STAFF MEETING MINUTES LANCASTER COUNTY BOARD OF COMMISSIONERS THURSDAY, JUNE 9, 2011 COUNTY-CITY BUILDING, ROOM 113 8:30 AM

- Commissioner Present: Deb Schorr, Chair Bernie Heier, Vice Chair Larry Hudkins Jane Raybould Brent Smoyer
- Others Present: Kerry Eagan, Chief Administrative Officer Gwen Thorpe, Deputy Chief Administrative Officer Dan Nolte, County Clerk Cori Beattie, Deputy County Clerk

The Chair opened the meeting at 8:33 a.m.

AGENDA ITEM

1 APPROVAL OF THE MINUTES OF THE STAFF MEETING JUNE 2, 2011

MOTION: Heier moved and Smoyer seconded approval of the June 2, 2011, staff meeting minutes. Hudkins, Raybould, Heier, Smoyer and Schorr voted aye. Motion carried 5-0.

2 ADDITIONS TO AGENDA

- A. Jail Diversion Alternatives
- B. South Street Flags
- **MOTION:** Hudkins moved and Raybould seconded approval of the additions to the agenda. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

3 COMPREHENSIVE PLAN UPDATE - Marvin Krout, Planning Director; Mike DeKalb, Planner

Marvin Krout, Planning Director, announced that Mike DeKalb will be retiring in mid-August; his replacement will be Sarah Hartzell.

DeKalb distributed an outline of his presentation of the Comprehensive Plan/Long Range Transportation Plan (LRTP) Update (Exhibit A), a proposed 2040 Lancaster County future land use plan map (Exhibit B), a county road map (Exhibit C) and a timeline of the public process (Exhibit D). DeKalb began by providing an overview of Exhibit A.

With regard to Exhibit B, Schorr recommended a color change as it was difficult to distinguish between the two shades of green on the land use plan map.

In response to Hudkins' inquiry regarding population, DeKalb said the same percentage splits are projected - 90% residing in the City of Lincoln; 4% in other incorporated towns and 6% in the unincorporated areas of the County. He noted the farm population is the one diminishing.

Hudkins felt there is more potential for residential-low density usage (yellow areas on Exhibit B) in northwest Lancaster County and asked Planning to review this possibility.

Heier asked if any residential-low density areas were removed from the map. DeKalb said yes, and pointed to vicinities along W. Superior and W. Pioneers. He added while four square miles were removed in these areas, five square miles were added elsewhere. Heier said he has a concern that folks may have purchased property in those areas under the assumption that it was designated residential-low density. DeKalb said the Planning Department does notify property owners in the affected area when a land use plan map change occurs.

Schorr asked that the Board receive a map showing the areas which were added and deleted.

11 ADMINISTRATIVE OFFICER REPORT

B. Village Meeting in Waverly (July 21, 2011)

Board consensus was to meet with village representatives at 8:30 a.m., then proceed with the County Board staff meeting.

4 VISITORS PROMOTION COMMITTEE RECOMMENDATION ON ARENA FUNDING REQUEST - Jeff Maul Convention & Visitors Bureau (CVB) Executive Director; Steve Hilton, Visitors Promotion Committee (VPC) Chair; Dan Marvin, Arena Consultant; Rod Confer, City Attorney

Copies of a grant contract between Lancaster County and the West Haymarket Joint Public Agency **(Exhibit E)** and background information on the 2004-05 lodging tax increase **(Exhibit F)** were distributed.

Steve Hilton said the VPC unanimously agreed to approve the \$1,000,000 funding request for the arena to be paid from lodging tax with the caveat that the they receive a copy of the management company's contract, marketing plan and pre-sale activity. He explained that an additional 2% lodging tax was passed by the County in 2005 with half of the increase (1%) being designated for a new arena. He said this fund balance is currently \$1,300,000. It increases approximately \$500,000 annually based on tax receipts.

Hilton said the request is for \$1,000,000 to be awarded now with continued annual funding in the amount of 1% or up to \$500,000 for the next five years for a total grant of \$3,500,000.

Heier indicated that he was under the impression from the media that all funds to build the new arena had been raised. If so, he wanted to know exactly how this grant money would be spent.

Dan Marvin, Arena Consultant, said with regard to the VPC's concern, a Request for Proposal (RFP) for operations management will be released shortly.

Marvin referenced Exhibit F stating that there has always been an understanding that a portion of the increase in the lodging tax revenue would be identified for a new arena. He briefly discussed the purpose behind LB557 which allows additional lodging tax to be used to finance expansion, improvement or construction of a visitor attraction. He noted when plans began in 2009 for the new arena, these dollars were not implanted into the project's financial projections but were assumed to still be coming forward. Marvin said the lodging tax monies would be used to enhance various arena projects. Additionally, an annual accounting would be provided to the County Board regarding how these funds are being used.

Heier asked if there is an existing plan for spending these dollars. Marvin said no. He provided examples of arena enhancements, an ice floor, additional curtaining, etc., on which these funds could be spent. The reason the funding wasn't included in the original cost of the arena is because not all of these types of projects have been identified.

Schorr said she remembers very clearly discussions from many years ago surrounding the additional lodging tax and that a portion would be used for a major capital project within the City. Hudkins said he did not feel the County Board fully understood that the money would be used for the arena. Kerry Eagan, Chief Administrative Officer, felt the Board understood this but never acted upon it.

Smoyer said the Board's preference would be to have a list of projects prior to any money being released. Maul noted there was a previous discussion about receiving the \$1,000,000 now and then more project specifics would be provided prior to the five annual disbursements. Marvin agreed that a list of projects would be provided when the money is requested each year.

In response to Eagan's inquiry regarding bonds, Marvin said the City has issued \$200,000,000 in debt. Eagan said the lodging tax money could also be used for this purpose. Marvin said the Convention and Visitors Bureau (CVB) is more interested in expanding the arena's mission. Maul added the VPC and CVB have long been good stewards of this funding and have checks and balances in place to account for the dollars spent.

With regard to the grant contract (Exhibit E), Smoyer noted that he did not see a reference to the "or up to \$500,000" in subparagraph 4b on page two.

Eagan explained that other grants funded by lodging tax dollars are required to complete the project first and then present invoices. He suggested the West Haymarket Joint Pubic Agency show how the \$1,000,000 grant is going to be spent prior to the Board turning it over. Additionally, he suggested the \$500,000 cap be included in the contract, as well as some verbiage that 1% will be released quarterly based on presentation of the appropriate invoices. Schorr asked Rod Confer, City Attorney, to amend the contract to include these points. It was noted the County Attorney has reviewed the proposed grant contract.

Heier questioned the low limits for liability insurance. Eagan said these are the same amounts the Board requires of other agencies requesting grants from this fund. Confer noted that they do carry \$20,000,000 in coverage and can alter the contract to include the Board's recommendations. Eagan said the limits are \$5,000,000 per occurrence and \$1,000,000 per person, which is the County's maximum liability.

