

**MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, DECEMBER 13, 2016
9:00 A.M.**

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on December 9, 2016.

Commissioners present: Roma Amundson, Chair; Todd Wiltgen, Vice-Chair; Bill Avery, Larry Hudkins and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:00 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

A. Approval of the minutes of the County Corrections Director finalist meeting held on Friday, December 2, 2016.

MOTION: Schorr moved and Hudkins seconded approval of the minutes. Avery, Hudkins, Schorr, Wiltgen and Amundson voted yes. Motion carried 5-0.

B. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, December 6, 2016.

MOTION: Wiltgen moved and Avery seconded approval of the minutes. Hudkins, Schorr, Wiltgen, Avery and Amundson voted yes. Motion carried 5-0.

2) CLAIMS: Approval of all claims processed through December 13, 2016.

MOTION: Hudkins moved and Avery seconded approval of the claims. Schorr, Wiltgen, Avery, Hudkins and Amundson voted yes. Motion carried 5-0.

3) SPECIAL PRESENTATIONS:

A. Visitors Improvement Fund Grant to the Lincoln Haymarket Development Corporation in the amount of \$7,871.48 for promotion of the Historic Haymarket District Walking Tour – Diane Cunningham, Lincoln Haymarket Development Corporation. (See correlating item 4A)

Diane Cunningham, Lincoln Haymarket Development Corporation Event Chair, appeared and gave an overview of the grant request. She said the funds will be used to enhance their informational brochures.

- B. Recognition of County Commissioner Larry Hudkins for his dedicated service to the people of Lancaster County.**

Item was held until later in the meeting.

4) NEW BUSINESS:

- A. Visitors Improvement Fund Grant with the Lincoln Haymarket Development Corporation in the amount of \$7,871.48 for the purpose of promoting the Historic Haymarket District Walking Tour. The term of the contract is January 1, 2017 through December 31, 2017. (C-16-0706)**

MOTION: Hudkins moved and Schorr seconded approval of the grant contract. Wiltgen, Avery, Hudkins, Schorr and Amundson voted yes. Motion carried 5-0.

- B. Appointment of Allen Blezek, Paula Peterson and Larry Williams to the Lancaster County Extension Board for three-year terms commencing January 1, 2017 and ending December 31, 2019.**

Karen Wobig, County Extension Educator, Unit Leader, appeared and introduced the three nominees for appointment. Allen Blezek, Paula Peterson and Larry Williams provided brief overviews of their background and their interest in serving on the County Extension Board.

MOTION: Hudkins moved and Wiltgen seconded approval of the appointments. Wiltgen, Schorr, Hudkins, Avery and Amundson voted yes. Motion carried 5-0.

- C. Setting the annual salary for Brad Johnson, County Corrections Director, in the amount of \$106,000, effective December 8, 2016 with a six-month review and associated increase of the annual salary to \$110,000.**

MOTION: Wiltgen moved and Schorr seconded approval of the salary.

AMENDMENT: Avery proposed to amend the review period to three months. He explained the Board went through a lengthy vetting process whereby Johnson served as interim director.

The seconder of the motion accepted the amendment.

ROLL CALL: Schorr, Hudkins, Avery, Wiltgen and Amundson voted yes. Motion carried 5-0.

- D. Resolution in the matter of authorizing the County Clerk to issue payments while the County Board is adjourned. (R-16-0080)**

MOTION: Schorr moved and Hudkins seconded approval of the resolution. Hudkins, Avery, Wiltgen, Schorr and Amundson voted yes. Motion carried 5-0.

E. Resolution authorizing the installation and removal of traffic signs in Lancaster County. (R-16-0081)

Pam Dingman, County Engineer, stated the majority of the signs on the list are associated with placement of new pavement in the Waverly area.

MOTION: Wiltgen moved and Schorr seconded approval of the resolution. Avery, Wiltgen, Schorr, Hudkins and Amundson voted yes. Motion carried 5-0.

F. Grant contract with the City of Lincoln on behalf of the Lincoln Police Department in the amount of \$52,000 to provide the supervision and gang suppression components of the Operation Tipping Point program. The City will document \$14,767 in matching funds. Term of the grant contract is from July 1, 2016 through June 30, 2017. (C-16-0690)

Sara Hoyle, Human Services Director, said the full-time gang outreach coordinator is employed by the City of Lincoln. The City will provide funding for office space, a computer, parking and internet access and the County will be responsible for the coordinator's salary.

MOTION: Schorr moved and Wiltgen seconded approval of the grant contract. Wiltgen, Hudkins, Avery, Schorr and Amundson voted yes. Motion carried 5-0.

