 APPROVAL OF MINUTES OF THE NOVEMBER 10, 2016 STAFF MEETING

MOTION: Hudkins moved and Wiltgen seconded approval of the November 10, 2016 Staff Meeting minutes. Wiltgen, Schorr, Hudkins and Amundson voted yes. Avery was absent. Motion carried 4-0.

A) COUNTY ENGINEERING SUBSTATIONS; AND B) CLAIM FOR REVIEW, PAYMENT VOUCHERS (PV'S) NO. 545050-554051 FROM LANCASTER COUNTY ENGINEER TO INTELLIGENT BUILDINGS, LLC, DATED OCTOBER 12, 2016, THE TOTAL AMOUNT OF THE CLAIM IS \$5,561.00. THE AMOUNT OF THE PURCHASE REQUIRES A PURCHASE ORDER - Pam Dingman, County Engineer

B) Claim for Review, Payment Vouchers (PV's) No. 545050-554051 from Lancaster County Engineer to Intelligent Buildings, LLC, Dated October 12, 2016, the Total Amount of the Claim is \$5,561.00. The Amount of the Purchase Requires a Purchase Order

Pam Dingman, County Engineer, gave an explanation of the claim.

**MOTION:** Hudkins moved and Schorr seconded to handle the claim through the

regular claims process. Schorr, Hudkins, Wiltgen and Amundson voted

yes. Avery was absent. Motion carried 4-0.

#### A) County Engineering Substations

Dingman presented information on the condition of Lancaster County Engineering's Buildings (Exhibits A & B). She said the building in Roca is in most dire need of repairs and said County Engineering has a Sinking Fund for buildings that could be used. She also cited issues with other buildings, such as mold, maintenance issues, and the inability to accommodate modern equipment.

Avery arrived at the meeting at 8:56 a.m.

Dingman said she believes the County needs to fence its stockpiles of rock and gravel, citing safety concerns. Schorr questioned whether fencing the areas where equipment is being housed outside should be a higher priority. Dingman felt the stockpiles pose more of liability, explaining she has seen evidence that individuals have been on them. Hudkins cited the inefficiency that fencing creates, i.e., employees having to lock/unlock the gates every time they access the stockpiles. He felt the need should be assessed by location.

Dingman also discussed possibly redistricting the motor grader areas so that district staff can be together in one location.

Schorr referenced the limestone used in several of the buildings that were built in the 1930's (see Exhibit A) and asked whether it could be reused. Dingman said she will work with the communities where those buildings are located to see if a trade could be worked out. She said she there may also be opportunities for other partnerships, such as joint maintenance facilities.

Hudkins inquired about the timetable for the South 40<sup>th</sup> Street and Saltillo Road facility, noting a number of entities have expressed interest in it. Dingman said she was contacted by one entity that was interested in a trade but said she believes the County should hold onto the facility until more is known about future improvements at that intersection.

Hudkins asked Dingman whether she has considered fully enclosing the storage area on County Engineering's main campus. Dingman said they have security measures in place at that location.

WELLNESS FUND INCENTIVES TO COMPLETE HEALTH SURVEY -Kayla Hathcote and Kristy Bauer, Deputy County Attorneys; Sue Eckley, County Risk Manager

Kayla Hathcote, Deputy County Attorney, discussed a legal opinion she wrote regarding whether the County's Wellness Fund can be used to purchase gifts which serve as incentives for County employees to complete the Health Risk Appraisal (see agenda packet). She said the County Board had adopted County Resolution No. R-14-0032 in 2014 that allows an incentive of this kind and County Board members have contributed \$10.00 each in past years so that a \$50.00 incentive could be offered to participants. Other incentives were donated by employees. **NOTE:** The resolution states incentives, or items of value, shall not exceed \$50.00 per item. Hathcote said the County Attorney's Office has further researched the tax and labor negotiation issues and believes some ambiguous language in the resolution should be "cleaned up" before offering an incentive.

Sue Eckley, County Risk Manager, said there tends to be greater participation when incentives are offered. She said the City offered a Fitbit (activity tracker) and a gift card to Scheels (a sporting goods store) as incentives to complete its Health Risk Appraisal this year and their participation doubled.

Schorr said Douglas and Sarpy County indicated at the recent Tri-County Meeting that they have given gift cards, which are subject to tax, as incentives for participation in their wellness programs and plan to move to offer reductions in health insurance premiums as incentives in the future.

Doug McDaniel, Lincoln-Lancaster County Human Resources Director, appeared and said there are restrictions under the Affordable Care Act (ACA) regarding wellness incentives and reductions in premiums and co-pays.

Ann Taylor, County Clerk's Office, noted not all employees participate in the County's health insurance plan.

Eckley suggested offering more than one incentive, not to exceed \$50.00 each.

**MOTION:** Hudkins moved and Wiltgen seconded to retain the \$50.00 limit but commit up to \$200.00 in incentives for all County employees, to be at the discretion of the County Wellness Committee.

Schorr asked Eckley to give an example of a program that was instituted as a result of information gathered from the Health Risk Appraisal. Eckley said the County Wellness Committee identified several topics to focus on next year based on this year's Health Risk Appraisal, including providing employees additional nutrition and exercise information.

**ROLL CALL:** Avery, Wiltgen, Schorr, Hudkins and Amundson voted yes. Motion carried 5-0.

4 LETTER TO STATE SENATOR BOB KRIST ON PER DIEM FOR YOUTH SERVICES CENTER (YSC) - Sheli Schindler, Youth Services Center (YSC) Director; Sara Hoyle, Human Services Director

Kerry Eagan, Chief Administrative Officer, disseminated a draft letter to Senator Bob Krist which is a follow-up to a meeting Commissioners Schorr and Wiltgen had with Senator Krist regarding Lancaster County's Juvenile Detention per diem (Exhibit C) (see October 27, 2016 County Board Staff Meeting minutes for further information on the meeting). Wiltgen noted the letter does not address two other issues that were discussed at that meeting: 1) Transportation; and 2) Juvenile Detention Alternatives Initiative (JDAI). Eagan responded that he was asked to keep the letter brief, adding it "leaves the door open" for further discussion. Schorr felt the letter should indicate that the County is working with Dr. Anne Hobbs, Director, School of Criminology & Criminal Justice, University of Nebraska-Omaha (UNO) and Director of the Juvenile Justice Institute (JJI), to review the County's data to make sure it is being provided in the proper format, but disagreed that it should mention JDAI and the transportation issue.

Hudkins asked whether the judiciary is satisfied with how transportation is being provided and whether the level of security is adequate. Sheli Schindler, Youth Services Center (YSC) Director, said she believes there are some concerns but it is not something she is responsible for fixing. She said the issue was discussed at length prior to the passage of legislation that dealt with shackles and said if responsibility for transportation was reassigned to her, she would either have to ask the Board for more staff or would have to lock the YSC down so that staff could provide transport.

Wiltgen said Senator Krist was not well informed on Lancaster County's practices and felt the letter was an opportunity to provide more information. Schindler noted there is only a small number of youth that the County is mandated to hold and said the County may want to suggest the State take over juvenile detention.

Amundson asked whether there has been a study of whether Midwest Transportation, which is now handling transportation of juveniles, is prepared to handle that population and is trained in shackling. Schindler said that is a discussion the Board might want to have with State leadership. She noted there have been statements that every other county provides transport and said that is not accurate.

