

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, OCTOBER 28, 2014
10:30 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on October 23, 2014.

Commissioners present: Larry Hudkins, Chair; Brent Smoyer, Vice Chair; Roma Amundson; Jane Raybould; Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; Brittany Behrens, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; Angela Zocholl, County Clerk's Office

The Chair called the meeting to order at 10:31 a.m., the pledge of allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

- 1) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, October 21, 2014, and the minutes of the joint meeting with the Lancaster County Agricultural Society held on Thursday, October 16, 2014.**

MOTION: Smoyer moved and Raybould seconded approval of the minutes.

Schorr stated that she did not attend the meeting on October 16, and Amundson stated that she did not attend the meeting on October 21.

No roll call was taken on the original motion.

MOTION: Amundson moved and Raybould seconded approval of the minutes with the Board's comments regarding attendance.

ROLL CALL: Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- 2) **CLAIMS: Approval of all claims processed through Tuesday, October 28, 2014.**

MOTION: Raybould moved and Smoyer seconded approval of the claims. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- 3) **NEW BUSINESS:**

- A. **Resolution in the matter of dissolution of the Yankee Ridge Road Improvement District. (R-14-0070)**

MOTION: Amundson moved and Smoyer seconded approval of the resolution. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- B. Resolution authorizing the installation of a “Driveway Road Warning” sign (W 2-2R-mod) on S. 98th Street approximately 500 feet south of the drive to 8400 S. 98th Street for northbound traffic. (R-14-0071)**

Hudkins noted that Pam Dingman, County Engineer, approved of the sign installation.

MOTION: Amundson moved and Smoyer seconded approval of the resolution. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- C. Recommendation from Purchasing and Emergency Management to issue a purchase order to Stryker EMS for two Power-Pro XT powered ambulance cots at a total cost of \$28,928.64. (B-14-0038)**

MOTION: Smoyer moved and Raybould seconded approval of the recommendation. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- D. Contract with The Office Pal for the annual supply of Lexmark toner cartridges. Term of the contract is four years from the date of execution. (C-14-0562)**

MOTION: Raybould moved and Smoyer seconded approval of the contract. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- E. Amendment to County Contract C-12-0344 with iPrint Technologies for the annual supply of printer cartridges. The amendment reflects the pricing changes per Attachment A. (C-14-0563)**

MOTION: Amundson moved and Raybould seconded approval of the amendment. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- F. Amendment to County Contract C-13-0549 with Company Care for employee medical exams on an as needed basis. The amendment renews the agreement for an additional one-year term from November 5, 2014, to November 4, 2015. (C-14-0564)**

MOTION: Schorr moved and Smoyer seconded approval of the amendment. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- G. Amendment to County Contract C-11-0588 with All Road Barricades, Inc., for the annual supply of traffic channelizing and barricade devices. The amendment renews the agreement for an additional one-year term from November 8, 2014, to November 7, 2015. (C-14-0565)**

MOTION: Raybould moved and Smoyer seconded approval of the amendment. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- H. **Amendment to County Contract C-12-0556 with Precision Delta Corporation for the annual supply of ammunition. The amendment renews the agreement for an additional one-year term from September 25, 2014, to September 24, 2015. (C-14-0566)**

MOTION: Amundson moved and Raybould seconded approval of the amendment. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- I. **Amendment to County Contract C-12-0557 with Targets Online for the annual supply of ammunition. The amendment renews the agreement for an additional one-year term from September 25, 2014, to September 24, 2015. (C-14-0567)**

MOTION: Schorr moved and Raybould seconded approval of the amendment. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- J. **Amendment to County Contract C-12-0558 with GT Distributors for the annual supply of ammunition. The amendment renews the agreement for an additional one-year term from September 25, 2014, to September 24, 2015. (C-14-0568)**

