

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 113
THURSDAY, NOVEMBER 16, 2006
8:00 A.M.**

Commissioners Present: Deb Schorr, Chair
Larry Hudkins
Ray Stevens

Commissioners Absent: Bob Workman, Vice Chair
Bernie Heier

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Kristy Mundt, Deputy County Attorney
Trish Owen, Chief Deputy County Clerk
Ann Taylor, County Clerk's Office

The Chair opened the meeting at 8:03 a.m.

AGENDA ITEM

**1 APPROVAL OF STAFF MEETING MINUTES OF TUESDAY,
NOVEMBER 14, 2006**

MOTION: Stevens moved and Hudkins seconded approval of the Staff Meeting minutes dated November 14, 2006. Hudkins, Stevens and Schorr voted aye. Motion carried.

2 ADDITIONS TO THE AGENDA

None were stated.

3 DIRECTOR PERFORMANCE REVIEWS

MOTION: Hudkins moved and Stevens seconded to enter Executive Session at 8:04 a.m. for the purpose of director performance reviews. Stevens, Hudkins and Schorr voted aye. Motion carried.

The following directors received performance reviews: Kerry Eagan, Chief Administrative Officer; Kit Boesch, Human Services Administrator; Sue Eckley, County Risk Manager; and Gary Chalupa, Veterans Service Officer/General Assistance Director.

MOTION: Stevens moved and Hudkins seconded to exit Executive Session at 9:58 a.m. Stevens, Hudkins and Schorr voted aye. Motion carried.

4 "C" CLASS RANGE ADJUSTMENTS - Don Taute, Personnel Director; John Cripe, Classification and Pay Manager

John Cripe, Classification and Pay Manager, estimated that it will cost the County a total of \$38,386 for the remainder of the fiscal year to implement class range adjustments for jobs that were found to be "off the market" by greater than one range (the adjustments impact 57 employees), assuming a January 1, 2007 implementation date. He noted prior discussion of implementing the adjustments incrementally (see October 26, 2006 Staff Meeting minutes) and said there would be no difference in cost.

NOTE: The proposed range adjustments will go before the Personnel Policy Board before being scheduled for County Board action.

5 POST EMPLOYMENT HEALTH PLAN (PEHP) FOR ELECTED OFFICIALS - Dennis Keefe, Public Defender; Gary Lacey, County Attorney; Tom Fox, Deputy County Attorney; Doug Cyr, Chief Administrative Deputy County Attorney, Dave Kroeker, Budget and Fiscal Officer

Extensive discussion took place regarding the proposal to implement a Post Employment Health Plan (PEHP) for elected officials (see January 26, 2006 and September 28, 2006 Staff Meeting minutes). Eligibility requirements, whether to make the plan retroactive, budgetary impacts and how to maintain control over the account were discussed.

It was noted that the plan will need to be implemented before the next term of office begins or delayed until after the end of the four-year term (Article 3, Section 19 of the Nebraska Constitution states that compensation cannot be changed during the term of office).

MOTION: Hudkins moved to direct the County Attorney's Office to prepare a resolution to implement a Post Employment Health Plan (PEHP) for elected officials, with a starting date of 1998.

The motion died for the lack of a second.

Board consensus was to schedule an additional briefing on the PEHP proposal at 10:30 a.m. on Tuesday, November 21st.

6 GRANT APPLICATION TO THE U.S. DEPARTMENT OF JUSTICE (COMPREHENSIVE APPROACHES TO SEX OFFENDER MANAGEMENT) - Kit Boesch, Human Services Administrator; Dean Settle, Community Mental Health Center Director

Kit Boesch, Human Services Administrator, requested authorization to submit a \$250,000, 24 month grant proposal for a Comprehensive Approaches to Sex Offender Management (CASOM) Program Grant. The funds would enable Lancaster County to develop multi-disciplinary policy team protocols; enhance the current Sex Trauma/Offender Prevention (S.T.O.P.) Program; identify potential improvements in public safety; collect better baseline data and information on the clients; examine legislation, polices and practices; and identify potential gaps in the system regarding the management of sex offenders. Boesch also discussed the draft budget and other funding sources (see agenda packet).

MOTION: Hudkins moved and Stevens seconded to proceed with the grant application and to authorize signature by the Chair. Stevens, Hudkins and Schorr voted aye. Motion carried.

7 BRICK MAILBOX AT 2801 MARTELL ROAD - Doug Pillard, County Engineering; Kristy Mundt, Deputy County Attorney

Doug Pillard, County Engineering, said the owners of property at 2801 Martell Road have placed a brick mailbox in the right-of-way, creating a safety hazzard (see photographs in Exhibit A). He said he contacted the owners several times and asked that the mailbox be removed. The County Attorney's Office sent them a follow-up letter, asking that it be removed by November 8th. Pillard said the owners have not complied and recommended removal by the County, after a letter of notification.

MOTION: Hudkins moved and Stevens seconded to authorize County Engineering and the County Attorney's Office to take steps to remove the mailbox.

Hudkins asked that the letter of notification indicate that State Statues allow the County to seek recovery of costs.

Kristy Mundt, Deputy County Attorney, said the letter has been drafted and states that the County does not intend to recover costs, but could, and that the landowners have the option of removing it themselves before November 27th, the date that the County has set to remove the mailbox.

ROLL CALL: Hudkins, Stevens and Schorr voted aye. Motion carried.

8 ACTION ITEMS

- A. Request from the Lincoln Convention & Visitors Bureau (CVB) for Improvement Fund Payment

Eagan said action is premature as a finding that tourism facilities are adequate, allowing the Visitors Improvement Fund to be used for promotion, rather than construction, has not been presented.

9 ADMINISTRATIVE OFFICER REPORT

- A. Government Access and Information Committee (GAIC) Appointment

Board consensus was to hold the letter of resignation from Trish Owen and to check whether she would still be eligible to serve on the committee.

- B. Agenda Items for Meeting with Village Representatives

The following items were suggested: 1) Rural ambulance service; 2) Rural addressing; 3) Road and bridge update; and 4) Roundtable discussion.

- C. Agenda Items for Tri-County Meeting

The following items were suggested: 1) Legislative issues; 2) Presentation on the Emergency Protective Custody (EPC) System; and 3) Availability of beds at the Lincoln Regional Center.

- D. Staff Meeting on Thursday, December 14, 2006 (Starting Time)

Board consensus was to start the Staff Meeting at 8:00 a.m. and to cancel the Management Team Meeting scheduled for that morning.

- E. Trabert Hall Re-Roof Change Order No. 001

The Board scheduled the item on the Tuesday, November 21, 2006 Board of Commissioners Meeting agenda.

Stevens exited the meeting at 11:05 a.m.

F. Public Hearing for Text Amendment for Racetracks

Board consensus was to schedule the public hearing on the same date as the public hearing on County Special Permit No. 06051, a request for authority to construct and operate a drag strip on property generally located at Highway 77 and Branched Oak Road (a date has not been set).

G. Agenda Items for Joint Lincoln Public Schools (LPS) Board of Education/City Council/County Board Meeting (December 12, 2006)

None were stated.

Stevens returned to the meeting at 11:08 a.m.

H. Update on Release and Assignment to Hartford Insurance Company (Executive Session)

Board consensus was to move the item forward to the Tuesday, November 21st Board of Commissioners Meeting.

10 DISCUSSION OF BOARD MEMBER MEETINGS

A. Juvenile Justice Review Committee Meeting - Heier

No report.

B. Information Services Policy Committee (ISPC) - Stevens

No report.

C. Monthly Meeting of County Board Chair, Vice Chair and Mayor - Schorr, Workman

Schorr said the Mayor was briefed on the Youth Services Center interlocal agreement. Plans for a new jail and rural ambulance service were also discussed.

D. Region V Governing Board - Schorr

Schorr said the Region V Governing Board took action to send a letter to the Nebraska Department of Health and Human Services (HHS) requesting a guarantee of 38 beds at the Lincoln Regional Center, with the provision that Region V will reimburse the State if it exceeds that number.

E. Public Building Commission (PBC) - Hudkins

Hudkins said the Public Building Commission needs an indication from the County Board by January as to whether the new jail facility will be constructed south of the current facility because decisions will need to be made regarding service by District Energy.

Hudkins also reported that the State wants additional space in the "K" Street Building. He noted that the Mayor's Office has not responded to requests to renegotiate ownership of that building.

F. Board of Health - Hudkins

Hudkins said concerns were expressed that there may be an abundance of unused flu vaccine this year, which might discourage manufacturers from making as much in the future.

Hudkins also reported that the Lincoln-Lancaster County Health Department Building dedication will be Tuesday, December 12, 2006 at 2:30 p.m.

11 ADJOURNMENT

MOTION: Stevens moved and Hudkins seconded to adjourn the meeting at 11:20 a.m. Stevens, Hudkins and Schorr voted aye. Motion carried.

Bruce Medcalf
Lancaster County Clerk