Schorr noted there have been indications the State may close youth rehabilitation treatment centers in York and Geneva and relocating those youth in facilities closer to their home communities and said the County could see a significant increase in the number of youth being placed in YSC that are under the jurisdiction of the State. She cautioned that offering to provide transportation would be an expensive venture. Eagan added that transportation was not one of the issues that Senator Krist asked Commissioners Schorr and Wiltgen to follow-up on. Wiltgen said he believes JDAI was the reason for the meeting and felt strongly that it should be addressed in the letter. Eagan said it was mentioned at length in the meeting that the County is following JDAI principles, and has been doing so for a substantial period of time. He noted the letter states the County believes that community-based alternatives to incarceration are more effective and can be provided at a fraction of the cost of incarceration without specifically mentioning JDAI. Eagan said he could add a statement that the County has been following JDAI principles since it built the YSC facility.

Wiltgen inquired about upcoming JDAI conferences. Schindler said there will be one in Orlando, Florida. Sara Hoyle, Human Services Director, added that Wiltgen would not be able to use State funds if he plans to attend.

Hoyle said she also attended the meeting with Senator Krist and was of the understanding that other counties aren't necessarily following JDAI the way it was intended to be implemented and so now Senator Krist is moving to a "JDAI-ish" approach. She said it was mentioned repeatedly in the meeting that there may have been misrepresentation from other officials about what data the County was submitting to Dr. Hobbs for evaluation purposes. Hoyle said she spoke to Dr. Hobbs and she indicated she is following-up with Senator Krist. Dr. Hobbs also sent Hoyle an email stating Lancaster County is one of the larger counties that is 100 percent in compliance with the data piece. In addition, Lancaster County is the only county working with Dr. Hobbs to put a proposal together to help Senator Krist with the Legislature's Appropriations Committee. She said they are also working with the Lancaster County Attorney's Office to get an accurate accounting of how much it costs to be process a youth through its juvenile justice system, at Senator Krist's request.

Schindler said her takeaway from the meeting was that the State wants to have a set per diem for detention.

There was consensus to: 1) Expand the letter to include information establishing community alternatives to juvenile incarceration and collecting and providing data to Dr. Hobbs; 2) Also copy members of the Lancaster County Delegation and Larry Dix, Nebraska Association of County Officials (NACO) Executive Director; and 3) Indicate that Joe Kohout and Jonathan Bradford, who are also copied, are with Kissel/E&S Associates. Commissioners Schorr and Wiltgen will review the changes and serve as the signatories on the letter because they attended the meeting with Senator Krist.

**233 BUILDING** - Don Killeen, County Property Manager; Jim Davidsaver, Emergency Management Director; Rick Hoppe, Mayor's Chief of Staff

Don Killeen, County Property Manager, said the City had indicated plans to move Information Services (IS) out of the 233 Building (233 South 10<sup>th</sup> Street). He said Emergency Management will need to be relocated as well and said they have been researching options.

Jim Davidsaver, Emergency Management Director, said the new location will need to insure continuity of operations for the Emergency Operations Center (EOC).

Davidsaver was asked whether the Municipal Services Center (901 West Bond Street), County Extension Building (444 Cherrycreek Road) or Lincoln Electric Systems' (LES's) new service center (South 98<sup>th</sup> Street and Rokeby Road) would be options. Davidsaver said the structural integrity of the first two buildings is an issue and said LES is too far along in the design process to accommodate the EOC. He said the City's new fire stations might be better options.

Hudkins asked Killeen whether there would be space available in the 605 Building (605 South 10<sup>th</sup> Street). Killeen said it likely would not meet Emergency Management's needs.

Rick Hoppe, Mayor's Chief of Staff, said the 233 Building is located on a block that may be targeted for redevelopment at some point, adding nothing imminent is happening. He said IS will be moving out of the building within a year and said the City will keep the County apprised of where it might be relocated.

Avery suggested Hoppe talk to the Planning Department about the historical significance of the 233 Building.

Davidsaver was asked to prepare a list of pros and cons for relocation of the EOC.

6 CORRECTIONS DIRECTOR SEARCH - Doug McDaniel, Lincoln-Lancaster County Human Resources Director; Kari Foote, Human Resources Coordinator

Doug McDaniel, Lincoln-Lancaster County Human Resources Director, said one of the candidates for the Corrections Director position, LaToya Warren, has withdrawn from consideration. The remaining three candidates will be interviewed by two panels on December 2<sup>nd</sup>, each headed by two Commissioners. Kim Etherton, Community Corrections Director; Todd Duncan, Chief Deputy Sheriff; and Brian Jackson, Assistant Chief of Police, will assist in the interview process. McDaniel and Kari Foote, Human Resources Coordinator, will serve as facilitators and Human Resources will provide

written questions for each panel to ask the candidates. It was suggested that Brittany Behrens and Mike Thew, former Deputy County Attorneys, also be asked to assist with the interview process. Candidates will be given a tour of the community and the Lancaster County Adult Detention Facility (LCADF).

There was consensus to have the four Commissioners come together for a group discussion following the interviews. That would constitute a quorum so it would be a public meeting with Clerk's Office present to take minutes.

**BOARD OF EQUALIZATION (BOE) PROTEST REVIEW COMMITTEE RECOMMENDATIONS** - Dan Nolte, County Clerk; Cori Beattie, Deputy
County Clerk; Rob Ogden, Chief Field Deputy Assessor/Register of Deeds;
Ryan Swaroff, Deputy County Attorney (Members of the Board of
Equalization (BOE) Review Committee)

Eagan said the Board of Equalization (BOE) Protest Review Committee was formed to examine the referee protest system and make a recommendation to the Board as to whether a request for proposal (RFP) should be issued for referee coordination services. He said the Committee examined various contracts and documents and discussed how the property valuation protest process can be improved. Eagan presented the following recommendations:

- The Lancaster County Board should conduct a public hearing to take testimony regarding how the Board of Equalization (BOE) property valuation process is working well, what problems exist, and how the process can be improved. Written comments may also be submitted in lieu of attending the public hearing.
- The Offices of the County Clerk and the Lancaster County Board should begin tracking complaints from people who are dissatisfied with the protest system.
- Lancaster County should encourage property taxpayers to take advantage of the Assessor's informal hearing process conducted in January, February and March prior to the issuance of final values on March 25<sup>th</sup>. Information about the County Assessor's informal hearing process should be included in the County Clerk's informational brochure on the valuation protest process.
- An RFP for referee coordination services should not be issued for 2017, due to the County Assessor's plans to conduct a revaluation of residential properties.
- The decision on whether to issue an RFP for 2018 should not be made until after the County Board has conducted the public hearing on the valuation protest process.

Avery said there is a perception that the referees are serving the interests of the County Assessor's Office and said he isn't sure the recommendations will alleviate that issue. It was noted individual complaints will be tracked by the County Assessor, County Clerk and the County Board's Offices and shared with the other two offices.

In response to a question from Schorr, Rob Ogden, Chief Field Deputy Assessor/Register of Deeds, said proposed values will be available on the County's website on January 15<sup>th</sup> and said postcards will be sent out to each residential property owner with a unique address urging them to check their valuation on the website: <a href="http://lancaster.ne.gov">http://lancaster.ne.gov</a>. It was suggested the Assessor's Office also advertise in the Lincoln Journal Star Newspaper and the University of Nebraska Cooperative Extension's NEBLINE publication.

Wiltgen asked whether property owners can come before the BOE. Dan Nolte, County Clerk, said property owners are informed when the receive the preliminary results from the referee that they can provide additional information. Testimony before the BOE has been allowed in certain years. Cori Beattie, Deputy County Clerk, said the BOE has limited additional information, comments and concerns to written form the past few years. She said BOE Meetings are open meetings and the public is welcome to attend. There was consensus to issue a press release encouraging the public to attend BOE Meetings and educating them about the process.

Discussion took place regarding the timing of the public hearing. Ogden suggested it either be held before the informal hearing process begins or after the property valuation protest process is completed. Schorr suggested that delaying the public hearing would allow the Board more time to reach out to partners such as the Lincoln Independent Business Association (LIBA), Lincoln Chamber of Commerce, homebuilders, and realtors.

**MOTION:** Schorr moved and Wiltgen seconded to hold the public hearing in September, 2017. Wiltgen, Schorr, Hudkins, Avery and Amundson voted yes. Motion carried 5-0.

Also present for the discussion were: Norm Agena, County Assessor/Register of Deeds; Scott Gaines, Chief Administrative Deputy Assessor/Register of Deeds; Doug Cyr, Chief Deputy County Attorney; and Tom Kubert, Great Plains Appraisal Company (Referee Coordinator).

8 UNIT PRICE CONTRACTS - Bob Walla, Purchasing Agent; David Derbin, Deputy County Attorney

Bob Walla, Purchasing Agent, outlined a proposal for a new unit price contract tiered system (Exhibit D):

- Level 1 Individual Project Amount \$0-\$9,999.00
- Level 2 Individual Project Amount \$0-\$25,000.00
- Level 3 Individual Project Amount \$0-\$50,000.00

Walla said the existing unit price contracts will be extended to March 1, 2017. He indicated plans to go out to bid next week for all types of services with the intent to have the new contracts, under the new tiered system, take effect March 1, 2017. Walla said they would like to attract more contractors and are taking pro-active steps such as placing an advertisement in the Lincoln Journal Star Newspaper, contacting local contractors directly, holding an informational meeting in the City Council/County Commissioners Hearing Room on December 1, 2016 and helping contractors register to bid on different services. Schorr suggested that LIBA notify its membership that a session is being offered to help businesses learn how to get their services utilized in the governmental sector.

MOTION: Schorr moved and Hudkins seconded to adopt the proposal for a new unit price contract tiered system, as outlined by the Purchasing Agent. Hudkins, Avery, Wiltgen, Schorr and Amundson voted yes. Motion carried

5-0

#### **DISCUSSION OF BOARD MEMBER MEETINGS**

A. Information Services Policy Committee (ISPC) - Wiltgen

Wiltgen said they discussed the need for a new payroll system, a review of security policies, and the Microsoft Office 365 product, which is subscription based. He said they also received updates on the Criminal Justice Information Services (CJIS), Geographic Information System (GIS) and the Open Data Initiative.

#### **ACTION ITEMS**

A. National Association of Government Defined Contribution Administrators (NAGDCA) 2016 Dues - \$300 from Retirement Plan Expense Account with Prudential Retirement

**MOTION:** Schorr moved and Wiltgen seconded approval. Schorr, Hudkins, Avery, Wiltgen and Amundson voted yes. Motion carried 5-0.

#### ADMINISTRATIVE OFFICER REPORT

#### A. Laptops for Commissioners

The Chair suggested the Board consider moving from desktop to laptop computers as Commissioners could take them to meetings and access information. Schorr said she already has a laptop computer and said she wants to retain her desktop computer, as she uses it as well. There was consensus to schedule further discussion on the Midyear Budget Review agenda.

**2040 COMPREHENSIVE PLAN UPDATE** - David Cary, Planning Department Director; Brandon Garrett, Planner

David Cary, Planning Department Director, and Brandon Garrett, Planner, gave a PowerPoint presentation on the update of the Lincoln-Lancaster County Comprehensive Plan (LPlan) 2040 (Exhibit E). Cary said the Lincoln/Lancaster County Planning Commission took action yesterday to recommend approval of the update of the LPlan and to move it forward to the City Council and County Board. The Planning Commission also recommended approval of an update of the 2040 Long Range Transportation Plan (LRTP) and to move it forward to the Lincoln Metropolitan Planning Organization (MPO) Technical and the Officials Committees.

Schorr asked how increasing the residential infill percentage from 16% to 20% might impact acreage development. Garrett said the number of new units that are projected to be needed is remaining the same (8,000) but reflects a higher percentage. Cary added the 20% is actually quite a bit lower than what has been experienced over the last five years.

Schorr also inquired about the difference between the Green Light Lincoln Project and "Smart Streets". Cary said "Smart Streets" uses technology to be more efficient and said that is basically what the Green Light Lincoln Project, a local program, is trying to accomplish. He said it provides the ability to react better to certain conditions, such as the amount and speed of traffic, incidents or road conditions.

Cary suggested the City Council and County Board hold separate public hearings on the LPlan update as there are no major changes to the plan or basic assumptions regarding growth rates and direction of growth. A major update of the LPlan will occur in five years. Board members felt it would be better to hold a joint public hearing. Cyndi Lamm, City Council member, who was present for the discussion, concurred.

#### 10 ACTION ITEMS

A. National Association of Government Defined Contribution Administrators (NAGDCA) 2016 Dues - \$300 from Retirement Plan Expense Account with Prudential Retirement

Item was moved forward on the agenda.

#### 11 CONSENT ITEMS

There were no consent items.

#### 12 ADMINISTRATIVE OFFICER REPORT

A. Laptops for Commissioners

Item was moved forward on the agenda.

#### 13 PENDING

There were no pending items.

#### 14 DISCUSSION OF BOARD MEMBER MEETINGS

A. Information Services Policy Committee (ISPC) - Wiltgen

Item was moved forward on the agenda.

B. Parks and Recreation Advisory Board - Hudkins

Hudkins said discussion focused on concerns from neighboring residents regarding the proposed relocation of the playground in Taylor Park.

C. Lincoln Independent Business Association (LIBA) Budget Monitoring Committee - Amundson

Amundson said a variety of issues were discussed including Tax Increment Financing (TIF) for the 9<sup>th</sup> and "O" Street hotel district; county roads and bridges; and jail population numbers.

#### D. Parks and Recreation Futures Committee - Hudkins

Hudkins said a delegation that met with the Mayor to express concerns about the decision to relocate the Lincoln Parks and Recreation's main office to the Lincoln-Lancaster County Health Department Building reported that those plans are firm.

E. County Government Day - Amundson/Schorr

Schorr reported on the event, noting a mock County Board meeting was held.

F. Visitors Promotion Committee (VPC) - Schorr

Schorr said the group reviewed four grant requests. She also reported that the Lincoln Convention and Visitors Bureau (CVB) is submitting a bid for Lincoln to host the Nebraska School Activities Association (NSAA) Volleyball Championships.

