

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, DECEMBER 16, 2003
COUNTY COMMISSIONERS CHAMBERS, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
1:30 P.M.

Commissioners Present: Bernie Heier, Chair
Ray Stevens, Vice Chair
Larry Hudkins
Deb Schorr
Bob Workman

Others Present: Bruce Medcalf, County Clerk
Kristy Mundt, Deputy County Attorney
Trish Owen, Chief Deputy County Clerk
Gwen Thorpe, Deputy Chief Administrative Officer

The Board of Commissioners meeting was called to order at 1:30 p.m..

- 1) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, December 9, 2003.**

MOTION: Hudkins moved and Stevens seconded approval of the minutes of the Board of Commissioners meeting dated December 9, 2003. Schorr, Hudkins, Workman, Stevens and Heier voted aye. Motion carried.

- 2) **SPECIAL PRESENTATIONS:**

- A. Recognition of the Norris Future Farmers of America for Nitrate Testing on Wells - John Chess, Environmental Health Specialist with the Lincoln-Lancaster County Health Department.**

John Chess, Environmental Health Specialist with the Lincoln-Lancaster County Health Department, appeared and gave a brief explanation of the program.

2) **SPECIAL PRESENTATIONS CONTINUED:**

Susan Seacrest with the Groundwater Foundation appeared and stated the program has had a national impact, noting there are currently 12 communities throughout the United States who are replicating the Norris project. She added that the W. K. Kellogg Foundation, which was the initial funder behind the Groundwater Guardian Program, will be marking their 100th anniversary in 2004 by producing a book and video highlighting outstanding projects in 100 years of philanthropy. Included in the video as one of ten most outstanding projects will be the Norris Test Your Well Project.

Drake Wallman, Anthony Gana and Jessica Bauman, members of the Norris Future Farmers of America for Nitrate Testing on Wells, gave a brief overview of the project and distributed documentation entitled *Norris FFA Chapter Model of Innovation Award Presentation - Community Development* (Exhibit 1).

3) **PUBLIC COMMENT:**

There was no public comment and the meeting proceeded as planned.

4) **CLAIMS: Approval of all claims processed through Tuesday, December 16, 2003.**

MOTION: Workman moved and Stevens seconded approval of all claims processed through December 16, 2003. Workman, Hudkins, Schorr, Stevens and Heier voted aye. Motion carried.

5) **OLD BUSINESS:**

A. An agreement with Interaction Alliance: Connecting People, Purpose and Process to provide professional services for neutral facilitation of meetings with a focus on the goals of the Families First and Foremost program. Term of the agreement is from October 1, 2003 to June 30, 2004. The County will pay up to \$15,000. (C-03-0635)

MOTION: Schorr moved and Hudkins seconded approval of an agreement with Interaction Alliance: Connecting People, Purpose and Process to provide professional services for neutral facilitation of meetings with a focus on the goals of the Families First and Foremost program. Hudkins, Stevens, Workman, Schorr and Heier voted aye. Motion carried.

5) **OLD BUSINESS CONTINUED:**

- B. A grant contract with CASA for Lancaster County to provide funding for the Court Appointed Special Advocates Program, which provides advocacy for abused and neglected children in Lancaster County. Term of the contract is July 1, 2003 to June 30, 2004. The amount of the grant is \$20,000 of which \$10,000 is to be considered as a one-time special project funding. (C-03-0613)**

MOTION: Stevens moved and Workman seconded approval of a grant contract with CASA for Lancaster County to provide funding for the Court Appointed Special Advocates Program, which provides advocacy for abused and neglected children in Lancaster County. Stevens, Workman, Schorr, Hudkins and Heier voted aye. Motion carried.

6) **NEW BUSINESS:**

- A. Election of Chair and Vice Chair for the Lancaster County Board of Commissioners for 2004.**

MOTION: Hudkins moved and Schorr seconded nomination of Ray Stevens as Chair of the Lancaster County Board of Commissioners for 2004. Workman, Hudkins, Schorr and Heier voted aye. Stevens abstained from voting. Motion carried.

