

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, NOVEMBER 18, 2003**  
**COUNTY COMMISSIONERS CHAMBERS, ROOM 112**  
**FIRST FLOOR, COUNTY-CITY BUILDING**  
**1:30 P.M.**

Commissioners Present: Bernie Heier, Chair  
Ray Stevens, Vice Chair  
Deb Schorr  
Bob Workman

Commissioners Absent: Larry Hudkins

Others Present: Kerry Eagan, Chief Administrative Officer  
Bruce Medcalf, County Clerk  
Kristy Mundt, Deputy County Attorney  
Trish Owen, Chief Deputy County Clerk  
Gwen Thorpe, Deputy Chief Administrative Officer

The Board of Commissioners meeting was called to order at 1:30 p.m..

- 1) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, November 13, 2003.**

**MOTION:** Workman moved and Schorr seconded approval of the minutes of the Board of Commissioners meeting dated November 13, 2003. Schorr, Workman, Stevens and Heier voted aye. Motion carried.

- 2) **PUBLIC COMMENT:**

David Briggs, Financial Operations Specialist for the University of Nebraska-Lincoln, referred to New Business Item 6J and stated he was appearing on behalf of the Residence Hall Association at UNL. He explained the request for refund was not from the University of Nebraska, but from the Residence Hall Association of the University.

3) **CLAIMS:** Approval of all claims processed through Tuesday, November 18, 2003.

**MOTION:** Stevens moved and Workman seconded approval of all claims processed through November 18, 2003. Stevens, Workman, Schorr and Heier voted aye. Motion carried.

The Clerk noted a correction on Item 1 (Minutes) on the agenda. He stated the date should be Thursday, November 13<sup>th</sup>, not Tuesday.

Both the maker of the motion and the seconder agreed to the correction that the minutes should be dated Thursday, November 13, 2003 instead of Tuesday.

4) **PUBLIC HEARINGS:**

**A. An application for Corporate Manager for Christopher Thomson Miller in connection with a Class M (Bottle Club) liquor license for Yankee Hill Development L.L.C. d/b/a Yankee Hill Country Club located at 7600 San Mateo Lane in Lincoln, Lancaster County, Nebraska.**

The Clerk administered the oath to Christopher Thomson Miller, applicant.

The applicant noted an error on the agenda and stated his name should be corrected to Christopher Miller Thomson.

Thomson stated he is the Professional Golfers Association (PGA) Director of Golf and General Manager for Yankee Hill Country Club.

Workman asked Thomson if he had taken a "Responsible Hospitality" course.

Thomson stated he would be attending the workshop in January.

The Chair asked if anyone else had questions or wished to provide testimony.

No one appeared and the hearing was recessed until Tuesday, November 25, 2003.

5) **OLD BUSINESS:**

- A. An interlocal agreement with the City of Lincoln for the opening of one mile of new road on an alignment generally described as South 98<sup>th</sup> Street between "A" and "O" Streets. The agreement provides for the preliminary survey work, determination of a road centerline, appraisal and acquisition of right-of-way and responsibility for the costs related to the project. The County will budget \$125,000 in its 2004 fiscal budget for payment of their share of the acquisition. (C-03-0586)**

Kristy Mundt, Deputy County Attorney, stated the interlocal was placed on hold last week and is now ready for signature by the County Board. She added that the City Council approved the agreement at their meeting held on November 17, 2003.

**MOTION:** Workman moved and Stevens seconded approval of an interlocal agreement with the City of Lincoln for the opening of one mile of new road on an alignment generally described as South 98<sup>th</sup> Street between "A" and "O" Streets. Stevens, Workman, Schorr and Heier voted aye. Motion carried.

- B. An agreement between the Lancaster County Youth Services Center and the State of Nebraska, Department of Health and Human Services for detention services for youth committed to, or placed with the State's Office of Juvenile Services. The County will be paid \$180 per youth per day. Term of the agreement is July 1, 2003 to June 30, 2004. (C-03-0575)**

**MOTION:** Workman moved and Stevens seconded approval of an agreement between the Lancaster County Youth Services Center and the State of Nebraska, Department of Health and Human Services for detention services for youth committed to, or placed with the State's Office of Juvenile Services. Stevens, Workman, Schorr and Heier voted aye. Motion carried.

