

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY-CITY BUILDING, ROOM 113  
THURSDAY, JULY 18, 2013  
8:30 A.M.**

Commissioners Present: Brent Smoyer, Vice Chair  
Deb Schorr  
Jane Raybould  
Roma Amundson

Commissioners Absent: Larry Hudkins, Chair

Others Present: Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Dan Nolte, County Clerk  
Cori Beattie, Deputy County Clerk  
Ann Taylor, County Clerk's Office

*Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and provided to the media on July 17, 2013*

The Vice Chair noted the location of the Open Meetings Act and opened the meeting at 8:31 a.m.

**AGENDA ITEM**

**1 APPROVAL OF THE STAFF MEETING MINUTES OF JULY 11, 2013**

**MOTION:** Raybould moved and Schorr seconded approval of the minutes of the July 11, 2013 Staff Meeting. Amundson and Hudkins were absent from voting. Motion carried 3-0.

**2 ADDITIONS TO THE AGENDA**

None were stated.

**3 KENO HUMAN SERVICES PREVENTION FUND GUIDELINES - Kit Boesch, Human Services Administrator**

Kit Boesch, Human Services Administrator, gave an overview of revisions to the Keno Human Services Prevention Fund Guidelines. The most significant revisions involve the distribution of funds. In the past, 60% of the Keno proceeds were allocated and the

remaining 40% was invested in an endowment fund, which now exceeds \$1,000,000. She said 100% of the Keno proceeds will now be allocated.

Amundson arrived at the meeting at 8:33 a.m.

Boesch said the Keno Human Services Prevention Fund Advisory Committee will now meet once a year to review proposals, noting two-year proposals are requested. The grant range is now up to \$10,000 for Year 1, and a decreasing amount for Year 2.

**NOTE:** The grants were previously limited to one year with a funding ceiling of \$7,500.

Schorr, who serves on the Advisory Committee, said they anticipate more funding proposals this year because of the higher grant amount.

Brittany Behrens, Deputy County Attorney, appeared and said the interlocal agreement with the City for the Keno Human Services Prevention Fund is also being revised to reflect how the funds are being disbursed going forward. The new set of guidelines will be attached to the revised interlocal agreement.

Schorr asked whether the interlocal agreement will reference how the endowment funds will be invested. Behrens said it can outline the statutory authority to invest the funds but the language will be broad in terms of how that will be accomplished.

Kerry Eagan, Chief Administrative Officer, noted a letter was sent to the City Attorney, on behalf of the City Council and Joint Budget Committee (JBC), asking if the reserve funds can be invested with the Community Health Endowment (CHE). He said the CHE Board of Directors are resistant, stating it is beyond their mission. Eagan said there are a couple of other options, but they aren't as favorable.

#### **4 BUDGET UPDATE (COUNTY ENGINEER'S BUDGET) - Don Thomas, County Engineer; Ken Schroeder, County Surveyor**

Don Thomas, County Engineer, gave an overview of the Bridge and Special Road Fund and Highway Fund budgets (Exhibits A and B), noting the following:

- The County received more revenues than anticipated in 2013 and will collect significant reimbursements from the federal project on the Denton Road and federal aid work on three bridge projects
- One full-time equivalent (FTE), a Stores Clerk I position, was eliminated in the Highway Fund
- Gas tax receipts in the Highway Fund were higher than anticipated
- Right-of-Way funds in the Bridge Fund (Line Item 67120) were re-budgeted because projects were carried over from the previous year
- Sinking Fund-Prior Contracts (Line Item 67540) in the Bridge Fund also reflects a re-budgeting of funds for projects that were carried over from previous years

- Funds in the Sinking Fund-Buildings (Line Item 67220) in the Highway Fund will be used for a replacement building for the Hickman Motor Grader Patrol Station
- Total tax requirement for the General Fund and Bridge Fund will be \$9,772,656 (2.1% increase)

Thomas said an additional budget will be created to account for the funds the County will receive from the State's federal funds purchase program (the State will buyout the County's federal aid). He said anticipates the County will receive \$243,000 for roads and \$80,228 for bridges in 2014.

Thomas also discussed construction projects. He said they will be paving Saltillo Road, between South 98<sup>th</sup> Street to South 120<sup>th</sup> Street, and grading Pine Lake Road, from South 112<sup>th</sup> Street to South 148<sup>th</sup> Street, next summer. Thomas also reported on plans to overlay 12.6 miles of pavement and participate in a federal pavement painting project that will use thermoplastic paint.

Schorr asked whether South 98<sup>th</sup> Street from "A" Street to "O" Street was included in the budget. Thomas said it was not, noting a lawsuit is delaying the project.

