

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, JANUARY 15, 2008
COUNTY COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
9:30 A.M.

Commissioners Present: Bob Workman, Chair
Bernie Heier, Vice Chair
Deb Schorr
Ray Stevens

Commissioners Absent: Larry Hudkins

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Tom Fox, Deputy County Attorney

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 9:30 a.m..

- 1) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, January 8, 2008.**

MOTION: Stevens moved and Schorr seconded approval of the minutes of the Board of Commissioners held on January 8, 2008. Stevens, Schorr and Workman voted aye. Heier abstained from voting. Motion carried.

- 2) **CLAIMS: Approval of all claims processed through Tuesday, January 15, 2008.**

MOTION: Stevens moved and Heier seconded approval of all claims processed through January 15, 2008. Schorr, Heier, Stevens and Workman voted aye. Motion carried.

3) **OLD BUSINESS:**

- A. An agreement between Lancaster County and LanguageLinc Interpretation Services for foreign language translation and interpretation services for the Lancaster County Community Mental Health Center, and attached business associate agreement. The business associate agreement assures that LanguageLinc Interpretation Services will comply with HIPAA Privacy and Security Rules in the performance of foreign language translation and interpretation services for the Lancaster County Community Mental Health Center. (C-08-0007)**

MOTION: Schorr moved and Stevens seconded approval of an agreement between Lancaster County and LanguageLinc Interpretation Services for foreign language translation and interpretation services for the Lancaster County Community Mental Health Center, and attached business associate agreement. Heier, Schorr, Stevens and Hudkins voted aye. Motion carried.

- B. Election of Officers for the Lancaster County Board of Commissioners and the Lancaster County Board of Equalization.**

MOTION: Schorr moved and Stevens seconded to place the election of officers for the Lancaster County Board of Commissioners and the Lancaster County Board of Equalization on pending. Stevens, Schorr, Heier and Workman voted aye. Motion carried.

4) **NEW BUSINESS:**

- A. A resolution in the matter of setting the annual salary increases for Directors, Assistant Directors, Psychiatrists, Sheriff Captains, Bailiffs, the Child Support Referee and Attorneys for the 2008 calendar year, effective the pay period beginning December 20, 2007. (R-08-0004)**

Stevens requested that the Board further discuss the salary of Ron Fetters, Lancaster Manor Administrator, at a Thursday Staff Meeting. He stated Fetters was hired as a temporary employee less than one year ago at which time extra consideration was given to his salary and when he was hired permanently the extra consideration was incorporated into the salary set at that time. Stevens questioned whether it was applicable that Fetters receive the same kind of percentage increase since he has been with the County less than one year.

4) **NEW BUSINESS CONTINUED:**

MOTION: Stevens moved and Schorr seconded to approve Resolution No. R-08-0005 excluding the salary for Ron Fetters, Lancaster Manor Administrator.

Tom Fox, Deputy County Attorney, recommended that the resolution be amended by interlineation to exclude the salary for the Lancaster Manor Administrator.

ROLL CALL: Schorr, Stevens, Heier and Workman voted aye. Motion carried.

B. A resolution in the matter of approving an additional expenditure, in the amount of \$866, pursuant to Section 4 of a roadway lighting agreement, found under County Contract C-07-0319, for Project No. HRRR-55(161) completed at the intersection of South 120th and "A" Streets. (R-08-0005)

MOTION: Stevens moved and Heier seconded approval of Resolution No. R-08-0005 in the matter of approving an additional expenditure, in the amount of \$866, pursuant to Section 4 of a roadway lighting agreement, found under County Contract C-07-0319, for Project No. HRRR-55(161) completed at the intersection of South 120th and "A" Streets. Stevens, Heier, Schorr and Workman voted aye. Motion carried.

C. A grant contract with the Voices of Hope for funding the Family Violence Council to provide project management of sex offender management efforts, in the amount of \$14,560. Term of the grant contract is from July 1, 2007 to June 30, 2008. (C-08-0016)

MOTION: Heier moved and Schorr seconded approval of a grant contract with the Voices of Hope for funding the Family Violence Council to provide project management of sex offender management efforts, in the amount of \$14,560. Heier, Schorr, Stevens and Workman voted aye. Motion carried.

D. A contract between Lancaster County and Schmader Electric to provide and install outdoor warning systems. The contract shall be effective upon execution and shall expire one year from the date of execution. The cost to the County is \$53,487. (C-08-0017)

4) **NEW BUSINESS CONTINUED:**

MOTION: Heier moved and Stevens seconded approval of a contract between Lancaster County and Schmader Electric to provide and install outdoor warning systems. Schorr, Stevens, Heier and Workman voted aye. Motion carried.