- **MOTION:** Smoyer moved and Raybould seconded to proceed with forwarding the grant contract to a formal Board meeting for approval and to include the recommended language changes as noted. Heier, Smoyer, Hudkins, Raybould and Schorr vote aye. Motion carried 5-0.
 - 5 (A) PRIMARY HEALTH CARE CLINIC; AND (B) LB465 Judy Halstead, Health Department Director; Gary Chalupa, Veterans Affairs/General Assistance Director; Andrea Mason, Community Health Services Division Manager; Cynthia Covert, General Assistance Deputy Director

(A) <u>Primary Health Care Clinic</u>

The following documents were distributed: General Assistance (GA) Primary Care Services Overview **(Exhibit G)**; GA Primary Care Actual Costs **(Exhibit H)**; and Lincoln-Lancaster County Health Department Projected Costs for GA FY2011 **(Exhibit I)**.

Andrea Mason, Community Health Services Division Manager, gave a brief overview of primary care utilization patterns (see Exhibit G). Seventy high users were identified and studied between October, 2010, and March, 2011. She noted that these high users accounted for 80% of all GA encounters.

Schorr questioned the reason behind the increased utilization. Mason said they have some new clients and some which have not seen a physician in decades, both of which necessitate more visits initially. Judy Halstead, Health Department Director, added many also have co-occurring mental health and substance abuse issues so they are high needs patients.

With regard to GA dental services, Halstead confirmed that the Health Department only covers severe pain or infection - not cleanings. She said the County currently provides \$30,000 for these services. Additional grant money is available for those clients needing such things as dentures or full mouth extraction for which they are referred to the UNMC Dental College. Halstead noted actual dental costs were \$40,516 for the period of July 1, 2010 to May 31, 2011. Medicaid costs for the same period would be \$26,756. She noted these services have run between \$42,000-\$48,000 during the last three years with the Dental College fees being over and above this amount.

In response to Raybould's inquiry, Halstead said the Health Department currently partners with the Peoples Health Center, Clinic with a Heart, People's City Mission and the UNMC Dental College for service for uninsured dental clients, not GA clients. Records are shared electronically in an attempt to maintain a continuity of care. She mentioned they will soon begin using a referral process in order to better track GA clients and clear up eligibility. Halstead clarified that the Health Department only provides primary health care to GA clients.

Halstead next addressed primary care actual costs (see Exhibit H). In the past, Qwest Diagnostics has provided free lab testing for GA clients but they are currently reevaluating this policy. Should this funding cease, the estimated actual lab costs would be \$33,279 at the Medicaid rate (\$100,000 regular cost). She noted Brittany Behrens, Deputy County Attorney, has been involved with the Qwest review as billing for these services began in March, 2011. The goal is to have this issue resolved by June 30th. Additionally, it was noted if Qwest begins charging for lab services, a Request for Proposal (RFP) will be necessary.

Halstead said the following Health Department expenses are currently not covered under the County's GA contract: .20 public health nurse supervisor, .25 senior public health nurse, 1.5 public health nurses and after-hours triage. With regard to the latter, she said this was previously covered by staff nurses. When this changed due to union arrangements, no revenue was included to cover these costs. The service continued, though, as she believes it reduces costs by reducing after-hours emergency room usage. Halstead noted Andrea Mason agreed to cover all those calls which can vary between one a week and three a night. Other costs not covered are clinic, lab and office supplies, office equipment and training. Halstead said she wanted the Board to be aware that the cost of serving GA clients is significantly more than is currently budgeted.

In assessing where to best invest GA dollars, Halstead mentioned the only way to contain costs is to reduce staffing. She proposed intensive case management be reserved only for high users. She recognized the Health Department is a joint City-County agency but said they cannot continue to supplement the increasing GA population.

Raybould asked what could be done to help get GA clients on Medicaid in a more timely fashion. Cynthia Covert, GA Deputy Director, said every GA client not working or able to work in the near future is required to immediately apply for SSI/SSDI. She added personnel cuts at the State Department of Health and Human Services are also a factor as it is taking more time for clients who are approved for SSI to receive Medicaid eligibility. Mason added that various agencies have also gone through SOAR training (a program which trains agency staff to assist in the application process with the goal of expediting SSI/SSDI approval). Gary Chalupa, GA Director, said a reduction in the number of caseworkers has also hindered SSI registrations.

In closing, Halstead stated that intensive case management provided by the Health Department has helped contain costs on the hospital end and provided better medical consultation allowing patients to self-direct their own care whereby they cost less as a medical patient over time. She mentioned while this is the best model, it is an expensive model. In trying to contain costs, Halstead said the Health Department could discontinue intensive case management except for high users but would need direction from the Board before proceeding. It was noted this issue will be further discussed in the future.

(B) <u>LB 465</u>

Chalupa said LB 465 repeals State benefits (Medicaid and food stamps) for certain legal immigrants beginning July 1, 2011. He explained that years ago, a federal law was passed which denies eligibility for federal assistance for five years for immigrants who have attained legal, permanent resident status. The State originally decided to continue providing assistance but that will change on July 1. He said many parents will lose Medicaid, although, their children will remain eligible.

Chalupa said his concern is that the County could see a significant increase in the demand for GA.

In response to Raybould's inquiry, Chalupa said it is difficult to know how many people will be affected by this change. Schorr recommended the GA Department track new applications based on the new law. Chalupa added there may be some loopholes with regard to GA eligibility. Eagan said amendments to the GA Guidelines may be necessary to address this change. Schorr asked that Chalupa come back to the Board after the GA Monitoring Committee has had a chance to review the issue.

6 EMERGENCY COMMUNICATIONS INTERLOCAL AGREEMENT - Jeff Kirkpatrick, Assistant City Attorney; Brittany Behrens, Deputy County Attorney

Eagan said the City is proposing a change to this interlocal agreement as they have a new Public Safety Director (Tom Casady) who they would like to be in charge of the 911 Center. He said under the existing agreement, it has been important to all entities that not one specific user or responding agency be in charge of operations or how the calls are dispatched due to favoritism concerns. The City is proposing that management remain with City Finance or the Mayor's Office but day-to-day supervision would be the responsibility of the Public Safety Director.

Sheriff Terry Wagner appeared and said the language does not say that, instead, it proposes that the 911 Center will be "administratively assigned to a city department by the Mayor." Schorr said there is also no mention of the proposed two-year sunset clause.

Wagner provided some background information on the issue. He said all agency dispatchers were merged in the early 1980s. Since it was important then that no one user had a management hand in the 911 Center, the City Finance Department agreed to accept this role. Wagner thought perhaps the current Finance Director no longer wants to serve in this capacity.

Jeff Kirkpatrick, Assistant City Attorney, stated this document is still a work in progress. He said the Public Safety Director is not necessarily a permanent position. The focus will be to evaluate the departments and find cost and coordination efficiencies. He added, if after the two-year sunset period, the Mayor, Tom Casady, department chiefs and Julie Righter, 911 Center Coordinator, think it is working well, it could become a permanent position.