**5 REPORT ON SOUTH 98<sup>TH</sup> STREET ROAD CONSTRUCTION** - Don Thomas, County Engineer; Doug Pillard, Design Division Head, County Engineering

Raybould asked how County Engineering communicates the timeline and scope of construction projects to area residents and others that are impacted. Doug Pillard, Design Division Head, County Engineering, said it is communicated through the public hearing on the One and Six Year Road and Bridge Improvement Program, the right-of-way process, letters to landowners, a list of projects under construction on the County Engineer's webpage and through the inspector that is on-site. He said they also use message boards if it is a highly traveled road.

Thomas said emergency responders, such as fire departments, are also notified. Pillard said property owners are also notified that they will have to move their mail boxes and the U.S. Postal Service coordinates mail delivery with the landowners during construction.

Raybould asked whether the letters to landowners include recommended routes. Pillard said no, but the detour is posted.

Amundson inquired about the impact to farmers who need to get into a field. Pillard said the contractor is required to provide access to farmers and landowners, typically in the morning and afternoon. The contractor will also work with them to accommodate special activities.

Raybould asked whether anyone contacted Terry Otto, a landowner who expressed concerns regarding road construction on South 98<sup>th</sup> Street between "A" Street and Van Dorn. Pillard said yes, she received a letter at the beginning of the project and said the inspector spoke to her more than once over the course of the project.

Raybould suggested that letters sent to landowners include information about the County Engineer's webpage. She also suggested that the County Engineering consider holding an open house to relay information when there are large projects. Thomas said they tried that in the past without much success.

## **ADMINISTRATIVE OFFICER REPORT**

### **A. Emeeting Software Demonstration**

There was consensus to decline the Nebraska Association of County Officials' (NACO's) invitation to attend the demonstration.

### **B. Community Mental Health Center (CMHC) Transition Update**

Gwen Thorpe, Deputy Chief Administrative Officer, reported the following:

- Richard Grabow, Deputy County Attorney, is working with Lutheran Family Services on a staffing contract
- Information Services (IS) will sanitize computers before they are turned over to the new providers
- Dates have not been firmly established for the transition of community behavioral health services from CMHC to new providers
- A County Connections television show giving an update on the transition of services was taped with representatives of the new providers and Region V and is available for viewing on 5City TV on YouTube
- Region V has provided the County with copies of transition Memorandums of Understanding (MOU's)

## **6 EMPLOYEE HEALTH RISK APPRAISALS - Sue Eckley, County Risk Manager**

Sue Eckley, County Risk Manager, said an on-line health risk appraisal will be offered to all County employees through the County's wellness program. She said she and Keerun Kamble, City Wellness Coordinator, met with county agencies and discussed the survey, which will run from July 29<sup>th</sup> through August 30<sup>th</sup>. The survey goes through health habits, diet, health screenings, activities and smoking and alcohol use. Eckley said the County will receive a composite report of results and the departments will get a report for themselves (smaller departments will be grouped together). She said the survey will identify the top five areas of health concern and the Wellness Committee will focus on those areas.

Raybould asked whether the survey asks about stress in the workplace. Eckley said yes, there are questions about the employee's relationship with their supervisor and the overall work environment.

Eckley suggested the Board provide a financial incentive to increase employee participation. She said a similar incentive was offered in the past and there was a high rate of participation (90% of the workforce). Board members agreed to each contribute \$10.00 for a drawing that will be held at the end of the survey period.

### **ADMINISTRATIVE OFFICER REPORT**

#### **C. Procedure for Selling Real Property (Community Mental Health Center (CMHC) and Midtown Center)**

Eagan noted the Board had requested a County Attorney's opinion regarding the procedure. He said there may not be sufficient facts for the County Attorney to give a definitive opinion.

Schorr asked whether the opinion will be broad enough to include a procedure for selling other County-owned buildings, such as Trabert Hall and the former Attention Center for Youth, which is currently leased to CenterPointe and used as a Juvenile Drug Rehabilitation Facility. Eagan said no, it is specific to CMHC and the Midtown Center.

#### **D. Keno Application from Kramer Bar & Grill**

Eagan explained that a public hearing is not required. The Board scheduled the item on the July 23, 2013 Board of Commissioners Meeting agenda.

#### **E. Trabert Hall Appraisal**

**MOTION:** Raybould moved and Amundson seconded to direct Don Killeen, County Property Manager, to seek quotes for an appraisal of Trabert Hall, with a report back to the Board.

**FRIENDLY AMENDMENT:** Schorr offered a friendly amendment to also request quotes for an appraisal of the former Attention Center for Youth`.

The maker of the motion and the seconder accepted the friendly amendment.

**ROLL CALL:** Amundson, Schorr, Raybould and Smoyer voted aye. Hudkins was absent from voting. Motion carried 4-0.

**7 PENDING LITIGATION** - Richard Grabow, Deputy County Attorney

**MOTION:** Amundson moved and Raybould seconded to enter Executive Session at 9:45 a.m. for the purpose of protecting the public interest with regards to pending litigation.