#### 15 EMERGENCY ITEMS AND OTHER BUSINESS

Schorr reported on a meeting she had with Sara Hoyle, Human Services Director; Kim Etherton, Community Corrections Director; and Brad Johnson, Interim Corrections Director; as a follow-up to a National League of Cities Conference she recently attended and said they are looking at four different ways to directly impact the jail population. One involves having inmates at the Lancaster County Adult Detention Facility (LCADF) input the phone numbers of individuals who are scheduled to appear in court into the computer so reminder texts are sent. She said they are also looking a partnering with the People's City Mission on housing options and reactivating the Justice Council.

#### 16 ADJOURNMENT

**MOTION:** Wiltgen moved and Avery seconded to adjourn the meeting at 11:43 a.m.

Avery, Wiltgen, Schorr, Hudkins and Amundson voted aye. Motion carried

5-0.

Dan Nolte

Lancaster County Clerk







## Buildings

### 40th & Saltillo



- Built in 1989
- Facility has a bathroom
- No fence around property
- 1 person works out of this bldg. each day
- Diesel fuel is at this location
- 3 garage stalls
- 6 pieces of equipment stored inside
- 2 pieces of equipment stored outside
- Modern motor grader fits into bldg.
- Maintenance Issues: door from office to shop area needs fixed, tuck pointed, painted

### Bennet



- Built in 1930
  - Facility has a bathroom
- No fence around property
- 2 people work out of this bldg. each day
- Diesel fuel is at this location
- 3 garage stalls
- 5 pieces of equipment stored inside
- 2 pieces of equipment stored outside
- Maintenance Issues: bldg. is too low to fit modern motor grader, sliding door needs to be fixed, exhaust fan in bathroom needs to be vented, window panes need replaced

### Davey



- Built in 1983
- Facility has a bathroom
- No fence around property
- 2 people work out of this bldg. each day
- Diesel fuel is at this location
- 3 garage stalls
- Rock and gravel pile are at this location
- 5 pieces of equipment stored inside
- Modern motor grader fits into bldg.
- Maintenance Issues: new lighting, water leaking issues, tuck pointed, painted

#### Denton



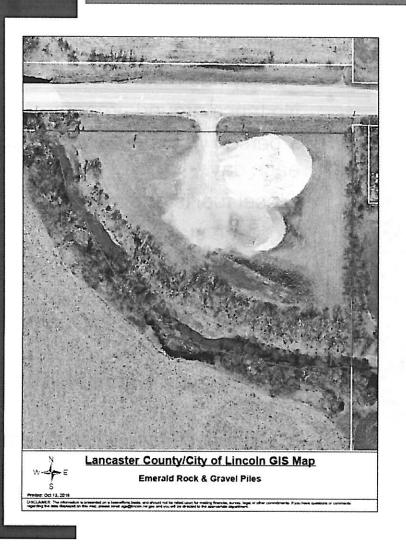
- Built in 1985
- Facility has a bathroom
- No fence around property
- 2 people work out of this bldg. each day
- Diesel fuel is at this location
- 3 garage stalls
  - 6 pieces of equipment stored inside
- 2 pieces of equipment stored outside
- Modern motor grader fits into bldg.
- Maintenance Issues: needs new grates, all new weather stripping, overhead door needs painted, soffit needs painted, new diesel tank pumps, tuck pointed, painted

#### **Emerald**



- Built in 1980
- Facility has a bathroom
- No fence around property
- 1 person works out of this bldg. each day
- Diesel fuel is at this location
- 2 garage stalls
  - Rock and gravel pile are at this location
- Salt dome at this location
  - 5 pieces of equipment stored inside
- 3 pieces of equipment stored outside
- Modern motor grader fits into bldg.
- Maintenance Issues: new overhead door, repair holes in insulation, needs air compressor

### West 'O' Street



- Emerald rock and gravel pile location
- No fence around property

#### Firth



- Built in 1984
- Facility has a bathroom
  - No fence around property
- 1 person works out of this bldg. each day
- Diesel fuel is at this location
  - 2 garage stalls
  - 3 pieces of equipment stored inside
  - 1 pieces of equipment stored outside
- Modern motor grader fits into bldg.
- Maintenance Issues: paint around office walls, better lighting, weather stripping around doors

### Hallam



- Built in 1930
- Facility has a bathroom
- No fence around property
- 1 person works out of this bldg. each day
- Diesel fuel is at this location
- 2 garage stalls
  - 2 pieces of equipment stored inside
- 1 piece of equipment stored outside
- Modern motor grader fits into bldg.
- Maintenance Issues: new diesel tank pumps

### Hickman



- Built in 1930
- Facility does not have a bathroom
- No fence around property
- No one works out of this bldg.
- No fuel is at this location
- 3 garage stalls
- 10 pieces of equipment stored inside
- Maintenance Issues: new rain gutters, bldg. is too short for modern motor grader, new sliding doors, needs new office, new window panes, paint bldg., dog house addition is pulled away from the old bldg., weather stripping around doors

### Kramer



- Built in 1988
- Facility has a bathroom
  - No fence around property
- 1 person works out of this bldg. each day
- Diesel fuel is at this location
- 2 garage stalls
- 4 pieces of equipment stored inside
- 1 piece of equipment stored outside
- Modern motor grader fits into bldg.
- Maintenance Issues: window in south big door is broken, weather stripping on all doors, toilet replaced, south turbine replaced, new blade rack, new diesel tank pumps, tuck pointed, painted

### Lincoln Shop



- Built in 1984
- Facility has bathrooms
- No fence around property
- 20 people work out of this bldg. each day
- Diesel and unleaded fuel are both at this location
- 7 garage stalls
  - Modern motor grader fits into bldg.
- Maintenance Issues: Vehicle lifts need updated, exhaust system in welding area

### Lincoln Shop Out Building



- Built in 1990
- 3 garage stalls
- Maintenance Issues: new lighting

### Malcolm



- Built in 1992
- Facility has a bathroom
- No fence around property
- 1 person works out of this bldg. each day
- Diesel fuel is at this location
- 2 garage stalls
- 3 pieces of equipment stored inside
- Modern motor grader fits into bldg.
- Maintenance Issues: finish tuck pointing, seams in walls need to be sealed, weather stripping around doors

### Panama



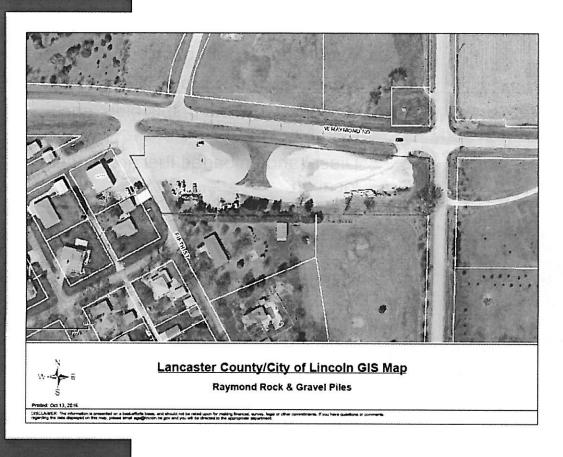
- Built in 1987
- Facility has a bathroom
- No fence around property
- 1 person works out of this bldg. each day
- Diesel fuel is at this location
- 2 garage stalls
  - 2 pieces of equipment stored inside
- 1 pieces of equipment stored outside
- Modern motor grader fits into bldg.
- Maintenance Issues: paint office walls, better lighting, needs more dirt around outside of bldg., tuck pointed, weather stripping around doors

