

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, MARCH 11, 2003
COUNTY COMMISSIONERS CHAMBERS, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
1:30 P.M.

Commissioners Present: Bernie Heier, Chair
Larry Hudkins
Deb Schorr
Bob Workman

Commissioners Absent: Ray Stevens, Vice Chair

Others Present: Kerry Eagan, Chief Administrative Officer
David Johnson, Deputy County Attorney
Bruce Medcalf, County Clerk
Trish Owen, Chief Deputy County Clerk

The Board of Commissioners meeting was called to order at 1:30 p.m.

- 1) **MINUTES:** Approval of the minutes of the Board of Commissioners meeting held on Tuesday, March 4, 2003. (A copy of these minutes is on file in the office of the Lancaster County Clerk or can be accessed at <http://www.ci.lincoln.ne.us>)

MOTION: Hudkins moved and Workman seconded approval of the Board of Commissioners meeting dated March 4, 2003. Schorr, Hudkins, Workman and Heier voted aye. Motion carried.

- 2) **PUBLIC COMMENT:**

There was no public comment and the meeting proceeded as planned.

3) **SPECIAL PRESENTATION:**

A. Employee Recognition Program for the Lancaster County Juvenile Detention Center - Dennis Banks, Juvenile Detention Center Director

Dennis Banks, Juvenile Detention Center Director, appeared and gave a brief explanation of the Employee Recognition Program. Recognized by Banks were Annette Thompson, Tammy Donahoo and John Voracke, Juvenile Detention Center employees, for developing the policy.

MOTION: Hudkins moved and Schorr seconded approval of the Employee Recognition Program for the Lancaster County Juvenile Detention Center. Workman, Hudkins, Schorr and Heier. Motion carried.

4) **CLAIMS FOR REVIEW:**

A. Payment Voucher 782-3280, dated February 24, 2003 - Families First has requested payment to The Mediation Center, totaling \$1,575, for facilitation fees, during the period of September through November, 2002. The contract expired August 31, 2002.

Rene Dozier, Associate Director of Families First and Foremost, appeared and briefly explained the request.

Hudkins asked why submittal of the claim was late and noted that the services occurred September through November, 2002.

Dozier stated discussion had taken place regarding a contract, however, none was executed. She added that the Mediation Center was providing services even though there was no contract in place.

David Johnson, Deputy County Attorney, appeared and stated it was his concern that the County is doing business without a contract.

MOTION: Workman moved and Schorr seconded approval of Payment Voucher 782-3280, dated February 24, 2003 from Families First requesting payment to The Mediation Center, totaling \$1,575, for facilitation fees, during the period of September through November, 2002. Workman, Schorr and Heier voted aye. Hudkins voted no. Motion carried.

At the request of the Chair, New Business Item 7E was moved forward.

7) **NEW BUSINESS:**

E. A resolution in the matter of setting the election and boundaries of the Yankee Ridge Special Paving Improvement District in Lancaster County, Nebraska. (R-03-0009)

Tom Martin, property owner in the Special Paving District, appeared and stated they are anxious to begin the project.

Johnson stated a map is attached to the resolution which outlines the boundaries of the paving district. He stated the election would be in conjunction with the general election on May 6, 2003.

MOTION: Hudkins moved and Workman seconded approval of Resolution 03-0009 setting the election and boundaries of the Yankee Ridge Special Paving Improvement District in Lancaster County, Nebraska. Workman, Schorr, Hudkins and Heier voted aye. Motion carried.

5) **CLAIMS:** Approval of all claims processed through Tuesday, March 11, 2003.

MOTION: Workman moved and Schorr seconded approval of all claims processed through March 11, 2003. Hudkins, Workman, Schorr and Heier voted aye. Motion carried.