The Vice Chair restated the motion for the record.

**ROLL CALL:** Raybould, Amundson, Schorr and Smoyer voted aye. Hudkins was absent from voting. Motion carried 4-0.

Amundson exited the meeting to attend the Nebraska Association of County Officials (NACO) Institute of Excellence.

**MOTION:** Schorr moved and Raybould seconded to exit Executive Session at 10:11 a.m. Raybould, Schorr and Smoyer voted aye. Amundson and Hudkins were absent from voting. Motion carried 3-0.

**8 ACTION ITEMS**

There were no action items.

**9 CONSENT ITEMS**

There were no consent items.

**10 ADMINISTRATIVE OFFICER REPORT**

- A. Emeeting Software Demonstration
- B. Community Mental Health Center (CMHC) Transition Update
- C. Procedure for Selling Real Property (Community Mental Health Center (CMHC) and Midtown Center)
- D. Keno Application from Kramer Bar & Grill
- E. Trabert Hall Appraisal

Items A-D were moved forward on the agenda.

- F. Legislative Retreat Agenda

Minette Genuchi, Administrative Assistant to the County Board, appeared and said Senators Bolz, Haar and Wallman have indicated they plan to attend the retreat. Senator Campbell indicated she is unable to attend.

**11 PENDING**

There were no pending items.

## **12 DISCUSSION OF BOARD MEMBER MEETINGS**

### **A. Information Services Policy Committee (ISPC) - Raybould**

Raybould said they received an update on the Voice over Internet Protocol (VoIP) and discussed the Information Services (IS) interlocal agreement between the City and County.

### **B. Parks and Recreation Advisory Board - Hudkins**

Schorr said she and Raybould attended the meeting. She said they discussed long-range plans for the Parks and Recreation Department. Schorr said they also went on a bus tour of the proposed Haines Branch Prairie Corridor that will link Pioneers Park and the Spring Creek Prairie.

### **C. Human Services Joint Budget Committee (JBC) - Raybould, Schorr**

Schorr said the majority of the discussion focused on the possibility of using the Keno Emergency Fund to assist in hiring three AmeriCorps workers to assist with juvenile justice prevention programs at the Malone Community Center, Salvation Army and El Centro de Las Americas.

### **D. Lincoln Independent Business Association (LIBA) Budget Monitoring Committee - Smoyer**

Smoyer said they discussed Lincoln's police/population ratio and decided to encourage the City to hire additional police officers.

### **E. Public Building Commission (PBC) Meeting with Mayor - Hudkins**

No report.

### **F. Public Building Commission (PBC) - Hudkins, Raybould**

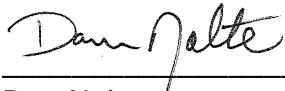
Raybould said there was a presentation on the artists selected for the 2013-2014 public art venue. The PBC also discussed security measures.

## **13 EMERGENCY ITEMS AND OTHER BUSINESS**

There were no emergency items and other business.

**14 ADJOURNMENT**

**MOTION:** Raybould moved and Schorr seconded to adjourn the meeting at 10:30 a.m. Raybould, Schorr and Smoyer voted aye. Amundson and Hudkins were absent from voting. Motion carried 3-0.



