

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING
ROOM 113
THURSDAY, APRIL 21, 2005
8:30 A.M.**

Commissioners Present: Larry Hudkins, Chair
Deb Schorr, Vice Chair
Bernie Heier
Bob Workman
Ray Stevens

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Kristy Mundt, Deputy County Attorney
Bruce Medcalf, County Clerk
Trish Owen, Chief Deputy County Clerk
Ann Taylor, County Clerk's Office

The Chair opened the meeting at 8:35 a.m.

AGENDA ITEM

**1 APPROVAL OF THE STAFF MEETING MINUTES OF THURSDAY,
APRIL 14, 2005**

MOTION: Stevens moved and Heier seconded approval of the Staff Meeting minutes dated April 14, 2005. Workman, Heier, Stevens, Schorr and Hudkins voted aye. Motion carried.

2 ADDITIONS TO THE AGENDA

- A. Motocross Track Update
- B. Meeting to Discuss Final Route for an Omaha Public Power District (OPPD) High-Voltage Power Line
- C. Lancaster Manor
- D. Rural Addressing Update
- E. Request from Families First & Foremost (F³) for County Board Participation in Two Events

MOTION: Workman moved and Stevens seconded approval of the additions to the agenda. Schorr, Workman, Heier, Stevens and Hudkins voted aye. Motion carried.

3 LEGISLATIVE UPDATE - Gordon Kissel, Legislative Consultant; Amy Prenda, Director of Legal Research and Analysis for Kissel/E&S Associates

Gordon Kissel, Legislative Consultant, gave a legislative update (Exhibit A).

Kerry Eagan, Chief Administrative Officer, said Mike Thurber, Corrections Director, believes there is a direct correlation between the increase in mentally ill offenders in the Jail and the effects of mental health reform (individuals being released from the regional centers).

Board consensus was to ask Thurber to track the number of jail days.

ADDITIONS TO THE AGENDA

A. Motocross Track Update

Eagan reported on a meeting held with representatives of the Abbott Foundation, Lower Platte South Natural Resources District (NRD) and the Nebraska Game and Parks Commission, to discuss plans to apply for a Recreation Trails Program Grant to establish a motocross track at the Abbott Sports Complex site, 7600 North 70th Street.

B. Meeting to Discuss Final Route for an Omaha Public Power District (OPPD) High-Voltage Power Line

Schorr reported on a meeting held Tuesday night in Bennet in which the Omaha Public Power District (OPPD) announced the final route for its high-voltage power line between Nebraska City and Lincoln (see map in Exhibit B). She said the line will primarily stay on public right-of-way along Highway 2, the railroad tracks that the utility already owns or section lines. Only four homes are affected.

Schorr said she informed the Bennet representatives that the County Board denied County Change of Zone 04080, a request for a change of zone from Agricultural (AG) District to Industrial (I) District on 28.56 acres on the northeast corner of Highway 2 and Highway 43 (South 162nd Street) to enable Capital Concrete Company to construct and operate a redi-mix concrete plant, and relayed the Board's interest in having a subarea plan for development of the interchange. She suggested that the Board hold a special work session with the Planning Department and representatives of Bennet, OPPD, and the Nebraska Department of Roads to discuss plans for the area.

C. Lancaster Manor

See Item 12A.

D. Rural Addressing Update

Eagan said approximately 600 addresses need to be corrected because they were not geo-coded correctly. He said this is due, in part, to reassignment of addresses within the geo-coding by the Building and Safety Department.

Board consensus was to schedule discussion with representatives of County Engineering, Building and Safety, Planning Department and 911/Emergency Communications.

E. Request from Families First & Foremost (F³) for County Board Participation in Two Events

The Board discussed a request for participation in two "May is Mental Health Month" events: Skate night at the Skate Zone on Tuesday, May 17, 2005 and Zoo Night at the Folsom Children's Zoo on Friday, May 20, 2005.

4 SIGNAGE FOR PIONEER CEMETERIES - Russ Shultz, Weed Control Authority Superintendent

Russ Shultz, Weed Control Authority Superintendent, presented designs for historical markers for three pioneer cemeteries (Jordan Pioneer Cemetery, Highland Precinct Pioneer Cemetery and Uphoff Pioneer Cemetery) and the County Poor Farm Cemetery (Exhibit C). He said the markers will be approximately 3x5 feet in size and estimated the cost at \$40 each.

It was noted that the Board is working on a new design of the county seal and Shultz was asked to hold off on ordering the markers until the design is complete so that it can be incorporated in the marker design.

5 CORPORATE MANAGER SECTION OF LIQUOR LICENSE APPLICATIONS - Trish Owen, Chief Deputy County Clerk

Trish Owen, Chief Deputy County Clerk, gave an overview of proposed changes to the resolution on procedures and standards for administering liquor license applications in Lancaster County (see agenda packet). The changes clarify action on corporate manager applications.

The Board will take action to update the resolution at the Tuesday, April 26, 2005 Board of Commissioners Meeting.