6) **OLD BUSINESS:**

A. A contract with the Board of Regents, University of Nebraska, University of Nebraska Public Policy Center for the implementation of a human services needs assessment and comprehensive plan. The County shall pay up to \$105,000. The term of the agreement is July 1, 2002 to June 30, 2003. (C-02-0565)

6) **OLD BUSINESS CONTINUED:**

MOTION: Schorr moved and Hudkins seconded approval of a contract with the Board of Regents, University of Nebraska, University of Nebraska Public Policy Center for the implementation of a human services needs assessment and comprehensive plan with the clarification that the County alone is not responsible for the \$105,000, but will be sub-contracting with the City of Lincoln and the United Way for one-third each. Workman, Schorr, Hudkins and Heier voted aye. Motion carried.

7) **NEW BUSINESS:**

A. A contract with Christensen Brothers, Inc. for construction of the Firth viaduct; County Project C55-X-402(5). The viaduct is generally located at Firth Road and South 82nd Street. The County shall pay \$1,694,781.31 for the construction services. The work shall commence on March 24, 2003 and be completed by December 5, 2003. (C-03-0083)

MOTION: Hudkins moved and Workman seconded approval of a contract with Christensen Brothers, Inc. for construction of the Firth viaduct; County Project C55-X-402(5). The viaduct is generally located at Firth Road and South 82nd Street. The County shall pay \$1,694,781.31 for the construction services. The work shall commence on March 24, 2003 and be completed by December 5, 2003. Workman, Hudkins, Schorr and Heier voted aye. Motion carried.

B. A contract for actuary services with Midwest Employers Casualty Company to provide consulting services with the County for its self-insured workers' compensation and general liability program. The County will pay \$8,000 for the services which shall include a report of the financial profile of the County's workers' compensation and general liability program and a cost allocation. (C-03-0084)

7) **NEW BUSINESS CONTINUED:**

MOTION: Schorr moved and Hudkins seconded approval of a contract for actuary services with Midwest Employers Casualty Company to provide consulting services with the County for its self-insured workers' compensation and general liability program. The County will pay \$8,000 for the services which shall include a report of the financial profile of the County's workers' compensation and general liability program and a cost allocation. Schorr, Workman, Hudkins and Heier voted aye. Motion carried.

C. A surveying agreement between the Lancaster County Engineering Department and Allen Survey Services, in the amount of \$4,500, relating to Project C55-Q-407(1) on Old Cheney Road from South 120th to South 148th Streets and Project C55-J-409(1) on Van Dorn Street from South 112th to South 120th Streets. (C-03-0101)

MOTION: Workman moved and Schorr seconded approval of a surveying agreement between the Lancaster County Engineering Department and Allen Survey Services, in the amount of \$4,500, relating to Project C55-Q-407(1) on Old Cheney Road from South 120th to South 148th Streets and Project C55-J-409(1) on Van Dorn Street from South 112th to South 120th Streets.

Heier declared a conflict of interest.

ROLL CALL: Hudkins, Workman and Schorr voted aye. Heier abstained from voting. Motion carried.

D. A surveying agreement between the Lancaster County Engineering Department and Community Land Surveyors, in the amount of \$7,500, relating to the following: (C-03-0102)

- **Project C55-QR-408(1) on South 120th Street**
- **Project C55-P-401(1) on Saltillo Road from South 84th to South 98th Streets**
- **Project C55-X-402(5), Firth Viaduct**

7) **NEW BUSINESS CONTINUED:**

MOTION: Hudkins moved and Workman seconded approval of a surveying agreement between the Lancaster County Engineering Department and Community Land Surveyors, in the amount of \$7,500, relating to Project C55-QR-408(1) on South 120th Street, Project C55-P-401(1) on Saltillo Road from South 84th to South 98th Streets and Project C55-X-402(5), Firth Viaduct. Hudkins, Schorr, Workman and Heier voted aye. Motion carried.

E. A resolution in the matter of setting the election and boundaries of the Yankee Ridge Special Paving Improvement District in Lancaster County, Nebraska. (R-03-0009)

This item was previously heard.