Dan Nolte  
Lancaster County Clerk







BRIDGE BUDGET WORKSHEET FISCAL YEAR 2014								thru 5/31/13
CODE	CODE DESCRIPTION	FISCAL 2012	AMOUNT	FISCAL 2013	AMOUNT	FISCAL 2014	PERCENT	
		BUDGETED	SPENT	BUDGETED	SPENT	BUDGETED	INC/DEC	
61210	REGULAR SALARIES	1,544,706	1,480,874	1,517,832	1,433,673	1,558,685	2.69%	
61250	TEMPORARY SALARIES	25,080	20,461	25,080	11,844	25,080	0.00%	
61310	OVERTIME SALARIES	28,000	32,363	28,000	31,842	28,000	0.00%	
61510	FICA	122,380	111,028	118,035	107,175	123,301	4.46%	
61520	RETIREMENT	120,181	113,888	117,535	114,310	123,762	5.30%	
61530	GROUP HEALTH INSURANCE	347,967	345,465	361,214	330,050	374,272	3.62%	
61540	GROUP DENTAL INSURANCE	19,373	18,642	18,999	17,570	19,705	3.72%	
61650	LONG TERM DISABILITY INS	6,239	5,594	6,017	5,567	6,286	4.47%	
61660	P.E.H.P.	20,867	31,288	16,068	5,280	2,600	-83.82%	
61750	WORKMAN'S COMP INS.	0	3,360	42,948	42,948	47,243	10.00%	
PERSONAL SERVICES		2,234,793	2,162,962	2,251,728	2,100,260	2,308,934	2.54%	
63110	OFFICE SUPPLIES	1,050	953	1,100	510	1,400	27.27%	
63225	JANITORIAL SUPPLIES	1,450	929	1,200	700	1,200	0.00%	
63230	CHEMICAL SUPPLIES	3,700	2,888	3,700	2,886	3,700	0.00%	
63235	TECHNICAL SUPPLIES	350	203	900	0	700	-22.22%	
63240	SHOP SUPPLIES	13,000	13,027	14,000	11,663	14,000	0.00%	
63245	SEED & FERTILIZER	16,000	15,945	12,000	3,660	12,000	0.00%	
63275	SHOP TOOLS	2,100	1,840	2,100	1,678	1,900	-9.52%	
63335	SAFETY EQUIPMENT	250	249	250	0	250	0.00%	
63345	MISC OTHER SUPPLIES	1,150	479	900	0	900	0.00%	
63410	MEDICAL SUPPLIES	100	100	200	8	200	0.00%	
63510	FUEL	452,274	436,944	486,706	392,685	520,000	6.84%	
63520	LUBRICANTS	3,800	6,975	6,500	7,691	8,200	26.15%	
63615	ROCK/GRAVEL	650,000	641,061	670,000	670,336	730,000	8.96%	
63630	STEEL PRODUCTS	7,200	1,139	5,200	835	2,800	-46.15%	
63635	LUMBER	3,150	1,774	4,300	2,278	3,000	-30.23%	
63645	OTHER MATERIALS	15,000	4,069	15,000	0	7,500	-50.00%	
63710	SIGNS	16,500	4,357	15,000	11,923	10,000	-33.33%	
63815	MOTOR VEHICLE PARTS	77,000	75,058	79,000	68,634	74,000	-6.33%	
63855	TIRES & TIRE REPAIR	26,000	25,517	27,000	23,887	27,000	0.00%	
SUPPLIES AND MATERIALS		1,290,074	1,233,506	1,345,056	1,199,375	1,418,750	5.48%	
64855	POSTAGE	600	629	700	455	700	0.00%	
65845	MISC FEES	6,550	2,432	9,900	585	4,500	-54.55%	
65915	LIABILITY INSURANCE	44,188	44,188	0	0	0	#DIV/0!	
66110	ELECTRICITY	36,000	35,856	37,000	33,504	37,000	0.00%	
66115	HEATING FUEL	17,000	6,370	16,000	5,452	9,000	-43.75%	
66120	WATER	800	927	1,000	1,015	1,200	20.00%	
66210	MOTOR VEHICLE R & M	28,000	15,890	25,000	17,371	25,000	0.00%	
66225	BUILDING REPAIR	5,500	6,396	6,100	6,691	5,600	-8.20%	
66410	OTHER EQUIPMENT REPAIR	1,900	437	1,500	1,014	1,500	0.00%	
66545	MISC. RENTAL	10,500	63	4,000	4,040	7,500	87.50%	
OPERATING EXPENCES		151,038	113,188	101,200	70,126	92,000	-9.09%	
67120	RIGHT-OF-WAY	330,000	266,714	110,000	0	260,000	136.36%	
67210	BUILDINGS	0	0	0	0	0	#DIV/0!	
67425	MACHINERY & EQUIPMENT	161,000	157,410	140,000	134,658	142,225	1.59%	
67445	COMMUNICATION EQUIPMENT	4,450	4,431	2,500	343	2,000	-20.00%	
67470	ENGR AND TECH EQUIPMENT	30,050	20,067	29,500	14,099	39,275	33.14%	
67510	GRADING	105,000	98,949	630,000	696,659	510,000	-19.05%	
67515	BITUMINOUS SURFACING	2,365,000	1,770,066	2,763,000	2,315,579	1,785,000	-35.40%	
67525	BRIDGES	590,049	75,704	883,500	722,127	432,000	-51.10%	
67530	UTILITY RELOCATION	413,000	352,670	483,000	476,704	127,000	-73.71%	
67535	SINK FND - PAVING	390,000	0	0	0	650,000	#DIV/0!	
67540	SINK FND - PRIOR CONTRACTS	393,665	212,973	172,805	16,531	289,542	67.55%	
67541	SINKING FUND - BRIDGES	263,000	0	400,000	0	650,000	62.50%	
67550	ENGINEERING	62,650	25,747	119,500	73,236	41,400	-65.36%	
67555	ENGINEERING TESTING	57,425	22,635	34,000	34,150	33,000	-2.94%	
67560	APPRAISERS	6,500	950	3,350	0	3,150	-5.97%	
CAPITAL OUTLAYS		5,171,789	3,008,317	5,771,155	4,484,086	4,964,592	-13.98%	
GRAND TOTAL EXPENDITURES		8,847,694	8,517,972	9,469,139	7,853,849	8,784,276	-7.23%	