Heier asked if Casady needs to be a department head in order to make suggested changes. Kirkpatrick said no. The concept was he would suggest changes and also help implement them.

Smoyer thought it would be easier to alter paragraph 1(b) to say, "The Center shall be under the direct supervision and control of the Public Safety Director." Kirkpatrick said there are some City Charter concerns regarding whether this position is a department head or mayoral aid. He added the Mayor is not looking to move the 911 Center away from the Finance Department at this time. Additionally, he said there are no plans to form a Public Safety Department. Schorr said forming a separate department might be the best fit. Kirkpatrick noted this option will likely be considered.

Schorr asked that the sunset clause be included in the new interlocal agreement. Kirkpatrick said it is in the ordinance before the City Council but thought it could be included in the agreement.

Wagner reiterated his concern about the proposed language governing the administration of the department. Kirkpatrick said it is envisioned at this time that the 911 Center would remain under City Finance. But, adopting the interlocal agreement would give the Mayor authority to reassign it without having to change the agreement. Wagner felt the existing language surrounding this issue should remain as impartiality and the appearance of such are crucial components to the success of the 911 Center. He added the Sheriff's Office, Mutual Aid and rural fire departments are not in favor of this change. Bill Jarrett, Chief Deputy Sheriff, said the language is too vague - they need to know where the 911 Center is going and who will be in charge. He stressed the great working relationship currently in place with Julie Righter and added if the 911 Center would move to the Police or Fire Department, it would change the dynamics.

Kirkpatrick noted there are really two concerns: changes made by the Public Safety Director; and location of the 911 Center. He agreed with comments about the perception of favoritism and added that legally, there may be HIPAA issues in moving the 911 Center to certain departments.

Schorr questioned the need to make this change after hearing some of the concerns voiced today. It was noted the Public Safety Director could proceed with his evaluation after which time recommendations could be addressed. Kirkpatrick said the agreement could be changed to recognize the Public Safety Director as supervisor of the 911 Center with the Center remaining under the Finance Department. Smoyer said this could be easily accomplished by altering paragraph 1(b) and not 1(a).

Schorr said it appeared the County Board was unhappy with proposed changes to paragraph 1(a) and asked Kirkpatrick to draft new language addressing their concerns. Brittany Behrens, Deputy County Attorney, suggested inserting a new paragraph (b) which addresses the Public Safety Director and shifting the remaining paragraphs down. Schorr said the inclusion of the two-year sunset clause is also desired. Lastly, she encouraged the City to consider making the 911 Center a stand-alone department and said she would discuss this issue with the Mayor.

- 7 **POTENTIAL LITIGATION -** Brittany Behrens, Deputy County Attorney; Jim Shotkoski, County Engineer Right-of-Way Division Head; Tom Fox, Deputy County Attorney; Doug Pillard, County Engineer Design Division Head
- **MOTION:** Smoyer moved and Heier seconded to enter Executive Session at 10:45 a.m., for the purpose of protecting the public interest with regard to potential litigation.

The Chair restated the motion for the record.

ROLL CALL: Smoyer, Hudkins, Raybould, Heier and Schorr voted aye. Motion carried 5-0.

Smoyer exited the meeting at 10:55 a.m.

MOTION: Heier moved and Hudkins seconded to exit Executive Session at 10:56 a.m. Hudkins, Raybould, Heier and Schorr voted aye. Smoyer was absent for the vote. Motion carried 4-0. Smoyer returned to the meeting at 10:58 a.m.

ADDITIONS TO THE AGENDA

- B. South Street Flags
- **MOTION:** Raybould moved and Hudkins seconded to pass the hat among the County Commissioners to solicit funds to sponsor a flag to be displayed along South Street. Raybould, Heier, Smoyer, Hudkins and Schorr voted aye. Motion carried 5-0.

Note: The flag fundraiser is sponsored by the South Street Business Association.

Schorr asked each Commissioner to forward \$7.00 to Minette Genuchi, County Board Administrative Assistant.

BUDGET UPDATE - Dennis Meyer, Budget and Fiscal Officer A) CORRECTIONS - Mike Thurber, Corrections Director B) ADDITIONAL APPROPRIATIONS

Dennis Meyer, Budget and Fiscal Officer, asked whether the Board had any further suggestions on how to address the \$4,200,000 budget deficit.

Schorr submitted a list of proposed budget cuts (Exhibit J).

Extensive discussion followed on other options for reductions.

MOTION: Heier moved and Hudkins seconded to make the following changes to the budget:

- \$1,575,000 Keno Fund transfer
- \$ 650,000 Delinquent tax adjustment
- \$ 350,000 Estimated valuation increase
- \$ 330,000 Withhold Post Employment Health Plan (PEHP) contributions
- \$ 205,000 Reduction in Joint Budget Committee (JBC) funding
- \$ 170,000 Reduction in funding of Information Services (IS)
- \$ 150,000 Reduction to Juvenile/District Court legal fees
- \$ 150,000 Reduction to the Corrections budget
- \$ 585,376 Hold the following departments to a flat budget County Clerk, County Treasurer, County Assessor/Register of Deeds, Public Defender, County Sheriff, County Attorney and County Engineer

\$4,165,376 Total Budget Reduction

Raybould and Hudkins stated their opposition to distinguishing between elected and appointed officials in terms of reductions to department budgets. They indicated support for equal reductions.

AMENDMENT: Raybould moved and Hudkins seconded to amend the motion to remove the stipulation that the County Clerk, County Treasurer, County Assessor/Register of Deeds, Public Defender, County Sheriff, County Attorney and County Engineer be held to a flat budget.

Raybould also requested a delay of one week to allow Meyer time to calculate the impact of holding all departments to the following reductions: 1) 0.5%, 2) 1.0% and 3) 1.5%.

At the request of the seconder, Raybould withdrew her amendment.

AMENDMENT: Raybould moved and Hudkins seconded to amend the motion to: 1) Remove the stipulation that the County Clerk, County Treasurer, County Assessor/Register of Deeds, Public Defender, County Sheriff, County Attorney and County Engineer be held to a flat budget; and 2) Ask Dennis Meyer, Budget and Fiscal Officer, to calculate the impact of holding all departments to the following reductions: 1) 0.5%, 2) 1.0% and 3) 1.5% and to report those figures at the June 16th Staff Meeting.

Smoyer remarked that Raybould's proposal would be a double "hit" to the Corrections Department.

Raybould clarified that she would also remove the proposed \$150,000 reductions to Juvenile/District Court legal fees and the Corrections budget.

ROLL CALL ON THE AMENDMENT: Hudkins and Raybould voted aye. Heier, Smoyer and Schorr voted nay. Motion failed 2-3.

ROLL CALL ON THE ORIGINAL MOTION: Heier, Smoyer and Schorr voted aye. Hudkins and Raybould voted nay. Motion carried 3-2.

Meyer said he will notify the seven aforementioned departments that the Board intends to hold them to a flat budget.

