

**STAFF MEETING AGENDA  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
THURSDAY, SEPTEMBER 3, 2009  
COUNTY-CITY BUILDING, ROOM 113  
8:30 AM**

**AGENDA ITEM**

- 1                    APPROVAL OF STAFF MEETING MINUTES, THURSDAY, AUGUST 27, 2009**
- 2                    ADDITIONS TO AGENDA**
- 3        8:30 am    (A)    SPECIAL PERMIT NO. 09019, SOIL EXCAVATION AT N. 56<sup>TH</sup> & RAYMOND RD. (MUHLBACH); AND  
                         (B)    CHANGE OF ZONE NO. 09018, HOME OCCUPATIONS - Mike DeKalb, Planner**
- 4        9:15 am    HEALTH INSURANCE PLAN OPTIONS - Bill Kostner, City Risk Manager**
- 5        9:30 am    (A)    CONTRACT WITH BI INC. FOR ALCOHOL DETECTION; AND  
                         (B)    CONVERSION OF TEMPORARY EMPLOYEE TO PERMANENT PART TIME - Kim Etherton, Community Corrections Director**
- 6        9:45 am    POTENTIAL SALE OF REAL PROPERTY - Mike Thew, Chief Deputy County Attorney**
- 7        10:15 am    LANCASTER MANOR UPDATE - Gwen Thorpe, Lancaster Manor Administrator; Vince Mejer, Purchasing Agent  
                         A.     EXTENSION OF CONTRACTS  
                         B.     REQUEST FOR PUBLIC RECORDS FROM GARY YOUNG, REPRESENTING AFSCME, LOCAL 2468  
                         C.     LANCASTER MANOR FACT SHEET  
                         D.     LANCASTER MANOR STAFFING**
- 8        11:00 am    LANCASTER COUNTY ATTORNEY BUDGET UPDATE - Joe Kelly, Chief Deputy County Attorney**
- 9                    ACTION ITEMS**
- 10                  CONSENT ITEMS**

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**ADMINISTRATIVE OFFICER REPORT**

- a. Claim for Review, PV234231 (\$2,038.88) from Community Mental Health Center (No purchase order)
- b. E-mail from Jeff Maul re: Special Olympics
- c. Management Team Meeting (Thursday, September 10, 2009)
- d. NACO - South East District Meeting (September 28, 2009)  
Mahoney State Park
- e. NACO - Annual conference (December 9 - 11, 2009)  
Cornhusker Hotel

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**PENDING**

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**DISCUSSION OF BOARD MEMBER MEETINGS**

- a. **Ecological Advisory Committee** - Heier
- b. **RTSD** - Schorr/Stevens/Workman
- c. **Chamber Coffee** - Stevens

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**SCHEDULE OF BOARD MEMBER MEETINGS**

- a. **PBC Mayor/Chair/V-Chair** - Hudkins  
Tuesday, September 8, 2009 11:00 am
- b. **Public Building Commission** - Hudkins/Workman  
Tuesday, September 8, 2009 1:30 pm
- c. **Board of Health** - Schorr  
Tuesday, September 8, 2009 5:00 pm
- d. **United Way Kick-off** - Stevens  
Wednesday, September 9, 2009 7:30 am
- e. **Management Team Meeting** - All  
Thursday, September 10, 2009 7:30 am
- f. **Information Services Policy Committee** - Stevens  
Thursday, September 10, 2009 1:00 pm
- g. **Parks and Rec** - Stevens  
Thursday, September 10, 2009 4:00 pm

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**INVITATIONS TO BOARD MEMBERS**

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**CORRESPONDENCE TO THE COUNTY BOARD**

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**CORRESPONDENCE FROM THE COUNTY BOARD**

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**AGENDA ITEMS FOR COUNTY BOARD MEETING OF  
TUESDAY SEPTEMBER 8, 2009**

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**EMERGENCY ITEMS AND OTHER BUSINESS**