6) **NEW BUSINESS:**

- A. **An agreement with Rachael Robinson-Keilig for an evaluation of the gender-specific training for the "Try Another Way" curriculum. Term of the agreement is October 1, 2003 through June 30, 2004. The County will pay \$2,500 for the evaluation services. (C-03-0597)**

By direction of the Chair, the agreement with Rachael Robinson-Keilig was held.

- B. **Interlocal agreements for the safekeeping, care and sustenance of juveniles while at the Lancaster County Juvenile Detention Center. Lancaster County will be reimbursed \$213 per youth, per day from the contracting county. The agreement is effective upon execution by both parties and has a 30 day termination provision. Contracting counties are Jefferson (C-03-0598), Merrick (C-03-0599), Dodge (C-03-0600), Gage (C-03-0601), Cass (C-03-0602) and Otoe (C-03-0603).**

**MOTION:** Schorr moved and Stevens seconded approval of interlocal agreements for the safekeeping, care and sustenance of juveniles while at the Lancaster County Juvenile Detention Center. Lancaster County will be reimbursed \$213 per youth, per day from the contracting county. The agreement is effective upon execution by both parties and has a 30 day termination provision. Contracting counties are Jefferson, Merrick, Dodge, Gage, Cass and Otoe. Schorr, Stevens, Workman and Heier voted aye. Motion carried.

- C. **An agreement between Lancaster County and the State of Nebraska, Department of Health and Human Services to provide, through the resources and professional ability of the County, assistance in administering Nebraska's State Plan for Child Support Collection and the Establishment of Paternity under Title IV-D of the Social Security Act. The Department will reimburse the County at the current federal financial participation rate for expenditures. Term of the agreement is October 1, 2003 to September 30, 2005. (C-03-0608)**

**MOTION:** Stevens moved and Workman seconded approval of an agreement between Lancaster County and the State of Nebraska, Department of Health and Human Services to provide, through the resources and professional ability of the County, assistance in administering Nebraska's State Plan for Child Support Collection and the Establishment of Paternity under Title IV-D of the Social Security Act. Workman, Stevens, Schorr and Heier voted aye. Motion carried.

6) NEW BUSINESS CONTINUED:

**D. An agreement with the Village of Denton to authorize the County to assign addresses to residences in the Village's one-mile zoning jurisdiction in accordance with the County's Uniform Rural Address System. The County will be able to uniformly provide addresses which will assist emergency services when responding to residences in the County. (C-03-0609)**

**MOTION:** Schorr moved and Stevens seconded approval of an agreement with the Village of Denton to authorize the County to assign addresses to residences in the Village's one-mile zoning jurisdiction in accordance with the County's Uniform Rural Address System. Stevens, Schorr, Workman and Heier voted aye. Motion carried.

**E. An agreement with Family Services d/b/a CF Star to provide for a Youth Advocacy Program Coordinator responsible for the development and implementation of the Youth Advocacy Program for the Office of Juvenile Mental Health and the system of care. Term of the agreement is October 1, 2003 to June 30, 2004. The County will pay \$32,730 for the services. (C-03-0610)**

**MOTION:** Stevens moved and Workman seconded approval of an agreement with Family Services d/b/a CF Star to provide for a Youth Advocacy Program Coordinator responsible for the development and implementation of the Youth Advocacy Program for the Office of Juvenile Mental Health and the system of care. Workman, Schorr, Stevens and Heier voted aye. Motion carried.