Raybould suggested the Board pursue legislation that would allow the County to reduce the retirement match and consolidate other county departments and consider privatization of services.

A) <u>Corrections</u>

Mike Thurber, Corrections Director, said he would like to explore use of the Voice over Internet Protocol (VoIP) for the phone system in the new Lancaster County Adult Detention Facility (LCADF).

Steve Henderson, Chief Information Officer, Information Services (IS), appeared and said the City is pursuing use of VoIP and plans to utilize a competitively bid State contract. He said the City has had conversations with the vendor about how to implement the technology but does not have a contract in place. Henderson said the strategy is to identify how much is being paid to Windstream for conventional phone services and construct a financing package for the implementation of VoIP so that month-to-month cash flow is essentially the same. He said significant costs savings are anticipated once financing is concluded. Henderson said Thurber had approached him about whether VoIP makes sense for the jail but recognized the Board had some concerns, such as whether VoIP is secure, reliable and has adequate capacity.

Hudkins believed the County would eventually move to this technology and felt they should proceed with the wiring and conduits for the new jail. Thurber said moving forward with VoIP now would eliminate the need to hard wire the facility.

Gwen Thorpe, Deputy Chief Administrative Officer, questioned whether VoIP would be ready to install in time for opening the new jail. Henderson said he did not have an answer at this time.

In response to a question from Raybould, Thurber said the costs would be part of his furniture, fixtures and equipment (FF&E) expenses which are covered by the Jail Savings Fund. He said \$120,000 is budgeted for that component.

Schorr asked Henderson to research the matter further and report back to the Board.

Returning to Budget Update

Dennis Keefe, Public Defender, appeared and presented a proposal to renew the contract with Legal Aid of Nebraska for services in the Separate Juvenile Court of Lancaster County **(Exhibit K)**. He suggested the Board pursue a one-year extension. The Board concurred.

B) Additional Appropriations

Meyer said the following General Fund agencies have submitted requests for additional appropriations: County Clerk (\$9,536), Administrative Services (\$1,000), District Court (\$86,469), Public Defender (\$11,500), Records and Information Management (\$10,000), Sheriff (\$150,000), Community Corrections (\$25,705), General Assistance (\$75,000), Health & Human Services (\$40,000) and Human Services (\$7,500). The requests total \$416,710.

The Board scheduled a resolution to transfer appropriations from the General Fund Miscellaneous Budget to those agencies on the June 14th County Board of Commissioners Meeting agenda.

Meyer said the Board will also need to amend the Community Mental Health Center Fund which will require a public hearing. He estimated that amount at \$32,500.

9 ACTION ITEMS

A. Acceptance of Price Quote for Continued Healthcare at Youth Services Center (YSC) by Correctional Healthcare Management

Item was held for additional information.

10 CONSENT ITEMS

There were no consent items.

11 ADMINISTRATIVE OFFICER REPORT

A. Youth Services Center (YSC) Tour

The Board scheduled the tour on June 23rd, immediately following the Staff Meeting.

B. Village Meeting in Waverly (July 21, 2011)

Item moved forward on the agenda.

C. Launch Date of Coast2Coast Rx Card

The Board scheduled a press conference on July 27th to launch the new Coast2Coast Rx card.

- **MOTION:** Hudkins moved and Heier seconded to authorize the Chair to send a letter of notification to area pharmacies. Heier, Smoyer, Hudkins, Raybould and Schorr voted aye. Motion carried 5-0.
 - D. Lincoln Public Schools (LPS) Meetings

Due to the recent fire at the LPS District Offices, it was noted the School Board will be utilizing the Commissioners Hearing Room for their meetings. Conflicts occur with the County Board evening meetings previously scheduled on Tuesday, September 20th and Tuesday, November 29th (One and Six Year Road and Bridge Improvement Program Public Hearing). Board consensus was to keep the County Board meeting agendas brief on those dates and to move the starting time for the County Board meeting on November 29th to 4:30 p.m., and the One and Six Year Road and Bridge Improvement Program public hearing to 5:00 p.m.

E. Legislative Retreat (August 18, 2011 at the Child Advocacy Center)

Informational only.

12 PENDING

There were no pending items.

ADDITIONS TO THE AGENDA

A. Jail Diversion Alternatives

Raybould volunteered to talk to judges regarding sentencing and alternatives to incarceration. Smoyer advised against doing so as it is not a lack of awareness, rather their judicial philosophy. Hudkins suggested it may be more appropriate for Raybould to visit with the presiding judge of each court. Schorr offered to call the presiding judges of the County and District Courts to see how they perceive the matter before Raybould proceeds any further.

13 DISCUSSION OF BOARD MEMBER MEETINGS

A. Public Building Commission (PBC) Chair/Vice Chair Meeting with Mayor - Hudkins

Meeting was cancelled.

B. Human Services Joint Budget Committee (JBC) - Schorr, Raybould

Schorr said discussion focused on the impact of proposed budget reductions and a possible restructuring of mental health services.

C. Railroad Transportation Safety District (RTSD) - Hudkins, Schorr, Smoyer

Smoyer said they discussed revisions to Waverly's "quiet zone" (a railroad grade crossing at which trains are prohibited from sounding their horns) plan. Hudkins said they also discussed the budget and a "quiet zone" on 1st and "A" Street.

D. Emergency Medical Services (EMS) Oversight Authority Board - Schorr

Schorr said they appointed a committee to interview candidates for medical director.

E. Public Building Commission (PBC) - Hudkins, Raybould

Hudkins said they discussed guidelines for art in the Justice and Law Enforcement Center.

Smoyer exited the meeting 12:59 p.m.

14 EMERGENCY ITEMS AND OTHER BUSINESS

There were no emergency items or other business.

15 ADJOURNMENT

MOTION: Heier moved and Raybould seconded to adjourn the meeting 1:00 p.m. Hudkins, Raybould, Heier and Schorr voted aye. Smoyer was absent from voting. Motion carried 4-0.

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Dan Nolte Lancaster County Clerk



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Lancaster County Board Staff Meeting ------Thursday June 9, 8:30-9:00,

Comprehensive Plan/LRTP Update

Growth - (Draft Future Proposed Future Land Use Plan Map attached)

✓ Population is projected to grow by 1.2% per year, an additional 125,000 people. That will require an additional 52,100 dwellings.

 \checkmark The population will change in age and diversity.

 \checkmark 90% will live in Lincoln, 4% in the other incorporated towns and 6% in the unincorporated area of the County.

✓ Lincoln will grow by an additional 35.7 square miles by 2040. Multidirectional

✓ Acreage areas will add an additional nine square miles. Multidirectional, located by scoring

 \checkmark Growth is directed to the incorporated towns.

✓ Updated and verified adopted towns plans and how they are reflected in the County Plan

✓Kept and added Agriculture language and the value of agriculture.

✓Kept and verified Environmental resources in the plan - flood plain, Prairie Corridor.

✓ Added language on Energy, as required by new State Law provisions.