PUBLIC PARTICIPATION GUIDELINES FOR COUNTY BOARD OF COMMISSIONERS MEETINGS - Trish Owen, Chief Deputy County Clerk

Owen presented Draft Options for Public Comment Period Wording (Exhibit D).

General discussion was held regarding whether to retain the current language, change the agenda format, change the wording of PUBLIC COMMENT section or eliminate the section entirely from the agenda.

MOTION: Stevens moved to change the agenda format, on a trial basis, so that public hearings occur prior to the current statement on public comments on items on the agenda.

The motion died for the lack of a second.

MOTION: Schorr moved and Workman seconded to: 1) Eliminate the PUBLIC COMMENT period at the beginning of the meeting; 2) Add the italicized statement, as shown in Option #1: *Those wishing to speak on items specific to today's agenda are asked to do so when that item is called by the County Clerk*; and 3) Allow for time at the end of the agenda under EMERGENCY ITEMS AND OTHER BUSINESS for individuals to address the County Board on items not on the agenda.

Heier said it needs to be made clear that items scheduled for action are not subject to debate.

There was Board consensus to: 1) Include the statement, in bold print, on the agenda after the PUBLIC HEARINGS section; and 2) Include the following statement under EMERGENCY ITEMS AND OTHER BUSINESS: *Public comment on items not on today's agenda are welcomed at this time. Each speaker is limited to five minutes.*

The Board also discussed whether the Chair should control the public microphones.

Stevens exited the meeting at 9:36 a.m.

Schorr called the question.

ROLL CALL: Workman, Heier, Schorr and Hudkins voted aye. Stevens was absent from voting. Motion carried.

Eagan recommended that the Board amend the Guidelines for Public Participation to reflect the changes.

6 HIGHWAY 77 COMPREHENSIVE PLAN AMENDMENT NO. 05002 -
Mike Brienzo, City Public Works/Utilities, David Cary, Planning Department

Mike Brienzo, City Public Works/Utilities, explained that Comprehensive Plan Amendment No. 05002, by the Director of Planning, at the request of the Lincoln/Lancaster County Metropolitan Planning Organization (MPO) to amend the Mobility and Transportation element of the 2025 Lincoln/Lancaster County Comprehensive Plan by upgrading existing U.S. Highway 77 to freeway standards, from Interstate 80 to the planned South Beltway interchange south of Saltillo Road, is being reviewed a second time to include compromise language recommended by the Lincoln/Lancaster County MPO Officials Committee:

As part of the US-77/West Beltway project, study for a potential overpass at US-77 and Old Cheney Road, Yankee Hill Road and Rokeby Road. The Study is to be a joint State/County/City feasibility study, including a traffic analysis, a citizen participation element, an appropriate environmental review, and will be started no later than one year prior to the contract letting of the West Bypass freeway upgrade. The study will comply with Federal Highway Administration (FHWA) procedures for Federal Aid projects and will attempt to maintain an Old Cheney connection for 1st Street.

Brienzo said the amendment went through the Planning Commission and there was an amendment deleting all references to a Yankee Hill Road overpass.

Stevens returned to the meeting at 9:40 a.m.

NOTE: Comprehensive Plan Amendment 05002 is scheduled for public hearing before the Board of Commissioners on Tuesday, April 26, 2005.

RETURNING TO ITEM 8

The Chair asked Stevens for his vote on the revised wording for the PUBLIC COMMENT section of the agenda.

Stevens voted no.

Heier exited the meeting at 10:00 a.m.

7 LABOR NEGOTIATIONS - Don Taute, Personnel Director; John Cripe, Classification and Pay Manager; Tom Fox, Deputy County Attorney

MOTION: Stevens moved and Workman seconded to enter Executive Session at 10:04 a.m. for discussion of labor negotiations. Workman, Schorr, Stevens and Hudkins voted aye. Heier was absent from voting. Motion carried.

Heier returned to the meeting.

MOTION: Stevens moved and Heier seconded to exit Executive Session at 10:40 a.m. Workman, Heier, Stevens, Schorr and Hudkins voted aye. Motion carried.

8 PUBLIC PARTICIPATION GUIDELINES FOR COUNTY BOARD MEETINGS - Trish Owen, Chief Deputy County Clerk

Item moved forward on the agenda.

9 CLAIM FOR REVIEW (PAYMENT VOUCHER NO. 789, CLAIM FROM SHERYL SCHREPF FOR \$4,473.68 FOR 17 DAYS OF CONSULTING SERVICES)

Eagan said he has reviewed the matter with Kristy Mundt, Deputy County Attorney, and Renee' Dozier, Families First & Foremost (F³) Director. He recommended denial of the claim as Schrepf did not have a contract in place and the one deliverable that she alleged she produced (Cost Savings Proposal) was done when she was a county employee.

Board consensus was to place the item under Claims for Review on the Tuesday, May 3, 2005 Board of Commissioners Meeting agenda.

10 TRACTOR SUPPLY ECONOMIC DEVELOPMENT GRANT - Troy Gagner, Economic Development Coordinator; Darl Naumann, Administrative Assistant to the Mayor/Economic Development

Darl Naumann, Administrative Assistant to the Mayor/Economic Development, gave an update on the Tractor Supply project, noting grading of the site and an addition of 50,000 square feet to the building design.