### Raymond



- Built in 2003
- Facility has a bathroom
- No fence around property
- 8 people work out of this bldg. each day
- Diesel fuel is at this location
- 3 garage stalls
- Rock and gravel are at this location
- 3 pieces of equipment stored inside
- Modern motor grader fits into bldg.
- Maintenance Issues: hinges need fixed on shed, patch drywall in office, new lighting, new door seals on overhead doors, needs unleaded fuel tank, tuck pointed, painted

### Raymond



- Rock and gravel pile location
- No fence around property

### Roca



- Built in 1967
- Facility has a bathroom
- No fence around property
- 9 people work out of this bldg. each day
- Diesel and unleaded fuel are at this location
- 4 garage stalls
  - Rock and gravel at this location
- Salt dome at this location
- 4 pieces of equipment stored inside
- 26 pieces of equipment stored outside
- Modern motor grader fits into bldg.
  - Maintenance Issues: new rain gutters, paint around office and shop area, new sink drain for bathroom, office and bldg. are too small, weather stripping around doors

### Sprague



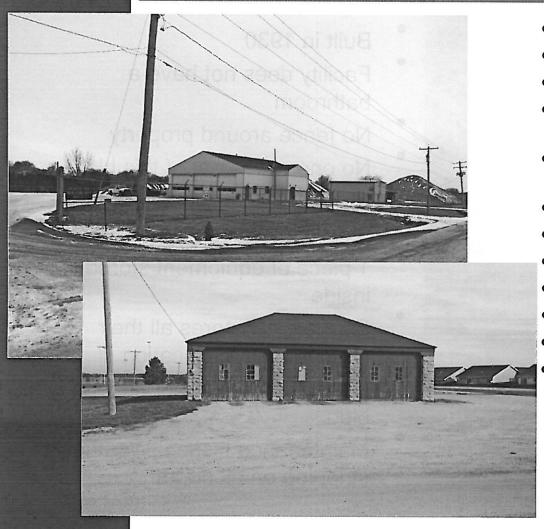
- Built in 1930
- Facility has a bathroom
- No fence around property
- 8 people work out of this bldg, each day
- Diesel and unleaded fuel are at this location
- 4 garage stalls
- Salt dome at this location
  - 13 pieces of equipment stored inside
- 13 pieces of equipment stored outside
- Modern motor grader fits into new bldg.
  - Maintenance Issues: walkway between bldgs. needs updated, paint inside new bldg., brick up old dog house, flooring in office and bathrooms, weather stripping all doors, new fuel tank pumps

#### Walton



- Built in 1995
- Facility has a bathroom
- Fence around property
- 1 person works out of this bldg. each day
- Diesel fuel is at this location
- 3 garage stalls
- Rock and gravel are at this location
- 5 pieces of equipment stored inside
- 1 piece of equipment stored outside
- Modern motor grader fits into bldg.
  - Maintenance Issues: new lighting, water leaking issues, tuck pointed, painted, weather stripping around doors

### Waverly



- Built in 1980
- Facility has a bathroom
- Fence around property
  - 10 people work out of this bldg. each day
- Diesel and unleaded fuel are at this location
- 11 garage stalls
- Rock and gravel are at this location
  - Salt dome are at this location
- 20 pieces of equipment stored inside
- 22 pieces of equipment stored outside
- Modern motor grader fits into bldg.
  - Maintenance Issues: downstairs bathroom redone, truck shed in need of new door, electrical repairs /replacement, new gutters, windows replaced, tuck pointed, painted, weather stripping around doors

### Yankee Hill



- Built in 1930
- Facility does not have a bathroom
- No fence around property
- No one works out of this bldg.
- No fuel is at this location
- 3 garage stalls
- 1 piece of equipment stored inside
- Bridge crew stores all their materials at this location
- Modern motor grader fits into bldg.
- Maintenance Issues: Weather stripping on all doors

### S 148th & Hooper



- Rock and gravel pile location
- No fence around property

### SW 12th & Saltillo



- Rock and gravel pile location
- No fence around property

## Lancaster County Engineering

#### SW 100th & Hallam



- Rock and gravel pile location
- No fence around property

## Lancaster County Engineering

#### SW 100th & W Saltillo



- Rock and gravel pile location
- No fence around property

402-441-7681

# EXHIBIT

						Lancaster (	Count	y Engineer	ing Bu	ildings - Up	odate 11-1	17-2016	Kenneth Depu
Location	Year Built	Restrooms	Fence	# People	Diesel Fuel	Unleaded Gasoline	# Stalls	Rock & Gravel Pile	Salt Dome	# Equipment Inside	# Equipment Outside	Fit Modern Motor Grader	Maintenance Issues CC
40th & Saltillo	1989	Yes	No	1	Yes	No	3	No	No	6	2	Yes	Door from office to shop area needs fixed, tuck pointed, and
Bennet	1930	Yes	No	2	Yes	No	3	No	No	5	2	No	Sliding door needs to be fixed, exhaust fan in bathroom needs to be vented, window panes need replaced
Davey	1983	Yes	No	2	Yes	No	3	Yes	No	5	0	Yes	New lighting, water leaking issues, tuck pointed, and needs painted
Denton	1985	Yes	No	2	Yes	No	3	No	No	6	2	Yes	Needs new grates, all new weather stripping, overhead door needs painted, soffit needs painted, new diesel tank pumpt, tuck pointed, and needs painted
Emerald	1980	Yes	No	1	Yes	No	2	Yes	Yes	5	3	Yes	New overhead door, repair holes in insulation, needs air compressor
Firth	1984	Yes	No	1	Yes	No	2	No	No	3	1	Yes	Paint around office walls, better lighting, weather stripping around doors
Hallam	1930	Yes	No	1	Yes	No	2	No	No	2	1	Yes	New diesel pump tanks
Hickman	1930	No	No	0	No	No	3	No	No	10	0	No	New rain gutters, new sliding doors, new office, new window panes, paint building, dog house addition is pulling away from building, weather stripping on all doors
Kramer	1988	Yes	No	1	Yes	No	2	No	No	4	1	Yes	Window in south big door is broken, weather stripping on all doors, toilet replaced, south turbine replaced, new blade rack, new diesel tank pumps, tuck pointed, and needs painted
Lincoln Shop	1984	Yes	No	20	Yes	Yes	7	No	No	Varies e	ach day	Yes	Vehicle lifts need updated, exhaust system in welding area
Lincoln Shop Out Bldg	1990	No	No	0	No	No	3	No	No	Varies e	ach day	Yes	New lighting
Malcolm	1992	Yes	No	1	Yes	No	2	No	No	3	0	Yes	Finish tuck pointing, seams in walls need to be sealed, weather stripping on all doors
Panama	1987	Yes	No	1	Yes	No	2	No	No	2	1	Yes	Paint office walls, better lighting, needs more dirt around outside of bldg, tuck pointed, weather stripping on all doors
_													Hinges need fixed on shed, patch drywall in office, new lighting, new door seals on overhead doors, needs unleaded fuel tank,
Raymond	2003	Yes	No	8	Yes	No	3	Yes	No	3	0	Yes	tuck pointed, and needs painted  Needs new rain gutters, paint around office and shop area, new sink drain for bathroom, office and bldg are too small, weather
Roca	1967	Yes	No	9	Yes	Yes	4	Yes	Yes	4	26	Yes	stripping around all doors
Sprague	1930	Yes	No	8	Yes	Yes	4	No	Yes	13	13	Yes	Walkway between bldgs needs updated, paint inside bldg, with up old dog house, flooring in office and bathrooms, weather stripping on all doors, new fuel tank pumps
Walton	1995	Yes	Yes	1	Yes	No	3	Yes	No	5	1	V	New lighting, water leaking issues, tuck pointed, weather
Walter	1939	163	ies	1	ies	140	3	ies	INO	3	1	Yes	stripping around all doors, and needs painted  Downstairs bathroom needs redone, truck shed in need of new door, electrical repairs/replacement, new guttersm windows
Waverly	1980	Yes	Yes	10	Yes	Yes	11	Yes	Yes	20	22	Yes	replaced, tuck pointed, needs painted, weather stripping a ound
Yankee Hill	1930	No	No	0	No	No	3	No	No	1	0	Yes	Weather stripping around all doors
West O Street			No		V			Yes					
S 148th & Hooper			No					Yes					
SW 12th & Saltillo			No					Yes					7
SW 100th & Hallam			No					Yes					
SW 100th & W Saltillo			No					Yes				100	