Long Range Transportation Plan - required to be updated by Federal Government to continue to receive funds. (Attached 2040 County Road Improvements Map)

✓ Fiscally constrained

 \checkmark county roads likely candidates for future paving and triggered by funding and other factors determined by County Engineer.

✓ Urban edge roads shown, fine grain

 \checkmark South and East Beltways as future illustrative projects, have corridor protections in place.

Upcoming Calendar of events (attached)

✓Planning Commission hearings August 17, 24, Sept 7

✓ Commons meeting October 3.

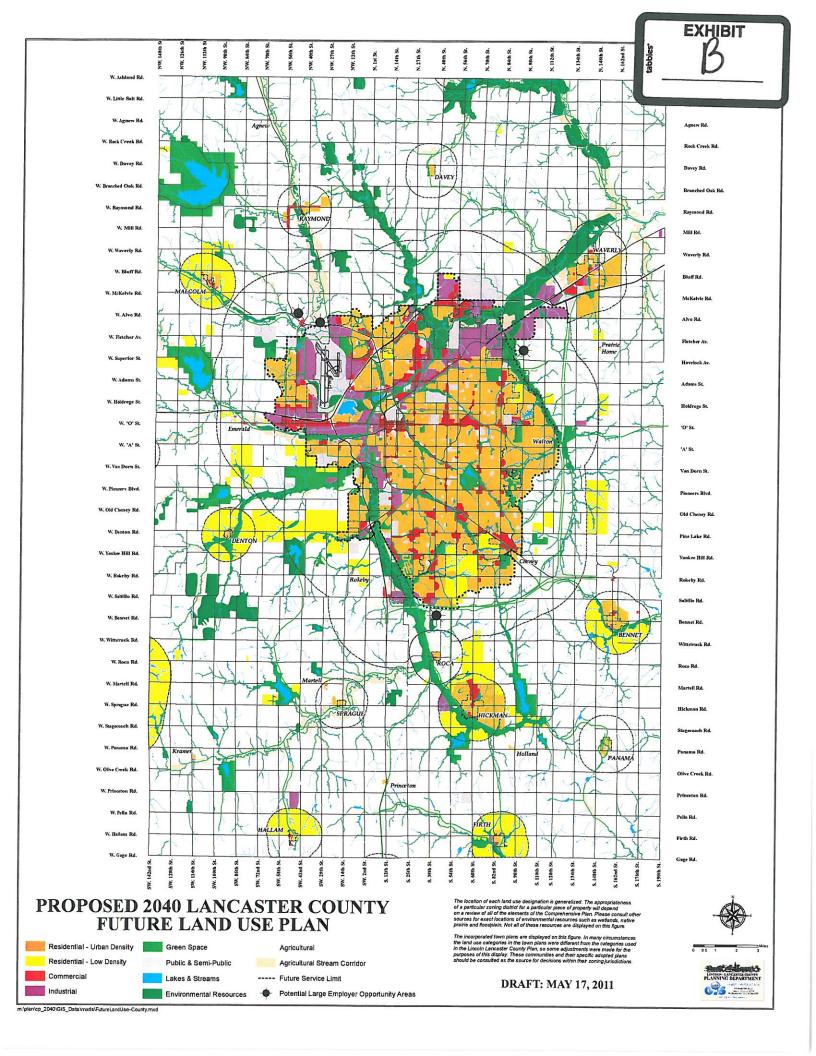
✓CC/CB hearing October 10-11/17-18?

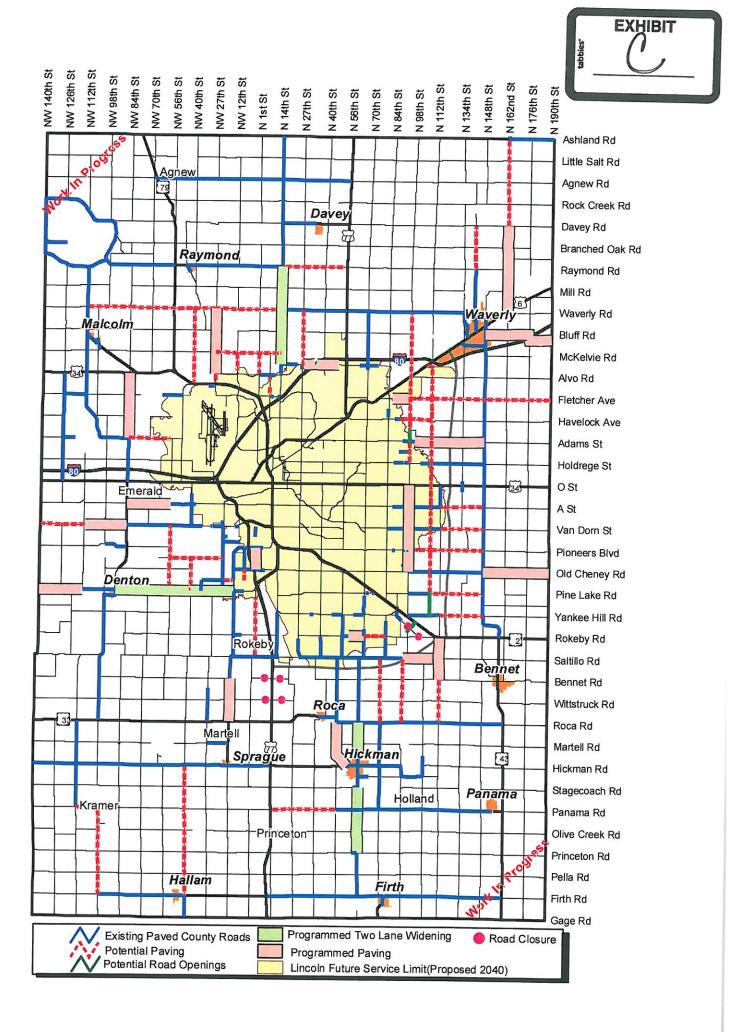
✓MPO Officials Committee December 1, 2011.

Adoption deadline for LRTP Dec. 31, 2011

Questions????

