

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, AUGUST 20, 2013
COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
10:30 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on August 16, 2013.

Commissioners present: Larry Hudkins, Chair
 Brent Smoyer, Vice Chair
 Roma Amundson
 Jane Raybould
 Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer
 Gwen Thorpe, Deputy Chief Administrative Officer
 Brittany Behrens, Deputy County Attorney
 Dan Nolte, County Clerk
 Cori Beattie, Deputy County Clerk
 Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 10:32 a.m.

1) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, August 13, 2013.**

MOTION: Smoyer moved and Amundson seconded approval of the minutes. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

2) **CLAIMS: Approval of all claims processed through Tuesday, August 20, 2013.**

MOTION: Amundson moved and Schorr seconded approval of the claims. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

3) **SPECIAL PRESENTATIONS:**

- A. **Recognition of the Lancaster County Records and Information Management Department for participating in the Work and Gain Experience in the 2013 Summer Program, sponsored by the Nebraska Commission for the Blind and Visually Impaired – Brian Pillard, Records and Information Manager; Emily Waggoner, Summer Program participant; and Connie Daly, District Supervisor for the Nebraska Commission for the Blind and Visually Impaired.**

Brian Pillard thanked the Board for recognizing the Work and Gain Experience in the Summer (WAGES) program. He praised Emily Waggoner for her excellent work skills and attitude.

SPECIAL PRESENTATIONS CONTINUED:

Amy Buresh, Nebraska Commission for the Blind and Visually Impaired, said the WAGES program has been in existence in Nebraska since 1996. She discussed the opportunities provided by the program.

Emily Waggoner expressed her appreciation for the opportunity.

- B. Lancaster County Visitors Improvement Fund Grant in the amount of \$10,000 to Lincoln Cornhuskers, d/b/a Cornhusker Shooting Stars, for the purpose of purchasing two wooden basketball floors for use at the Abbott Sports Complex – Dan Lesoing, Cornhusker Shooting Stars; Jeff Maul, Convention & Visitors Bureau Executive Director; Julie Lattimer, Visitors Promotion Committee Chair. (See 4A for correlating item.)**

Julie Lattimer noted the grant would be for flooring already purchased with Abbott Sports Complex's own funds.

Dan Lesoing said an opportunity arose in November to purchase two appropriately sized wooden floors, bringing the total to six floors at the Abbott Sports Complex. He discussed the facility's ability to attract more teams to tournaments with the extra flooring, which in turn generates more revenue for the City of Lincoln.

4) NEW BUSINESS:

- A. Lancaster County Visitors Improvement Fund Grant contract between Lancaster County (sponsor) and Lincoln Cornhuskers (grantee), d/b/a Cornhusker Shooting Stars, providing \$10,000 for the purchase of two wooden basketball floors for use at the Abbott Sports Complex. (C-13-0403)**

MOTION: Smoyer moved and Amundson seconded approval of the contract. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- B. Revised conditions for the Special Events Permit for Kramer Bar & Grill to hold a street dance at 11365 W. Kramer Street, Kramer, Nebraska, on August 24, 2013.**

MOTION: Schorr moved and Smoyer seconded approval of the revised conditions. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- C. Revised conditions for the Amusement License for Kramer Bar & Grill to hold a street dance at 11365 W. Kramer Street, Kramer, Nebraska, on August 24, 2013.**

MOTION: Raybould moved and Smoyer seconded approval of the revised conditions. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- D. Third amendment to County grant contract C-13-0030 between Lancaster County (sponsor) and the Abbott Sports Complex – Abbott Motocross Park, extending the end of the grant period to August 31, 2013. (C-13-0404)**

NEW BUSINESS CONTINUED:

MOTION: Smoyer moved and Raybould seconded approval of the amendment. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- E. Special designated license application from Deer Springs Winery to provide alcoholic beverage service for an event at 16255 Adams Street, Lincoln, on September 15, 2013.**

MOTION: Raybould moved and Amundson seconded approval of the special designated license application. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- F. Resolution in the matter of 2013-2014 annual cost of living wage adjustments for unrepresented classified employees and Attorneys I's and II's. All wage adjustments are to be effective August 22, 2013. (R-13-0049)**

MOTION: Raybould moved and Amundson seconded to hold the item for one week.

Raybould said the inclusion of Attorney I's and Attorney II's in the cost of living wage adjustments had not been previously discussed. Changes were made in December to adjust the Attorney II's wages by 2% and Attorney I's were placed on the appropriate step increase. She felt there should be further discussion at the next staff meeting.

Brittany Behrens, Deputy County Attorney, said the resolution covers an annual cost of living increase, not a step increase. The language states the annual cost of living would be the same and coincide with the unrepresented classified.

Raybould withdrew the motion and the seconder concurred.