# ENGINEERING

Pamela L. Dingman, P.E. County Engineer



#### DRAFT

November 17, 2016

Senator Bob Krist State Capitol Room 2108 P.O. box 94604 Lincoln, NE 68509

RE: Lancaster County Juvenile Detention Per Diem

Dear Senator Krist:

Thank you for meeting with us on October 26, 2016. The Lancaster County Board of Commissioners appreciates your dedication to improving the juvenile justice system, and looks forward to working with you to achieve this important goal.

During the meeting you expressed concern with the fact that Lancaster County has the highest daily rate for juvenile detention of any county in the state. At your request, we have reexamined how we calculate the per diem for the Lancaster County Youth Services Center to make sure it is accurate and fair.

Lancaster County's policy on how the per diem is calculated is set forth in detail in a letter to Chief Justice Mike Heavican dated March 24, 2015. A copy of that letter is included with this correspondence. We continue to believe that the per diem should reflect the true cost of providing juvenile detention services. After further review of all expenses included in the per diem, we continue to maintain that \$307 per service day is an accurate reflection of the County's actual costs.

More importantly, the County believes that community-based alternatives to incarceration are more effective and can be provided at a fraction of the cost of incarceration, especially when you consider the true cost of detention. Moreover, we have accumulated a significant amount of data supporting this position which we has been provided to Ann Hobbes.

Lancaster County shares your concern that the State's Community Based Aid Program

may be threatened by revenue shortfalls. Please be assured the County will strongly support funding this program, as well as other legislative proposals designed to increase the availability of community programs and reduce the number of youth in detention.

Successfully serving this unique population requires a partnership between the counties and the State. We dedicate ourselves to furthering this important relationship.

Sincerely,

Deb Schorr

Todd Wiltgen

cc: County Board

Joe Kohout and Jono Bradford Sara Hoyle, Human Services Director Sheli Schindler, Youth Services Director



#### LANCASTER COUNTY BOARD OF COMMISSIONERS

Roma Amundson

Larry Hudkins

Deb Schorr

Todd Wiltgren

Bill Avery

Kerry Eagan, Chief Administrative Officer

Gwen Thorpe, Deputy Chief Administrative Officer

March 24, 2015

Honorable Mike Heavican, Chief Justice Nebraska Supreme Court State Capitol, Room 2413 P.O. Box 98910 Lincoln, NE 68509-8910

RE: Agreement with the Lancaster County Youth Services Center for Juvenile Detention Services.

#### Dear Chief Justice Heavican:

As you are aware, Lancaster County and the Nebraska Office of Probation have been unable to agree on the appropriate per diem for youth under the responsibility of Probation who are housed at the Lancaster County Youth Services Center. Lancaster County's proposed rate is \$307 per day, but Probation continues to reimburse the County at the rate of \$276 per day. As we explain below, the Lancaster County Board of Commissioners believes that \$307 is an accurate reflection of our actual cost in providing services at the Youth Services Center, and the Board respectfully requests the cooperation of the Probation Office covering these costs.

First, the cost of personnel is the largest expense in determining the per diem for our facility. Although the County makes every attempt to keep salaries in line, a recent decision of the Commission of Industrial Relations substantially increased our cost of labor. Second, the County operates the Youth Services Center in full compliance with the standards promulgated by the Nebraska Crime Commission. Safety is our highest priority. We maintain single room occupancy and a low staff-to-resident ratio. Finally, we carefully measure our indirect costs with an annual independent study, and our facility is well-maintained to keep pace with depreciation. A list of the factors used to calculate the per diem is included with this letter.

Additionally, Lancaster County provides funding for other juvenile justice services which benefit youth under the authority of Probation. The County supports the Lancaster County Juvenile Drug Court with \$48,389. The County also operates a program providing an array of detention alternatives, including reporting centers, Project Hire, home arrest with electronic bracelets, and the BEST Alternative School. The annual cost of this program is \$461,769, with \$188,000 of County funding and \$273,769 coming from the State's Community Based Aid Program. Although the County is not mandated to fund these programs we believe they are not only in the best interest of our youth, but also help reduce detention costs for both the State and the County. It should also be mentioned that the County spends \$182,726 per year for the unfunded mandate of providing office space for Juvenile Probation.

The County Board believes that a strong partnership between the State and local jurisdictions is essential to creating and maintaining an effective juvenile justice system. We are willing to dedicate extra funding to further this partnership. However, we are asking in return that the State fully fund its obligations. On average, between 80% to 90% of the youth in our facility are the financial responsibility of Probation. At the per diem rate of \$276 currently being paid by Probation, the County has lost over \$275,000 for services provided to Probation from July 1, 2014 through January 31, 2015. The Board believes these costs should be paid by the State rather than the property taxpayers of Lancaster County.

Sincerely,

Roma Amundson, Chair

.....

Deb Schorr

Larry Hudkins, Vice Chair

Todd Wiltgen

F Admin'Private County Board Letters 2015 Letter to Heavican on per diem. wpd

#### FISCAL YEAR 2014-2015 PER DIEM PROPOSALS

	FY15 Proposed Per Diem Rate Option 2
Expenditure Budget with wage adjustments	\$6,142,065
Less Education Program Reimbursed	\$872.212
Less School Lunch Program	\$82,855
Reimbursed	
Plus Indirect Costs	\$211,515
Plus Depreciation	\$200,704
Total	\$5,599,217
<b>Budgeted Care Days (ADP 50)</b>	\$18,250
Proposed Per Diem Rate	\$307

This option reflects a projected wage increase and back pay for some employees. This increase is estimated at \$123,013.

Unit Price Projects are designed to provide construction type services (primarily repair and maintenance) which range from \$0 - \$50,000.00 without issuing additional informal or formal bids.

Contracts will be awarded to Vendors based on their level of interest and ability/desire to provide bonds and insurance as required for the various thresholds. Thresholds are based on State Statute, the County Purchasing Act and City Code.

- The State Statute requires a Payment Bond on all public facility projects over \$10,000.
- The County Purchasing Act and County Purchasing Requirements require formal approval of projects over \$20,000.00.
- The City Code requires an Executive Order to be executed for all purchases over \$25,000.00.

Contracts reflecting the following thresholds will be issued as follows:

#### Level 1 - Individual Project Amount — \$0 - \$9,999.00

- No Bonds required
- Insurance Required
- Vendors can only quote projects up to the maximum amount No exceptions
- Completion of a Unit Price Quote Sheet is required.
- The number of individual projects up to the maximum amount is unlimited.

Vendors Unit Price Quote is their not-to-exceed estimate for the project. If they do not complete the number of hours or amount of work quoted, they are not paid the full amount of the UP Quote. (They are paid for the work they perform)

NOTE: If a project is quoted at \$10,000 or above and there are no Vendors contracted for the \$25K or \$50K threshold for this service, the project must be bid out.

#### Level 2 - Individual Project Amount — \$0 - \$25,000.00

- Performance and Payment Bonds Required for \$25,000.00
- Insurance Required
- Vendors can only quote projects up to the maximum amount No exceptions
- Completion of a Unit Price Quote Sheet is required.
- Vendors may quote projects in Level 1 and Level 2.
- The number of individual projects up to the maximum amount is unlimited.

Vendors Unit Price Quote is their not-to-exceed estimate for the project. If they do not complete the number of hours or amount of work quoted, they are not paid the full amount of the UP Quote. (They are paid for the work they perform)

NOTE: If a project is quoted at \$25,001 or above and there are no Vendors contracted for the \$50K threshold for this service, the project must be bid out.

#### Level 3 - Individual Project Amount — \$0 - \$50,000.00

- Performance and Payment Bonds Required for \$50,000.00
- Insurance Required
- Vendors can only quote projects up to the maximum amount No exceptions
- Completion of a Unit Price Quote Sheet is required.
- Vendors may quote projects in Level 1, Level 2 and Level 3.
- The number of individual projects up to the maximum amount is unlimited.

Vendors Unit Price Quote is their not-to-exceed estimate for the project. If they do not complete the number of hours or amount of work quoted, they are not paid the full amount of the UP Quote. (They are paid for the work they perform)

NOTE: If a project is quoted at \$50,001 or above the project must be bid out.

Vendors must maintain the required bond amount (if applicable) and insurance for the entire term of the contract including all renewals. Failure to submit bonds and insurance prior to expiration are subject to termination.





## LPlan 2040 Update

Lincoln-Lancaster County Comprehensive Plan

County Board November 17, 2016





#### The Comprehensive Plan Update

- Major update every 10 years
  - 2011 most recent
- 5-year minor update in 2016
  - 2040 Plan is refreshed, not replaced
- This process affirms major assumptions and updates other information
  - Land use
  - Growth assumptions/tiers
  - Other important new items
- Coordinated with LRTP process



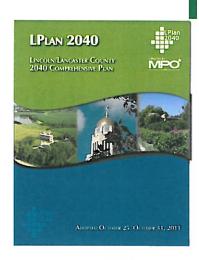
#### The Long Range Transportation Plan

- Parallel process with Comprehensive Plan
  - Based on same growth assumptions and land use
- Federal regulations require an MPO to update its Long Range Transportation Plan every 5 years
  - Qualifies community for federal funding
  - 2011 is most recent plan



#### **Update Process**

 Planning Commission is advisory committee for the Comp Plan and LRTP with support from Planning staff



- LRTP effort is supported by FHU and a staff level multi-departmental Oversight Planning Committee
- Planning Commission/County Board/City
   Council approve Comp Plan
- Planning Commission/MPO approve LRTP

## 2040 Plan to be Refreshed, NOT Replaced

- Embodies long tradition of comprehensive planning
- Combined city and county plan
- Coordinated with the MPO Long Range Transportation Plan
- Many long standing policies, goals, projects, and assumptions continue

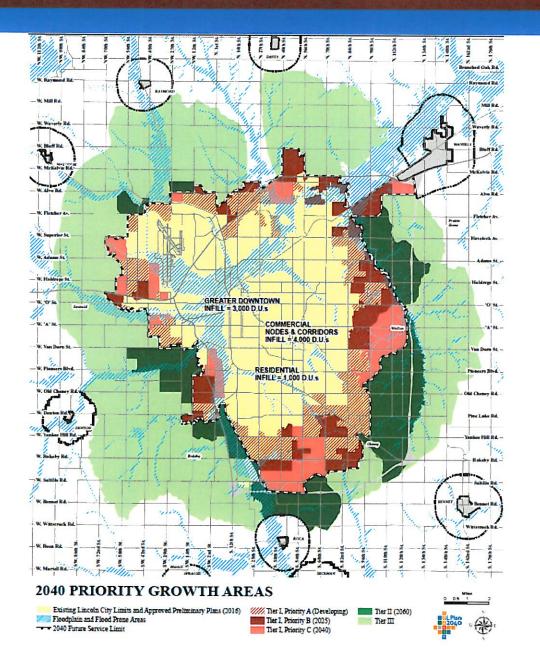
#### Plan Update Assumptions

- Maintain Horizon Year 2040
  - Urban service area sufficient for growth
  - Utility Master Plans
- Population and Household Projections
  - Population figures on track with projections
  - Household size higher than projected
- 90% population in Lincoln
- 40% Multi-family Units
- 8,000 Units of Infill

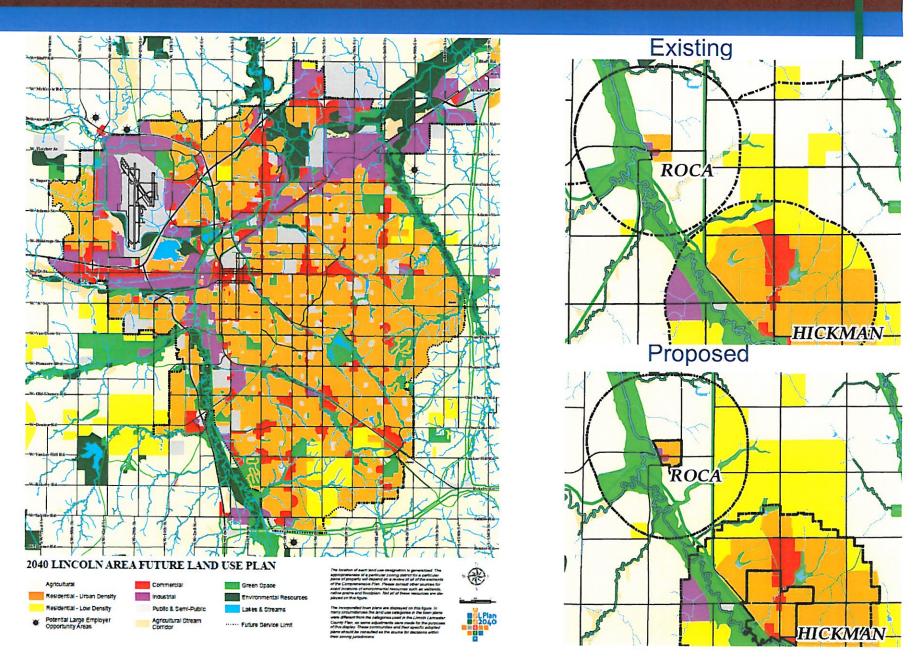
#### **Proposed Text Changes**

- Updated numbers throughout the Plan (Population, Dwelling Units, Growth Tier Priority Areas etc.)
- Updated threatened and endangered species
- Added language regarding the Property Transfer Code on water wells
- Updated residential infill percentage from 16% to 20%
- Added reference to adopted plans (South Haymarket Neighborhood Plan, Dog Use Facilities Master Plan)
- Added language for the biogas project at Theresa Street facility
- Added language about the Green Light Lincoln project