Hudkins inquired about access to Highway 6 and Interstate 80.

Naumann said the latest design shows a redesign of the existing interchange and the beltway interchange. Access to Waverly will be through the existing interchange. The beltway interchange will not have an access onto Highway 6.

Naumann also gave a brief overview of the block grant and said infrastructure that the City of Waverly is bringing out to the site was used a part of the match.

Troy Gagner, Economic Development Coordinator, said the County is required to contribute any re-use funds it has available, under terms of the state block grant. He said the County has approximately \$200,000 available for the project through repayment of other loans and \$300,000 will be requested from the State. Gagner said he is preparing a preliminary application for submittal to the State and will bring all of the materials back to the Board once the full-blown application is ready for submittal.

Brief discussion also took place regarding Waverly's Tax Incremental Financing (TIF) of the land purchase.

Heier asked whether the County will recapture taxes on the land, which had greenbelt status.

The Board asked Eagan to check with the County Attorney and County Assessor's Office.

The Chair asked Gagner to check on collection of the loan to Kinco Manufacturing of Waverly (the loan is currently tied up in a bankruptcy proceeding) and to report back to the Board.

11 ACTION ITEMS

- A. Request from 1st Choice Credit Union to Include a Paycheck Insert with May 5, 2005 Paychecks

MOTION: Workman moved and Schorr seconded approval. Schorr, Heier, Workman and Hudkins voted aye. Stevens voted no. Motion carried.

- B. Microcomputer Request, C#2005-115, \$1,382.20 for Community Mental Health Center from Region V Funds for HP EVO Pentium IV and Software
- C. Microcomputer Request, C#2005-116, \$2,809.08 for Human Services from LB 640 Funds for a Dell D505 Laptop Computer, Monitor and Software

MOTION: Heier moved and Schorr seconded to: 1) Approve Item B; and 2) Request additional information from Kit Boesch, Human Services Administrator, on Item C. Heier, Workman, Stevens, Schorr and Hudkins voted aye. Motion carried.

12 ADMINISTRATIVE OFFICER REPORT

A. Repair of Lancaster Manor/Trabert Hall Parking Lot

Eagan said Don Killeen, County Property Manager, has received a bid from Dobson Brothers Construction for repair of asphalt at the east entryway to the Lancaster Manor parking lot (see agenda packet). The repair will be more costly than originally anticipated because of additional damage. The City's Recycling Office has offered to assist in the cost of repair since some of the traffic through the area is generated by those accessing the recycling areas. He said Dave Kroeker, Budget and Fiscal Officer, believes Lancaster Manor should also participate in the repair.

Hudkins said the St. Francis of Assisi Church, 1145 South Street, should also be asked to contribute to the cost, as the entryway serves as the church's main entrance.

Schorr said it also serves as the main entrance for Trabert Hall, 2202 South 11th Street.

MOTION: Heier moved and Schorr seconded to pay for the repair, up to \$11,684.72, provided that the other entities that use the parking lot as a main entrance are asked to contribute to the cost. Workman, Heier, Stevens, Schorr and Hudkins voted aye. Motion carried.

- B. County Vehicle Storage Facility Allowance Modification 03: Catch Basins
- C. County Vehicle Storage Facility Allowance Modification 04: Telephone Cabling
- D. Maintenance Agreement from ESRI for Renewal of ArcInfo Software for the County Engineer and County Assessor's Geographic Information System (GIS)

The Board scheduled Items B, C and D on the Tuesday, April 26, 2005 Board of Commissioners Meeting agenda.

13 DISCUSSION OF BOARD MEMBER MEETINGS

A. Information Services Policy Committee - Stevens

Stevens reported the following: 1) Completion of fiber cabling to Lancaster Manor; 2) There is now wireless connectivity to the Internet in the chambers, conference rooms, corridors and café area on the first floor of the County-City Building; and 3) The City is piloting a wireless means of ticketing vehicles in downtown Lincoln.

- B. Lincoln Independent Business Association (LIBA) Budget Monitoring Committee - Stevens

Stevens said there was a presentation on the City's budget.

- C. District Energy Corporation - Hudkins, Heier

Heier said a boiler maintenance problem was discussed.

The Chair asked Heier to work on setting up a tour of District Energy and Lincoln Electric System (LES) facilities.

14 EMERGENCY ITEMS AND OTHER BUSINESS

- Workman suggested that the City and County capitalize on the fact that Charles Lindbergh, noted American aviator, learned to fly at the Lincoln Flying School, which was operated by the Lincoln Standard Aircraft Company, and put in an airstrip for light aircraft.
- Board consensus was to review the vacation calendar at the next Staff Meeting.

15 ADJOURNMENT

MOTION: Schorr moved and Heier seconded to adjourn the meeting at 11:33 a.m. Workman, Heier, Stevens, Schorr and Hudkins voted aye. Motion carried.

Bruce Medcalf
Lancaster County Clerk