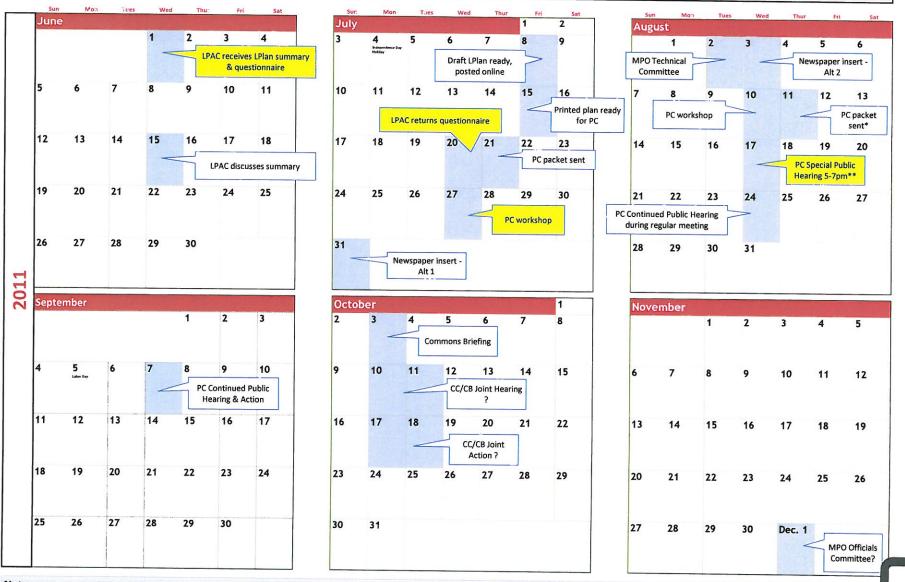
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LPlan 2040 -- 2011 Public Process

WORK-IN-PROGRESS 4/20/11



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Notes:

*Aug. 11: Summary of public input sent with regular PC packet

**Aug. 17: Special meeting advertised 5-7 pm; recommence if needed at 7:30 pm following dinner break



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GRANT CONTRACT LANCASTER COUNTY WEST HAYMARKET JOINT PUBLIC AGENCY

1.0

The County of Lancaster, Nebraska ("**County**"), and the West Haymarket Joint Public Agency ("JPA") hereby enter into this Grant Contract on the _____ day of ______ day of _______ 2011, pursuant to the Nebraska Visitors Development Act.

WHEREAS, the Lancaster County Board has, pursuant to the Nebraska Visitors Development Act, Neb. Rev. Stat. §§ 81-1245 *et seq.* ("**the Act**"), established a County Visitors Improvement Fund funded by sales taxes on hotel lodging to improve visitor attractions and facilities in the county; and

WHEREAS, the City of Lincoln, Nebraska, and the Regents of the University of Nebraska have entered into a Joint Public Agency Agreement creating the West Haymarket Joint Public Agency ("JPA"), for the purpose of constructing, equipping, furnishing and financing in the West Haymarket area of the City of Lincoln, Lancaster County, public facilities that shall include but not be limited to a 16,000-seat sports/entertainment arena (the "**Arena**") which shall serve as the home of the University of Nebraska-Lincoln women's and men's varsity basketball teams as well as to provide a venue for concerts, entertainment and other events and attractions, a public plaza and festival spaces, sports fields, parking garages, surface parking lots and associated utilities, infrastructure and facilities, that do not currently exist within Lancaster County; and

WHEREAS, the Arena and other facilities of the West Haymarket to be completed by the JPA are desirable and needed to attract visitors to Lancaster County from all communities in Nebraska and from other states and will be visitor attractions and facilities within the meaning and intent of the Act, which attractions and facilities would otherwise continue to be unavailable within Lancaster County, and construction of and improvements to the Arena and other facilities of the West Haymarket are therefore proper uses for the County Visitors Improvement Fund; and

WHEREAS, the JPA Agreement provides that upon dissolution of the JPA, provided the City of Lincoln, Nebraska continues to have the responsibility for the West Haymarket facilities, all interest in the land, capital improvements, personal property and all other assets of the JPA used in the operation of the West Haymarket facilities shall be transferred to the City; and

WHEREAS, the JPA has now begun and is actively engaged in design, planning and construction of improvements in the West Haymarket area, and has begun entering into contractual arrangements and expending funds toward completion of the Arena and other improvements; and

WHEREAS, the parties now wish to formalize and carry out prior discussions and agreements and to expressly set forth their respective obligations presently and in the

future with respect to the grant of funding from the Lancaster County Visitor Improvement Fund to the JPA for the Arena and West Haymarket project.

NOW THEREFORE, it is hereby agreed by and between the County of Lancaster and the West Haymarket Joint Public Agency, as follows:

Grants and Grant Conditions.

- 1. <u>Purpose:</u> The purpose of this Grant Contract is to provide funding for the JPA's construction and furnishing of the Arena or parts thereof.
- 2. <u>Scope of Services:</u> JPA agrees to complete the project and duties described in Paragraph 1 above.
- 3. <u>**Project:**</u> JPA agrees that it shall expend the funds granted hereunder only for the purposes authorized in Paragraph 1 above.
- 4. <u>Grant:</u> In order to assist the JPA in financing the cost of the project described in Paragraph 1 above, County hereby awards to the JPA a grant as follows:
 - a. The amount of \$1,000,000.00 from the Lancaster County Visitor Improvement Fund, to be paid forthwith upon the JPA's execution of a contract with an arena manager; and
 - b. Beginning upon payment of the amount in subparagraph 4a and extending for a term of five years, to be paid quarterly, an amount equal to one per cent of sales taxes collected by the Visitor Improvement Fund on hotel lodging.
- 5. <u>Term:</u> The term of this Grant Contract shall be for a period of five years from and after JPA executes a contract with an arena manager. County may extend the term of the Grant upon good cause shown by JPA. Any extension of the Grant term must be in writing and signed by both parties. Any Grant amount that remains unencumbered by the end of the Grant term, or any reasonable extension thereof, shall be returned to County and placed in the Lancaster County Visitor Improvement Fund.
- 6. <u>Bond financing</u>: The Grants awarded herein may be pledged by the JPA to secure bonds issued to finance the project described in Paragraph 1, provided that no such bonds shall constitute a debt, liability or general obligation of the County or a pledge of the faith and credit of the County, but shall be payable solely from Grant funds. Any and all bonds pledging Grant funds shall contain on the face thereof a statement that neither the

faith and credit nor the taxing power of he County is pledged to the payment of the principal of or the interest on such bond.

7.

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Accounting: JPA shall submit an annual accounting in writing to the County demonstrating that the project described in Paragraph 1 is being completed in accordance with the Grant Contract in a timely manner, including either (a) a detailed listing of all Grant expenditures and a professional external audit of JPA that covers the period of the Grant expenditures; or (b) a detailed listing of all Grant expenditures and copies of all receipts, cancelled checks, contracts and other documents that substantiate those expenditures. The first annual accounting shall be submitted no later than fifteen months after JPA receives the first installment of the grant in Subparagraph 4a, and by the anniversary of that date each year for the succeeding five years.

<u>Audit and Inspection</u>: JPA shall permit and shall require its agents and employees to permit the County or its authorized representative to inspect all work, materials, payroll, records of personnel, invoices of materials, and other relevant data and records and to audit the books, records, and accounts of JPA pertaining to the expenditures of Grant funds for the project described in Paragraph 1.