BRIDGE PERSONNEL 2014 FY BUDGET

CLASS	CLASS TITLE	NAME	FISCAL 2013 BUDGETED	FISCAL 2014 PROJECTED	SALARY	FICA	PENSION	HEALTH/ LIFE INS	DENTAL	PEHP	OTHER
4512	EQUIP MECHANIC II	KERNS	63,591	72,665	51,125	3,911	3,988	13,032	609	0	0
		KAPKE	70,540	72,665	51,125	3,911	3,988	13,032	609	0	0
4520	HEAVY TRUCK OPERATOR	LAJENROTH	62,639	64,878	44,380	3,395	3,462	13,032	609	0	0
		HOESCHE	62,345	64,878	44,380	3,395	3,462	13,032	609	0	0
		MOORMEIER KI	62,345	64,878	44,380	3,395	3,462	13,032	609	0	0
4521	EQUIPMENT OPERATOR I	WOHL	64,798	63,096	42,837	3,277	3,341	13,032	609	0	0
		SLAPNICKA	60,471	63,096	42,837	3,277	3,341	13,032	609	0	0
4522	EQUIPMENT OPERATOR II	K. HEUSINKVELT	68,569	69,704	48,560	3,715	3,788	13,032	609	0	0
		BELL	68,569	70,613	49,348	3,775	3,849	13,032	609	0	0
		DeBOER	72,593	75,279	49,348	3,775	3,849	17,358	949	0	0
		CARR	55,024	59,047	44,693	3,419	3,486	6,840	609	0	0
		OLSEN	68,132	70,613	49,348	3,775	3,849	13,032	609	0	0
		HENNING	71,292	75,279	49,348	3,775	3,849	17,358	949	0	0
		NISSEN	72,732	75,279	49,348	3,775	3,849	17,358	949	0	0
4523	SENIOR EQUIPMENT OPR	KATTALJ	63,755	65,864	51,125	3,911	3,988	6,840	0	0	0
		Li HEUSINKVELT	73,996	77,331	51,125	3,911	3,988	17,358	949	0	0
		POKORNY	63,016	68,111	43,139	3,300	3,365	17,358	949	0	0
4743	LABORER	KAISER	44,111	48,221	35,609	2,724	2,778	6,840	270	0	0
		WICKIZER	53,323	55,188	41,351	3,193	3,225	6,840	609	0	0
		HUNT, E.	50,633	46,583	40,303	3,083	3,144	53	0	0	0
		LABORER TEMPORARY	9,000	9,000	8,360	640	0	0	0	0	0
		SUMMER HELP - 70 DAYS	9,000	9,000	8,360	640	0	0	0	0	0
		OPEN	9,000	9,000	8,360	640	0	0	0	0	
9812	ENGINEERING AIDE II	PLAHN	67,427	74,824	48,954	3,745	3,818	17,358	949	0	0
		CADENBACH	52,286	57,869	43,967	3,363	3,429	6,840	270	0	0
		HUBER	66,744	74,066	48,297	3,695	3,767	17,358	949	0	0
9851	ENGINEERING TECH I	HANSON	76,040	68,936	52,964	4,052	4,131	6,840	949	0	0
		SCHIPPERT	65,635	68,257	52,964	4,052	4,131	6,840	270	0	0
		HUGHES	67,091	68,596	52,964	4,052	4,131	6,840	609	0	0
		WOLGAMOTT	71,713	74,788	52,964	4,052	4,131	13,032	609	0	0
9757	ENG. TECH/BRG INSP.	PODANY	86,238	89,868	61,421	4,699	4,791	17,358	949	650	0
9853	ENGINEERING TECH II	WATERMEIER	58,141	56,969	48,763	3,730	3,803	53	0	650	0
9509	RIGHT OF WAY TECHNICIAN	SCOTT	57,163	58,347	44,380	3,395	3,462	6,840	270	0	0
9511	RIGHT OF WAY AGENT	A. OLSON	80,822	84,338	56,632	4,332	4,417	17,358	949	650	0
9812	COMP & GIS RECORDS ASST. II	BRUNKE	93,663	95,933	70,716	5,410	5,516	13,032	609	650	0
		OVERTIME	32,326	32,326	28,000	2,142	2,184	0	0	0	0
TOTAL FY 2013-2014 BRIDGE FUND BUDGETED POSITIONS			2,174,763	2,255,405	1,611,765	123,301	123,762	374,272	19,705	2,600	0