G. Real estate purchase and sale agreement with Wyuka Cemetery for property adjacent to 625 North 46th Street, Lincoln, Nebraska. There is no cost to the County. (C-16-0713)

MOTION: Schorr moved and Hudkins seconded approval of the real estate purchase and sale agreement. Avery, Schorr, Hudkins, Wiltgen and Amundson voted yes. Motion carried 5-0.

H. Agreement with Christian Heritage for implementation of relationship workshops and parental involvement training at the Lancaster County Department of Corrections. The County will pay \$24,876.75 per year for the services. Term of the agreement is January 1, 2017 through December 31, 2018. (C-16-0709)

Brad Johnson, Corrections Director, and Brenda Fisher, Program Director, Corrections Department, appeared and discussed the two programs provided by Christian Heritage. Johnson said this is a renewal of a contract providing parenting and relationship classes for inmates.

In response to a question from Avery, Fisher said the Corrections Department did not pursue other entities to provide the services because Christian Heritage is the current provider and she has received very positive feedback from the participants. Johnson added that the funds come from the Inmate Benefits Fund.

MOTION: Hudkins moved and Wiltgen seconded approval of the agreement. Hudkins, Wiltgen, Schorr, Avery and Amundson voted yes. Motion carried 5-0.

- I. Lease with Piertek, Inc., for land located at 801 Westgate Boulevard, Lincoln, Lancaster County, to facilitate Piertek, Inc.'s construction project. The term of the lease is December 13, 2016 through February 13, 2017. The County shall not receive monetary compensation. (C-16-0710)**

Dingman stated the section of land is across from the County Engineer Shop. She said the adjacent landowner is constructing an expansion and the agreement will allow him to store construction materials in this area. The landowner has also agreed to restore any damage once the construction is completed.

MOTION: Hudkins moved and Wiltgen seconded approval of the lease.

Avery asked why there is no monetary transaction. Dingman said it is a temporary situation and explained the agreement is intended to cover any legal issues.

Ron Bohaty, Assistant Road Maintenance Superintendent, County Engineering, added the landowner has also agreed to place a retaining wall along a drainage ditch separating the two properties that has suffered some erosion.

ROLL CALL: Schorr, Avery, Wiltgen, Hudkins and Amundson voted yes. Motion carried 5-0.

- J. Professional services agreement with Mainelli Wagner & Associates to finalize plans relating to Bridge Replacement Project No. C-55-C-91, located on Raymond Road. The work shall be completed by March 15, 2017. Cost to County is \$23,485.94. (C-16-0711)**

Dingman said the agreement will complete the bridge plans as well as provide for the wetlands permitting. She stated construction should begin next spring.

In response to Avery's inquiry whether the bridge is a priority, Dingman responded yes.

MOTION: Schorr moved and Wiltgen seconded approval of the agreement.

Hudkins asked how traffic will be re-routed and the timeline for completion. Dingman said the bridge will be complex to construct because it spans the tiger beetle and salt wort habitat. In addition, there is also the possibility of the long eared brown bat being present. She stated a shoo fly is not an option and construction could take in the range of two to four months.

ROLL CALL: Avery, Hudkins, Schorr, Wiltgen and Amundson voted yes. Motion carried 5-0.

- K. Contracts for the annual requirement for snow and ice removal services. Terms of the contracts are one year from the date of execution.**

- 1. LeGrande Excavating, Inc. Cost to the County is not to exceed \$40,000. (C-16-0701)**
- 2. Mr. Yards and More, LLC. Cost to the County is not to exceed \$3,000. (C-16-0702)**

MOTION: Schorr moved and Wiltgen seconded approval of the contracts. Hudkins, Schorr, Wiltgen, Avery and Amundson voted yes. Motion carried 5-0.

- L. Contract with Altec Industries to provide preventive maintenance and inspection for aerial lifts and trucks (Quote No. 5482). Term of the contract is one year from the date of execution. Cost to the County is not to exceed \$1,000. (C-16-0707)**

MOTION: Schorr moved and Hudkins seconded approval of the contract. Schorr, Wiltgen, Avery, Hudkins and Amundson voted yes. Motion carried 5-0.

- M. Designation of official Lancaster County newspapers for 2017 publication of transportation projects as follows: Lincoln Journal Star, The Voice (Hickman) and The News (Waverly).**

MOTION: Wiltgen moved and Avery seconded approval of the newspaper designation. Wiltgen, Avery, Hudkins, Schorr and Amundson voted yes. Motion carried 5-0.

- N. Deposit placement agreement and custodial agreement with Security First Bank for certificate of deposit account registry services. (C-16-0712)**

MOTION: Hudkins moved and Schorr seconded approval of the agreements. Avery, Hudkins, Schorr, Wiltgen and Amundson voted yes. Motion carried 5-0.