**F. An amendment to an agreement with Family Services d/b/a CF Star. The original agreement is found under County contract number C-03-0331 which provides services to youth who are wards of the State of Nebraska Health and Human Services Eastern Service Area by integrating the practice of protection and safety and the wraparound philosophy. The Contractor will provide an additional Care Coordinator position. Compensation will be amended from \$260,672 to \$310,339 as reflected in Attachment C. (C-03-0611)**

**MOTION:** Stevens moved and Workman seconded approval of an amendment to an agreement with Family Services d/b/a CF Star. The Contractor will provide an additional Care Coordinator position. Compensation will be amended from \$260,672 to \$310,339 as reflected in Attachment C.

6) **NEW BUSINESS CONTINUED:**

Schorr asked what CF Star stands for.

Sheryl Schrepf, Executive Director for Families First and Foremost, appeared and explained that CF Star is a coalition of four agencies consisting of Family Service, Child Guidance, Lincoln Medical Education Foundation and Lutheran Family Services.

**ROLL CALL:** Workman, Stevens, Schorr and Heier voted aye. Motion carried.

**G. An amendment to an agreement with the Child Guidance Center. The original agreement is found under County contract number C-03-0341 which provides individuals and services for the Office of Juvenile Mental Health. The Contractor will provide an additional position and reimburse up to \$5,000 for travel expenses of family representatives traveling on behalf of the Office of Juvenile Mental Health. Compensation will be amended from \$1,013,008 to \$1,102,136 as reflected in Attachment C. (C-03-0612)**

**MOTION:** Stevens moved and Workman seconded approval of an amendment to an agreement with the Child Guidance Center. The Contractor will provide an additional position and reimburse up to \$5,000 for travel expenses of family representatives traveling on behalf of the Office of Juvenile Mental Health. Compensation will be amended from \$1,013,008 to \$1,102,136 as reflected in Attachment C. Schorr, Stevens, Workman and Heier voted aye. Motion carried.

**H. A resolution in the matter of adopting Guidelines for Obtaining an Amusement License for a Public Event(s). (R-03-0120)**

**MOTION:** Workman moved and Stevens seconded approval of Resolution 03-0120 in the matter of adopting Guidelines for Obtaining an Amusement License for a Public Event(s). Schorr, Stevens, Workman and Heier voted aye. Motion carried.

**I. Recommendation from the Personnel Policy Board to amend Personnel Rule 17 regarding overtime pay.**

**MOTION:** Stevens moved and Workman seconded approval of amending Personnel Rule 17 regarding overtime pay. Schorr, Stevens, Workman and Heier voted aye. Motion carried.

6) **NEW BUSINESS CONTINUED:**

- J. A request from the University of Nebraska-Lincoln for a refund of personal property taxes for 2000, in the approximate amount of \$26.20, for 2001, in the approximate amount of \$68.24 and for 2002, in the approximate amount of \$188.52.

Rob Ogden, Chief Field Deputy for the County Assessor/Register of Deeds Office, appeared and recommended approval of the request.

**MOTION:** Workman moved and Stevens seconded approval of a request from the University of Nebraska-Lincoln (Residence Hall Association) for a refund of personal property taxes for 2000, in the approximate amount of \$26.20, for 2001, in the approximate amount of \$68.24 and for 2002, in the approximate amount of \$188.52. Workman, Schorr, Stevens and Heier voted aye. Motion carried.

- 7) **CONSENT ITEMS:** These are items of business that are routine which are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. **Receive and Place on File:**

1. County Assessor/Register of Deeds Monthly Report for October, 2003.
2. County Engineer's Quarterly Report for July, August and September, 2003.
3. County Engineer's Quarterly Report for July, August and September, 2003 for the County Geographic Information System (GIS) Division.

B. Request from Mary P. Brown, an employee at Lancaster Manor, to voluntarily participate in the Lancaster County Retirement Plan having met the requirements.