## **Proposed Growth Tier Amendments**



## **Proposed Land Use Amendments**



#### **Text Changes**

- Updated numbers throughout (Population, Dwelling Units, Growth Tier Areas, Size of Lincoln etc.)
- Updated infill numbers from 16% to 20%
- Updated list of threatened and endangered species
- Updated Entryways Map
- Added reference to adopted plans (South Haymarket Neighborhood Plan, Dog Use Facilities Master Plan)
- Updated text to reflect projects that were completed or are underway (fire stations, adult detention facility, schools, Municipal Services Center, parks facilities, Breslow Ice Center, Coppel YMCA, Pinnacle Bank Arena, fiber capacity)
- Added strategy for Emerald Ash Borer response plan
- Added language regarding the Property Transfer Code on water wells
- Updated miles of water mains and sanitary sewer pipes
- Added language for the biogas project at Theresa Street facility
- Updated language to Green Light Lincoln project

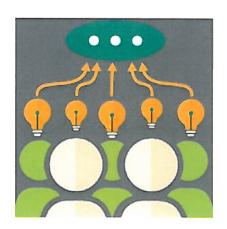
#### **Chapter 10: Transportation**

- Developed from the MPO's Long Range Transportation Plan and Process
- Based on growth assumptions and land use in LPlan 2040 Update
- Addresses multimodal transportation system: roadway, transit, freight, bicycle, and pedestrian modes
- Coordinated between Lancaster County Engineer's Office and MPO staff
- Informed by Community Input, NDOR, StarTran and FHU Consultant Team

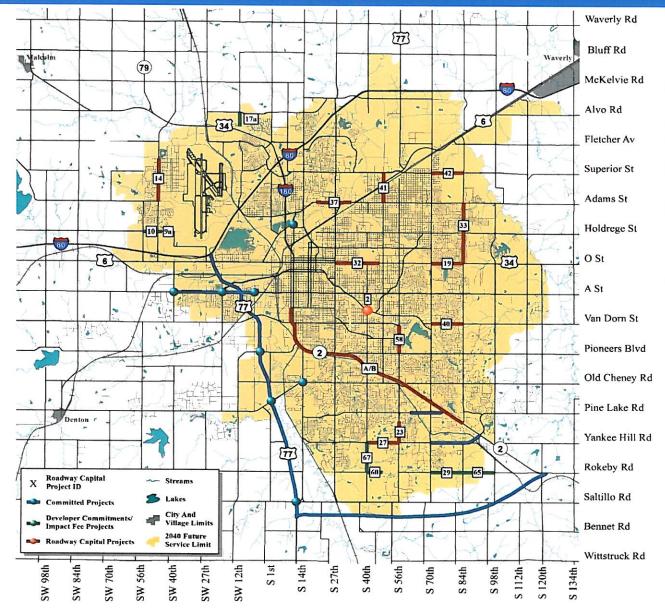


## Chapter 10: Highlights

- Increased use of technology
- Maintaining the system and making the system function as efficiently as possible
- Fiscally constrained Plan
- Increasing construction costs necessitates a thoughtful approach
- Majority of the Rural Program includes:
  - Rehabilitation and two-lane widening
  - Paving gravel roads



#### **Chapter 10: Transportation**

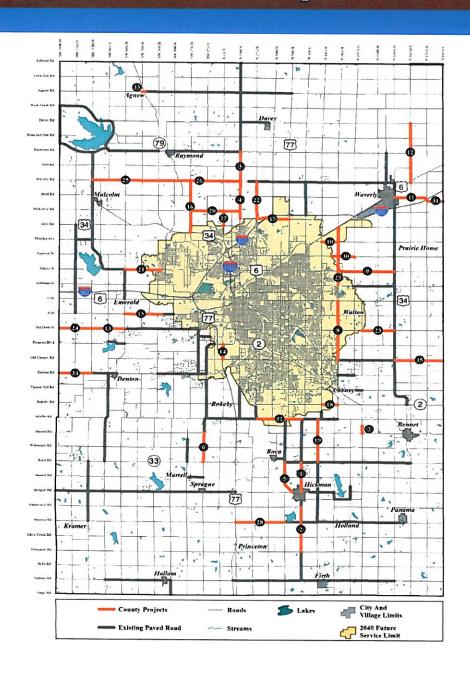


#### Roadway Capital Projects:

- Funded
- Developer
   Commitments
- Priority Projects

**27** projects

## **Chapter 10: Transportation**



#### Rural Road Projects

- Separate funding
- Priority paving projects
- Order and priority will vary as traffic conditions warrant

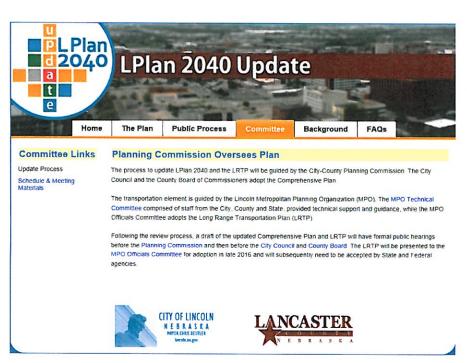
Continuing discussions on RUTS standards

#### **Illustrative Projects**

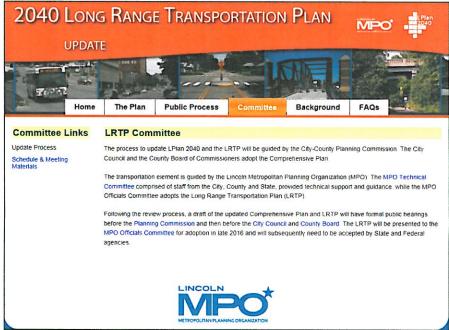
- State Projects
  - Sun Valley (Cornhusker to O Street)
  - O Street (84<sup>th</sup> Street to 120<sup>th</sup> Street)
  - I-80 and I-180 Interchange
- Projects with Strong Community Support
  - East Beltway
  - Completion of South Beltway Trail
  - Multi-Modal Transportation Center
  - Further implementation and next phases of the Transit Development Plan

#### Comprehensive Plan & LRTP Webpages

#### Comprehensive Plan Keyword: Lplan



#### Long Range Transportation Plan Keyword: LRTP



#### Comprehensive Plan Schedule

November 2016

December 2016

Planning Commission Hearing: 11/16



County Board Hearing: 12/6 Action: 12/13

City Council Introduction: 12/5 Hearing/Action: 12/12

## LPlan 2040 Update

## Questions?