- **No Discrimination:** In its performance of this Grant Contract, the JPA shall not discriminate on the basis of race, creed, sex, national origin, religion, age, marital status, or disability with respect to either provision of services or employment practices.
- 10. <u>County Not Obligated to Third Parties:</u> County shall not be obligated or liable hereunder to any party other than the JPA.
- 11. <u>Prohibited Interests</u>: Neither JPA nor any of its contractors or their subcontractors shall enter into any contract, subcontract, or arrangement in connection with the project described in Paragraph 1, or any property included or planned to be included in the project in which any officer, agent, or employee of JPA during his tenure or for one year thereafter has any financial interest, direct or indirect.
- 12. <u>Nonperformance</u>: In the event the JPA fails to complete the project outlined in Paragraph 1 or fails to meet any of the requirements outlined in this contract, during the term of this Grant Contract, then and upon the happening of such event, County shall give written notice to JPA of such failure to complete, and JPA shall not receive payment of Grant Funds. JPA shall be liable to County for immediate repayment of any unauthorized expenditure of Grant Funds.

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- 13. <u>Severability:</u> If any portion of this Grant Contract is held invalid, the remainder hereof shall not be affected thereby if such remainder would then continue to conform to the terms and requirements of the applicable law.
- Independent Contractor: It is the express intent of the parties that this 14. Agreement shall not create an employer-employee relationship, and the JPA, or any other employee or other person acting on behalf of JPA in the performance of this Agreement, shall be deemed to be independent Contractor(s) during the entire term of this Agreement or any renewals thereof. JPA shall not receive any additional compensation in the form of wages or benefits from the County which are not specifically set forth in this Agreement. JPA shall assume full responsibility for payment of all federal, state, and local taxes or contributions imposed or required under unemployment insurance, social security and income tax law, with respect to JPA or any such employees of JPA as may be engaged in the performance of this Agreement. It is the express intent of the parties that this agreement shall not create an agency relationship between the parties. Neither the County nor its employees shall be deemed agents of the JPA, and neither the JPA nor its employees shall be deemed to be agents of the County.
- 15. <u>Hold Harmless</u>: The JPA shall indemnify and hold harmless the County, its agents, employees and representatives from all claims, demands, suits, actions, payments, liability, judgments and expenses (including court-ordered attorneys' fees), arising out of or resulting from the performance of this Agreement that results in bodily injury, civil rights liability, sickness, disease, death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, and is caused in whole or in part by the JPA, its employees, agents or representatives, either directly or indirectly employed by them. This section will not require the JPA to indemnify or hold harmless the County for any losses, claims, damages and expenses arising out of or resulting from the negligent or intentional acts of the County, its agents, or employees.
- 16. <u>Insurance Requirements:</u> The JPA shall carry insurance in the following kinds and minimum limits:

(a) <u>Workers' Compensation Insurance</u>: JPA shall purchase and maintain during the term of this Agreement, Workers' Compensation Insurance, fully insuring its employees as required by law. Said insurance shall be obtained from an insurance company which is authorized to do business in the State of Nebraska.

(b) <u>General Liability Insurance</u>: JPA shall purchase and maintain during the term of this Agreement, General Liability Insurance, naming

and protecting them and the County against claims for damages resulting from (1) bodily injury, including wrongful death, (2) personal injury liability and (3) property damage which may arise from operations under this Agreement whether such operations be by JPA or any one directly or indirectly employed by them. The minimum acceptable limits of liability to be provided by such insurance shall be as follows:

Bodily Injury/Property Damage	\$1,000,000 Each Occurrence
	\$2,000,000 Aggregate
Personal Injury Damage	\$1,000,000 Each Occurrence
Automotive Liability:	

Bodily Injury & Property Damage	\$1,000,000 Combined Single
	Limit

The JPA shall not commence work under this Agreement until it has obtained all insurance required under this section and has provided the County with a Certificate of Insurance showing the specific limits of insurance required by this section and showing Lancaster County as an additional insured. Such certificate shall specifically state that insurance policies are to be endorsed to require the insurer to provide Lancaster County thirty (30) days notice of cancellation, non-renewal or any material reduction of insurance coverage.

(c)

Employee Verification: In accordance with Neb. Rev. Stat. §4-108 17. through §4-114, JPA agrees to register with and use a federal immigration verification system, to determine the work eligibility status of new employees performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, otherwise known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee pursuant to the Immigration Reform and Control Act of 1986. JPA shall not discriminate against any employee or applicant for employment to be employed in the performance of this section pursuant to the requirements of state law and 8 U.S.C.A 1324b. JPA shall require any subcontractor to comply with the provisions of this section.

Entered into on the date first written:

By: THE COUNTY BOARD OF LANCASTER COUNTY, NEBRASKA

APPROVED AS TO FORM

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Deputy County Attorney For JOE KELLY Lancaster County Attorney

APPROVED AS TO FORM

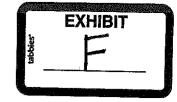
By: THE WEST HAYMARKET JOINT PUBLIC AGENCY

Jayne Snyder, Chairperson Lincoln City Council Member

Chris Beutler Mayor of the City of Lincoln

Counsel for the West Haymarket Joint Public Agency

Tim Clare Board of Regents, District No. 1



Background on Lodging Tax increase in 04-05

Presented to Lancaster County Board June 9th 2011

JOURNAL STAR

Chamber proposes doubling lodging tax

ALGIS J. LAUKAITIS / Lincoln Journal Star | Posted: Wednesday, December 1, 2004 6:00 pm

If the county passes the proposed increase, the total lodging tax would double, costing \$2.48.

Fram said new revenues from the proposed tax increase would be used in the following ways:

n Half of the increase would go toward an existing or new arena/multipurpose/convention center. Fram told commissioners such a center could eventually be developed through a public/private partnership and said it was important to start setting aside funds.

n One-fourth would be used to design and enhance major entryways into Lincoln. like Interstate 180. U.S. 77 and Nebraska 2 and possibly county roads. Enhancements could include overpass beautification, landscaping and signage. Enhancing the city's entryways was a key recommendation of the Angelou Report and Randall Travel Marketing, which developed a plan to increase tourism and tourism spending in the area.

n One-fourth would go into a "marketing fund" to increase stays at hotels and motels. For example, hotels would partner with the Lincoln Saltdogs and Folsom Children's Zoo to offer special weekend packages. If the hotels and motels could show that such a move would boost overnight stays. Fram said, they would receive money from the fund to help with marketing.



Bill allows lodging tax increase

DEENA WINTER/Lincoln Journal Star | Posted: Wednesday, February 9, 2005 6:00 pm

Doubling Lancaster County's lodging tax would generate about \$900,000 annually. Eagan said the chamber wants to use the funds to help finance construction of a convention center downtown, but other facilities could benefit from the new funding source.

"The chamber has big plans for the money," he said.

Bruce Bohrer, senior vice president of public policy for the Lincoln chamber, said the bill would enable Lancaster County to use half of the lodging tax increase as a revenue stream for bonds to finance an arena and the remaining half of the increase to improve signage along entryways into Lincoln and create a grant program for local businesses to entice visitors to Lincoln.



County creates fund for proposed tax increase

MATT OLBERDING / Lincoln Journal Star | Posted: Monday, February 14, 2005 6:00 pm

and the second second

Wendy Birdsall, president of the Convention and Visitors Bureau, read a letter from Chamber of Commerce President Jim Fram reiterating the Chamber's plan for how the money should be spent.

Under the Chamber's plan, half of the lodging tax increase would go into a fund for the proposed arena, one-fourth would go to enhance major entryways into Lincoln and another one-fourth would go into a fund to help increase stays at hotels and motels.



Lodging tax bill sets up arena debate

NATE JENKINS / Lincoln Journal Star | Posted: Wednesday, May 25, 2005 7:00 pm

Currently, lodging-tax revenue collected by Lancaster County cannot be used to build new facilities, but that would change under a bill (LB557) that got first-round approval from the Legislature Tuesday.

Introduced by Sen. Chris Beutler of Lincoln, the bill, as amended, would allow local governments to use a portion of the revenue to build new facilities, not just expand or improve existing ones.

In March, the Lancaster County Board of Commissioners set the stage for debate about what additional dollars should be used for when it doubled the county's lodging tax from 2 percent to 4 percent.

"This opens the way for something like an arena," Wendy Birdsall, president of the Lincoln Convention and Visitors Bureau, said of the bill.

LB 557

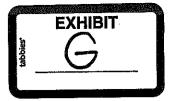
LB 557

LEGISLATIVE BILL 557

Approved by the Governor June 2, 2005

Introduced by Beutler, 28; Landis, 46

(c) Grants may be made for a specified annual amount not to exceed the proceeds derived from a sales tax rate of one percent imposed by a county for a County Visitors Improvement Fund for a term of years not to exceed twenty years and may be pledged by the recipient to secure bonds issued to finance expansion, improvement, or construction of a visitor attraction. Any grant made for a term of years shall be funded each year in accordance with any agreement contained in the grant contract.



General Assistance Primary Care Services Overview: June 9, 2011

GA Primary Care Services Utilization

Time Period	Unduplicated GA Clients	# of GA Encounters	Average # of GA Encounters per GA Client
July 1, 2010-May 31, 2011 (11 month period – all GA clients)	326	2,264	6.9 encounters/client/this time period
October 1, 2010-March 31, 2011 (6 month period – High Users Only*)	70 (252 unduplicated GA Clients using Primary Care Services during this time period, 27% were High Users)	1,018 (1,259 total encounters during this time period, 80% of all GA Encounters were High Users)	14.5 encounters/client/this time period

*High Users = 5-10 encounters in 6 months, 65% of high users had a co-occurring mental health/substance abuse diagnosis.

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GA Primary Care Actual Costs: \$585,578

County Costs				
Position/Service	FTEs/Hours/Service	Total Salary & Benefit Costs		
Public Health Nurse I/II	2.25 FTEs	\$182,379		
Clerical Support	1.5 FTEs	\$78,055		
Medical Technologist	0.75 FTE	\$50,581		
Physician Services & Professional Liability	14 Provider Hours/Week	\$84,615		
Lab Tests	2,383 Tests	\$33,279		
TOTALS	4.5 FTEs	\$428,909		
Additional Pos	itions & Services to Support G	6A Primary Care		
Position/Service	FTEs/Hours/Service	Total Salary & Benefit Costs		
Public Health Nurse Supervisor	0.2 FTE	\$21,561		
Senior Public Health Nurse	0.25 FTE			
Senior Public Health Nurse	0.23 FTL	\$25,492		
Public Health Nurse I/II	1.5 FTEs	\$25,492 \$109,616		
		-		
Public Health Nurse I/II	1.5 FTEs	\$109,616		

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LINCOLN-LANCASTER COUNTY HEALTH DEPARTMENT PROJECTED COSTS FOR GENERAL ASSISTANCE FY 2011

FY 2011 EXPENDITURES PRO	JECTED	Budget
PERSONNEL:	Salaries	218,950
	Benefits -	92,065
CONTRACTUAL:		
Phys	ician services	77,875
D	ental services	30,000
Professional liab	ility insurance	6,740
	rational costs	
ADMINISTRATIVE SUPPORT/I	NDIRECT	
COSTS		9,300
TOTAL PROJECTED EXPEND	ITURES	434,930
FY 2011 REVENUE PROJECT MEDICAID Reimbursement	ED	3,000
SSI reimbursement for	medical care	0,000
SSI reimbursement f	A CARL CONTRACTOR CONTRA	
Service fees		5,000
COUNTY	2012 - 20	426,930
TOTAL PROJECTED REVENU	E	434,930

EXHIBIT

County Budget Cuts 2011-2012

- \$ 950,000 KENO (renews at \$700,000 per year)
- \$ 625,000 East Beltway (okay with D. Thomas)
- \$ 650,000 Delinquent Tax Adjustment (as per D. Meyer)
- \$ 350,000 Valuation Increase Estimate
- \$ 450,000 PEHP (withhold for one year)
- \$ 205,000 JBC (as per K. Boesch/Community Support)
- \$ 170,000 Reduction in IS budget estimate (as per S. Henderson)
- \$ 150,000 Reduction in Juvenile/District Court Contracts (to be adjusted midyear)
- <u>\$ 150,000</u> Reduction in Corrections budget increase (options as per M. Thurber)
- \$3,700,000 Total Cuts

\$4,200,000 Budget Deficit

3,700,000

- 500,000 Remaining Balance
- 439,000 .75% Reduction in Budget Increases of 7 elected officials showing increases (Clerk, Treasurer, Assessor, Public Defender, Sheriff, Attorney, Engineer)
 - 61,000 Final Shortfall

EXHIBIT

Proposal To Renew Contract With Legal Aid of Nebraska for Services in the Separate Juvenile Court of Lancaster County

The contract with Legal Aid of Nebraska is the only contract that the juvenile court judges wanted to continue. Lancaster County has had a contract with Legal Aid of Nebraska (formerly Legal Services of Southeast Nebraska) for legal services in the Separate Juvenile Court since the 1980s, pre dating all other juvenile court contracts.

Current Contract Term:

July 1, 2008 through June 30, 2011

Proposed Contract Term:

July 1, 2011 through June 30, 2014

Current Contract Cases:

Contractor agrees to accept 133 new abuse/neglect cases per year up to a maximum of 320 pending abuse/neglect cases and 200 new law violation/status cases per year up to a maximum of 300 Pending cases.

Proposed Contract Cases:

Same

Current Contract Compensation:

\$22,618.80 per month plus \$6.50 per tenth of hour for work on child support establishment and enforcement of any child support orders in abuse/neglect cases. If contractor accepts an abuse/neglect case in excess of their case limits, they are to be paid \$1,000 for each such abuse/neglect case and \$360 for each such law violation/status case.

Proposed Contract Compensation:

Same except for a recommended 3.3% increase in the monthly base rate as of January 1, 2012. This would increase the monthly payment by \$746.42. For a total FY12 impact of \$4,478.52.

In 2009, The Indigent Defense Advisory Committee recommended a 10% increase in the contract base rate spread over a three year period. Increases were approved for FY10 and FY11. This is the final year of the proposed increase.