

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, MARCH 12, 2013
COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
10:30 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on March 8, 2013.

Commissioners present: Larry Hudkins, Chair
Brent Smoyer, Vice Chair
Roma Amundson
Jane Raybould
Deb Schorr

Others present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Brittany Behrens, Deputy County Attorney
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 10:32 a.m.

1) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, March 5, 2013.**

MOTION: Schorr moved and Smoyer seconded approval of the minutes. Schorr, Amundson, Smoyer and Hudkins voted aye. Raybould abstained. Motion carried 4-0.

2) **CLAIMS: Approval of all claims processed through Tuesday, March 12, 2013.**

MOTION: Smoyer moved and Raybould seconded approval of the claims. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

3) **SPECIAL PRESENTATIONS:**

A. County Treasurer "Employee of the Year" awards.

Andy Stebbing, County Treasurer, introduced Philip Braum and praised him for his work at the Department of Motor Vehicles (DMV). The Clerk read a nomination letter submitted by Donald Arp, DMV Manager. Arp presented the award to Braum who expressed his appreciation.

Stebbing introduced Lloyd Otto and commended him for his work with the Treasurer's new computer system. The Clerk read Otto's nomination letter. Bill Jarrett, Deputy County Treasurer, presented the award to Otto who expressed his appreciation.

4) **NEW BUSINESS:**

A. **Adoption of the revised Lancaster County General Assistance Guidelines.**

MOTION: Smoyer moved and Raybould seconded approval of the guidelines. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

B. **Recommendation from the Purchasing Agent to exceed the estimated amount of County Contract C-10-0590 with Bob Barker Company, Inc., for the supply of inmate clothing at the new detention facility. Total cost to the county is \$6,580.72. (B-13-0008)**

Schorr questioned the reason for the extra cost. Brittany Behrens, Deputy County Attorney, said an additional clothing order was needed, which caused the cost to exceed the original contract amount. For this reason, she recommended that Purchasing have the Board approve the additional cost.

MOTION: Raybould moved and Schorr seconded approval of the recommendation. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

C. **Recommendation from the Purchasing Agent and the Corrections Director to award bids to East Bay Restaurant Supply, in the amount of \$20,795.25; Bakery Equipment Service, in the amount of \$2,472; Federal Supply USA, in the amount of \$726.52; and Cooks Direct, in the amount of \$1,049.16 for kitchen smallwares at the new detention facility. Total cost to the County is \$25,042.93. (B-13-0012)**

MOTION: Amundson moved and Raybould seconded approval of the recommendation. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

D. **Recommendation from the Purchasing Agent and the County Engineer to award a bid to Gana Trucking & Excavating in the amount of \$234,090.29 for erosion control at culverts and bridges. (B-13-0009)**

MOTION: Amundson moved and Raybould seconded approval of the recommendation. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

E. **Recommendation from the Purchasing Agent and the County Engineer to award a bid to H.R. Bookstrom Construction, Inc., in the amount of \$139,673 for culvert maintenance and replacement. (B-13-0010)**

MOTION: Schorr moved and Smoyer seconded approval of the recommendation. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

F. **Recommendation from the Purchasing Agent and the County Engineer to award a bid to M.E. Collins Contracting Company, Inc., in the amount of \$126,235.18 for concrete box culverts. (B-13-0011)**

MOTION: Raybould moved and Amundson seconded approval of the recommendation. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- G. **2011 sub-recipient agreement for the Southeast Region in the amount of \$164,749 from the Nebraska Emergency Management Agency. Term of the agreement is September 23, 2011, to January 31, 2014. (C-13-0098)**

Amundson questioned changes being made to Emergency Management agreements. Smoyer said the original agreement might be renegotiated over time if some of the entities involved do not spend all their grant allocation. The County could then request the unspent money.

MOTION: Smoyer moved and Raybould seconded approval of the agreement. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- H. **Lease agreement between the Airport Authority for the City of Lincoln and Lancaster County, on behalf of Emergency Management, the Southeast PTE Region, for storage of Emergency Management equipment and supplies in Building Number 2098, Lincoln Air Park West. The County will pay \$425 per month. Term of the agreement is March 1, 2013, to February 28, 2014. (C-13-0096)**

MOTION: Amundson moved and Smoyer seconded approval of the agreement. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- I. **Agreement between the Nebraska Department of Insurance, Insurance Fraud Prevention Division, and Lancaster County, on behalf of the Lancaster County Sheriff, for use of the County Firearms Range for training and qualifications testing. Term of the agreement is one year from the date of execution. (C-13-0097)**

MOTION: Smoyer moved and Amundson seconded approval of the agreement. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- J. **Addendum to County Contract C-11-0168 with Milliman, Inc., for actuarial review of the County's workers' compensation and general liability programs. The addendum renews the agreement for an additional one-year term from February 1, 2013, to January 31, 2014. (C-13-0099)**

MOTION: Raybould moved and Smoyer seconded approval of the addendum. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- K. **Amendment to County Contract C-12-0114 with B&B Lawn Service for noxious weed control services for the Lancaster County Noxious Weed Control Authority. The amendment renews the agreement from March 1, 2013, to February 28, 2014. (C-13-0100)**

MOTION: Schorr moved and Smoyer seconded approval of the amendment. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- L. **Amendment to County Contract C-12-0116 with Lee's Lawn Maintenance for noxious weed control services for the Lancaster County Noxious Weed Control Authority. The amendment renews the agreement from March 1, 2013, to February 28, 2014. (C-13-0101)**

NEW BUSINESS CONTINUED:

MOTION: Amundson moved and Raybould seconded approval of the amendment. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- M. **Amendment to County Contract C-12-0117 with "All Care" Grounds Management for noxious weed control services for the Lancaster County Noxious Weed Control Authority. The amendment renews the agreement from March 1, 2013, to February 28, 2014. (C-13-0102)**

MOTION: Raybould moved and Amundson seconded approval of the amendment. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- N. **Amendment to County Contract C-12-0118 with Mr. Yards and More for noxious weed control services for the Lancaster County Noxious Weed Control Authority. The amendment renews the agreement from March 1, 2013, to February 28, 2014. (C-13-0103)**

MOTION: Raybould moved and Amundson seconded approval of the amendment. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- O. **Amendment to County Contract C-12-0155 with VSA, Inc., for the annual supply of cassette tapes. The amendment renews the agreement for an additional one-year term from March 27, 2013, to March 26, 2014. (C-13-0104)**

MOTION: Schorr moved and Smoyer seconded approval of the amendment. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

- P. **Grant contract with Cedars Youth Services, Inc., in an amount up to \$50,000 to provide funding for residential shelter and/or foster home placement services for youth currently involved in the juvenile justice system. Term of the contract is January 1, 2013, to December 31, 2013. (C-13-0105)**

MOTION: Raybould moved and Amundson seconded approval of the contract. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

- Q. **Grant contract with the Lincoln Community Foundation in the amount of \$1,500 to provide funding for the development of a community index and companion web site. Term of the contract is February 1, 2013, to January 31, 2014. (C-13-0106)**

MOTION: Amundson moved and Smoyer seconded approval of the contract. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.

- 5) **CONSENT ITEMS: *These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:***

CONSENT ITEMS CONTINUED:

- A. **Right-of-way contract between the County Engineer and Joe and Pat Strong, S. 82nd Street and Bennet Road, in the amount of \$1,308. (C-13-0107)**
- B. **Leasehold contract between the County Engineer and Dean Otto, S. 82nd Street and Bennet Road, in the amount of \$10. (C-13-0108)**
- C. **Receive and place on file the following:**
 - 1. **County Assessor/Register of Deeds February 2013 report**
 - 2. **Clerk of the District Court February 2013 report**
 - 3. **County Records & Information Management February 2013 report**
 - 4. **Village of Roca Management's Discussion and Analysis, Financial Statements and Supplementary Information for the year ended September 30, 2012**

MOTION: Raybould moved and Schorr seconded approval of the consent items. Schorr, Raybould, Amundson, Smoyer and Hudkins voted aye. Motion carried 5-0.

- 6) **PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

No one appeared for public comment.

7) **ANNOUNCEMENTS:**

- A. **A staff meeting will not be held on Thursday, March 14, 2013, due to the County Board's attendance at the Nebraska Association of County Officials (NACO) Southeast District meeting. The next staff meeting will tentatively be held on Thursday, March 21, 2013, at 8:30 a.m., in Room 113 of the County-City Building (555 S. 10th Street, Lincoln).**
- B. **The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, March 19, 2013, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.**
- C. **A public hearing will be held on Tuesday, March 19, 2013, at 10:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln), regarding the amendment of the Lincoln-Lancaster County Air Pollution Regulations and Standards, Article 1, Section 6, to increase the fee for emission of air pollutants and to change the fee structure.**
- D. **The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.**
- E. **The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on the internet at lancaster.ne.gov. Click on 5 City-TV Video on Demand.**

8) **ADJOURNMENT**

MOTION: Schorr moved and Amundson seconded to adjourn the Board of Commissioners meeting at 10:58 a.m. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

Dan Nolte

Dan Nolte
Lancaster County Clerk



MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, MARCH 12, 2013
COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on March 8, 2013.

Commissioners present: Larry Hudkins, Chair
 Brent Smoyer, Vice Chair
 Roma Amundson
 Jane Raybould
 Deb Schorr

Others present: Scott Gaines, Deputy County Assessor/Register of Deeds
 Kerry Eagan, Chief Administrative Officer
 Gwen Thorpe, Deputy Chief Administrative Officer
 Brittany Behrens, Deputy County Attorney
 Dan Nolte, County Clerk
 Cori Beattie, Deputy County Clerk
 Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 10:58 a.m.

1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, March 5, 2013.**

MOTION: Smoyer moved and Amundson seconded approval of the minutes. Schorr, Amundson, Smoyer and Hudkins voted aye. Raybould abstained. Motion carried 4-0.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS (See attached additions and deductions)**

MOTION: Schorr moved and Smoyer seconded approval of the additions and deductions. Raybould, Amundson, Smoyer, Schorr and Hudkins voted aye. Motion carried 5-0.

3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

CenterPointe
Lutheran Family Services
Madonna Rehabilitation Hospital
Northern Lighthouse

MOTOR VEHICLE TAX EXEMPTION APPLICATIONS CONTINUED:

MOTION: Amundson moved and Raybould seconded approval of the motor vehicle tax exemption applications. Amundson, Smoyer, Schorr, Raybould and Hudkins voted aye. Motion carried 5-0.

4) **ADJOURNMENT**

MOTION: Schorr moved and Raybould seconded to adjourn the Board of Equalization meeting at 11:00 a.m. Smoyer, Schorr, Raybould, Amundson and Hudkins voted aye. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk

