

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING
ROOM 113
THURSDAY, SEPTEMBER 7, 2006
8:30 A.M.**

Commissioners Present: Larry Hudkins
Bernie Heier
Ray Stevens

Commissioners Absent: Deb Schorr, Chair
Bob Workman, Vice Chair

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Kristy Mundt, Deputy County Attorney
Bruce Medcalf, County Clerk
Trish Owen, Chief Deputy County Clerk
Ann Taylor, County Clerk's Office

Commissioner Hudkins opened the meeting at 8:31 a.m.

AGENDA ITEM

1 APPROVAL OF STAFF MEETING MINUTES OF THURSDAY, AUGUST 31, 2006

MOTION: Stevens moved and Heier seconded approval of the Staff Meeting minutes dated August 31, 2006. Hudkins, Stevens and Heier voted aye. Motion carried.

2 ADDITIONS TO THE AGENDA

- A. Nominations for Air Pollution Control Advisory Board
- B. Substance Abuse and Mental Health Services Administration (SAMHSA) Grant Award

MOTION: Heier moved and Stevens seconded approval of the additions to the agenda. Hudkins, Heier and Stevens voted aye. Motion carried.

- 3 **A) COUNTY CHANGE OF ZONE NO. 06049, AGRICULTURAL RESIDENTIAL (AGR) TO AGRICULTURAL (AG) ZONING AT SOUTHWEST 40TH STREET AND ROKEBY ROAD; AND B) COUNTY CHANGE OF ZONE NO. 06051, TEXT AMENDMENT TO WIRELESS FACILITY APPLICATION FEES** - Mike DeKalb and Brian Will, Planning Department

A) County Change of Zone No. 06049

Mike DeKalb, Planning Department, gave an overview of County Change of Zone No. 06049, a request from the Planning Director, at the request of Mark Hunzeker, for a change of zone from Agricultural Residential (AGR) to Agricultural (AG) on property at Southwest 40th Street and Rokeby Road (Exhibit A). Planning staff and the Planning Commission have recommended approval.

B) County Change of Zone No. 06051

Brian Will, Planning Department, gave an overview of County Change of Zone No. 06051, a proposal to amend Section 10.009(a) of the Lancaster County Zoning Regulations to delete the required wireless application fee and amend Article 23 to add a fee for an administrative permit (Exhibit B). He said the higher application fee was originally adopted to offset the additional time and resources sometimes needed to review wireless facility applications. Will said experience has shown that review of wireless facilities do not take any more time than typical permits so it is suggested that the fees be brought in line with the typical fee structure.

Kerry Eagan, Chief Administrative Officer, noted that the permitting process for telecommunication facilities located in the county right-of-way was never completed.

The Board asked the Planning Department to follow-up.

ADDITIONS TO THE AGENDA

A. Nominations for Air Pollution Control Advisory Board

Hudkins asked that consideration be given to nominating Perry Broders, Manager of the South Lincoln AGP Grain Elevator.

B. Substance Abuse and Mental Health Services Administration (SAMHSA) Grant Award

Gwen Thorpe, Deputy Chief Administrative Officer, reported receipt of a Drug Free Communities Grant, Year Five in the amount of \$100,000. She said the match amount has been budgeted.

4 PROCEDURE UNDER ZONING REGULATIONS FOR APPROVAL OF RACE TRACKS - Mike DeKalb, Planning Department; Kristy Mundt, Deputy County Attorney

Mike DeKalb, Planning Department, said an application for a special permit for a recreational facility for a racetrack on Highway 77 and Branched Oak Road was filed in the Planning Department last week.

DeKalb reviewed options for drag strip/race track uses in the Lancaster County Zoning Resolution (Regulations) (Exhibit C). He also presented an excerpt from the Lincoln Municipal Code (27.63.570: Permitted Special Use: Race Tracks for Motorized Vehicles) (Exhibit D). DeKalb recommended that the Board add specific language to the zoning code and that it be done through a text amendment.

Kristy Mundt, Deputy County Attorney, agreed that a text amendment is the best way to proceed.

DeKalb said the Planning Department could initiate the text amendment, at the County Board's request and said if the Board decides to proceed in that manner, he will ask the applicant to hold his application so that the two can run in sync.

Concerns were expressed regarding the noise level and DeKalb suggested that consideration be given to applying the City's noise standards at the property line.

Notification requirements were also discussed.

The Board asked Mundt and DeKalb to draft a text amendment to the zoning code to address race tracks for Board consideration at the Tuesday, September 12th Staff Meeting, with the intent to file it on Thursday, September 14th.

5 BUDGET AND FISCAL OFFICER POSITION - Don Taute, Personnel Director

Don Taute, Personnel Director, presented a draft ad for the position and a draft Supplemental Questionnaire (Exhibit E).

The Board asked the Personnel Department to combine Questions 8 and 11 on the Supplemental Questionnaire to ask applicants to define experience with automated computer systems.

The Board directed the Personnel Department to advertise the position locally for two weeks and to indicate that the closing date is September 29, 2006.

6 ACTION ITEMS

- A. Microcomputer Request C#2006-319, \$237.43 for a 17" Flatscreen Monitor from Adult Probation Budget

Item held for additional information.

7 ADMINISTRATIVE OFFICER REPORT

- A. Agenda Items for Monthly Meeting with Mayor

The following items were suggested: 1) Commercial designation for Lancaster County Event Center; 2) A stoplight at 84th Street and Havelock Avenue; and 3) Denton Road detour.

- B. Audit Committee

Names suggested were: Deb Schorr, County Board Chair; Bob Workman, County Board Vice Chair; Ray Stevens, County Commissioner; Dave Kroeker, Budget and Fiscal Officer; and Kerry Eagan, Chief Administrative Officer.

Item was held for further discussion.

- C. Letter from Dean Settle, Community Mental Health Center (CMHC) Director, Regarding CMHC Space Needs (See Agenda Packet)

Hudkins suggested looking at Trabert Hall's usage and whether CMHC could locate some of its case workers in that building.

Eagan expressed concern that the State's expansion of programs has increased the County's requirements and costs.

Stevens said the Lincoln Regional Center (LRC) is again refusing to accept individuals that have been committed by the Mental Health Board, due to a shortage of beds. Those individuals had to remain at the Crisis Center, creating a shortage of beds in that facility.

The Board asked Eagan to check on payment pursuant to the agreement between Lancaster County, Region V and Cornhusker Place (placement of Crisis Center patients).

D. Staff Meeting (Tuesday, September 12, 2006)

The meeting was scheduled for 11:00 a.m.

8 DISCUSSION OF BOARD MEMBER MEETINGS

A. Lincoln-Lancaster County Ecological Advisory Committee (EAC) - Heier

Meeting cancelled.

B. Lancaster County Fairgrounds Joint Public Agency (JPA) - Heier, Schorr

Heier reported approval of expenditures.

C. Chamber City Council/County Board Coffee - Stevens

Stevens said reports that Lincoln's postal processing operation is on a list of candidates to be studied for consolidation with other cities was discussed.

9 ADJOURNMENT

MOTION: Stevens moved and Heier seconded to adjourn the meeting at 9:40 a.m. Stevens, Hudkins and Heier voted aye. Motion carried.

Bruce Medcalf
Lancaster County Clerk