MOTION: Amundson moved and Smoyer seconded approval of the amendment. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- K. **Amendment to County Contract C-12-0559 with Ultramax Ammunition for the annual supply of ammunition. The amendment renews the agreement for an additional one-year term from September 25, 2014, to September 24, 2015. (C-14-0569)**

MOTION: Smoyer moved and Raybould seconded approval of the amendment. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- L. **Mini-grant contract application and award with the Nebraska Office of Highway Safety to pay mileage and overtime in the amount of \$6,247.50 for the "You Drink & Drive. You Lose." crackdown. (C-14-0570)**

Terry Wagner, County Sheriff, said Items 3L & 3N are initiatives done each year around the holiday season. Item 3M is for portable breath testers that help establish probable cause so secondary testing can be done.

MOTION: Smoyer moved and Raybould seconded approval of the contract application and award. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- M. **Mini-grant contract application and award with the Nebraska Office of Highway Safety to purchase six preliminary breath-testing units in the amount of \$1,710. (C-14-0571)**

MOTION: Smoyer moved and Raybould seconded approval of the contract application and award. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- N. **Mini-grant contract application and award with the Nebraska Office of Highway Safety to pay mileage and overtime in the amount of \$5,889.10 for the "Click It or Ticket" mobilization. (C-14-0572)**

MOTION: Schorr moved and Smoyer seconded approval of the contract application and award. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- O. **Agreement between the Nebraska State Patrol and Lancaster County, on behalf of the Lancaster County Sheriff, for use of the County Firearms Range for training and qualification testing. Term of the agreement is one year from the date of execution. (C-14-0573)**

MOTION: Raybould moved and Amundson seconded approval of the agreement. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- P. **2014 sub-recipient agreement for the Southeast Region with the Nebraska Emergency Management Agency (NEMA) for \$171,000. Term of the agreement is September 25, 2014, to August 31, 2016. (C-14-0574)**

MOTION: Amundson moved and Smoyer seconded approval of the agreement.

Brittany Behrens, Deputy County Attorney, said NEMA sent a revised version that added additional grant funds for a total of \$206,355.

The maker and seconder of the motion agreed to amend the amount to \$206,355.

ROLL CALL: Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- Q. **Interlocal agreement with the Nebraska Secretary of State, Records Management Division, to provide microfilm imaging services. The State will pay Lancaster County for microfilm imaging services in accordance with the pricing as listed in the agreement. Term of the agreement is October 1, 2014, to September 30, 2015. (C-14-0575)**

MOTION: Smoyer moved and Raybould seconded approval of the agreement. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- R. **Agreement between Sharon Knaub and Lancaster County, on behalf of Lancaster County Community Corrections, to provide clinical trauma treatment supervision. The County shall pay \$150 per hour, not to exceed eight hours per month, for the services provided. Term of the agreement is October 1, 2014, to September 30, 2017. (C-14-0576)**

MOTION: Smoyer moved and Raybould seconded approval of the agreement. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- S. Agreement with the Nebraska Administrative Office of the Courts for the purchase and installation of video conferencing equipment for the District Court. The Courts will provide the County \$25,000 toward the cost of the project. (C-14-0577)**

Raybould questioned the total cost of the project and the cost per courtroom. Jennifer Kulwicki, District Court, said she is waiting on revised estimates from the State, so she does not have firm numbers at this time. The cost was figured around \$18,000 per courtroom, but it could be slightly different using the State contracts. In addition, technical support might be provided by the Administrative Office of Courts.

Schorr questioned the timeline. Kulwicki said it would depend on when the State estimates are received and if they have to go through the bidding process, but she hoped to have video conferencing ability in some courtrooms by early 2015.

MOTION: Amundson moved and Smoyer seconded approval of the agreement. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- T. Grant contract with Interchurch Ministries of Nebraska to provide funding of \$63,000 annually for resource coordination of local partners and volunteers who will provide parenting and relationship instruction to current Adult Drug Court participants. Term of the grant contract is October 1, 2014, to September 30, 2017. (C-14-0578)**

MOTION: Smoyer moved and Amundson seconded approval of the contract. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- U. Business associate agreement and administrative services agreement with Flex-Plan Services, Inc., for ongoing administration of Lancaster County's Flexible Benefits Plan and Health Flexible Spending Arrangement. (C-14-0579)**

MOTION: Schorr moved and Smoyer seconded approval of the agreement. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- V. Agreement between the American Federation of State, County and Municipal Employees (AFSCME – General) Local 2468 and Lancaster County for the contract term August 21, 2014, to August 17, 2016. (C-14-0580)**

MOTION: Raybould moved and Amundson seconded approval of the agreement. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- W. Labor negotiations (executive session)**

The item was held until the end of the meeting.

- 4) **CONSENT ITEMS:** *These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:*

A. Receive and place on file the September 2014 report for the County Sheriff.

MOTION: Amundson moved and Schorr seconded approval of the consent item. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- 5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

James Becker, 5101 Saltillo Road, discussed the heavy traffic and the road improvements needed on Saltillo Road.

6) **ANNOUNCEMENTS:**

- A. A public hearing will be held on Tuesday, October 28, 2014, at 7:00 p.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln), regarding the One and Six-Year Road and Bridge Improvement Program for July 1, 2015, through June 30, 2020.
- B. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, October 30, 2014, at 8:30 a.m., in the Bill Luxford Studio of the County-City Building (Room 113, 555 S. 10th Street, Lincoln).
- C. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, November 4, 2014, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.
- D. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

The Chair recessed the meeting at 10:56 a.m.

The Chair reconvened the meeting at 10:59 a.m.

RETURNING TO ITEM 3W:

MOTION: Schorr moved and Raybould seconded to enter executive session at 10:59 a.m. for the purpose of labor negotiations and to protect the public interest.

ITEM 3W CONTINUED:

The Chair restated the motion for the record.

ROLL CALL: Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

MOTION: Schorr moved and Smoyer seconded to exit executive session at 11:16 a.m. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

7) **ADJOURNMENT**

MOTION: Smoyer moved and Raybould seconded to adjourn the Board of Commissioners meeting at 11:16 a.m. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk



MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, OCTOBER 28, 2014
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on October 23, 2014.

Commissioners present: Larry Hudkins, Chair; Brent Smoyer, Vice Chair; Roma Amundson; Jane Raybould; Deb Schorr

Others present: Scott Gaines, Deputy County Assessor/Register of Deeds; Kerry Eagan, Chief Administrative Officer; Gwen Thorpe, Deputy Chief Administrative Officer; Brittany Behrens, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; Angela Zocholl, County Clerk's Office

The Chair called the meeting to order at 10:56 a.m. and the location of the Nebraska Open Meetings Act was announced.

1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, October 21, 2014.**

MOTION: Smoyer moved and Amundson seconded approval of the minutes. Schorr, Raybould, Smoyer and Hudkins voted aye. Amundson abstained. Motion carried 4-0 with one abstention.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS:**

MOTION: Schorr moved and Raybould seconded approval of the additions and deductions. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

Bryan Medical Center
Connecting Pointe Church of the Nazarene
Good Neighbor Community Center
Indian Center
Nebraska Crop Improvement Association

MOTION: Raybould moved and Smoyer seconded approval of the motor vehicle tax exemption applications. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

4) **NOTICE OF TAXABLE STATUS:**

Palmyra District OR 1

NOTICE OF TAXABLE STATUS CONTINUED:

Scott Gaines, Deputy County Assessor/Register of Deeds, said the property is being rented to a private individual and not used for public purpose; thus, notice would be sent to the property owner on taxable status.

MOTION: Smoyer moved and Raybould seconded approval of the notice. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

No one appeared for public comment.

6) **ADJOURNMENT**

MOTION: Schorr moved and Smoyer seconded to adjourn the Board of Equalization meeting at 10:59 a.m. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk

