

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, MARCH 11, 2014
COUNTY-CITY BUILDING, ROOM 112
10:30 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on March 7, 2014.

Commissioners present: Larry Hudkins, Chair
Brent Smoyer, Vice Chair
Jane Raybould
Deb Schorr

Commissioners absent: Roma Amundson

Others present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Brittany Behrens, Deputy County Attorney
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Angela Zocholl, County Clerk's Office

The Chair called the meeting to order at 10:31 a.m. The pledge of allegiance was recited and the Clerk announced the location of the Nebraska Open Meetings Act.

1) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, March 4, 2014.**

MOTION: Smoyer moved and Schorr seconded approval of the minutes. Schorr, Smoyer and Hudkins voted aye. Raybould abstained. Amundson was absent. Motion carried 3-0 with one abstention.

2) **CLAIMS: Approval of all claims processed through Tuesday, March 11, 2014.**

MOTION: Raybould moved and Smoyer seconded approval of the claims. Raybould, Smoyer, Schorr and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

3) **PUBLIC HEARINGS:**

A. **Class IK liquor license for Prairie Plate Restaurant, 10405 Branched Oak Road, Waverly.**

The Chair opened the public hearing.

PUBLIC HEARINGS CONTINUED:

Renee Cornett, Prairie Plate Restaurant, was administered the oath. She explained that the business is a farm-to-table restaurant with most produce grown on-site and as much food as possible locally sourced. The intent of the liquor license is to serve local wine and beer that complements the food. Cornett said the restaurant is located five miles northwest of Waverly (10405 Branched Oak Road) and the goal is to open in early April. The website, which is currently under construction, can be found at prairieplaterestaurant.com. Cornett discussed her military and culinary background.

The Chair announced the public hearing would be held open one week.

B. Amusement license for Prairieland Dairy to hold Prairieland Dairy Day at 13000 Pella Road, Firth, on June 28, 2014. (See 4A for correlating item.)

The Chair opened the public hearing.

Jacob Hickey, Prairieland Dairy, was administered the oath. He said the event was created to educate the community about the farm and has grown into a large event. He added the event has been taking place for a few years, although they were unaware of the license requirement until now.

The Chair closed the public hearing.

4) NEW BUSINESS:

A. Amusement license for Prairieland Dairy to hold Prairieland Dairy Day at 13000 Pella Road, Firth, on June 28, 2014.

MOTION: Smoyer moved and Raybould seconded approval of the amusement license. Smoyer, Schorr, Raybould and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

B. Recommendation from Purchasing and the County Engineer to issue a purchase order to Hamilton Equipment Company at an estimated cost of \$36,725 (new loader cost of \$55,975 minus trade-in value of \$19,250) for one compact track loader. (B-14-0011)

MOTION: Raybould moved and Smoyer seconded approval of the recommendation. Schorr, Raybould, Smoyer and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

C. Recommendation from Purchasing to issue a contract to Performance Dodge at an estimated cost of \$39,162 for two 2014 Jeep Patriot 4x4 vehicles from the State of Nebraska contract, #136820C. (B-14-0012)

MOTION: Smoyer moved and Raybould seconded approval of the recommendation. Raybould, Smoyer, Schorr and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

D. Resolution instituting eminent domain proceedings against Madeline Ahlschwede, Project CP-E-150, Tract 2 (NW 112th Street and W. Mill Road). (R-14-0013)

NEW BUSINESS CONTINUED:

MOTION: Smoyer moved and Raybould seconded approval of the resolution. Smoyer, Schorr, Raybould and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

- E. Contract with Theisen Construction, Inc., in the amount of \$103,201 for repair of County Bridge G-222 located on N. 98th Street between Bluff Road and McKelvie Road. (C-14-0125)**

Pam Dingman, County Engineer, said the bridge is just north of I-80.

MOTION: Smoyer moved and Schorr seconded approval of the contract. Smoyer, Schorr, Raybould and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

- F. Deposit placement agreement and custodial agreement with Frontier Bank for certificate of deposit account registry services. (C-14-0126)**

Andy Stebbing, County Treasurer, said this agreement would provide another investment option for the County. He introduced Kallyn Grove from Frontier Bank.

