

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY-CITY BUILDING  
ROOM 113  
THURSDAY, DECEMBER 14, 2006  
8:00 A.M.**

Commissioners Present: Deb Schorr, Chair  
Bob Workman, Vice Chair  
Larry Hudkins  
Bernie Heier  
Ray Stevens

Others Present: Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Ann Taylor, County Clerk's Office

The Vice Chair opened the meeting at 8:03 a.m.

**AGENDA ITEM**

**1 APPROVAL OF MINUTES OF THE MEETING WITH VILLAGES,  
TUESDAY, NOVEMBER 28, 2006; AND STAFF MEETING MINUTES  
OF THURSDAY, NOVEMBER 30, 2006**

**MOTION:** Stevens moved and Hudkins seconded approval of the minutes of the Meeting with Villages dated November 28, 2006. Hudkins, Heier, Workman and Stevens voted aye. Schorr was absent from voting. Motion carried.

**MOTION:** Stevens moved and Hudkins seconded approval of the Staff Meeting minutes dated November 30, 2006. Hudkins, Heier, Workman and Stevens voted aye. Schorr was absent from voting. Motion carried.

**2 ADDITIONS TO THE AGENDA**

- A. Letter to Villages Regarding Address Changes
- B. Thank You Letters from Youth Services Center

**MOTION:** Stevens moved and Hudkins seconded approval of the additions to the agenda. Stevens, Workman, Heier and Hudkins voted aye. Schorr was absent from voting. Motion carried.

### **3 DIRECTOR EVALUATIONS**

**MOTION:** Hudkins moved and Heier seconded to enter Executive Session at 8:05 a.m. for director evaluations. Hudkins, Heier, Workman and Stevens voted aye. Schorr was absent from voting. Motion carried.

The Chair arrived and assumed direction of the meeting.

The following directors received performance reviews: Russ Shultz, Noxious Weed Control Authority Superintendent; Doug Ahlberg, Emergency Management Director; Dean Settle, Community Mental Health Center Director; and Mike Thurber, Corrections Director.

**MOTION:** Stevens moved and Workman seconded to exit Executive Session at 10:01 a.m. Hudkins, Stevens, Workman, Heier and Schorr voted aye. Motion carried.

### **4 ROAD PAVING PRIORITIES - Don Thomas, County Engineer**

Don Thomas, County Engineer, gave an overview of future paving projects (Exhibit A):

- Saltillo Road (South 84<sup>th</sup> Street to South 98<sup>th</sup> Street)
- Old Cheney Road (South 134<sup>th</sup> Street to South 148<sup>th</sup> Street)
- Bluff Road (Northwest 112<sup>th</sup> Street to School Drive)

Thomas said these three road projects are in the budget with work scheduled for next summer.

- Yankee Hill Road (South 40<sup>th</sup> Street to South 56<sup>th</sup> Street)

Thomas said this road project is worthy of consideration for next summer, but would require additional funds.

**MOTION:** Stevens moved and Hudkins seconded to: 1) Ask the County Engineer to put paving of Yankee Hill Road in his paving plan for the summer of 2007, indicating it is the County Board's intent to fund the project out of the Keno Fund; and 2) Authorize the Chair to send a letter to the Mayor's Office and Public Works/Utilities informing them of the County Board's intent and indicating that if the City of Lincoln has a better plan, the County has allocated approximately \$270,000 for this purpose. Heier, Workman, Stevens, Hudkins and Schorr voted aye. Motion carried.

### Fiscal 2008 and 2009

- South 82<sup>nd</sup> Street (Hickman to Panama Road) (2008 Viaduct Detour)
- Southwest 14<sup>th</sup> Street (Saltillo Road to Highway 33)
- South 120<sup>th</sup> Street (Highway 2 to Bennet)
- Denton Road (Southwest 112<sup>th</sup> Street to Southwest 140<sup>th</sup> Street)
- Pioneers Boulevard (South 98<sup>th</sup> Street to South 112<sup>th</sup> Street)

Thomas said these road projects are all deserving of paving. He prioritized the South 82<sup>nd</sup> Street Project and said the other projects are dependent on available funds.

### Fiscal 2010 and Beyond

- South 82<sup>nd</sup> Street (Roca Road to Hickman Road) (2010 South 68<sup>th</sup> Street Detour)
- Adams Street (Stevens Creek to North 112<sup>th</sup> Street)
- Old Cheney Road (South 148<sup>th</sup> Street to South 190<sup>th</sup> Street)
- North 148<sup>th</sup> Street (Waverly Road to the south) and Waverly Road North 141<sup>st</sup> Street to North 148<sup>th</sup> Street)

**MOTION:** Workman moved and Hudkins seconded to enter into an agreement with the City of Waverly to pay for half of the paving on North 148<sup>th</sup> Street and Waverly Road, from North 141<sup>st</sup> Street to North 148<sup>th</sup> Street.

It was clarified that: 1) The County's share of funding (approximately \$75,000) will come from Keno funds that were set aside for road projects; 2) The County will not up-front the money for the project; and 3) The City of Waverly will pay the County within 30 days of award of bid.

**ROLL CALL:** Workman, Hudkins, Heier and Stevens voted aye. Schorr voted no. Motion carried.

- Rokeby Road (South 56<sup>th</sup> Street to South 70<sup>th</sup> Street)
- North 141<sup>st</sup> Street (Raymond Road to Davey Road)
- Northwest 84<sup>th</sup> Street (Adams to Highway 34)
- North 162<sup>nd</sup> Street (Highway 6 to Salt Creek)

Heier inquired about 98<sup>th</sup> Street.

Thomas said his department is acquiring the right-of-way on the first mile (Old Cheney Road to Pioneers Boulevard). He added that this will be a Rural to Urban Transportation System Program (RUTS) road.

**5     **MOTORSPORTS TASK FORCE**** - Marvin Krout, Planning Director; Darl Naumann, Administrative Assistant to the Mayor/Economic Development

Extensive discussion took place with Marvin Krout, Planning Director; and Darl Naumann, Administrative Assistant to the Mayor/Economic Development, regarding formation of a Motorsports Task Force. Issues discussed included composition of the task force, scope/tasks to be undertaken, process, staffing, whether to seek outside technical assistance, funding, time frame for completion and how it will relate to the pending dragstrip application.

The Board continued the discussion to the Tuesday, December 19<sup>th</sup> Staff Meeting.

Commissioner Stevens will work with Naumann and Kent Morgan, Assistant Planning Director, to refine the list of questions/issues submitted by Krout (see agenda packet).

**ADMINISTRATIVE OFFICER REPORT**

G. Date for Public Hearing for County Special Permit No. 06051 (Drag Strip at Highway 77 Between Branched Oak and Davey Roads)

Brief discussion took place as to when to hold the public hearing.

It was noted that the applicant, and his attorney, were present and they were asked if they had a recommendation.

Mark Hunzeker, attorney for the applicant, said it would depend on the scope of what the Motorsports Task Force is asked to do and the time line for completion.

Naumann suggested that the Board schedule discussion with the City, if the Board wants the task force to look county-wide for a suitable location for a motorsports facility.

Board consensus was to schedule discussion on the January 9, 2007 City-County Common Meeting agenda.

**6     **POTENTIAL LITIGATION**** - Mike Thew, Chief Deputy County Attorney

**MOTION:** Hudkins moved and Heier seconded to enter Executive Session at 11:30 a.m. for discussion of potential litigation. Stevens, Heier, Workman, Hudkins and Schorr voted aye. Motion carried.

**MOTION:** Heier moved and Stevens seconded to exit Executive Session at 11:40 a.m. Heier, Workman, Hudkins, Stevens and Schorr voted aye. Motion carried.

**7 COMMUNITY MENTAL HEALTH CENTER VANS** - Dean Settle,  
Community Mental Health Center Director

Dean Settle, Community Mental Health Center Director, noted that he had requested replacement of a van and said, at the Board's request, had asked the County Maintenance Shop for an assessment of the vehicle. The Maintenance Shop indicated that the van has mechanical problems. He said he included the lease/purchase of a 15-passenger van in his budget. The Purchasing Department has received a bid for a Chevrolet Express van (the cost is approximately \$23,500 for direct purchase).

Hudkins and Heier inquired about the cost to repair the existing van.

Settle said the Maintenance Shop advised against trying to repair the van.

**MOTION:** Heier moved and Hudkins seconded to authorize purchase of a used van, up to \$15,000. Heier, Workman, Stevens, Hudkins and Schorr voted aye. Motion carried.

Settle also presented a list of 2007 Goals (Exhibit B).

**8 A) SHERIFF'S SHOOTING RANGE OFFICE; AND B) LONGEVITY AWARD REQUEST FOR CAPTAIN LAHNERS UNDER COUNTY RESOLUTION NO. 06-0114** - Terry Wagner, Lancaster County Sheriff;  
Bill Jarrett, Chief Deputy Sheriff

**Longevity Award Request for Captain Lahners under County Resolution No. 06-0114**

Bill Jarrett, Chief Deputy Sheriff, requested authorization to award a plaque and a monetary award of up to \$200 to Captain Lahners. Lahners is retiring after 35 years of service.

