

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, SEPTEMBER 24, 2013**  
**COMMISSIONERS HEARING ROOM, ROOM 112**  
**FIRST FLOOR, COUNTY-CITY BUILDING**  
**10:30 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on September 20, 2013.*

Commissioners present: Brent Smoyer, Vice Chair  
Roma Amundson  
Deb Schorr

Commissioners absent: Larry Hudkins, Chair  
Jane Raybould

Others present: Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Brittany Behrens, Deputy County Attorney  
Dan Nolte, County Clerk  
Cori Beattie, Deputy County Clerk  
Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 10:31 a.m.

1) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, September 17, 2013.**

**MOTION:** Amundson moved and Schorr seconded approval of the minutes. Schorr, Amundson and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

2) **CLAIMS: Approval of all claims processed through Tuesday, September 24, 2013.**

**MOTION:** Amundson moved and Schorr seconded approval of the claims. Amundson, Schorr and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

3) **NEW BUSINESS:**

- A. **Recommendation from the Purchasing Agent and the County Engineer to award contracts to Western Sand, Gana Trucking & Excavating and Lyman-Richey in the total amount of \$173,566.26 for fall gravel hauling to County stockpiles.**  
**(B-13-0036)**

**MOTION:** Schorr moved and Amundson seconded approval of the recommendation. Amundson, Schorr and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

**NEW BUSINESS CONTINUED:**

- B. Recommendation from the Purchasing Agent and the County Engineer to award a contract to Hartmann Construction Company in the amount of \$414,198.40 for grading construction. (B-13-0037)**

**MOTION:** Amundson moved and Schorr seconded approval of the recommendation. Schorr, Amundson and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

- C. Contract between Pavers, Inc., Lancaster County and the City of Lincoln for the annual supply of cold mix asphalt. The County shall pay up to \$3,000 for the products. Term of the agreement is one year from the date of execution by all parties. (C-13-0469)**

**MOTION:** Amundson moved and Schorr seconded approval of the contract. Schorr, Amundson and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

- D. Contract with Midwest Laboratories for the annual requirements of biosolid field soil testing. The County will pay up to \$34,508.88 for the products and services. Term of the contract is four years from the date of execution by all parties. (C-13-0470)**

**MOTION:** Schorr moved and Amundson seconded approval of the contract. Amundson, Schorr and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

- E. Contract between Seminole Retail Energy Services, LLC, Lancaster County, the City of Lincoln and the Lincoln-Lancaster County Public Building Commission for the annual supply of natural gas. Term of the contract is November 1, 2013, to October 31, 2017. (C-13-0471)**

Bob Walla, Assistant Purchasing Agent, said approval and execution are being done at the same time in an effort to expedite the process before the November 1 deadline.

**MOTION:** Amundson moved and Schorr seconded approval of the contract. Amundson, Schorr and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

- F. Amendment to County Contract C-10-0380 with Pioneer Overhead Door, Inc., for overhead door and accessory repair and replacement. The amendment renews the agreement for an additional one-year term from August 10, 2013, to August 9, 2014, and provides for the revised pricing as listed in Attachment A. (C-13-0472)**

**MOTION:** Schorr moved and Amundson seconded approval of the amendment. Schorr, Amundson and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

- G. Amendment to County Contract C-11-0131 with Graybar Electric Company for the annual requirements of telecommunication supplies and accessories. The amendment renews the agreement for an additional one-year term from January 1, 2013, to December 31, 2013. (C-13-0473)**

**NEW BUSINESS CONTINUED:**

**MOTION:** Amundson moved and Schorr seconded approval of the amendment. Schorr, Amundson and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

- H. **Mini-grant contract application and award for a grant from the Nebraska Office of Highway Safety (NOHS) for the purchase of three in-car camera systems. NOHS will provide funding for 75% of the cost of each unit or \$3,500 per unit, whichever cost is lower. (C-13-0474)**

Terry Wagner, County Sheriff, said the other 25% is covered by STOP program funds so no property tax money is being used.

**MOTION:** Schorr moved and Amundson seconded approval of the contract application and award. Amundson, Schorr and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

- I. **HIPAA business associate agreement between Lancaster County, on behalf of the Lancaster County Attorney's Office, and the Nebraska Department of Health and Human Services for the protection and safeguarding of protected health information used and disclosed in the Lancaster County Attorney's Office Child Support Division. (C-13-0475)**

**MOTION:** Amundson moved and Schorr seconded approval of the agreement. Amundson, Schorr and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

- J. **Agreement between TR Hepburn, Inc., d/b/a O.U.R. Homes, and Lancaster County, on behalf of the Community Mental Health Center, to transition individuals with severe mental illness from inpatient hospitalization to community living. The County will provide direct and indirect staff. O.U.R. Homes will provide 15 bedroom units and night staff. The County will pay reimbursement at a rate of \$15 per hour, up to 65 hours per week for night staff. Term of the agreement is September 24, 2013, to December 31, 2013. (C-13-0476)**

Smoyer said the agreement had been discontinued due to the transition of mental health services. Due to some alterations needed, the agreement is being continued to make sure services are provided through the transition.

Schorr expressed concern over the continuing impact to the County and stated she would not support the renewal beyond December 31.

**MOTION:** Amundson moved and Smoyer seconded approval of the agreement. Schorr, Amundson and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

- K. **Network provider contract with the Regional Behavioral Health Authority (Region V) for the provision of certain behavioral mental health services at the Community Mental Health Center. The County shall be reimbursed up to \$1,584,798 for the services. Term of the agreement is July 1, 2013, to June 30, 2014. (C-13-0477)**

**NEW BUSINESS CONTINUED:**

**MOTION:** Amundson moved and Schorr seconded approval of the contract. Schorr, Amundson and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

- L. **Grant contract with Volunteer Partners to provide funding in the amount of \$14,976 for the Community Service Project. Term of the contract is July 1, 2013, to June 30, 2014. (C-13-0478)**

**MOTION:** Amundson moved and Schorr seconded approval of the contract. Amundson, Schorr and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

- M. **Grant contract with the Salvation Army to provide funding in the amount of \$23,650 for the Sudanese Advocate Project. Salvation Army will provide \$7,990 in matching funds. Term of the grant contract is July 1, 2013, to June 30, 2014. (C-13-0479)**

**MOTION:** Schorr moved and Amundson seconded approval of the contract. Amundson, Schorr and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

- N. **Grant contract with Lincoln Public Schools to provide funding in the amount of \$30,122 for the Truancy Diversion Program at Park Middle School and Lincoln High School. Term of the grant contract is July 1, 2013, to June 30, 2014. (C-13-0480)**

**MOTION:** Schorr moved and Amundson seconded approval of the contract. Smoyer, Schorr and Amundson voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

- O. **Political subdivision tort claim filed against Lancaster County Corrections by Amanda Fristoe for lost property in the amount of \$18.03.**

**MOTION:** Amundson moved and Schorr seconded denial of the tort claim. Schorr, Amundson and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

- 4) **CONSENT ITEMS: *These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:***

- A. **Receive and place on file the following:**

- 1. **County Sheriff's report for August 2013**
- 2. **County Treasurer's report on 2011 distress warrants**

- B. **Setting of public hearings for Tuesday, October 1, 2013, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln), regarding the following:**

- 1. **Amusement license application from Spartan Race, Inc., to hold a race at the Abbott Sports Complex, 7600 N. 70<sup>th</sup> Street, Lincoln, on October 12, 2013.**

**CONSENT ITEMS CONTINUED:**

2. **Setting of the final tax request at a different amount than the prior year tax request for Lancaster County and the Rural Library for Lancaster County.**

**MOTION:** Amundson moved and Schorr seconded approval of the consent items. Amundson, Schorr and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

- 5) **PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

No one appeared for public comment.

- 6) **ANNOUNCEMENTS:**

- A. **The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, September 26, 2013, at 8:30 a.m., in Room 113 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln.**
- B. **The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, October 1, 2013, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.**
- C. **The County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).**
- D. **The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at [lancaster.ne.gov](http://lancaster.ne.gov) under 5 City-TV, Video on Demand or 5 City-TV on YouTube.**

- 7) **ADJOURNMENT**

**MOTION:** Schorr moved and Amundson seconded to adjourn the Board of Commissioners meeting at 10:45 a.m. Amundson, Schorr and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

  
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**Dan Nolte**  
**Lancaster County Clerk**



**MINUTES**  
**LANCASTER COUNTY BOARD OF EQUALIZATION**  
**TUESDAY, SEPTEMBER 24, 2013**  
**COMMISSIONERS HEARING ROOM, ROOM 112**  
**FIRST FLOOR, COUNTY-CITY BUILDING**  
**IMMEDIATELY FOLLOWING THE LANCASTER COUNTY**  
**BOARD OF COMMISSIONERS MEETING**

*Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on September 20, 2013.*

Commissioners present: Brent Smoyer, Vice Chair  
Roma Amundson  
Deb Schorr

Commissioners absent: Larry Hudkins, Chair  
Jane Raybould

Others present: Norm Agena, County Assessor/Register of Deeds  
Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Brittany Behrens, Deputy County Attorney  
Dan Nolte, County Clerk  
Cori Beattie, Deputy County Clerk  
Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 10:45 a.m.

1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, September 17, 2013.**

**MOTION:** Amundson moved and Schorr seconded approval of the minutes. Schorr, Amundson and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS: (See attached additions and deductions)**

**MOTION:** Schorr moved and Amundson seconded approval of the additions and deductions. Amundson, Schorr and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

**Christ United Methodist Church**  
**Faith Lutheran Church & School**  
**Lighthouse**  
**Lincoln Lutheran School Association**  
**My Bridge Radio**

**MOTOR VEHICLE TAX EXEMPTION APPLICATIONS CONTINUED:**

**Women in Community Service**

**MOTION:** Schorr moved and Amundson seconded approval of the motor vehicle tax exemption applications. Amundson, Schorr and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

4) **ADJOURNMENT**

**MOTION:** Schorr moved and Amundson seconded to adjourn the Board of Equalization meeting at 10:47 a.m. Schorr, Amundson and Smoyer voted aye. Hudkins and Raybould were absent. Motion carried 3-0.

  
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**Dan Nolte**  
**Lancaster County Clerk**