C. A leasehold contract relating to road improvements between the Lancaster County Engineering Department and Bill and Calvin Sterns, in the amount of \$10, on Northwest 84<sup>th</sup> Street from Adams Street to Highway 34; Project C55-EM-401(1). (C-03-0607)

7) CONSENT ITEMS CONTINUED:

**D. Right-of-way contracts relating to road improvements between the Lancaster County Engineering Department and the following individuals:**

**Raymond Neujahr**, on Davey Road west of 134<sup>th</sup> Street; Project C.P.-A-223. This is a donation. (C-03-0604)

**Richard and Elaine Caster**, in the total amount of \$3,594.01, on Rokeby Road from South 56<sup>th</sup> to South 70<sup>th</sup> Streets; Project C55-P-407(1). (C-03-0605 and C-03-0606)

**MOTION:** Stevens moved and Workman seconded approval of the Consent Items. Stevens, Workman, Schorr and Heier voted aye. Motion carried.

8) ADJOURNMENT:

**MOTION:** Schorr moved and Workman seconded adjournment of the Board of Commissioners meeting at 1:48 p.m.. Schorr, Workman, Stevens and Heier voted aye. Motion carried.

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Bruce Medcalf  
County Clerk



**MINUTES  
LANCASTER COUNTY BOARD OF EQUALIZATION  
TUESDAY, NOVEMBER 18, 2003  
COUNTY COMMISSIONERS CHAMBERS, ROOM 112  
FIRST FLOOR, COUNTY-CITY BUILDING  
IMMEDIATELY FOLLOWING THE REGULAR BOARD OF COMMISSIONERS  
MEETING**

Commissioners Present: Bernie Heier, Chair  
Ray Stevens, Vice Chair  
Deb Schorr  
Bob Workman

Commissioners Absent: Larry Hudkins

Others Present: Kerry Eagan, Chief Administrative Officer  
Scott Gaines, Chief Administrative Deputy for the County  
Assessor/Register of Deeds Office  
Bruce Medcalf, County Clerk  
Kristy Mundt, Deputy County Attorney  
Rob Ogden, Chief Field Deputy for the County  
Assessor/Register of Deeds Office  
Trish Owen, Chief Deputy County Clerk  
Gwen Thorpe, Deputy Chief Administrative Officer

The Board of Equalization meeting was called to order at 1:48 p.m..

- 1) **MINUTES: Approval of the minutes of the Board of Equalization meeting held on Thursday, November 13, 2003.**

**MOTION:** Workman moved and Stevens seconded approval of the minutes of the Board of Equalization meeting dated November 13, 2003. Schorr, Workman, Stevens and Heier voted aye. Motion carried.

- 2) **PUBLIC COMMENT:**

There was no public comment and the meeting proceeded as planned.

3) **ADDITIONS AND DEDUCTIONS:**

**Approval of 90 additions and deductions to the tax assessment rolls per Exhibit A.**

**MOTION:** Stevens moved and Schorr seconded approval of the additions and deductions to the tax assessment rolls.

Stevens asked why there was a decrease in tax for Lincoln Airport Authority.

Scott Gaines, Chief Administrative Deputy for the County Assessor/Register of Deeds Office stated the decrease was based on decisions made by the Tax Equalization and Review Commission (TERC) which ruled against the position of the County Assessor/Register of Deeds Office.

**ROLL CALL:** Stevens, Workman, Schorr and Heier voted aye. Motion carried.

4) **APPEAL FILED ON PENALTY ASSESSED ON PERSONAL PROPERTY FOR THE FOLLOWING:**

**Window Technologies, L.L.C.**

In response to a question asked by Schorr regarding the amount, Gaines stated the penalty would be 25 percent because it was filed after August 1<sup>st</sup>. The amount, he said, would be \$747.99. Gaines further explained that the statute does not allow the Board of Equalization to waive or reduce the penalty unless it is incorrectly imposed or miscalculated.

**MOTION:** Workman moved and Schorr seconded to accept the recommendation of the County Assessor/Register of Deeds and deny the appeal filed by Window Technologies, L.L.C. for a penalty assessed on personal property. Workman, Schorr, Stevens and Heier voted aye. Motion carried.

5) **ADJOURNMENT:**

**MOTION:** Schorr moved and Workman seconded adjournment of the Board of Equalization meeting at 1:55 p.m.. Stevens, Workman, Schorr and Heier voted aye. Motion carried.

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Bruce Medcalf  
County Clerk