

**STAFF MEETING AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
THURSDAY, FEBRUARY 4, 2016
COUNTY-CITY BUILDING
ROOM 113 - THE BILL LUXFORD STUDIO
8:30 A.M.**

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the back of the room.

AGENDA ITEM

- 1** **APPROVAL OF STAFF MEETING MINUTES FOR JANUARY 21, 2016 AND STRATEGIC PLANNING MEETING FOR JANUARY 21, 2016**

- 2** **ADDITIONS TO AGENDA**

- 3** **8:30 a.m.** **LEGISLATIVE UPDATE** - Gordon Kissel, Joe Kohout and Jonathon Bradford, Kissel/E&S Associates

- 4** **9:00 a.m.** **YEAR-END HEALTH & DENTAL INSURANCE REVIEW** - Tracy Krause, Account Executive, AON Risk Solutions; Doug McDaniel, Human Resources Director; Bill Kostner, City Risk Manager; Paula Lueders, Human Resources Benefits Specialist

- 5** **9:30 a.m.** **DIRECTOR JOB DESCRIPTIONS & EVALUATION PROCESS** - Doug McDaniel, Human Resources Director

- 6** **10:00 a.m.** **ANNUAL COUNTY AUDIT** - Shelly Hammond, Allen, Gibbs & Houlik, L.C.; Dennis Meyer, Budget & Fiscal Officer

- 7** **10:15 a.m.** **CRISIS CENTER WINDOWS** - Scott Etherton, Crisis Center Director; Don Killeen, County Property Manager

- 8** **10:30 a.m.** **PURCHASE OF REAL ESTATE (EXECUTIVE SESSION)** - David Derbin, Deputy County Attorney; Don Killeen, County Property Manager; Pam Dingman, County Engineer; Ken Schroeder, County Surveyor; Jim Shotkoski, Right-of-Way Division Head, County Engineering

- 9** **10:45 a.m.** **SCHOOL RESOURCE OFFICER** - Terry Wagner, County Sheriff

- 10** **11:00 a.m.** **FISCAL YEAR (FY) 2016-2017 BUDGET PROCESS** - Dennis Meyer, Budget & Fiscal Officer

- 11** **ACTION ITEMS**
 - a. **Community Aid Improvement Grant**
 - b. **Resolution Proclaiming February 9, 2016, as "4-H Achievement Day" (County Resolution No. R-16-0007)**

- c. Declaration of Emergency Under Rule 19.7(d) of the Lancaster County Personnel Rules on Account of the Snow Storm on Tuesday, February 2, 2016
- d. Ratification of Lancaster County Disaster Declaration Under Nebraska Revised Statute §81-829.50 for the Period Beginning Monday, February 1, 2016 at 6:00 p.m. and Extending Through Wednesday, February 3, 2016 at 6:00 a.m.
- e. Microcomputer Request #142324 from Clerk of the District Court, \$1,306.23 from the Microcomputer Fund for a PC, Monitor, etc.
- f. Resolution in the Matter of Fixing the Date, Time and Place for a Public Hearing Regarding a Request to Vacate Portions of South 54th Street, More Particularly Described in Exhibit "A" and Located in Lancaster County, Nebraska (County Resolution No. R-16-0009)

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CONSENT ITEMS

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ADMINISTRATIVE OFFICER REPORT

- a. Management Team Meeting/Agenda (February 11, 2016)
- b. County Board Department Tours
- c. Media/Public Relations Contract
- d. Volunteer Opportunities
- e. County Board Focus on Various Issues
- f. AmeriCorps Recognition Day
- g. Board of Zoning Appeals Replacement for Tom Thurber
- h. Correspondence & Invoice from Tom Henning Regarding Lincoln Partnership for Economic Development (LPED)
- i. Correspondence from Tom McBride, Adjutant of Chapter 200 of the Military Order of the Purple Heart Requesting Proclamation Declaring Lancaster County as a Purple Heart County

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PENDING

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DISCUSSION OF BOARD MEMBER MEETINGS

- a. Information Services Policy Committee (ISPC) - Wiltgen
- b. Lancaster County Fairgrounds Joint Public Agency (JPA) - Wiltgen/Avery
- c. Lincoln Independent Business Association (LIBA) Breakfast - Amundson
- d. Meeting with Planning Department- Amundson/Wiltgen
- e. Chamber Coffee - Amundson/Schorr

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SCHEDULE OF BOARD MEMBER MEETINGS

- a. Region V Services Executive Committee - Wiltgen
Monday, February 8, 2016, 8:30 a.m.
- b. Region V Services Governing Board- Wiltgen
Monday, February 8, 2016, 9:30 a.m.
- c. Region V Systems Governing Board - Wiltgen
Monday, February 8, 2016, 10:30 a.m.
- d. Region V Systems Executive Committee - Wiltgen
Monday, February 8, 2016, 11:30 a.m.

- e. City-County Common Meeting - All
Tuesday, February 9, 2016, 11:00 a.m.
- f. Public Building Commission (PBC) Vice Chair Meeting with Mayor - Amundson
Tuesday, February 9, 2016, 7:45 a.m.
- g. Chair/Vice Chair Meeting with Mayor - Amundson/Wiltgen
Tuesday, February 9, 2015, 8:15 a.m.
- h. Public Building Commission (PBC) - Amundson/Hudkins
Tuesday, February 9, 2016 1:00 p.m.
- i. Lincoln-Lancaster County Board of Health - Avery
Tuesday, February 9, 2016, 5:00 p.m.
- j. Visitors Promotion Committee (VPC) - Schorr
Wednesday, February 10, 2016, 1:30 p.m.
- k. Management Team Meeting - All
Thursday, February 11, 2016, 7:30 a.m.
- l. Information Services Policy Committee (ISPC) - Wiltgen
Thursday, February 11, 2016, 1:30 p.m.
- m. Parks and Recreation Advisory Board - Hudkins
Thursday, February 11, 2016, 4:00 p.m.

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INVITATIONS TO BOARD MEMBERS

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CORRESPONDENCE TO THE COUNTY BOARD

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CORRESPONDENCE FROM THE COUNTY BOARD

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**AGENDA ITEMS FOR COUNTY BOARD MEETING OF
TUESDAY, FEBRUARY 9, 2016, 9:00 A.M.**

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EMERGENCY ITEMS AND OTHER BUSINESS