

**MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 17, 2012
COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
9:30 A.M.**

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on April 13, 2012.

Commissioners present: Deb Schorr, Chair
Larry Hudkins, Vice Chair
Bernie Heier
Jane Raybould
Brent Smoyer

Others present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Brittany Behrens, Deputy County Attorney
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 9:30 a.m.

1) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, April 10, 2012.**

MOTION: Smoyer moved and Raybould seconded approval of the minutes. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

2) **CLAIMS: Approval of all claims processed through Tuesday, April 17, 2012.**

MOTION: Hudkins moved and Raybould seconded approval of the claims. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

3) **NEW BUSINESS:**

- A. **A resolution in the matter of extending the deadline for hearing protests regarding real property in Lancaster County from July 25, 2012, to August 10, 2012. (R-12-0029)**

MOTION: Raybould moved and Hudkins seconded approval of the resolution. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.

- B. **A resolution in the matter of dissolution of the Deerhaven Acres Road Improvement District. (R-12-0030)**

NEW BUSINESS CONTINUED:

Brittany Behrens, Deputy Lancaster County Attorney, said the Board of Trustees of Deerhaven Acres provided a petition asking for dissolution. A petition was signed by 100% of the landowners of the district and documentation from Pinnacle Bank stated all bond payments had been paid in full.

MOTION: Heier moved and Smoyer seconded approval of the resolution. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

- C. **A recommendation from the Purchasing Agent and the County Sheriff to award a bid to GovWare in the amount of \$24,716 for Panasonic Toughbook Computers. (B-12-0016)**

MOTION: Heier moved and Hudkins seconded approval of the recommendation. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

- D. **An interlocal agreement from the Village of Hallam for one Sheriff's deputy to provide law enforcement services within the corporate limits of the Village of Hallam. Term of the agreement is May 1, 2012, to April 30, 2013. (C-12-0172)**

MOTION: Hudkins moved and Raybould seconded approval of the agreement. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

- E. **A recommendation from the County Engineer to award a bid to Dobson Brothers Construction Company in the amount of \$1,683,431.97 for asphaltic concrete resurfacing; Project 12-30. (B-12-0017)**

Don Thomas, County Engineer, said the bid is \$600,000 below estimate. He discussed plans to cut costs, including use of recycled asphalt, use of warm mix versus hot mix, reduction of a mile by paving the west portion (S. 68th Street to Hwy 77) of Firth Road instead of the east portion and overlaying the road on N. 14th Street (Alvo Road to Waverly Road). Around 11 miles would be paved. Hudkins asked how asphalt cost compares to five years ago. Thomas said the price then was around \$300 per ton versus \$750 per ton now. Hudkins questioned whether the east mile on Firth Road could be completed with the money saved. Thomas felt the money should go toward grading. Schorr asked Thomas if he has seen the alternative practices he discussed. Thomas said the State Department of Roads has used recycled asphalt for a while, but the warm mix would be experimental. Schorr asked if traffic counts on Firth Road affected the decision to pave only the west portion. Thomas said the decision was based on the condition of the existing pavement; he felt the east portion could be delayed for a year.

MOTION: Heier moved and Raybould seconded approval of the recommendation. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.

- F. **An amendment between 3M Company, Traffic Safety Systems; Lancaster County; and the City of Lincoln for the annual requirements to supply and deliver reflective sheeting. The County will pay for products in accordance with State of Nebraska Contract 13172 OC. Term of the agreement is February 1, 2012, to January 31, 2014. (C-12-0173)**

MOTION: Hudkins moved and Raybould seconded approval of the amendment. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- G. **A utility relocation agreement with Time Warner Cable in the amount of \$95,197 to relocate cable facilities for a road rebuild project on Denton Road between SW 12th Street and SW 56th Street; Project STPE-3305(9) – Denton East. (C-12-0174)**

MOTION: Raybould moved and Smoyer seconded approval of the agreement. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

- H. **An interlocal agreement with the Nebraska Secretary of State, Records Management Division, to provide microfilm imaging services. The State will pay Lancaster County for microfilm imaging services in accordance with the pricing as listed in the agreement. Term of the agreement is one year from the date of execution by both parties. (C-12-0175)**

MOTION: Heier moved and Smoyer seconded approval of the agreement. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

- I. **A contract with Decision One for the annual supply of microfilming supplies. The County shall pay for products according to the pricing as listed in the contractor's proposal on an as needed basis. Term of the contract is one year from the date of execution by both parties. (C-12-0176)**

MOTION: Heier moved and Raybould seconded approval of the contract. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.

- J. **A contract with Allan Enterprises for the annual supply of microfilming supplies. The County shall pay for products according to the pricing as listed in the contractor's proposal on an as needed basis. Term of the contract is one year from the date of execution by both parties. (C-12-0177)**

MOTION: Hudkins moved and Raybould seconded approval of the contract. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

- K. **An agreement with Tyler Technologies for the support and maintenance of the OASIS software used by the County Treasurer's Office. The County will pay \$26,430 for the services. Term of the agreement is January 1, 2012, to December 31, 2012. (C-12-0178)**

MOTION: Raybould moved and Hudkins seconded approval of the agreement. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

- L. **Addendum #1 to a lease agreement with the Department of Administrative Services, State Building Division, acting on behalf of the Department of Corrections, for approximately 6,675 square feet of office space in Trabert Hall. The addendum renews the lease agreement for an additional one-year term from May 1, 2012, to April 30, 2013. (C-12-0179)**

MOTION: Smoyer moved and Raybould seconded approval of the addendum. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

NEW BUSINESS CONTINUED:

- M. **An amendment to County Contract C-12-0051 with BVH Architects for engineering and architectural services for space planning for potential renovation of the current Lancaster County Adult Detention Facility. The amendment provides for additional structural analysis at a total cost not to exceed \$15,000. (C-12-0180)**

MOTION: Hudkins moved and Raybould seconded approval of the amendment. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.

- N. **An agreement with Wagey Drug Company for pharmacy services for Lancaster County General Assistance. The County will pay for products and services in accordance with the pricing as listed in the agreement. Term of the agreement shall be four years from the date of execution by both parties. (C-12-0181)**

MOTION: Smoyer moved and Raybould seconded approval of the agreement. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

- O. **An amendment to County Contract C-08-0364 with A to Z Printing for the annual requirements of envelope supply and printing. The amendment provides for the price increases as listed on Attachment A. (C-12-0182)**

MOTION: Heier moved and Raybould seconded approval of the amendment. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

- P. **A contract between WW Grainger, Inc., Lancaster County, the City of Lincoln and the Lincoln-Lancaster County Public Building Commission for the annual requirements of industrial supplies. The County will pay for products and services according to the pricing in the National Joint Powers Alliance Agreement 102109-WWG. Term of the contract is February 1, 2012, to January 31, 2013. (C-12-0183)**

MOTION: Smoyer moved and Raybould seconded approval of the contract. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

- Q. **An amendment to County Contract C-09-0636 between Cornerstone Printing and Imaging, Lancaster County, the City of Lincoln and the Lincoln-Lancaster County Public Building Commission for business cards and letterhead printing. The amendment provides for the price increases as listed in Attachment A. (C-12-0184)**

MOTION: Heier moved and Raybould seconded approval of the amendment. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.

- R. **An information exchange agreement and a computer matching and privacy protection act agreement between the Social Security Administration and Lancaster County, on behalf of Lancaster County General Assistance. The agreement provides the Lancaster County General Assistance Office with electronic access to Social Security Administration (SSA) information, records and data. The agreements are effective from July 1, 2012, to December 31, 2013. There will be no cost to the County. (C-12-0185)**

NEW BUSINESS CONTINUED:

MOTION: Smoyer moved and Hudkins seconded approval of the agreement. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

- S. **An amendment to the 2011-2012 network provider contract with the Regional Behavioral Health Authority (Region V) for certain behavioral health services at the Community Mental Health Center. The amendment amends Attachment A, Behavioral Health Service Rates, regarding reimbursement for services provided by the Community Mental Health Center. (C-12-0186)**

MOTION: Raybould moved and Smoyer seconded approval of the amendment. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

- T. **A memorandum of understanding with Voices of Hope, St. Monica's, CenterPointe and Friendship Home regarding implementation of the Open Door Initiative. The Lancaster County Community Mental Health Center is a partnering program in the Open Door Initiative. The memorandum of understanding is effective upon execution and will continue until September 30, 2014. (C-12-0187)**

MOTION: Raybould moved and Smoyer seconded approval of the memorandum of understanding. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

- 4) **CONSENT ITEMS:** *These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:*

- A. **Right-of-way contracts between the County Engineer and Carol, Jean and Rollin Ellis II in the amount of \$9,456, located on S. 82nd Street between Roca Road and Saltillo Road; Project C55-S-404(4). (C-12-0188) (C-12-0189)**
- B. **Receive and place on file the report on the All Mail Special Election for Norris School District 160 on Tuesday, March 13, 2012.**

MOTION: Heier moved and Smoyer seconded approval of the consent items. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.

- 5) **PUBLIC COMMENT:** **Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

No one appeared for public comment.

- 6) **ANNOUNCEMENTS:**

- A. **The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, April 19, 2012, at 8:30 a.m., in Room 113 on the first floor of the County-City Building.**

ANNOUNCEMENTS CONTINUED:

- B. The Lancaster County Board of Commissioners will hold their next regular meeting on Tuesday, April 24, 2012, at 9:30 a.m., in Room 112 on the first floor of the County-City Building.
- C. The Lancaster County Board of Commissioners meeting is broadcast live. It is rebroadcast on Tuesday and Saturday on 5 City-TV, Cable Channel 5. In addition, the meeting may be viewed on Nebraska On Demand Time Warner Channel 411 and on the internet at lancaster.ne.gov. Click on 5 City-TV Video on Demand.
- D. The County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.

7) **ADJOURNMENT**

MOTION: Heier moved and Raybould seconded to adjourn the Board of Commissioners meeting at 9:50 a.m. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

Dan Nolte

Dan Nolte
Lancaster County Clerk



MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, APRIL 17, 2012
COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

Advance public notice of the Board of Equalization meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on April 13, 2012.

Commissioners present: Deb Schorr, Chair
Larry Hudkins, Vice Chair
Bernie Heier
Jane Raybould
Brent Smoyer

Others present: Norm Agena, County Assessor/Register of Deeds
Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Brittany Behrens, Deputy County Attorney
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Angela Zocholl, County Clerk's Office

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 9:50 a.m.

- 1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, April 10, 2012.**

MOTION: Smoyer moved and Hudkins seconded approval of the minutes. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

- 2) **ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS** (See attached additions and deductions)

MOTION: Hudkins moved and Smoyer seconded approval of the additions and deductions. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

- 3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

Catholic Bishop of Lincoln
Christ Central Church
Lincoln Literacy
St. Monica's Home

MOTOR VEHICLE TAX EXEMPTION APPLICATIONS CONTINUED:

MOTION: Heier moved and Raybould seconded approval of the motor vehicle tax exemption applications. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.

4) **ADJOURNMENT**

MOTION: Heier moved and Raybould seconded to adjourn the Board of Equalization meeting at 9:52 a.m. Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

Dan Nolte

Dan Nolte
Lancaster County Clerk