FISCAL 2013 TAX SUPPORT

GENERAL FUND	=	\$3,311,062
BRIDGE FUND	=	<u>\$6,259,121</u>
		\$9,570,183

FISCAL 2014 (REQUESTED) TAX SUPPORT

GENERAL FUND	=	\$3,430,425
BRIDGE FUND	=	<u>\$6,342,231</u>
		\$9,772,656

INCREASE =  $\frac{9,772,656}{9,570,183} = 2.1\%$

# FISCAL 2014

## REVENUES

### BRIDGE FUND

CODE	DESCRIPTION	AMOUNT
55844	GARAGE SERVICES	470,000
55810	CONTRACT REIMBURSEMENTS	215,000
57195	INTEREST INCOME	20,000
58210	SALE OF EQUIPMENT	25,000
54190	FEMA REIMBURSEMENT	0
<b>TOTAL</b>		<b>730,000</b>

# FISCAL 2014

## BRIDGE FUND

EXPENDITURES		
EXPENSE BUDGET	8,784,276	
CASH RESERVE	300,000	
<b>TOTAL</b>		<b>9,084,276</b>

REVENUES		
CASH BALANCE	2,012,045	
REVENUE CATEGORIES	730,000	
TOTAL TAX REQUIREMENT	6,342,231	
<b>TOTAL</b>		<b>9,084,276</b>

HIGHWAY BUDGET WORKSHEET FISCAL YEAR 2014							thru 05/31/2013
CODE	CODE DESCRIPTION	FISCAL 2012 BUDGETED	AMOUNT SPENT	FISCAL 2013 BUDGETED	AMOUNT SPENT	FISCAL 2014 BUDGETED	PERCENT INC/DEC
61210	REGULAR SALARIES	1,813,362	1,733,163	1,734,335	1,651,485	1,726,154	-0.47%
61250	TEMPORARY SALARIES	33,440	33,599	33,440	19,288	33,440	0.00%
61310	OVERTIME SALARIES	24,000	40,153	24,000	30,789	24,000	0.00%
61510	FICA	143,122	131,891	135,242	124,290	136,445	-5.51%
61520	RETIREMENT	141,467	130,805	135,274	127,067	136,686	1.04%
61530	GROUP HEALTH INSURANCE	373,456	386,801	405,904	385,767	446,190	9.93%
61540	GROUP DENTAL INSURANCE	21,481	21,977	22,774	20,750	22,755	-0.08%
61650	LONG TERM DISABILITY INS	7,296	6,332	6,894	6,274	6,732	-2.35%
61660	P.E.H.P.	33,945	18,210	18,759	4,091	0	-100.00%
61750	WORKMAN'S COMP INS.	0	3,360	42,948	42,948	47,243	10.00%
<b>PERSONAL SERVICES</b>		<b>2,591,569</b>	<b>2,506,291</b>	<b>2,559,570</b>	<b>2,412,748</b>	<b>2,579,645</b>	<b>0.78%</b>
63110	OFFICE SUPPLIES	2,700	2,745	2,700	2,773	3,100	14.81%
63225	JANITORIAL SUPPLIES	3,700	3,246	3,550	3,433	3,600	1.41%
63230	CHEMICAL SUPPLIES	116,000	116,228	64,000	52,685	91,000	42.19%
63240	SHOP SUPPLIES	26,000	26,689	26,000	24,563	26,000	0.00%
63245	SEED AND FERTILIZER	7,000	6,876	5,000	4,561	5,000	0.00%
63275	SHOP TOOLS	8,200	8,042	8,200	6,112	8,000	-2.44%
63335	SAFETY EQUIPMENT	250	231	250	0	250	0.00%
63345	MISC OTHER SUPPLIES	6,900	351	4,500	0	800	-82.22%
63410	MEDICAL SUPPLIES	100	99	200	104	200	0.00%
63510	FUEL	664,393	675,892	697,891	636,483	725,599	3.97%
63520	LUBRICANTS	34,000	46,544	42,000	42,654	44,000	4.76%
63610	ASPHALT	29,000	40,523	60,000	95,968	70,000	16.67%
63615	ROCK/GRAVEL	1,070,000	1,070,536	960,000	962,645	1,025,000	6.77%
63620	CONCRETE	5,200	3,090	5,200	2,007	4,400	-15.38%
63625	CULVERTS	30,000	29,353	30,000	27,128	30,000	0.00%