**MOTION:** Hudkins moved and Heier seconded approval of the request. Stevens, Workman, Heier, Hudkins and Schorr voted aye. Motion carried.

## **Sheriff's Shooting Range Office**

Jarrett said \$102,471 is needed for the Range House Project (Exhibit C). He proposed funding the project by using \$82,000 previously approved by the Board, \$18,859 in savings from a vehicle purchase and \$1,612 from the 2006-07 Sheriff's Office Budget.

**MOTION:** Hudkins moved and Stevens seconded to authorize the County Sheriff's Office to proceed, as outlined. Heier, Stevens, Hudkins, Workman and Schorr voted aye. Motion carried.

## **EMERGENCY ITEMS AND OTHER BUSINESS**

Heier noted that Noxious Weed Control has requested a surplus vehicle and asked whether the Sheriff's Department has one.

Jarrett explained that he has been giving the County Assessor's Office first choice of surplus vehicles, in accordance with direction several years ago from the Board.

**MOTION:** Workman moved and Hudkins seconded to allow Noxious Weed Control to have priority status for one (1) surplus Sheriff's vehicle. Hudkins, Heier, Workman and Schorr voted aye. Stevens voted no. Motion carried.

## **9 REQUEST FROM DAN NOLTE, COUNTY CLERK ELECT, FOR AN INDEPENDENT AUDIT OF THE COUNTY CLERK'S OFFICE**

Dave Kroeker, Budget and Fiscal Officer, appeared and explained that the contract with the auditors (Dana F. Cole & Company, LLP) provides for accountability upon transfer of elected officials. Tim Genuchi, Accounting Operations Manager for the County Clerk's Office, will provide a printout of fixed assets.

A count of the cash in the County Clerk's Office was scheduled for 3:30 p.m. on January 3rd.

## **10 ACTION ITEMS**

A. Mid-Year Budget Letter

**MOTION:** Stevens moved and Hudkins seconded to authorize the budget letter to be sent under the Chair's signature, with the changes shown on Page 16 of the agenda packet. Workman, Hudkins, Stevens, Heier and Schorr voted aye. Motion carried.

B. Safety Flyer for Paychecks on December 14, 2006

**MOTION:** Stevens moved and Hudkins seconded approval. Stevens, Workman, Heier, Hudkins and Schorr voted aye. Motion carried.

C. Request from Corey Steele, Juvenile Justice Coordinator, to Attend the 34<sup>th</sup> Annual Juvenile Justice Conference

**MOTION:** Workman moved and Stevens seconded approval. Hudkins, Stevens, Heier, Workman and Schorr voted aye. Motion carried.

D. Support Letter for Never Too Late Grant

**MOTION:** Stevens moved to authorize signature by the Chair.

Brief discussion followed.

The maker of the motion withdrew his motion.

The Board requested additional information from Kit Boesch, Human Services Administrator.

E. Microcomputer Request C#2006-465, \$406.84 for Laser Printer from County Clerk's Budget

**MOTION:** Workman moved and Hudkins seconded approval. Hudkins, Stevens, Heier, Workman and Schorr voted aye. Motion carried.

## **11 ADMINISTRATIVE OFFICER REPORT**

A. Election of County Board Officers

Board consensus was to elect officers at the Tuesday, December 19, 2006 Board of Commissioners Meeting with an effective date of January 4, 2007.

### **RETURNING TO ITEM 10D**

Gwen Thorpe, Deputy Chief Administrative Officer, said she contacted Kit Boesch, Human Services Administrator, and she indicated that the grant is part of the graduated sanctions. Boesch said no match is required.

Board consensus was to schedule additional discussion of this item at the Tuesday, December 19, 2006 Staff Meeting.

## RETURNING TO ITEM 11

B. Claim for Review: PV 97064, \$912.76 for Travel Expenditures (Public Defender's Office)

**MOTION:** Stevens moved and Workman seconded to waive the detailed receipt requirement and to handle the claim as a regular claim at the Tuesday, December 19, 2006 Board of Commissioners Meeting. Workman, Hudkins, Heier, Stevens and Schorr voted aye. Motion carried.

C. Government Access and Information Committee (GAIC) Membership

Board consensus was to seek representation from the County Assessor/Register of Deeds and Election Commissioner's Offices.

D. Volunteer of the Month Program

Cori Beattie, County Board Administrative Secretary, appeared and said the Lincoln Area Agency on Aging has indicated that it no longer has time to serve as liaison for the program.

Schorr added that Retired General Ed Binder, Volunteer of the Month Award Coordinator, has stated it is his belief that the program has "run its course".