F. A resolution amending the 2003 through 2008 Fiscal One and Six Year Road and Bridge Improvement Program for Lancaster County adding Project C55 #23 in the One Year Plan to rock Branched Oak Road beginning at North 84th Street and ending at North 98th Street. (R-03-0010)

MOTION: Hudkins moved and Workman seconded approval of Resolution 03-0010 amending the 2003 through 2008 Fiscal One and Six Year Road and Bridge Improvement Program for Lancaster County adding Project C55 #23 in the One Year Plan to rock Branched Oak Road beginning at North 84th Street and ending at North 98th Street. Hudkins, Schorr, Workman and Heier voted aye. Motion carried.

G. Appointment of Mike Reddish to the Juvenile Detention Center Advisory Committee for a two year term beginning January 1, 2003 and ending December 31, 2004.

MOTION: Hudkins moved and Workman seconded approval of the appointment of Mike Reddish to the Juvenile Detention Center Advisory Committee for a two year term beginning January 1, 2003 and ending December 31, 2004. Schorr, Hudkins, Workman and Heier voted aye. Motion carried.

8) **CONSENT ITEMS:** These are items of business that are routine which are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Receive and Place on File:

1. County Clerk's Monthly Report for February, 2003.
2. Records and Information Management's Monthly Report for February, 2003.

B. Setting of a public hearing for Tuesday, March 25, 2003 at 1:30 p.m. in the County Commissioners Chambers, Room 112, on the first floor of the County-City Building to amend the Lancaster County General Assistance Guidelines. (A copy of the proposed amendments is available for public inspection in the Lancaster County Clerk's Office.)

C. Leasehold contracts relating to road improvements between the Lancaster County Engineering Department and the following:

- John Schuelke, in the amount of \$10, on North 162nd Street from Highway 6 to Salt Creek Road; Project C55-H-410(1). (C-03-0085)
- Terry Reetz, in the amount of \$10, on Southwest 56th Street north of Princeton Road and on Southwest 56th Street north of West Princeton Road; Project C.P. W-7 and C.P. W-8. (C-03-0086)
- Lonnie Johnson, in the total amount of \$30, at 18805 North 176th Street; Project C55-H-410(1). (3 contracts) (C-03-0087 through C-03-0089)

D. Right-of-way contracts relating to road improvements between the Lancaster County Engineering Department and the following:

- Donna Pospisil on Southwest 56th Street north of Princeton Road and on Southwest 56th Street north of West Princeton Road; Project C.P. W-7 and C.P. W-8. This is a donation. (C-03-0090)
- Alice Leone Boesiger, in the amount of \$204, on Pella Road west of South 38th Street; Project C.P. X-176. (C-03-0091)
- Michael Minchow, in the total amount of \$741, at 15200 Raymond Road; Project C55-H-410(1). (2 contracts) (C-03-0092 and C-03-0093)

8) CONSENT ITEMS CONTINUED:

- Eddis Spader, Joyce Parker and Carol Schulz, in the total amount of \$3,427, on North 162nd Street from Highway 6 to Salt Creek Road; Project C55-H-410(1). (2 contracts) (C-03-0094 and C-03-0095)

E. Right-of-entry agreements relating to road improvements between the Lancaster County Engineering Department and the following:

- Klaus Hartmann, in the amount of \$2,520, at West Bennet Road and Southwest 86th Street. (C-03-0096)
- Tauno and Elaine Ahola, in the amount of \$3,357.35, at West Bennet Road and Southwest 86th Street. (C-03-0098)
- Lyle and Alice Sittler, in the amount of \$3,095.85, at West Bennet Road and Southwest 72nd Street. (C-03-0097)
- Ruthelen and Lyle Sittler and Meghan Sittler, Kristen Eggerling and Jana Hafer, in the amount of \$2,127.05, at West Bennet Road and Southwest 72nd Street. (C-03-0099)
- Mildred Turnwall at Southwest 105th Street and West Yankee Hill Road. This is at no cost to the County. (C-03-0100)

MOTION: Hudkins moved and Schorr seconded approval of the Consent Items. Hudkins, Schorr, Workman and Heier voted aye. Motion carried.