E. An agreement with Kirkham Michael for professional civil engineering services. Kirkham Michael will perform a preliminary wetland assessment delineation on the land adjacent to the site of the new Lancaster County jail facility. The services will be completed within 60 days from the date of execution of the agreement and the cost to the County is \$1,000. (C-08-0018)

MOTION: Schorr moved and Stevens seconded approval of an agreement with Kirkham Michael for professional civil engineering services. Stevens, Schorr, Heier and Workman voted aye. Motion carried.

F. A maintenance agreement with Performance Document Solutions d/b/a Professional Office Systems Inc. for three power files located in the Clerk of the District Court's Office. Term of the agreement is February 1, 2008 through January 31, 2009 and the County will pay \$2,775 (\$925 each) for the services. (C-08-0019)

MOTION: Stevens moved and Heier seconded approval of a maintenance agreement with Performance Document Solutions d/b/a Professional Office Systems Inc. for three power files located in the Clerk of the District Court's Office. Stevens, Schorr, Heier and Workman voted aye. Motion carried.

G. A maintenance agreement with Microfilm Imaging Systems, in the amount of \$870, for a Canon scanner located in the Clerk of the District Court's Office. Term of the agreement is February 1, 2008 through January 31, 2009. (C-08-0020)

MOTION: Stevens moved and Heier seconded approval of a maintenance agreement with Microfilm Imaging Systems, in the amount of \$870, for a Canon scanner located in the Clerk of the District Court's Office. Schorr, Heier, Stevens and Workman voted aye. Motion carried.

4) **NEW BUSINESS CONTINUED:**

H. A release by Lancaster County of all property damage claims against Iona L. Fellows resulting from an accident that occurred on or about August 13, 2007, at or near 625 North 46th Street (Lancaster County Motor Vehicle Services facility). The County will receive payment, in the amount of \$2,863, which covers the cost of damage done to County property, and is provided in consideration for signing the release. (C-08-0021)

MOTION: Stevens moved and Schorr seconded approval of a release by Lancaster County of all property damage claims against Iona L. Fellows resulting from an accident that occurred on or about August 13, 2007, at or near 625 North 46th Street (Lancaster County Motor Vehicle Services facility). Heier, Schorr, Stevens and Workman voted aye. Motion carried.

I. A subdivision agreement between Lancaster County and Radix, Inc., a Nebraska non-profit corporation, regarding County Final Plat No. 07082, Bentzingers Pleasant Acres First Addition, on property generally located at Southwest 14th Street and West Wittstruck Road. (C-08-0026)

MOTION: Stevens moved and Schorr seconded approval of a subdivision agreement between Lancaster County and Radix, Inc., a Nebraska non-profit corporation, regarding County Final Plat No. 07082, Bentzingers Pleasant Acres First Addition, on property generally located at Southwest 14th Street and West Wittstruck Road. Schorr, Stevens, Heier and Workman voted aye. Motion carried.

J. Setting of salary for Jenna Venema, Deputy Lancaster County Attorney, in the amount of \$54,000 per year, effective January 14, 2008.

Gary Lacey, County Attorney, introduced Jenna Venema, Deputy County Attorney. He stated Venema is the new attorney hired to handle Juvenile Court cases.

MOTION: Heier moved and Stevens seconded approval of setting of salary for Jenna Venema, Deputy Lancaster County Attorney, in the amount of \$54,000 per year, effective January 14, 2008. Stevens, Heier, Schorr and Workman voted aye. Motion carried.

4) **NEW BUSINESS CONTINUED:**

K. A political subdivision tort claim filed against the Lancaster County Corrections Department by Gail Hamilton, in the amount of \$13.55, for lost property.

MOTION: Heier moved and Stevens seconded to accept the recommendation of the Corrections Director and deny the political subdivision tort claim filed against the Lancaster County Corrections Department by Gail Hamilton, in the amount of \$13.55, for lost property. Heier, Schorr, Stevens and Workman voted aye. Motion carried.

