

**MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY-CITY BUILDING, ROOM 112  
TUESDAY, SEPTEMBER 15, 2015  
9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on September 10, 2015.*

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice-Chair; Bill Avery, Deb Schorr and Todd Wiltgen

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; Doug Cyr, Chief Deputy County Attorney; Dave Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:00 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, September 8, 2015.**

**MOTION:** Hudkins moved and Avery seconded approval of the minutes. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

**2) CLAIMS: Approval of all claims process through September 15, 2015.**

**MOTION:** Schorr moved and Wiltgen seconded approval of the claims. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

**3) NEW BUSINESS:**

**A. Special designated license application from WunderRosa Winery for a beer garden to be held on October 30 and 31, 2015 at 2361 Wittstruck Road, Roca, Nebraska.**

Linda Wunderlich, WunderRosa Winery, informed the Board the event was for a surprise 40<sup>th</sup> birthday party.

**MOTION:** Wiltgen moved and Avery seconded approval of the special designated license. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

**B. Resolution for the issuance of tax sale certificates on delinquent parcels which were not sold for want of bids. (R-15-0051)**

## **NEW BUSINESS CONTINUED:**

Doug Cyr, Chief Deputy County Attorney, informed the Board this is an annual resolution directs the County to institute tax foreclosure on old certificates and directs the County Treasurer to issue new certificates. Cyr said these are generally pieces of property that are not developable or do not have much market value.

**MOTION:** Hudkins moved and Schorr seconded approval of the resolution. Wiltgen, Avery, Hudkins, Schorr and Amundson voted aye. Motion carried 5-0.

**C. Resolution approving an interlocal agreement for the cooperative development and Use of the Nebraska Regional Interoperability Network. (NRIN) (R-15-0052)**

**MOTION:** Schorr moved and Hudkins seconded approval of the resolution. Wiltgen, Schorr, Hudkins, Avery and Amundson voted aye. Motion carried 5-0.

**D. Recommendation from the Purchasing Department and the County Engineer to award a contract for the annual supply of asphaltic concrete per Bid No. 15-186 to Cather & Son's Construction, Inc., Constructors, Inc. and Pavers, Inc. in a combined amount of \$294,000 per year. (B-15-0036)**

Pam Dingman, County Engineer, told the Board the asphalt is used for emergency repair of the roads.

Hudkins asked what the estimated cost per mile would be to asphalt a gravel road.

Dingman said several factors are involved that determine the cost, but an approximate cost would be \$450,000 per mile.

**MOTION:** Wiltgen moved and Hudkins seconded approval of the recommendation. Schorr, Hudkins, Avery, Wiltgen and Amundson voted aye. Motion carried 5-0.

**E. Recommendation from the Purchasing Department and the County Engineer to award a purchase order for the supply and hauling of gravel surface course material to Lancaster County stockpiles per Specification 15-190 to Lyman-Richey Corporation, Western Sand and Gravel, Westover Rock and Sand and Buel Trucking. The total amount of all orders will be \$499,246. (B-15-0037)**

Pam Dingman, County Engineer, stated due to frequent rains a substantial amount of gravel has been used this year for road repair. She said it was put out for bid in such a way that smaller trucking companies have an opportunity to be awarded the purchase order. Dingman noted that previous year's usage is reviewed to determine the adequate amount of supply to have on hand.

Wiltgen requested an update regarding new equipment recently purchased to recapture the gravel on County roads.

## **NEW BUSINESS CONTINUED:**

Dingman said four gravel retrievers were purchased earlier this year and it is estimated one million dollars in materials will be recovered.

**MOTION:** Wiltgen moved and Schorr seconded approval of the purchase order. Hudkins, Avery, Wiltgen, Schorr and Amundson voted aye. Motion carried 5-0.

**F. Trust Agreement Response Card amending the trust agreement between Lancaster County and Prudential Bank and Trust, FSB for the Lancaster County Nebraska Employees Retirement Plan. (C-15-0482)**

Kerry Eagan, Chief Administrative Officer, told the Board Prudential Bank and Trust is the trustee for the employee pension plan. He said the Internal Revenue Service (IRS) will periodically review their stock trust agreements and make recommendations. He noted legal review has been done by the County Attorney's office and this agreement is amending the documents to comply with the IRS recommendations.