MOTION: Schorr moved and Raybould seconded approval of the agreement. Schorr, Raybould, Smoyer and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

- G. Deposit placement agreement and custodial agreement with Frontier Bank for insured cash sweep options. (C-14-0127)**

MOTION: Schorr moved and Smoyer seconded approval of the agreement. Raybould, Smoyer, Schorr and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

- H. Agreement with Waverly School District 145 to provide one Lancaster County Sheriff's Office School Resource Officer to serve the school district while school is in session. Term of the agreement is August 1, 2014, to July 31, 2015. (C-14-00128)**

Terry Wagner, County Sheriff, said the agreement slightly modifies the number of hours spent at the school per week and the corresponding cost.

MOTION: Smoyer moved and Raybould seconded approval of the agreement. Smoyer, Schorr, Raybould and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

- I. Contract between encompass, Lancaster County, the City of Lincoln and the Lincoln-Lancaster County Public Building Commission for the annual supply of Haworth office seating. (C-14-0129)**

MOTION: Raybould moved and Smoyer seconded approval of the contract. Smoyer, Schorr, Raybould and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

NEW BUSINESS CONTINUED:

- J. **Amendment to County Contract C-13-0110 with Envirotech for the annual supply of de-icer material. The amendment renews the agreement from March 19, 2014, to July 31, 2014, and provides for the price listed in Attachment A. (C-14-0130)**

MOTION: Smoyer moved and Raybould seconded approval of the amendment. Schorr, Raybould, Smoyer and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

- K. **Amendment to County Contract C-11-0083 with MedAssure Heartland, LLC, for infectious waste pickup and disposal on an as needed basis. The amendment renews the agreement for an additional one-year term from March 8, 2014, to March 7, 2015. (C-14-0131)**

MOTION: Raybould moved and Smoyer seconded approval of the amendment. Raybould, Smoyer, Schorr and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

- L. **Contract between Jacob North Print & Media Solutions, Lancaster County, the City of Lincoln and the Lincoln-Lancaster County Public Building Commission for the annual requirements of business cards and letterhead printing. (C-14-0132)**

MOTION: Schorr moved and Smoyer seconded approval of the contract. Smoyer, Schorr, Raybould and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

- M. **Agreement with Experience Works for the Lancaster County Records Management Department to serve as a host agency training site. (C-14-0133)**

MOTION: Smoyer moved and Raybould seconded approval of the agreement. Smoyer, Schorr, Raybould and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

- N. **Second grant contract addendum to County Contract C-12-0385 with Lancaster County as sponsor and Spring Creek Prairie Audubon Center (National Audubon Society) as grantee. Purpose of the amendment is to extend the grant term to August 31, 2014. (C-14-0134)**

MOTION: Raybould moved and Smoyer seconded approval of the addendum. Schorr, Raybould, Smoyer and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

- O. **Grant contract with the Human Services Federation in the amount of \$7,830 for implementation of the NIATx Change Project to enhance cultural competency of health care providers. Term of the agreement is January 1, 2014, to December 31, 2014. (C-14-0135)**

MOTION: Smoyer moved and Raybould seconded approval of the contract. Raybould, Smoyer, Schorr and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

- P. **Amendment to County Contract C-12-0706 with Families Inspiring Families to extend the end date of the grant contract to June 30, 2014. (C-14-0136)**

NEW BUSINESS CONTINUED:

MOTION: Raybould moved and Smoyer seconded approval of the amendment. Smoyer, Schorr, Raybould and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

- Q. Amendment to County Contract C-13-0043 with Blue Cross Blue Shield of Nebraska. The amendment removes the County's responsibility for out-of-area service fees, which results in a \$20,948.21 credit to the County's self-funded health insurance plan. (C-14-0137)**

MOTION: Raybould moved and Smoyer seconded approval of the amendment. Smoyer, Schorr, Raybould and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

- R. Contract with Capital Appraisal Company in the amount of \$7,270 for appraisal services at S. 68th Street, Project C55-S-401(5). (C-14-0138)**

Pam Dingman felt the appraisal needed to be updated, which would help to address any questions that may arise on the project. She noted that two bids were obtained for the appraisals.