63630	STEEL PRODUCTS	12,500	10,852	7,500	7,634	8,100	8.00%
63635	LUMBER	22,000	21,929	22,000	22,396	2,000	-90.91%
63645	OTHER MATERIALS	4,000	2,640	3,800	595	5,200	36.84%
63710	SIGNS	42,000	28,272	20,000	20,148	30,000	50.00%
63715	SIGN POSTS	21,400	22,054	16,000	10,069	9,900	-38.13%
63720	PAVEMENT MARKINGS	81,000	75,624	73,000	67,730	81,000	10.96%
63815	MOTOR VEHICLE PARTS	205,000	233,397	210,000	196,172	200,000	-4.76%
63825	GRADER BLADES	81,000	78,336	75,000	73,865	78,500	4.67%
63835	PLUMBING SUPPLIES	400	0	400	142	400	0.00%
63840	ELECTRICAL SUPPLIES	400	233	400	62	400	0.00%
63855	TIRES & TIRE REPAIR	50,000	48,675	60,000	61,152	62,000	3.33%
<b>SUPPLIES AND MATERIALS</b>		<b>2,523,143</b>	<b>2,552,456</b>	<b>2,397,591</b>	<b>2,321,080</b>	<b>2,514,449</b>	<b>4.87%</b>
64165	BUILDING MAINTENANCE	5,200	4,054	5,800	3,577	4,900	-15.52%
64810	LOCAL TELEPHONE	5,100	5,376	5,100	5,141	5,300	3.92%
64815	LONG DISTANCE TELEPHONE	350	325	425	276	475	11.76%
64855	POSTAGE	4,400	4,157	4,400	3,897	4,400	0.00%
64915	PHOTOCOPY	600	356	600	325	600	0.00%
65845	MISC FEES	7,550	7,450	10,200	10,693	14,500	42.16%
65915	LIABILITY INSURANCE	44,188	44,188	0	0	0	#DIV/0!
66110	ELECTRICITY	15,500	14,592	15,500	15,413	17,500	12.90%
66115	HEATING FUEL	13,500	7,732	13,000	9,781	12,000	-7.69%
66120	WATER AND SEWER	4,800	5,984	5,400	6,058	6,600	22.22%
66210	MOTOR VEHICLE R & M	75,000	57,001	70,000	50,450	65,000	-7.14%
66225	BUILDING REPAIR	43,500	42,494	55,200	56,812	35,700	-35.33%
66265	RADIO REPAIR	7,400	8,133	7,600	7,455	8,500	11.84%
66410	OTHER EQUIPMENT REPAIR	8,400	4,461	8,300	4,322	5,250	-36.75%
66545	MISC. RENTAL	12,800	11,058	14,000	13,401	14,000	0.00%
<b>OPERATING EXPENSES</b>		<b>248,288</b>	<b>217,362</b>	<b>215,525</b>	<b>187,601</b>	<b>194,725</b>	<b>-9.65%</b>
67210	BUILDINGS	0	0	0	0	0	#DIV/0!
67220	SINKING FUND-BLDGS	168,000	0	200,000	0	250,000	25.00%
67425	MACHINERY & EQUIPMENT	723,000	687,770	707,130	706,605	752,390	6.40%
67445	COMMUNICATION EQUIPMENT	11,059	11,091	2,200	1,510	2,000	-9.09%
67470	ENGR AND TECH EQUIPMENT	21,000	20,231	19,500	18,621	22,500	15.38%
67515	BITUMINOUS SURFACING	0	0	672,000	612,161	968,000	44.05%
67520	CULVERTS	180,000	179,954	358,000	327,317	360,000	0.56%
67535	SINKING FUND - PAVING	260,000	0	0	0	0	#DIV/0!
67540	SINKING FND - PRIOR CONTR	0	0	0	0	0	#DIV/0!
67542	GUARDRAIL	24,500	0	27,000	10,898	11,400	-57.78%
67570	PAINT STRIPING	0	0	50,000	0	50,000	0.00%
<b>CAPITAL OUTLAYS</b>		<b>1,387,559</b>	<b>899,045</b>	<b>2,035,830</b>	<b>1,677,113</b>	<b>2,416,290</b>	<b>18.69%</b>
<b>GRAND TOTAL EXPENDITURES</b>		<b>6,750,559</b>	<b>6,175,154</b>	<b>7,208,516</b>	<b>6,598,543</b>	<b>7,705,109</b>	<b>6.89%</b>

HIGHWAY PERSONNEL 2014 FY BUDGET

CLASS	CLASS TITLE	NAME	FISCAL 2013 BUDGETED	FISCAL 2014 PROJECTED	SALARY	FICA	PENSION	HEALTH LIFE INS	DENTAL	PEHP	OTHER
2426	STORES CLERK I	WEYGINT	47,753	0	0	0	0	0	0	0	0
	Position being deleted										
2437	MAINTENANCE STORES CLERK	WAEGLI	54,348	59,637	35,799	2,739	2,792	17,358	949	0	0
4512	EQUIPMENT MECHANIC II	SLEZAK	53,034	56,710	42,952	3,287	3,351	6,840	270	0	0
		LIENEMANN	74,703	76,991	51,125	3,911	3,988	17,358	609	0	0
		SCHMIDT	64,721	66,134	51,125	3,911	3,988	6,840	270	0	0
		GENUCHI	74,703	73,005	51,125	3,911	3,988	13,032	949	0	0
4520	HEAVY TRUCK OPERATOR	WIGLE	56,646	60,671	36,989	2,830	2,885	17,358	609	0	0
		R FORSGREN	62,987	64,878	44,380	3,395	3,462	13,032	609	0	0
		EHRUCH	56,362	58,347	44,380	3,395	3,462	6,840	270	0	0
		FISSER	57,179	69,544	44,380	3,395	3,462	17,358	949	0	0
		TEUT	58,134	62,855	38,586	2,952	3,010	17,358	949	0	0
4521	EQUIPMENT OPERATOR I	SEIFERT	55,265	56,295	42,837	3,277	3,341	6,840	0	0	0
		KERSTEN, D.	60,962	63,436	42,837	3,277	3,341	13,032	949	0	0
		GAGNER	52,651	56,181	42,211	3,229	3,292	6,840	609	0	0
		WHITE	55,305	57,244	42,837	3,277	3,341	6,840	949	0	0
4522	EQUIPMENT OPERATOR II	HALL, E.	65,816	53,640	40,303	3,083	3,144	6,840	270	0	0
		BARGER	68,212	70,613	49,348	3,775	3,849	13,032	609	0	0
		SCHEELE	72,732	75,279	49,348	3,775	3,849	17,358	949	0	0
		E FORSGREN	71,820	74,330	49,348	3,775	3,849	17,358	0	0	0
		JAKOUBEK	68,569	70,613	49,348	3,775	3,849	13,032	609	0	0
		LARSEN	71,860	75,279	49,348	3,775	3,849	17,358	949	0	0
		GILBERT	72,732	75,279	49,348	3,775	3,849	17,358	949	0	0
		BASSEN	72,295	75,279	49,348	3,775	3,849	17,358	949	0	0
		ISSLER	62,750	64,082	49,348	3,775	3,849	6,840	270	0	0
4523	SENIOR EQUIPMENT OPERATOR	GLEASON	65,047	66,473	51,125	3,911	3,988	6,840	609	0	0
		R HEUSINKVELT	74,590	77,331	51,125	3,911	3,988	17,358	949	0	0
		Lo HEUSINKVELT	70,540	72,665	51,125	3,911	3,988	13,032	609	0	0
		HUNT, CHAD	73,996	77,331	51,125	3,911	3,988	17,358	949	0	0
		LYN FORSGREN	70,540	72,665	51,125	3,911	3,988	13,032	609	0	0
		MILLER	64,307	66,134	51,125	3,911	3,988	6,840	270	0	0
4524	FUEL TRK PAINT STRP OPR	GASPER	49,033	52,581	38,798	2,968	3,026	6,840	949	0	0
4742	LABORER	SCHWABAUER	63,437	66,046	41,351	3,163	3,225	17,358	949	0	0
		COLEMAN	43,938	46,631	34,466	2,637	2,688	6,840	0	0	0
		DURHAM	53,920	52,541	33,543	2,566	2,791	13,032	609	0	0
		HAAS	53,368	55,528	41,351	3,163	3,225	6,840	949	0	0
		FOSTER	53,161	54,849	41,351	3,163	3,225	6,840	270	0	0
		DRAPER	48,040	51,530	38,476	2,943	3,001	6,840	270	0	0
	LABORER TEMPORARY	OPEN	9,000	9,000	8,360	640	0	0	0	0	0
	SUMMER HELP - 70 DAYS	OPEN	9,000	9,000	8,360	640	0	0	0	0	0
		OPEN	9,000	9,000	8,360	640	0	0	0	0	0
		OPEN	9,000	9,000	8,360	640	0	0	0	0	0
4930	LABOR SUPERVISOR	LOSCHEN, L.	65,635	67,987	52,964	4,052	4,131	6,840	0	0	0
		JURICEK, J.	60,929	65,348	50,444	3,859	3,935	6,840	270	0	0
	OVERTIME		27,708	27,708	24,000	1,836	1,872	0	0	0	0
TOTAL FY 2013-2014 HIGHWAY FUND BUDGETED POSITIONS			2,485,728	2,525,670	1,783,594	136,445	136,686	446,190	22,755	0	0

Hwy Prsnl

# FISCAL 2014

## REVENUES

### HIGHWAY FUND

CODE	DESCRIPTION	AMOUNT
54475	HIGHWAY STREET ALLOCATION	6,000,000
54555	MOTOR VEHICLE FEE	520,000
54480	INCENTIVE PAYMENT	11,250
55810	CONTRACT REIMBURSEMENT	15,000
55896	OTHER REIMBURSEMENT	15,000
57195	INTEREST INCOME	10,000
58210	SALE OF EQUIPMENT	10,000
<b>TOTAL</b>		<b>6,581,250</b>



# FISCAL 2014

## HIGHWAY FUND

EXPENDITURES		
EXPENSE BUDGET	7,705,109	
CASH RESERVE	200,000	
TOTAL		7,905,109

REVENUES		
CASH BALANCE	1,323,859	
REVENUE (ATTACHED SHEET)	6,581,250	
TOTAL		7,905,109