9) ADJOURNMENT:

MOTION: Workman moved and Hudkins seconded adjournment of the Board of Commissioners meeting at 2:07 p.m. Schorr, Hudkins, Workman and Heier voted aye. Motion carried.

Bruce Medcalf
County Clerk

**MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, MARCH 11, 2003
COUNTY COMMISSIONERS CHAMBERS, ROOM 112
FIRST FLOOR, COUNTY-CITY BUILDING
IMMEDIATELY FOLLOWING THE REGULAR BOARD OF COMMISSIONERS
MEETING**

Commissioners Present: Bernie Heier, Chair
Larry Hudkins
Deb Schorr
Bob Workman

Commissioners Absent: Ray Stevens, Vice Chair

Others Present: Norm Agena, County Assessor/Register of Deeds
Kerry Eagan, Chief Administrative Officer
David Johnson, Deputy County Attorney
Bruce Medcalf, County Clerk
Trish Owen, Chief Deputy County Clerk

The Board of Equalization meeting was called to order at 2:07 p.m.

- 1) **MINUTES:** Approval of the minutes of the Board of Equalization meeting held on Tuesday, March 4, 2003. (A copy of these minutes is on file in the office of the Lancaster County Clerk.)

MOTION: Hudkins moved and Workman seconded approval of the minutes of the Board of Equalization meeting dated March 4, 2003. Schorr, Hudkins, Workman and Heier voted aye. Motion carried.

- 2) **PUBLIC COMMENT:**

There was no public comment and the meeting proceeded as planned.

3) **ADDITIONS AND DEDUCTIONS:**

Approval of 16 additions and deductions to the tax assessment rolls per Exhibit A.

MOTION: Workman moved and Hudkins seconded approval of the additions and deductions to the tax assessment rolls. Workman, Hudkins, Schorr and Heier voted aye. Motion carried.

4) **MOTOR VEHICLE TAX EXEMPTIONS:**

**Christian Heritage
Developmental Services of Nebraska Inc.
First Baptist Church
First Lutheran Church
Nebraska Crop Improvement Association
New Bethel Bibleway Apostolic Temple
Sisters of St. Francis**

MOTION: Workman moved and Schorr seconded approval of motor vehicle tax exemptions for First Baptist Church, First Lutheran Church, Nebraska Crop Improvement Association, New Bethel Bibleway Apostolic Temple and Sisters of St. Francis and to also approve motor vehicle tax exemptions for Christian Heritage and Development Services of Nebraska, Inc. subject to the vehicle(s) being titled and registered to the applicant. Workman, Hudkins, Schorr and Heier voted aye. Motion carried.

5) **NOTICE OF VALUATION CHANGE FOR OMITTED OR UNDERVALUED PROPERTY:**

Lincoln Mobile Home Service

MOTION: Hudkins moved and Workman seconded approval to set the new value at \$1,423 for Lincoln Mobile Home Service. Hudkins, Workman, Schorr and Heier voted aye. Motion carried.

6) **RECONSIDERATION OF TAXABLE STATUS FOR 2002:**

Fix-Prop Shop, Inc.

Norm Agena, County Assessor/Register of Deeds, stated his office received a directive from the State Property Tax Administrator indicating that "service of commercial or general aviation aircraft shall mean work performed on aircraft related to the safe operation of the aircraft.". He stated the owner of the Fix-Prop Shop repairs and rebuilds props on aircraft coming into the Lincoln Airport and should have been exempt for 2002.

MOTION: Workman moved and Schorr seconded to accept the County Assessor/Register of Deed's recommendation and exempt the Fix-Prop Shop, Inc. for 2002. Workman, Schorr, Hudkins and Heier voted aye. Motion carried.

7) **ADJOURNMENT:**

MOTION: Schorr moved and Hudkins seconded adjournment of the Board of Equalization meeting at 2:11 p.m. Workman, Hudkins, Schorr and Heier voted aye. Motion carried.

Bruce Medcalf
County Clerk