**MOTION:** Hudkins moved and Wiltgen seconded approval of the agreement. Avery, Wiltgen, Schorr, Hudkins and Amundson voted aye. Motion carried 5-0.

**G. Contract between the Nebraska Department of Health and Human Services Division of Children and Family Services and Lancaster County, on behalf of the County Attorney's Office, to provide funding to assist the County Attorney in the preparation and filing of termination of parental rights in accordance with Nebraska Revised Statute §43-292. The Department of Health and Human Services will pay the County \$26,125. Term of the contract is July 1, 2015 through September 30, 2015. (C-15-0483)**

**MOTION:** Schorr moved and Hudkins seconded approval of the contract. Wiltgen, Hudkins, Avery, Schorr and Amundson voted aye. Motion carried 5-0.

**H. Grant contract with the Family Violence Council to provide funding in the amount of \$12,000 for the project coordinator for the "A Coordinated Response to Reducing Violence Against Women in Lancaster County" program. Term of the contract is June 1, 2015 to May 31, 2016. (C-15-0484)**

Sara Hoyle, Human Services Director, informed the Board this is funded through the Joint Budget Committee (JBC). She said Family Violence Council is an important component in the community providing coordination for many programs for assault and domestic violence prevention and recovery.

**MOTION:** Schorr moved and Wiltgen seconded approval of the contract. Avery, Schorr, Hudkins, Wiltgen and Amundson voted aye. Motion carried 5-0.

**I. Grant contract with Matt Talbot Kitchen & Outreach for the Hunger Relief and Nutrition Education Program in the amount of \$10,000. Term of the grant contract is July 1, 2015 to June 30, 2016. (C-15-0485)**

## **NEW BUSINESS CONTINUED:**

Sara Hoyle, Human Services Director, told the Board the grant funds provide cooking and gardening classes for adults as well as youth programs. She added Matt Talbot serves two meals per day and last year served 113,000 meals, which was an increase of 6,000 meals demonstrating the continued and growing need in the community.

**MOTION:** Schorr moved and Wiltgen seconded approval of the contract. Hudkins, Wiltgen, Schorr, Avery and Amundson voted aye. Motion carried 5-0.

- J. Amendment to County Contract C-15-0364 with Bizco Technologies for an audio/visual system update at the County Extension Office. The amendment adds the work for Line Items 4 and 5 for \$17,204.56 and upgrades Line Item 4.1 for an additional \$1,200. The revised contract total cost is \$73,165.65. (C-15-0486)**

**MOTION:** Hudkins moved and Schorr seconded approval of the amendment. Schorr, Avery, Wiltgen, Hudkins and Amundson voted aye. Motion carried 5-0.

- K. Amendment to County Contract C-14-0518 between Sunset Law Enforcement and Lancaster County for the annual supply of Hornady critical day ammunition. The amendment extends the contract for an additional one (1) year-term beginning August 22, 2015 through August 21, 2016. The estimated expenditures for the Lancaster County Sheriff's Office shall not exceed \$2,500.00. (C-15-0487)**

**MOTION:** Wiltgen moved and Hudkins seconded approval of the amendment. Avery, Hudkins, Schorr, Wiltgen and Amundson voted aye. Motion carried 5-0.

- L. Amendment to County Contract C-14-0519 between Sunset Law Enforcement, Lancaster County and the City of Lincoln for the annual supply of Hornady TAP and training ammunition. The amendment extends the contract for an additional one (1) year-term beginning August 22, 2015 through August 21, 2016. The estimated expenditures for the Lancaster County Sheriff's Office shall not exceed \$10,000. (C-15-0488)**

**MOTION:** Avery moved and Hudkins seconded approval of the amendment. Hudkins, Schorr, Wiltgen, Avery and Amundson voted aye. Motion carried 5-0.

- M. Political Subdivision Tort Claim filed against Lancaster County Corrections by Jacqueline Robinson for lost property in the amount of \$60.00.**

**MOTION:** Schorr moved and Hudkins seconded approval of the tort claim in the amount of \$16.00 based on the recommendations of the Community Corrections Director. Schorr, Wiltgen, Avery, Hudkins and Amundson voted aye. Motion carried 5-0.

Wiltgen left the meeting at 9:25 a.m.

4) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. Right-of-way contracts between the County Engineer and the following:
  - 1. John R. and Anna M. Gleason, Southwest 98<sup>th</sup> Street and West Yankee Hill Road, \$811.00. (C-15-0489)
  - 2. James M. Neid, South 190<sup>th</sup> Street and Olive Creek Road, \$729.00. (C-15-0490)
  - 3. Alan G. and Sandra K. Rosenboom, Southwest 70<sup>th</sup> Street and Yankee Hill Road, \$253.90. (C-15-0491)
  - 4. Aaron R. and Melanie D. Stover, North 98<sup>th</sup> Street and Little Salt Road, \$434.40. (C-15-0492)
- B. Setting a Public Hearing for September 22, 2015 at 9:00 a.m. in the County Commissioners Hearing Room, Room 112, on the first floor of the County-City Building to set the final tax request at a different amount than the prior year tax request. The request is for Lancaster County and the Rural Library for Lancaster County.

**MOTION:** Schorr moved and Hudkins seconded approval of the consent items. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

6) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

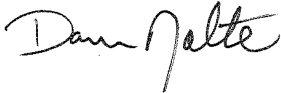
7) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on September 17, 2015 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, September 22, 2015, at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.
- C. The Lancaster County Board of Commissioners will conduct agency tours on Tuesday, September 22, 2015 at 1:00 p.m. at the County Motor Vehicle Facility, 625 North 46<sup>th</sup> Street and conclude at the Election Commission, 601 North 46<sup>th</sup> Street, Lincoln, Nebraska.
- D. The County Commissioners can be reached at 402-441-7447 or [commish@lanaster.ne.gov](mailto:commish@lanaster.ne.gov).

- E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lanaster.ne.gov](http://lanaster.ne.gov) under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

8) **ADJOURNMENT**

**MOTION:** Schorr moved and Avery seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:26 a.m. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.



---

Dan Nolte, County Clerk



**MINUTES**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, SEPTEMBER 15, 2015**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

*Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on September 10, 2015.*

Commissioners present: Roma Amundson, Chair; Larry Hudkins, Vice-Chair; Bill Avery, Deb Schorr and Todd Wiltgen

Others present: Scott Gaines, Deputy Assessor/Register of Deeds; Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; Doug Cyr, Chief Deputy County Attorney; Dave Derbin, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Kelly Lundgren, County Clerk's Office

*The Chair called the meeting to order at 9:26 a.m., and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, September 8, 2015.**

**MOTION:** Schorr moved and Hudkins seconded approval of the minutes. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

**2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions)**

**MOTION:** Schorr moved and Hudkins seconded approval of the additions and deductions. Hudkins, Schorr, Avery and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

**3) PUBLIC HEARING:**

**A. Motor Vehicle Tax Exemption Applications**

**The American Legion, Department of Nebraska  
Calvary Community Church  
Lincoln Baptist Church  
Lincoln Christian School  
School of Sisters of Christ the King**

The Chair opened the public hearing.

No one appeared to testify in support, opposition or in a neutral position.

## **PUBLIC HEARING CONTINUED:**

The Chair closed the public hearing.

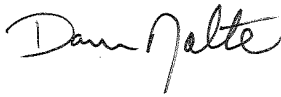
**MOTION:** Schorr moved and Hudkins seconded approval of the exemptions. Schorr, Avery, Hudkins and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.

**5) PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

## **6) ADJOURNMENT**

**MOTION:** Schorr moved and Hudkins seconded to adjourn the Lancaster County Board of Equalization meeting at 9:28 a.m. Avery, Hudkins, Schorr and Amundson voted aye. Wiltgen was absent. Motion carried 4-0.



---

Dan Nolte, County Clerk