MOTION: Schorr moved and Workman seconded nomination of Larry Hudkins as Vice Chair of the Lancaster County Board of Commissioners for 2004. Stevens, Workman, Schorr and Heier voted aye. Hudkins abstained from voting. Motion carried.

- B. Region V Network Provider contract for services under the Projects for Assistance in Transition from Homelessness (PATH). The County, through the services of the Community Mental Health Center, would provide outreach services, community mental health services, screening and diagnostic services. Term of the agreement is October 1, 2003 to September 30, 2004. The County will be compensated up to \$32,500 for the services and the County will provide up to \$10,833. (C-03-0654)**

By direction of the Chair, the contract with Region V was held at the request of the County Attorney's Office.

6) NEW BUSINESS CONTINUED:

C. An agreement between the State of Nebraska, Department of Health and Human Services and Lancaster County in which the County will act as fiscal and administrative agent for Families First and Foremost. Term of the agreement is September 1, 2003 to August 31, 2004. The Department agrees to pay the County up to \$1,696,091.06 for the services. (C-03-0655)

MOTION: Stevens moved and Schorr seconded approval of an agreement between the State of Nebraska, Department of Health and Human Services and Lancaster County in which the County will act as fiscal and administrative agent for Families First and Foremost. Hudkins, Workman, Stevens, Schorr and Heier voted aye. Motion carried.

D. A lease agreement between Lancaster County, on behalf of Emergency Management, and the Airport Authority of the City of Lincoln, for the lease of approximately 2,625 square feet of Building Number 300 in Lincoln Air Park West. The lease agreement begins January 1, 2004 and continues monthly thereafter, with a 30 day termination provision. The County will pay \$656.25 per month for the premises. (C-03-0656)

MOTION: Hudkins moved and Workman seconded approval of a lease agreement between Lancaster County, on behalf of Emergency Management, and the Airport Authority of the City of Lincoln, for the lease of approximately 2,625 square feet of Building Number 300 in Lincoln Air Park West. Stevens, Hudkins, Schorr, Workman and Heier voted aye. Motion carried.

E. An agreement with Child Guidance Center for five full-time care coordinators within the Integrated Care Coordination Unit (I.C.C.U.). Term of the agreement is December 1, 2003 to June 30, 2004. The County will pay up to \$125,565 for these services. (C-03-0661)

MOTION: Schorr moved and Stevens seconded approval of an agreement with Child Guidance Center for five full-time care coordinators within the Integrated Care Coordination Unit (I.C.C.U.). Term of the agreement is December 1, 2003 to June 30, 2004. Workman, Schorr, Hudkins, Stevens and Heier voted aye. Motion carried.

6) **NEW BUSINESS CONTINUED:**

F. An agreement with Amanda Fichter of Advantage Word Processing for the indexing and data processing of microfilm records of the County Surveyor's Office. Term of the agreement is November 1, 2003 to October 30, 2004, with a 30 day termination provision. The County will pay up to \$2,000 for these services. (C-03-0662)

MOTION: Workman moved and Hudkins seconded approval of an agreement with Amanda Fichter of Advantage Word Processing for the indexing and data processing of microfilm records of the County Surveyor's Office.

In response to a question asked by Stevens regarding general liability insurance, Kristy Mundt, Deputy County Attorney, responded insurance was not requested because the individual will be working from her home. Any contact would be by telephone or through a data sheet via the mail.

ROLL CALL: Hudkins, Workman, Stevens, Schorr and Heier voted aye. Motion carried.

G. A resolution in the matter of designating banks as depositories for Lancaster County for 2004. (R-03-0132)

MOTION: Stevens moved and Schorr seconded approval of Resolution 03-0132 in the matter of designating banks as depositories for Lancaster County for 2004. Schorr, Hudkins, Stevens, Workman and Heier voted aye. Motion carried.

