

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, DECEMBER 18, 2012
COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
9:30 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on December 14, 2012.

Commissioners present: Deb Schorr, Chair
Larry Hudkins, Vice Chair
Bernie Heier
Jane Raybould
Brent Smoyer

Others present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Richard Grabow, Deputy County Attorney
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 9:30 a.m.

1) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, December 11, 2012.**

MOTION: Smoyer moved and Hudkins seconded approval of the minutes. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

2) **CLAIMS: Approval of all claims processed through Tuesday, December 18, 2012.**

MOTION: Hudkins moved and Smoyer seconded approval of the claims. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

3) **SPECIAL PRESENTATIONS:**

A. **Retirement of Commissioner Bernie Heier.**

The Clerk read a statement on Bernie Heier's background. Sheli Schindler, Youth Services Center Director, discussed Heier's contributions to the County and the impact his decisions had on the community's youth and their families. She presented him with a gift from the kids at the Youth Services Center. Mike Thurber, Corrections Director, presented Heier with a key to the old jail and thanked him for his work with Corrections. Schorr presented a clock to Heier and praised him for his contributions to the County, particularly his advocacy for the Youth Services Center, Child Advocacy Center, correctional officers and rural development. Smoyer, Hudkins and Raybould expressed appreciation for the opportunity to work with Heier.

SPECIAL PRESENTATIONS CONTINUED:

- B. Introduction of Pat Dugan, new Chief Inspector for the Lancaster County Weed Control Authority – Brent Meyer, Weed Control Authority Superintendent.**

Brent Meyer introduced Pat Dugan as the new Chief Inspector. Dugan discussed his personal and professional background.

- C. Amended 2012 Lancaster County Visitors Improvement Fund Grant Guidelines as revised December 18, 2012 – Jeff Maul, Convention & Visitors Bureau Executive Director; Julie Lattimer, Visitors Promotion Committee Chair. (See 5A and 5B for correlating items.)**

Jeff Maul discussed changes to the guidelines, which include funding for new or existing event related operational costs not being eligible for grant funding, review of larger projects by the County Board prior to review by the Visitors Promotion Committee and no grant funds being allocated without proper paperwork. Maul said future grants would have Lancaster County's seal on the project.

- D. Visitors Improvement Fund grant to the Lincoln Fencing Association for the Icicle Fencing Tournament and the Capital City Youth Classic – Kit Boesch, Lincoln Fencing Club. (See 5C for correlating item.)**

Kit Boesch introduced Christian Anderson, a coach for the Lincoln Fencing Club. Anderson discussed the promotion of the upcoming events.

- E. Visitors Improvement Fund grant to the Lincoln Children's Zoo for sign illumination – John Chapo, Lincoln Children's Zoo President and CEO. (See 5D for correlating item.)**

John Chapo discussed the zoo sign illumination (Exhibit A). He noted that he had been appointed to the Nebraska Tourism Commission and presented the Board with Nebraska Tourism calendars.

4) OLD BUSINESS:

- A. Amendment to County contract C-10-0021 between Mid-Continent Safety, LLC, Lancaster County, the City of Lincoln and the Lincoln-Lancaster County Public Building Commission for the annual supply of personal protective equipment and first aid supplies. The amendment provides for certain price increases as listed on Attachment A. (C-12-0683)**

Richard Grabow, Deputy County Attorney, said the contractor has withdrawn their request for the amendment and asked that the agenda item be withdrawn. The Chair stated the item would be withdrawn based on the recommendation of the County Attorney.

5) NEW BUSINESS:

- A. Adoption of the amended 2012 Lancaster County Visitors Improvement Fund Grant Guidelines, effective December 18, 2012.**

NEW BUSINESS CONTINUED:

MOTION: Smoyer moved and Raybould seconded approval of the amended guidelines. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

B. Resolution in the matter of authorizing use of County Visitors Improvement Fund for visitor promotion. (R-12-0100)

MOTION: Heier moved and Raybould seconded approval of the resolution. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

C. Lancaster County Visitors Improvement Fund grant in the amount of \$1,400 from Lancaster County (sponsor) to the Lincoln Fencing Association, aka Lincoln Fencing Club, (grantee) for promotion of the 2013 Icicle Fencing Tournament (January 26-27, 2013) and the 2013 Capital City Youth Classic (April 26-27, 2013). (C-12-0718)

MOTION: Smoyer moved and Raybould seconded approval of the contract. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.

D. Lancaster County Visitors Improvement Fund grant in the amount of \$9,880.50 from Lancaster County (sponsor) to the Lincoln Children's Zoo (grantee) for illumination of the 12-foot tall zoo sign facing Capital Parkway. (C-12-0719)

MOTION: Smoyer moved and Hudkins seconded approval of the contract.

Kerry Eagan, Chief Administrative Officer, suggested the approval be subject to receipt of the insurance certificate. The maker of the motion agreed to include the condition in the motion. The seconder concurred.

ROLL CALL: Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

E. Grant contract with Nebraska Emergency Management Agency (NEMA) to provide funding for six new outdoor warning sirens. Lancaster County will receive \$78,000 and contribute \$26,000. (C-12-0720)

Doug Ahlberg, Emergency Management Director, said three of the sirens will replace old systems and three will be placed around the perimeter of the City. The old models will be rebuilt and used in the State recreational areas around the County.

MOTION: Heier moved and Hudkins seconded approval of the contract. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

F. Resolution in the matter of designating banks as depositories for Lancaster County for 2013. (R-12-0097)

MOTION: Raybould moved and Hudkins seconded approval of the resolution. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- G. **Resolution in the matter of amending the Lancaster County Purchasing Manual. The resolution will raise the threshold for one-time departmental purchases from \$1,500 to \$3,000, effective January 1, 2013. (R-12-0103)**

Bob Walla, Assistant Purchasing Agent, said the County guidelines are being amended to coordinate with the Federal procurement guidelines. In addition to raising the threshold, a policy is being set for purchases below \$3,000. He noted the threshold per State statute is \$5,000.

MOTION: Heier moved and Smoyer seconded approval of the resolution. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.

- H. **Resolution approving the issuance, sale and delivery by Hospital Authority No. 1 of Lancaster County of not to exceed \$1,243,000 of its revenue refunding bond for St. Monica's Home Project. Neither the County nor the State or any other political subdivision of the State shall be liable for payment of the redemption price or interest on the bond or for the performance of any obligation undertaken by the Hospital Authority. (R-12-0104)**

Lauren Wismer, Gilmore & Bell, said the Hospital Authority has approved refinancing of a loan to St. Monica's Home. Since the internal revenue code requires approval by the highest official, the County Board must approve the change.

MOTION: Raybould moved and Hudkins seconded approval of the resolution. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

- I. **Resolution in the matter of authorizing the County Clerk to issue payments while the County Board is adjourned. (R-12-0101)**

MOTION: Raybould moved and Hudkins seconded approval of the resolution. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

- J. **Resolution authorizing the removal of "School Bus Stop Ahead" signs at the following locations in Lancaster County, Nebraska: on Yankee Hill Road east of 11020 Yankee Hill Road for westbound traffic and on Rokeby Road east of 3501 Rokeby Road for westbound traffic; and the removal of "Stop" signs for eastbound and westbound traffic where W. Pioneers Boulevard intersects with a Burlington Northern Santa Fe track approximately 3500 feet west of SW 56th Street. (R-12-0102)**

MOTION: Hudkins moved and Raybould seconded approval of the resolution. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

- K. **Setting the annual salary for Bill Jarrett, Lancaster County Chief Deputy Treasurer, in the amount of \$75,044.31, effective December 20, 2012.**

Andy Stebbing, County Treasurer, discussed his history with Bill Jarrett in the Sheriff's Department and his selection of Jarrett as the new Chief Deputy Treasurer. He said the requested salary aligns with the previous Chief Deputy's salary and is the standard 95% of his salary.

NEW BUSINESS CONTINUED:

Raybould stated she would be voting no on the salary amount. She felt Jarrett should be able to provide this public service at a lower salary since he was already receiving retirement benefits from his position in the Sheriff's Department.

MOTION: Heier moved and Hudkins seconded approval of the salary. Heier, Smoyer, Hudkins and Schorr voted aye. Raybould voted nay. Motion carried 4-1.

- L. Setting the annual salary for Matthew Meyerle, Deputy Public Defender, in the amount of \$56,000 per year, effective December 10, 2012.**

MOTION: Raybould moved and Hudkins seconded approval of the salary. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

- M. Maintenance agreement with OSDI Midwest, Inc., in the amount of \$2,160 (\$720 each) for three power files located in the Clerk of the District Court's Office. Term of the agreement is February 1, 2013, to January 31, 2014. (C-12-0696)**

MOTION: Hudkins moved and Raybould seconded approval of the agreement. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

- N. Amendment to County Contract C-08-0290 between Sapp Brothers Petroleum, Inc., Lancaster County and the City of Lincoln for annual requirements of fuel. The amendment extends the contract for an additional 47-day term from December 15, 2012, to January 31, 2013. (C-12-0697)**

MOTION: Hudkins moved and Raybould seconded approval of the amendment. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

- O. Contract between All Makes Office Equipment Company, Lancaster County, the City of Lincoln and the Lincoln-Lancaster County Public Building Commission for annual requirements of office seating. The County will pay for services according to the pricing in the contractor's accepted proposal. Term of the contract is four years from the date of execution with an option for one additional four-year term. (C-12-0698)**

MOTION: Raybould moved and Smoyer seconded approval of the contract. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.

- P. Contract between Pay-Less Office Products, Inc., Lancaster County, the City of Lincoln and the Lincoln-Lancaster County Public Building Commission for annual requirements of office seating. The County will pay for services according to the pricing in the contractor's accepted proposal. Term of the contract is four years from the date of execution with an option for one additional four-year term. (C-12-0699)**

MOTION: Hudkins moved and Raybould seconded approval of the contract. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- Q. **Contract between AOI Corporation, Lancaster County, the City of Lincoln and the Lincoln-Lancaster County Public Building Commission for annual requirements of office seating. The County will pay for services according to the pricing in the contractor's accepted proposal. Term of the contract is four years from the date of execution with an option for one additional four-year term. (C-12-0700)**

MOTION: Hudkins moved and Raybould seconded approval of the contract. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

- R. **Contract between Staples Contract & Commercial, Inc., Lancaster County, the City of Lincoln and the Lincoln-Lancaster County Public Building Commission for annual requirements of office seating. The County will pay for services according to the pricing in the contractor's accepted proposal. Term of the contract is four years from the date of execution with an option for one additional four-year term. (C-12-0701)**

MOTION: Raybould moved and Hudkins seconded approval of the contract. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

- S. **Contract between Office Interiors and Design, Inc., Lancaster County, the City of Lincoln and the Lincoln-Lancaster County Public Building Commission for annual requirements of office seating. The County will pay for services according to the pricing in the contractor's accepted proposal. Term of the contract is four years from the date of execution with an option for one additional four-year term. (C-12-0702)**

MOTION: Heier moved and Raybould seconded approval of the contract. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.

- T. **Agreement between Cellco Partnership, d/b/a Verizon Wireless, Lancaster County, the City of Lincoln and the Lincoln-Lancaster County Public Building Commission for wireless voice services, wireless broadband service, accessories and equipment. Terms and conditions of the participating addendum shall govern such services between Lancaster County and Verizon Wireless. (C-12-0703)**

MOTION: Hudkins moved and Raybould seconded approval of the agreement. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

- U. **Network provider contract with the Regional Behavioral Health Authority (Region V) for the provision of services under the Projects for Assistance in Transition from Homelessness (PATH) Grant program. The County shall be reimbursed up to \$32,000 for the services. Term of the agreement is October 1, 2012, to September 30, 2013. (C-12-0704)**

MOTION: Raybould moved and Hudkins seconded approval of the contract. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- V. **Grant contract with Lincoln Public Schools to provide funding in the amount of \$1,000 for the Police Officers Working with Education Referrals (POWER) program. Term of the contract is July 1, 2012, to June 30, 2013. (C-12-0705)**

MOTION: Hudkins moved and Smoyer seconded approval of the contract. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

- W. **Grant contract with Families Inspiring Families, a non-profit corporation, to provide funding in the amount of \$40,000 for support services for families of youth reentering the community. Term of the contract is January 1, 2013, to December 31, 2013. (C-12-0706)**

MOTION: Hudkins moved and Raybould seconded approval of the contract. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.

- X. **Grant contract with HUB-Central Access Point for Young Adults, Inc., a non-profit corporation, to provide funding in the amount of \$141,930 to expand the Project HIRE youth reentry program. Term of the contract is January 1, 2013, to December 31, 2013. (C-12-0707)**

MOTION: Heier moved and Hudkins seconded approval of the contract. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

- Y. **Grant contract with Miles Ahead Consulting for Monica Miles-Steffens to act as Project Coordinator of the juvenile offender reentry program. Lancaster County will pay \$24,960 under the contract. Term of the contract is October 1, 2012, to December 31, 2013. (C-12-0708)**

MOTION: Heier moved and Hudkins seconded approval of the contract. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

- Z. **Grant contract with Heartland Big Brothers Big Sisters to provide funding in the amount of \$50,000 for an evidence-based juvenile offender reentry program. Term of the contract is January 1, 2013, to December 31, 2013. (C-12-0709)**

MOTION: Raybould moved and Hudkins seconded approval of the contract. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

- AA. **Political subdivision tort claim filed against Lancaster County by Schyler J. Zervas in the amount of \$120 for lost property.**

MOTION: Heier moved and Smoyer seconded denial of the tort claim based on the department director's recommendation. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.

- BB. **Political subdivision tort claim filed against Lancaster County by Du Nguyen in the amount of \$1,000 for lost property.**

NEW BUSINESS CONTINUED:

MOTION: Heier moved and Smoyer seconded denial of the tort claim based on the department director's recommendation. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

- 6) **CONSENT ITEMS:** *These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:*

- A. **Right-of-way contracts between the County Engineer and the following:**
1. **Vernon Roebke, W. Holdrege Street east of NW 84th Street, in the amount of \$344.50. (C-12-0710)**
 2. **Samuel Van Pelt, Olive Creek Road west of S. 120th Street, in the amount of \$230.50. (C-12-0711)**
 3. **Delma and Leanna Matthes, Olive Creek Road, west of S. 120th Street, in the amount of \$230.50. (C-12-0712)**
 4. **Warren and Kara Baxter, S. 120th Street north of Stagecoach Road, as a donation. (C-12-0713)**
 5. **Beulah Lionberger, W. Sprague Road east of SW 42nd Street, as a donation. (C-12-0714) (C-12-0715)**
 6. **Nebraska United Methodist Foundation, S. 176th Street and Old Cheney Road, in the amount of \$172. (C-12-0716)**
 7. **First Nebraska Trust, Fiscal Agent for the Arthur A. Wiechert Trust, Old Cheney Road and Folsom Street, in the amount of \$2,015. (C-12-0717)**

MOTION: Hudkins moved and Smoyer seconded approval of the consent items. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

- 7) **PUBLIC COMMENT:** **Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

Raybould, in recognition of the recent shootings at Sandy Hook Elementary in Connecticut, suggested working with the Mayor and City Council at the next Commons meeting to look at ways to strengthen safeguards for the children in the community.

8) **ANNOUNCEMENTS:**

- A. **The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, December 20, 2012, at 8:30 a.m., in Room 113 on the first floor of the County-City Building. Due to the holidays, staff meetings will not be held on Thursday, December 27, 2012, or Thursday, January 3, 2013.**
- B. **The Lancaster County Board of Commissioners will not hold meetings on Tuesday, December 25, 2012, or Tuesday, January 1, 2013, due to the holidays. The next regular meeting will be held on Tuesday, January 8, 2013, at 9:30 a.m., in Room 112 on the first floor of the County-City Building with the Board of Equalization immediately following.**

ANNOUNCEMENTS CONTINUED:

- C. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- D. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on Nebraska On Demand Time Warner Channel 411 and on the internet at lancaster.ne.gov. Click on 5 City-TV Video on Demand.

9) **ADJOURNMENT**

MOTION: Raybould moved and Hudkins seconded to adjourn the Board of Commissioners meeting at 10:36 a.m. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

Dan Nolte

Dan Nolte
Lancaster County Clerk



MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, DECEMBER 18, 2012
COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on December 14, 2012.

Commissioners present: Deb Schorr, Chair
 Larry Hudkins, Vice Chair
 Bernie Heier
 Jane Raybould
 Brent Smoyer

Others present: Scott Gaines, Deputy County Assessor/Register of Deeds
 Kerry Eagan, Chief Administrative Officer
 Gwen Thorpe, Deputy Chief Administrative Officer
 Richard Grabow, Deputy County Attorney
 Dan Nolte, County Clerk
 Cori Beattie, Deputy County Clerk
 Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 10:36 a.m.

1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, December 11, 2012.**

MOTION: Heier moved and Hudkins seconded approval of the minutes. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS (See attached additions and deductions)**

MOTION: Heier moved and Smoyer seconded approval of the additions and deductions. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

Christian Heritage Children's Homes
Christian Retirement Homes, Inc., d/b/a Eastmont Towers
City Impact
Homestead Presbytery, Presbyterian Church

MOTOR VEHICLE TAX EXEMPTION APPLICATIONS CONTINUED:

MOTION: Hudkins moved and Smoyer seconded approval of the motor vehicle tax exemption applications. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.

4) **ADJOURNMENT**

MOTION: Heier moved and Smoyer seconded to adjourn the Board of Equalization meeting at 10:38 a.m. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

Dan Nolte

Dan Nolte
Lancaster County Clerk





 Lincoln Children's
ZOO

**Zoo Sign
Lighting**