MOTION: Amundson moved and Schorr seconded approval of the resolution. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- G. Recommendation from the Purchasing Agent and the County Corrections Director to award a two-year contract to IRIS in the amount of \$10,420 for an armband identification system (armbands) for the new Correctional Facility. (B-13-0033)**

MOTION: Schorr moved and Raybould seconded approval of the recommendation. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- H. Recommendation from the Purchasing Agent and various County Agencies to award a contract to Company Care in the amount of \$15,750 for employee medical exams for County employees and volunteers. (B-13-0034)**

MOTION: Amundson moved and Raybould seconded approval of the recommendation. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- I. **Resolution authorizing the installation of the following traffic signs at the following locations in Lancaster County: a 55 MPH speed limit sign (R2-1) on S. 120th Street 100 feet south of Highway 2 for southbound traffic; Chevron warning signs (W1-8) through the horizontal curves north and south of the railroad tracks on S. 120th Street south of Highway 2 for northbound and southbound traffic; a pavement ends sign (W8-3) on S. 120th Street 1100 feet south of Saltillo Road for southbound traffic; and a 50 MPH sign on S. 120th Street 1700 feet south of Saltillo Road for southbound traffic. (R-13-0050)**

MOTION: Schorr moved and Amundson seconded approval of the resolution. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- J. **Post-construction surveying agreement with K and M Land Surveying, Inc., in the amount of \$2,800 for survey work on the Malcolm Southeast and Sprague East projects. (C-13-0405)**

MOTION: Smoyer moved and Amundson seconded approval of the agreement. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- K. **Agreement with Layman & Associates for appraisal services. The County will pay Layman & Associates \$2,500 to perform an appraisal of the Old Attention Center, 2220 S. 10th Street, Lincoln, Nebraska. (C-13-0406)**

Item 4K was omitted. It will be placed on the August 27, 2013, agenda for formal approval.

- L. **Agreement with Wiss, Janney, Elstner Associates, Inc., for mitigation consulting services at the new Lancaster County Adult Detention Facility. The County will pay \$8,800 for the consulting services. (C-13-0407)**

MOTION: Schorr moved and Raybould seconded approval of the agreement. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- M. **Agreement between Lancaster County, Region V Systems and Cornhusker Place of Lincoln-Lancaster County, Inc., for Cornhusker Place to assist the County and Region V by including in the services it presently provides the detention of individuals who are in Emergency Protective Custody (EPC). Term of the agreement is July 1, 2013, to June 30, 2014. (C-13-0408)**

MOTION: Raybould moved and Smoyer seconded approval of the agreement. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- N. **Agreement with the Nebraska Department of Health and Human Services, Division of Behavioral Health Lincoln Regional Center, to provide community based sex offender management as part of the Community Mental Health Center's STOP program. The department will pay the County \$500 per person per month for the services provided. Term of the agreement is July 1, 2013, to June 30, 2014. (C-13-0409)**

NEW BUSINESS CONTINUED:

MOTION: Amundson moved and Raybould seconded approval of the agreement. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- O. Interlocal agreement with the Nebraska Secretary of State, Records Management Division, to provide microfilming imaging services. The State will pay Lancaster County for microfilm imaging services in accordance with the pricing as listed in the agreement. Term of the agreement is September 1, 2013, to August 31, 2014. (C-13-0410)**

MOTION: Smoyer moved and Amundson seconded approval of the agreement. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- P. Setting an annual salary of \$56,169 for Vickie Smith, Bailiff II, for the Honorable Karen Flowers, effective September 9, 2013.**

MOTION: Amundson moved and Raybould seconded approval of the salary. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- Q. Political subdivision tort claim filed against Lancaster County Corrections by Jeremy L. Hayes for lost property in the amount of \$6.40.**

MOTION: Smoyer moved and Amundson seconded denial of the tort claim based on the Corrections Director's recommendation. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- R. Political subdivision tort claim filed against Lancaster County Corrections by Patrick Thompson for lost property in the amount of \$9.**

MOTION: Smoyer moved and Raybould seconded denial of the tort claim based on the Corrections Director's recommendation. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- S. Political subdivision tort claim filed against Lancaster County Corrections by Jorge L. Vicharra for lost property in the amount of \$30.**

MOTION: Smoyer moved and Schorr seconded denial of the tort claim based on the Corrections Director's recommendation. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- T. Political subdivision tort claim filed against Lancaster County Corrections by Jessica L. Stith for lost property in the amount of \$153.**

MOTION: Smoyer moved and Raybould seconded denial of the tort claim based on the Corrections Director's recommendation. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- 5) **CONSENT ITEMS:** *These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:*

A. Receive and place on file the County Sheriff monthly report for July 2013.

MOTION: Raybould moved and Smoyer seconded approval of the consent item. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- 6) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.


No one appeared for public comment.

- 7) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, August 22, 2013, at 8:30 a.m., in Room 113 of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, August 27, 2013, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.
- C. A public hearing will be held on Tuesday, August 27, 2013, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln), regarding Keno Fund Projects and Lancaster County's Proposed Budget for Fiscal Year 2013-2014 (on file with the County Budget and Fiscal Office).
- D. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov under 5 City-TV, Video on Demand or 5 City-TV on YouTube.

- 8) **ADJOURNMENT**

MOTION: Raybould moved and Schorr seconded to adjourn the Board of Commissioners meeting at 11:01 a.m. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk



**MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, AUGUST 20, 2013
COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING**

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on August 16, 2013.

Commissioners present: Larry Hudkins, Chair
Brent Smoyer, Vice Chair
Roma Amundson
Jane Raybould
Deb Schorr

Others present: Scott Gaines, Deputy County Assessor/Register of Deeds
Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Brittany Behrens, Deputy County Attorney
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 11:01 a.m.

1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, August 13, 2013.**

MOTION: Smoyer moved and Raybould seconded approval of the minutes. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS (See attached additions and deductions)**

MOTION: Schorr moved and Raybould seconded approval of the additions and deductions. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

Grace Lutheran Church

MOTION: Smoyer moved and Raybould seconded approval of the motor vehicle tax exemption applications. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

4) **ADJOURNMENT**

MOTION: Schorr moved and Raybould seconded to adjourn the Board of Equalization meeting at 11:03 a.m. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

Dan Nolte

Dan Nolte
Lancaster County Clerk

