

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, JUNE 12, 2012
COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
9:30 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on June 8, 2012.

Commissioners present: Deb Schorr, Chair
 Larry Hudkins, Vice Chair
 Bernie Heier
 Jane Raybould
 Brent Smoyer

Others present: Kerry Eagan, Chief Administrative Officer
 Gwen Thorpe, Deputy Chief Administrative Officer
 Brittany Behrens, Deputy County Attorney
 Dan Nolte, County Clerk
 Cori Beattie, Deputy County Clerk
 Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 9:30 a.m.

1) **MINUTES:** Approval of the minutes of the Board of Commissioners meeting held on Tuesday, June 5, 2012.

MOTION: Hudkins moved and Raybould seconded approval of the minutes. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

2) **CLAIMS:** Approval of all claims processed through Tuesday, June 12, 2012.

MOTION: Heier moved and Raybould seconded approval of the claims. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

3) **SPECIAL PRESENTATIONS:**

A. **Commissioners' Award of Excellence for May 2012 to Sondra Kirchhoff, Clerk of the District Court.**

The clerk read the nomination for the record. Kirchhoff gave examples of some of the activities she developed for her office. Heier presented a plaque to Kirchhoff who thanked everyone for the award. Chuck Salem, Chief Deputy Clerk of the District Court, commended Kirchhoff for everything she does for her office. The Board expressed their appreciation to Kirchhoff.

4) **OLD BUSINESS:**

- A. **An amendment to County Contract C-11-0367 with Metro Building Services, Inc., for cleaning services at the Cherrycreek Road facilities. The amendment renews the agreement for an additional one-year term from July 1, 2012, to June 30, 2013, and provides for revised pricing as listed in Attachment A. (C-12-0285)**

MOTION: Heier moved and Raybould seconded approval of the amendment. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

5) **NEW BUSINESS:**

- A. **An amendment to County Contract C-11-0463 with the Nebraska Department of Health and Human Services for services of the Clerk of the District Court in child support matters. The amendment extends the current agreement for three additional months to September 30, 2012. (C-12-0287)**

MOTION: Heier moved and Raybould seconded approval of the amendment. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

- B. **An amendment to County Contract C-11-0380 with the Nebraska Department of Health and Human Services for services of the Lancaster County Child Support Referee. The amendment extends the end date of the agreement to September 30, 2012. (C-12-0292)**

MOTION: Hudkins moved and Raybould seconded approval of the amendment. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

- C. **An addendum to a memorandum of agreement between the Department of Homeland Security and Lancaster County, on behalf of Lancaster County General Assistance, for the Systematic Alien Verification for Entitlements (SAVE) program. The addendum renews the agreement through June 30, 2013, and verifies the County's anticipated collections for the new term. (C-12-0293)**

MOTION: Smoyer moved and Hudkins seconded approval of the addendum. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.

- D. **An agreement with Sandra Findley for substance abuse education intervention classes for participants in the Pretrial Release and Adult Drug Court programs. The County will pay up to \$11,200 for the services. Term of the agreement is July 1, 2012, to June 30, 2013. (C-12-0294)**

MOTION: Hudkins moved and Raybould seconded approval of the agreement. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

- E. **An annual telephone technical support contract with Jantek Electronics, Inc., in the amount of \$750 for the Youth Service Center time clock system. The service contract includes unlimited technical support via telephone, fax, internet and e-mail. Term of the contract is May 19, 2012, to May 18, 2013. (C-12-0295)**

NEW BUSINESS CONTINUED:

MOTION: Smoyer moved and Raybould seconded approval of the contract. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

- F. **An agreement with Konica Minolta for the repair of a Bizhub 350 copier system at the Community Mental Health Center. The County will pay \$1,727.61 for the products and services. (C-12-0296)**

MOTION: Raybould moved and Hudkins seconded approval of the agreement. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

- G. **Agreements with the following individuals for referee services provided to hear valuation protests filed for the 2012 tax year and to transmit information to the Lancaster County Board of Equalization.**

<i>Referee</i>	<i>Rate</i>		<i>Referee</i>	<i>Rate</i>	
Robert Anderson	\$60	(C-12-0297)	Ryan Omel	\$55	(C-12-0309)
Jeffrey Danek	\$75	(C-12-0298)	Barbara Ramm	\$70	(C-12-0310)
Richard Danek	\$75	(C-12-0299)	Ethel Skinner	\$50	(C-12-0311)
John Haney	\$70	(C-12-0300)	Jack Sullivan	\$50	(C-12-0312)
Bret Hollingsworth	\$50	(C-12-0301)	Larry Swanson	\$75	(C-12-0313)
Michael Hollingsworth	\$70	(C-12-0302)	Marilyn Tabor	\$55	(C-12-0314)
Ben Hynek	\$70	(C-12-0303)	Thad Topolski	\$55	(C-12-0315)
Joel Kirby	\$65	(C-12-0304)	Troy Topolski	\$70	(C-12-0316)
Bill Lange	\$60	(C-12-0305)	Joel Walker	\$50	(C-12-0317)
Jack McVay	\$55	(C-12-0306)	Sally Webster	\$70	(C-12-0318)
Steven Medill	\$85	(C-12-0307)	Joe Wilson	\$85	(C-12-0319)
Jan Moore	\$55	(C-12-0308)	Larry Wrasse	\$60	(C-12-0320)

MOTION: Heier moved and Smoyer seconded approval of the agreements. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.

- H. **An agreement with Great Plains Appraisal, Inc., to provide referees to hear valuation protests and transmit to the Lancaster County Board of Equalization all papers relating to such protests, together with written findings and recommendations. Great Plains Appraisal will provide the services of Wayne Kubert, Cay Lacey, Thomas Kubert, Cody Gerdes, Kevin James, Richard Keith, Shana Sprackling, Lori Johnson, Jason Pickerel, Cathy Briley and Shawn Fleck. The County will pay \$60 to \$85 per hour for referee service, \$30 per hour for clerical support and \$35 per hour for security service. (C-12-0321)**

MOTION: Raybould moved and Hudkins seconded approval of the agreement. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

- I. **An agreement with Nebraska Occupational Health for the annual supply of influenza vaccines. The County will pay for products and services according to the line item pricing as listed in the contractor's proposal. Term of the agreement is one year from the date of execution by both parties. (C-12-0288)**

MOTION: Hudkins moved and Raybould seconded approval of the agreement. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- J. **An agreement with Saint Elizabeth Sports & Physical Therapy and Lincoln Physician Network, d/b/a Company Care, for employee medical examinations. The County will pay for services in accordance with the City of Lincoln contract agreement, Executive Order 82314. Term of the agreement is June 1, 2012, to May 31, 2013. (C-12-0289)**

MOTION: Raybould moved and Hudkins seconded approval of the agreement. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

- K. **An agreement with BMI Imaging Systems, Inc., for conversion of 35mm microfilm to digital images. The County will pay for products and services according to the pricing as listed in the contractor's proposal. Term of the agreement is one year from the date of execution by both parties. (C-12-0290)**

Scott Gaines, County Assessor/Register of Deeds, said 840 rolls of microfilm at Register of Deeds are being converted to microfilm, allowing users to access the information from the internet. This should reduce foot traffic in the office.

MOTION: Raybould moved and Smoyer seconded approval of the agreement. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.

- L. **An amendment to County Contract C-08-0290 with Sapp Brothers Petroleum, Inc., for the annual requirements of fuel. The amendment renews the agreement for an additional two-month period from July 1, 2011, to September 30, 2012. (C-12-0291)**

MOTION: Raybould moved and Heier seconded approval of the amendment. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

- M. **Appointment of Rachel Warman to the Air Pollution Advisory Board to complete the unexpired term of Jeffrey Tomhave, ending September 1, 2013.**

MOTION: Smoyer moved and Heier seconded approval of the appointment. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

- N. **A political subdivision tort claim filed against Lancaster County Corrections by Larry W. Temple for lost property in the amount of approximately \$79.99.**

MOTION: Heier moved and Raybould seconded approval of the tort claim in the amount of \$32.50 based on the department director's recommendation. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

- 6) **CONSENT ITEMS:** *These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:*

CONSENT ITEMS CONTINUED:

- A. **Right-of-way contracts between the County Engineer and the following:**
 - 1. **Lynn and Justina Hagan, 6300 Princeton Road, in the amount of \$13,787.60; Project C55-X-402(2) (C-12-0322) (C-12-0323)**
 - 2. **Fern Wunibald Revocable Trust, S. 82nd Street and Wittstruck Road, in the amount of \$6,691; Project C55-S-404(4). (C-12-0324) (C-12-0325)**
 - 3. **Ingrid Wessel Chavez, S. 82nd Street and Bennet Road, in the amount of \$11,388; Project C55-S-404(4) (C-12-0326) (C-12-0327) (C-12-0328)**
- B. **Receive and place on file the following monthly reports for May 2012:**
 - 1. **Clerk of the District Court**
 - 2. **County Assessor/Register of Deeds**
 - 3. **County Records & Information Management**
- C. **Setting of a public hearing on Tuesday, June 19, 2012, at 9:30 a.m., in Room 112 on the first floor of the County-City Building regarding the Lincoln-Lancaster County Health Department's proposal to amend fees in County Resolutions: 1) Amendment of Sections III, X, XVIII, XIX, and XXV of County Resolution No. 03-0007, Regulations for the Operation of Body Art and Piercing Establishments in Lancaster County, Nebraska, and 2) Amendment of Article 1, Sections 5 and 6, and Article 2, Sections 1, 2, 4, 17, 19, 20 and 22 of the Lincoln-Lancaster County Air Pollution Control Program Regulations and Standards.**

MOTION: Raybould moved and Hudkins seconded approval of the consent items. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.

- 7) **PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

No one appeared for public comment.

8) **ANNOUNCEMENTS:**

- A. **The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, June 14, 2012, at 8:30 a.m., in Room 113 on the first floor of the County-City Building.**
- B. **The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, June 19, 2012, at 9:30 a.m., in Room 112 on the first floor of the County-City Building.**
- C. **The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on Nebraska On Demand Time Warner Channel 411 and on the internet at lancaster.ne.gov. Click on 5 City-TV Video on Demand.**
- D. **The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.**

9) **ADJOURNMENT**

MOTION: Raybould moved and Smoyer seconded to adjourn the Board of Commissioners meeting at 9:48 a.m. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

Dan Nolte

Dan Nolte
Lancaster County Clerk



**MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, JUNE 12, 2012
COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING**

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on June 8, 2012.

Commissioners present: Deb Schorr, Chair
Larry Hudkins, Vice Chair
Bernie Heier
Jane Raybould
Brent Smoyer

Others present: Norm Agena, County Assessor/Register of Deeds
Scott Gaines, Deputy County Assessor/Register of Deeds
Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Brittany Behrens, Deputy County Attorney
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 9:48 a.m.

1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, June 5, 2012.**

MOTION: Smoyer moved and Heier seconded approval of the minutes. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS (See attached additions and deductions)**

MOTION: Heier moved and Hudkins seconded approval of the additions and deductions. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

3) **NOTICE OF TAXABLE STATUS:**

City of Lincoln, d/b/a Lincoln Electric System (LES)

Scott Gaines, Deputy County Assessor/Register of Deeds, said the 8.1 acres of agricultural land has been purchased by the City/LES for a future sub-station. It will continue to be farmed until the sub-station is built, allowing it to remain taxable.

NOTICE OF TAXABLE STATUS CONTINUED:

MOTION: Hudkins moved and Smoyer seconded approval to send the notice. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.

4) **ADJOURNMENT**

MOTION: Raybould moved and Heier seconded to adjourn the Board of Equalization meeting at 9:50 a.m. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

Dan Nolte

Dan Nolte
Lancaster County Clerk