- O. Amendments to the following contracts for moving services (Quote No. 4639). The amendments extend the contracts from January 28, 2017 through February 28, 2017. Cost to the County is not to exceed \$3,000.**

- 1. County Contract C-14-0046 with Black Belt Movers. (C-16-0703)**
- 2. County Contract C-14-0045 with Office Interiors & Design, Inc. (C-16-0704)**
- 3. County Contract C-14-0047 with Select Van & Storage – Mayflower Transit. (C-16-0705)**

MOTION: Schorr moved and Avery seconded approval of the amendments. Hudkins, Schorr, Wiltgen, Avery and Amundson voted yes. Motion carried 5-0.

RETURNING TO ITEM 4C

MOTION: Hudkins moved and Wiltgen seconded to reconsider Item 4C. Schorr, Hudkins, Avery, Wiltgen and Amundson voted yes. Motion carried 5-0.

It was noted that the maker of the original motion did not officially accept the amendment as presented. The maker and seconder both agreed to accept the amendment.

ROLL CALL ON THE MOTION AS AMENDED: Hudkins, Avery, Wiltgen, Schorr and Amundson voted yes. Motion carried 5-0.

- 5) **CONSENT ITEMS**: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Receive and place on file the following reports for November, 2016:

1. **Assessor/Register of Deeds**
2. **Records and Information Management**

MOTION: Hudkins moved and Schorr seconded approval of the consent items. Schorr, Wiltgen, Avery, Hudkins and Amundson voted yes. Motion carried 5-0.

- 6) **PUBLIC COMMENT**: Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

7) **ANNOUNCEMENTS**:

- A. **The Lancaster County Board of Commissioners will not hold a staff meeting on Thursday, December 15, 2016 due to the Board's attendance at the Nebraska Association of County Official's (NACO) Annual Conference in Kearney, Nebraska. The next staff meeting will be on Tuesday, December 20, 2016 at 10:00 a.m., or immediately following the Board of Equalization meeting in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).**
- B. **The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, December 20, 2016 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.**
- C. **Due to the holidays the Lancaster County Board of Commissioners will not meet on Thursday, December 22, Tuesday, December 27 or Thursday, December 29, 2016.**
- D. **The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.**
- E. **The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesdays (1:30 p.m. and 7:00 p.m.), Wednesdays (12:00 a.m. midnight) and Saturdays (3:30 p.m.) on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.**

The Chair recessed the meeting at 9:44 a.m.

The Chair resumed the meeting at 9:47 a.m.

RETURNING TO ITEM 3B

Amundson presented Commissioner Hudkins with a clock in recognition of his years of service to Lancaster County. She also recognized his wife, Carol, for her support.

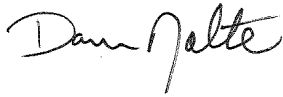
Bernie Heier, former Lancaster County Commissioner, appeared and thanked Hudkins for his service and cited a few of his accomplishments.

Commissioners Schorr, Wiltgen, and Avery also thanked Hudkins for his service to the County.

Hudkins relayed some of his experiences serving on the County Board. He also thanked those who gave him the opportunity to serve as well as his fellow Commissioners for all the wonderful memories.

8) ADJOURNMENT

MOTION: Hudkins moved and Wiltgen seconded to adjourn the meeting 10:05 a.m. Wiltgen, Avery, Hudkins, Schorr and Amundson voted yes. Motion carried 5-0.



Dan Nolte, County Clerk



**MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, DECEMBER 13, 2016
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING**

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on December 9, 2016.

Commissioners present: Roma Amundson, Chair; Todd Wiltgen, Vice-Chair; Bill Avery, Larry Hudkins and Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; David Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

The Chair called the meeting to order at 9:44 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, December 6, 2016.

MOTION: Wiltgen moved and Schorr seconded approval of the minutes. Avery, Hudkins, Schorr, Wiltgen and Amundson voted yes. Motion carried 5-0.

2) PUBLIC HEARING:

A. Motor Vehicle Tax Exemption Applications (See correlating item 3)

**Christian Heritage Children's Homes
Cristo Rey Catholic Church of Lincoln
Grace Lutheran Church
Our Lady of Guadalupe Seminary
Sheridan Lutheran Church
St. Marks United Methodist Church
Union College**

The Chair opened the public hearing.

No one appeared to testify in support, opposition or in a neutral position.

The Chair closed the public hearing.

3) ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS

MOTION: Schorr moved and Wiltgen seconded approval of the motor vehicle tax exemption applications. Hudkins, Schorr, Wiltgen, Avery and Amundson voted yes. Motion carried 5-0.

4) **PUBLIC COMMENT**: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

5) **ADJOURNMENT**

MOTION: Wiltgen moved and Schorr seconded to adjourn the Lancaster County Board of Equalization meeting at 9:47 a.m. Schorr, Wiltgen, Avery, Hudkins and Amundson voted yes. Motion carried 5-0.



Dan Nolte, County Clerk