L. Appointments and reappointments to the Government Access and Information Committee (GAIC):

- ▶ **Dennis Meyer, Lancaster County Budget and Fiscal Officer, for an indefinite term (new appointment)**
- ▶ **Brian Pillard, Lancaster County Records Manager, for an indefinite term (new appointment)**
- ▶ **Brent Hoffman, term to expire January 1, 2010 (new appointment to replace Brian Stevenson)**
- ▶ **Dan Nolte, Lancaster County Clerk, for an indefinite term (reappointment)**
- ▶ **Maura Kelly Tolzin, Deputy Election Commissioner, for an indefinite term (reappointment)**
- ▶ **Michelle Zuhlke, with Public Works and Utilities, for an indefinite term (reappointment)**
- ▶ **Diane Gonzolas, with the Citizen Information Center, for an indefinite term (reappointment)**
- ▶ **Larry Anderson, term to expire on January 1, 2010 (reappointment)**

MOTION: Stevens moved and Heier seconded approval of the appointments and reappointments to the Government Access and Information Committee (GAIC) as recommended. Schorr, Stevens, Heier and Workman voted aye. Motion carried.

5) **CONSENT ITEMS:** *These are items of business that are routine which are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:*

A. Receive and Place on File:

- 1. County Assessor/Register of Deeds Monthly Report for December, 2007.**
- 2. County Attorney's Quarterly Report for October 1, 2007 through December 31, 2007.**
- 3. Clerk of the District Court's Monthly Report for December, 2007.**

5) **CONSENT ITEMS CONTINUED:**

4. Records & Information Management's Monthly Report for December, 2007.

B. Right-of-way contracts relating to road improvements between the Lancaster County Engineering Department and the following:

- ▶ Susan C. Boswell on West Old Cheney Road west of Southwest 56th Street; Project CP-N-211. This is a donation. (C-08-0022)
- ▶ Francke Farms Inc., in the amount of \$100, on Pioneers Boulevard east of South 176th Street; Project CP-Q-56. (C-08-0023)
- ▶ Lloyd P. German, in the total amount of \$4,604, on South 82nd Street between Hickman Road to Roca Road; Project C55-S-404(3). (2 contracts) (C-08-0024 and C-08-0025)

MOTION: Stevens moved and Schorr seconded approval of the Consent Items. Schorr, Stevens, Heier and Workman voted aye. Motion carried.

6) **ADJOURNMENT:**

MOTION: Stevens moved and Schorr seconded adjournment of the Board of Commissioners meeting at 9:50 a.m.. Stevens, Heier, Schorr and Workman voted aye. Motion carried.

Dan Nolte
County Clerk

**MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, JANUARY 15, 2008
COUNTY COMMISSIONERS HEARING ROOM, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
IMMEDIATELY FOLLOWING THE REGULAR BOARD OF COMMISSIONERS
MEETING**

Commissioners Present: Bob Workman, Chair
Bernie Heier, Vice Chair
Deb Schorr
Ray Stevens

Commissioners Absent: Larry Hudkins

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Tom Fox, Deputy County Attorney
Rob Ogden, Deputy County Assessor/Register of Deeds

The location announcement of the Nebraska Open Meetings Act was given and the meeting was called to order at 9:50 a.m..

1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, January 8, 2008.**

MOTION: Schorr moved and Stevens seconded approval of the minutes of the Board of Equalization meeting held on January 8, 2008. Stevens, Schorr and Workman voted aye. Heier abstained from voting. Motion carried.

2) **ADDITIONS AND DEDUCTIONS:**

Approval of 8 additions and deductions to the tax assessment rolls per Attachment "A".

MOTION: Stevens moved and Heier seconded approval of the additions and deductions to the tax assessment rolls. Heier, Schorr, Stevens and Workman voted aye. Motion carried.

3) **MOTOR VEHICLE TAX EXEMPTION APPLICATIONS:**

**Cathedral of the Risen Christ
Corporation of the Presiding Bishop of the Church of Jesus Christ of
Latter-day Saints
City Impact
Cornhusker Place of Lincoln-Lancaster County
Nebraska Annual Conference of the United Methodist Church
Nebraska Wesleyan University
People's City Mission (3 applications)**

MOTION: Heier moved and Schorr seconded approval of motor vehicle tax exemption applications for Cathedral of the Risen Christ, Corporation of the Presiding Bishop of the Church of Jesus Christ of Latter-day Saints, City Impact, Cornhusker Place of Lincoln-Lancaster County, Nebraska Annual Conference of the United Methodist Church, Nebraska Wesleyan University and People's City Mission (3 applications.) Schorr, Stevens, Heier and Workman voted aye. Motion carried.

4) **ADJOURNMENT:**

MOTION: Schorr moved and Stevens seconded adjournment of the Board of Equalization meeting at 9:55 a.m.. Schorr, Stevens, Heier and Workman voted aye. Motion carried.

Dan Nolte
County Clerk