**MOTION:** Workman moved and Heier seconded to place the Volunteer of the Month Program on pause, unless a specific request is brought forward. Heier, Workman, Stevens, Hudkins and Schorr voted aye. Motion carried.

E. Appointment of Dayle Williamson and Reappointment of Val Bohaty, Jim Culver, Marian Langan and Dennis Schroeder to the Lincoln-Lancaster County Ecological Advisory Committee (EAC)

F. Reappointment of Gloria Aron and Connie Schmidt to the Lincoln-Lancaster Women's Commission

The Board scheduled Items E and F on the Tuesday, December 19, 2006 Board of Commissioners Meeting agenda.

G. Date for Public Hearing for County Special Permit No. 06051 (Drag Strip at Highway 77 Between Branched Oak and Davey Roads)

Item was moved forward on the agenda.



## H. Lancaster Leasing Corporation Meeting

The Board scheduled the item on the Tuesday, December 19, 2006 Board of Commissioners Meeting agenda.

### I. Vacancy on The Board of Public Roads Classifications and Standards (NBCS)

Item held.

### J. Records and Information Management Personnel

The Board reviewed the request from Amanda Hertzler to work less hours each week and to consider allowing the department to hire another employee to fill the remaining hours of her position (Exhibit D). It was noted that Hertzler is willing to work 20 hours per week, or less than that amount, if the County Board objects to paying benefits for both Hertzler and the employee that would be sharing her position.

**MOTION:** Workman moved and Hudkins seconded to allow Brian Pillard, Records & Information Manager, to hire a 20 hour employee, provided Amanda Hertzler works less than 20 hours a week. Hudkins, Stevens, Workman, Heier and Schorr voted aye. Motion carried.

## 12 DISCUSSION OF BOARD MEMBER MEETINGS

### A. Lancaster Manor Advisory Committee - Hudkins

Hudkins reported on the cost of nursing scholarships to Southeast Community College (SCC).

### B. Lincoln-Lancaster County Ecological Advisory Committee (EAC) - Heier

No report.

### C. Nebraska Association of County Officials (NACO) Executive Branch Committee Meeting and Board of Directors Meeting - Workman

Workman reported on discussion with the Governor. He said the Governor indicated that he supports consolidation of large counties.

D. Meeting of Public Building Commission Representatives and Mayor - Hudkins

Hudkins said discussion focused on the Mattice property (819 H Street) that was recently purchased by the Public Building Commission. He said the Mayor supported moving the house off the lot, but it was determined to be cost prohibitive.

E. Chamber/City Council/County Board Coffee - Stevens

Stevens said discussion focused on the City budget and the proposed premium Post Employment Health Plan (PEHP) for elected officials.

F. Parks and Recreation Advisory Board - Stevens

Stevens said the Lincoln Area Agency on Aging would like to build a Senior Center in one of the public parks in north Lincoln. He said an alcohol policy for Lincoln parks and whether to allow exclusive use of Sunken Gardens for an event, for a fee, were also discussed.

G. Railroad Transportation Safety District (RTSD) - Workman, Stevens and Schorr

Workman said the RTSD Board voted to support creation of quiet zones along Cornhusker Highway and 14<sup>th</sup> Street and Yankee Hill Road.

H. Public Building Commission - Hudkins, Workman

Hudkins reported on relocation of the Human Services Department.

I. General Assistance (GA) Monitoring Committee - Stevens, Schorr

Item held.

J. Board of Health - Hudkins

Hudkins reported on dedication of the new Lincoln-Lancaster County Health Department Building.

K. Air Pollution Advisory Board - Hudkins

No report.

## **ADDITIONS TO THE AGENDA**

### **A. Letter to Villages Regarding Address Changes**

Board consensus was to delay sending the letter until January, 2007.

### **B. Thank You Letters from Youth Services Center**

Thorpe said Michelle Schindler, Youth Services Center Director, plans to send letters to Holly Le, Youth Services Center, and Betty Brasch, Center for People in Need, thanking them for their efforts in obtaining donations for youth who will spend the holiday season in the Detention Center. She asked whether the Board would like to send letters of appreciation, as well.

**MOTION:** Stevens moved and Heier seconded to authorize letters of appreciation to be sent, with signature by the Chair. Workman, Hudkins, Heier, Stevens and Schorr voted aye. Motion carried.

## **13 EMERGENCY ITEMS AND OTHER BUSINESS**

Item was moved forward on the agenda.

## **14 ADJOURNMENT**

**MOTION:** Heier moved and Stevens seconded to adjourn the meeting at 12:50 p.m. Heier, Workman, Stevens, Hudkins and Schorr voted aye. Motion carried.

---

Bruce Medcalf  
Lancaster County Clerk