H. Acceptance of Part 1 of the grant award from the Nebraska Emergency Management Agency (NEMA) by the Lincoln-Lancaster County Emergency Management Agency for funding for the State Domestic Preparedness Equipment Grant Program. The County previously accepted Part 2 of the grant award on December 2, 2003 in the amount of \$1,224,782.78. Part 1 of the grant award is in the amount of \$312,138 and the term of the grant is May 1, 2003 to April 30, 2005.

MOTION: Hudkins moved and Stevens seconded acceptance of Part 1 of the grant award from the Nebraska Emergency Management Agency (NEMA) by the Lincoln-Lancaster County Emergency Management Agency for funding for the State Domestic Preparedness Equipment Grant Program. Hudkins, Schorr, Stevens, Workman and Heier voted aye. Motion carried.

6) **NEW BUSINESS CONTINUED:**

- I. **Recommendation from the Purchasing Agent and the Emergency Management Director to award an order for one Mini-ANDROS II bomb squad robot and accessories from Remotec, Inc. at General Services Administration (GSA) mirror contract prices as per GSA #GS-07F-0538M. This will be an award of \$84,809 using grant funds secured by the Emergency Management Director. (B-03-0040)**

MOTION: Hudkins moved and Stevens seconded approval to award an order for one Mini-ANDROS II bomb squad robot and accessories from Remotec, Inc. at General Services Administration (GSA) mirror contract prices as per GSA #GS-07F-0538M. This will be an award of \$84,809 using grant funds secured by the Emergency Management Director.

Doug Ahlberg, Emergency Management Director, appeared and gave a brief overview of the award.

In response to a question asked by Schorr, Ahlberg stated the robot would be stored in the Bureau of Fire Prevention's facility. He added that the robot would be small enough to move down the aisle of aircraft.

ROLL CALL: Schorr, Hudkins, Stevens, Workman and Heier voted aye. Motion carried.

- J. **Recommendation from the Purchasing Agent and the Emergency Management Director and Building and Safety's Fire Investigation Department to award an order for purchase of one Golan 2 containment vessel with custom designed trailer to Mistral Security, in the amount of \$29,586, using grant funds secured by the Emergency Management Director. (B-03-0041)**

MOTION: Workman moved and Stevens seconded approval to award an order for purchase of one Golan 2 containment vessel with custom designed trailer to Mistral Security, in the amount of \$29,586, using grant funds secured by the Emergency Management Director.

Schorr asked about the purpose of a containment vessel.

Ahlberg explained that a containment vessel would allow a suspected explosive device to be safely transported to another location for disposal.

6) **NEW BUSINESS CONTINUED:**

ROLL CALL: Workman, Schorr, Stevens, Hudkins and Heier voted aye. Motion carried.

K. Request from James H. Mitchell for a refund of personal property taxes in the approximate amount of \$144.23 for 2000, in the approximate amount of \$471.34 for 2001, and in the approximate of \$299.34 for 2002.

MOTION: Workman moved and Stevens seconded approval of a request from James H. Mitchell for a refund of personal property taxes deducting the 2003 taxes due. Stevens, Workman, Hudkins, Schorr and Heier voted aye. Motion carried.

L. Reappointment of Larry Hudkins to the District Energy Corporation Board of Directors for a two year term beginning January 1, 2004 and ending December 31, 2005.

MOTION: Workman moved and Stevens seconded approval of the reappointment of Larry Hudkins to the District Energy Corporation Board of Directors for a two year term beginning January 1, 2004 and ending December 31, 2005. Schorr, Workman, Stevens, and Heier voted aye. Hudkins was abstained from voting. Motion carried.

7) **CONSENT ITEMS:** These are items of business that are routine which are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Receive and Place on File:

1. **County Assessor/Register of Deeds Monthly Report for November, 2003.**
2. **Lancaster Manor's Monthly Report.**
3. **Records and Information Management's Monthly Report for November, 2003.**

7) **CONSENT ITEMS CONTINUED:**

B. Requests from the following individuals to voluntarily participate in the County's Retirement Plan, having met the requirement :

Christopher Eickholt, an employee in the Public Defender's Office.

Sharon M. Morrison, an employee in the Clerk of the District Court's Office.

Robert D. Larsen, an employee in the County Engineering Department.

Janice Novacek, an employee at Community Mental Health Center.

C. Right-of-way contracts relating to road improvements between the Lancaster County Engineering Department and the following individuals:

Paul and Sharon Gana, in the amount of \$78.40, on Southwest 14th Street north of West Panama Road; Project C.P.-W-54. (C-03-0657)

Bradley and Lorinda Johnson on South 38th Street south of Olive Creek Road; Project C.P.-X-24. This is a donation. (C-03-0658)

Robert Oberling on South 38th Street south of Olive Creek Road; Project C.P.-X-24. This is a donation. (C-03-0659)

John and Evelyn Teselle on South 96th Street south of Princeton Road; Project C.P.-X-97. This is a donation. (C-03-0660)

The Clerk referred to Consent Item 7B, noting that Christopher Eickholt's name should be deleted.

MOTION: Hudkins moved and Workman seconded approval of the Consent Items. Workman, Schorr, Stevens, Hudkins and Heier voted aye. Motion carried.

8) **OTHER BUSINESS:**

Bob Lookabaugh, 8101 Agnew Road, briefly discussed materials distributed entitled *Meeting the Greenprint Challenge* (Exhibit 2) and bonuses related to environmental enhancement.

9) **ADJOURNMENT:**

MOTION: Stevens moved and Schorr seconded adjournment of the Board of Commissioners meeting at 2:25 p.m.. Workman, Hudkins, Schorr, Stevens and Heier voted aye. Motion carried.

Bruce Medcalf
County Clerk

**MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, DECEMBER 16, 2003
COUNTY COMMISSIONERS CHAMBERS, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
IMMEDIATELY FOLLOWING THE REGULAR BOARD OF COMMISSIONERS
MEETING**

Commissioners Present: Bernie Heier, Chair
Ray Stevens, Vice Chair
Larry Hudkins
Deb Schorr
Bob Workman

Others Present: Bruce Medcalf, County Clerk
Kristy Mundt, Deputy County Attorney
Trish Owen, Chief Deputy County Clerk
Gwen Thorpe, Deputy Chief Administrative Officer

The Board of Equalization meeting was called to order at 2:25 p.m..

- 1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Tuesday, December 9, 2003.**

MOTION: Schorr moved and Stevens seconded approval of the minutes of the Board of Equalization meeting dated December 9, 2003. Schorr, Hudkins, Workman, Stevens and Heier voted aye. Motion carried.

- 2) **PUBLIC COMMENT:**

There was no public comment and the meeting proceeded as planned.

3) **ADDITIONS AND DEDUCTIONS:**

Approval of 5 additions and deductions to the tax assessment rolls per Exhibit "A".

MOTION: Workman moved and Stevens seconded approval of the additions and deductions to the tax assessment rolls. Stevens, Workman, Hudkins, Schorr and Heier voted aye. Motion carried.

4) **MOTOR VEHICLE TAX EXEMPTIONS:**

Community Blood Bank of the Lancaster County Medical Society

MOTION: Workman moved and Stevens seconded approval of a motor vehicle tax exemption for Community Blood Bank of the Lancaster County Medical Society. Workman, Hudkins, Schorr, Stevens and Heier voted aye. Motion carried.

5) **ADJOURNMENT:**

MOTION: Stevens moved and Schorr seconded adjournment of the Board of Equalization meeting at 2:28 p.m.. Hudkins, Stevens, Workman, Schorr and Heier voted aye. Motion carried.

Bruce Medcalf
County Clerk