MOTION: Smoyer moved and Raybould seconded approval of the contract. Schorr, Raybould, Smoyer and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

- 5) **CONSENT ITEMS: *These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:***

- A. Right-of-way contracts between the County Engineer and the following:**
- 1. David Benes, Branched Oak Road and N. 40th Street, as a donation. (C-14-0139)**
 - 2. Patricia Dolan, Raymond Road and N. 112th Street, for \$6. (C-14-0140)**
 - 3. Cardwell Woods Homeowners Association, SW 27th Street, for \$5,995. (C-14-0141)**
 - 4. Shuh Land Development, S. 138th Street and Pioneers Boulevard, for \$163. (C-14-0142)**
 - 5. Connie Kuebler and Cynthia Hoesche, W. Martell Road and SW 100th Street, for \$169. (C-14-0143) (C-14-0144)**
 - 6. Joseph Rohach, W. Pella Road and SW 72nd Street, for \$163. (C-14-0145)**
- B. Receive and place on file the following reports for February 2014:**
- 1. County Clerk**
 - 2. County Assessor/Register of Deeds**
 - 3. Clerk of the District Court**
 - 4. County Records & Information Management**

MOTION: Schorr moved and Smoyer seconded approval of the consent items. Raybould, Smoyer, Schorr and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

- 6) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

7) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Tuesday, March 11, 2014, immediately following the Board of Commissioners/Board of Equalization meetings in the Bill Luxford Studio of the County-City Building (555 S. 10th Street, Lincoln). The staff meeting scheduled for Thursday, March 13, 2014, at 8:30 a.m., has been cancelled due to the Board's attendance at the NACO (Nebraska Association of County Officials) Southeast District Meeting.
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, March 18, 2014, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.
- C. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- D. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

8) **ADJOURNMENT**

MOTION: Raybould moved and Smoyer seconded to adjourn the Board of Commissioners meeting at 10:58 a.m. Smoyer, Schorr, Raybould and Hudkins voted aye. Amundson was absent. Motion carried 4-0.



Dan Nolte
Lancaster County Clerk



MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, MARCH 11, 2014
COUNTY-CITY BUILDING, ROOM 112
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on March 7, 2014.

Commissioners present: Larry Hudkins, Chair
 Brent Smoyer, Vice Chair
 Jane Raybould
 Deb Schorr

Commissioners absent: Roma Amundson

Others present: Scott Gaines, Deputy County Assessor/Register of Deeds
 Kerry Eagan, Chief Administrative Officer
 Gwen Thorpe, Deputy Chief Administrative Officer
 Brittany Behrens, Deputy County Attorney
 Dan Nolte, County Clerk
 Cori Beattie, Deputy County Clerk
 Angela Zocholl, County Clerk's Office

The Chair called the meeting to order at 10:58 a.m. and the Clerk announced the location of the Nebraska Open Meetings Act.

1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, March 4, 2014.**

MOTION: Smoyer moved and Schorr seconded approval of the minutes. Schorr, Smoyer and Hudkins voted aye. Raybould abstained. Amundson was absent. Motion carried 3-0 with one abstention.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions)**

MOTION: Schorr moved and Raybould seconded approval of the additions and deductions. Raybould, Smoyer, Schorr and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

**Bryan Medical Center
Centerpointe**

MOTOR VEHICLE TAX EXEMPTION APPLICATIONS CONTINUED:

MOTION: Raybould moved and Smoyer seconded approval of the motor vehicle tax exemption applications. Smoyer, Schorr, Raybould and Hudkins voted aye. Amundson was absent. Motion carried 4-0.

4) **ADJOURNMENT**

MOTION: Schorr moved and Smoyer seconded to adjourn the Board of Equalization meeting at 11:00 a.m. Smoyer, Schorr, Raybould and Hudkins voted aye. Amundson was absent. Motion carried 4-0.



Dan Nolte
Lancaster County Clerk

