

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING
ROOM 113
TUESDAY, MARCH 6, 2001
10:30 A.M.**

Commissioners Present: Kathy Campbell, Chair
Bob Workman, Vice Chair
Linda Steinman
Bernie Heier

Commissioners Absent: Larry Hudkins

Others Present: Kerry Eagan, Chief Administrative Officer
Dave Johnson, Deputy County Attorney
Gwen Thorpe, Deputy County Clerk
Ann Taylor, County Clerk's Office

AGENDA ITEM

1 APPROVAL OF STAFF MEETING MINUTES OF THURSDAY, MARCH 1, 2001

MOTION: Workman moved and Steinman seconded approval of the Staff Meeting minutes of March 1, 2001. Workman, Steinman, Heier and Campbell voted aye. Motion carried.

2 ADDITIONS TO THE AGENDA

- A. Nursing Home License Renewal Application for Lancaster Manor
- B. Leave Request from Mike Thurber, Corrections Director
- C. Request from Lincoln Action Program (LAP) for a Letter of Support for Technologies Opportunities Program Grant
- D. Traffic Light in Waverly

MOTION: Heier moved and Workman seconded approval of the additions to the agenda. Heier, Workman, Steinman and Campbell voted aye. Motion carried.

3 SICK LEAVE REPORT - Georgia Glass, Personnel Director; John Cripe, Classification and Pay Manager; Diane Staab, Deputy County Attorney

Georgia Glass, Personnel Director, said County employees and managers did not receive notification that the County's sick leave incentives were eliminated as the result of negotiations with American Federation of State, County & Municipal Employees (AFSCME). As a result, approximately 150 employees (some in the represented and some in the unrepresented class) had expected to qualify for an additional day of vacation in recognition of no sick leave usage for the six month period ending December 31, 2000. She asked whether the County Board would care to honor this incentive for that six month period.

John Cripe, Classification and Pay Manager, said a County Resolution would be required, as language granting this incentive has been eliminated from the AFSCME contract and the Lancaster County Personnel Rules.

Diane Staab, Deputy County Attorney, explained that the AFSCME contract was effective until the beginning of the last pay period in August, 2000, but said there was an understanding that basic and extended sick leave would continue through the first pay period of 2001. The change to the Lancaster County Personnel Rules became effective the first pay period of January, 2001.

MOTION: Steinman moved and Heier seconded to approve the incentive for those employees that did not use sick leave for the six month period ending December 31, 2000. Steinman, Heier, Workman and Campbell voted aye. Motion carried.

4 COUNTY MISCELLANEOUS NO. 00014, (TEXT AMENDMENT - COUNTY SUBDIVISION RESOLUTION, REGARDING INFORMATION SHOWN ON FINAL PLAT) - Jason Reynolds, Planning Department

Jason Reynolds, Planning Department, reviewed County Miscellaneous No. 00014, a request from the Director of Planning for a text amendment to the Lancaster County Land Subdivision Regulations to add language requiring the name and number of the Preliminary Plat, upon which the Final Plat is based, to be shown on the Final Plat. He said it is anticipated that this change will assist the Building and Safety Department in their review of building permits and the City Attorney's Office in tracking escrows.

5 CONTRACT WITH LABORATORY CORPORATION OF AMERICA (LABCORP) - Larry Van Hunnik, Lancaster Manor Administrator; Dave Johnson, Deputy County Attorney

Larry Van Hunnik, Lancaster Manor Administrator, said Lancaster Manor entered into a service agreement with Laboratory Corporation of American (LabCorp) in April, 1996 for blood draws, collection of specimens and reporting of test results on a 24 hours per day, 7 days a week basis. Lancaster Manor received notification on February 8th that LabCorp will no longer provide the current array of services, effective February 28, 2001 (Exhibit A). He said efforts to sit down and discuss the matter with company representatives have been unsuccessful and he has been informed that further modifications of the agreement are forthcoming. Van Hunnik recommended that the County exercise the service agreement's 30 day termination clause. He also reported that Quest Diagnostics, Inc. has indicated interest in providing laboratory services to Lancaster Manor.

The Board asked Dave Johnson, Deputy County Attorney, to prepare a termination letter.

ADDITIONS TO THE AGENDA

A. Nursing Home License Renewal Application for Lancaster Manor

MOTION: Heier moved and Steinman seconded to authorize the Chair to sign a nursing home license renewal application for Lancaster Manor, due to its emergency nature. Heier, Steinman, Workman and Campbell voted aye. Motion carried.

B. Leave Request from Mike Thurber, Corrections Director

Eagan said four hours of leave on Friday, March 9th is requested.

The Board asked Eagan to notify the directors that permission to take leave is not required if the director will be taking less than two days off. It was also suggested that Eagan meet with the directors on an annual basis to discuss pertinent matters.

C. Request from Lincoln Action Program (LAP) for a Letter of Support for Technologies Opportunities Program Grant

Board consensus to forward the request to Kit Boesch, Human Services Administrator, for commendation.

D. Traffic Light in Waverly

Heier said a member of the Waverly School Board has asked him why the County was willing to pay for a traffic study when a traffic light was requested on Amberly Road to serve Waverly High School, but will not do so in response to the request for a traffic light at 148th and Castlewood to serve Waverly's elementary school. He said he referred the question to Don Thomas, County Engineer.

6 POTENTIAL LITIGATION - Dave Johnson, Deputy County Attorney

MOTION: Heier moved and Steinman seconded to enter Executive Session at 11:39 a.m. for discussion of potential litigation. Heier, Workman, Steinman and Campbell voted aye. Motion carried.

MOTION: Workman moved and Steinman seconded to exit Executive Session at 11:49 a.m. Workman, Steinman, Heier and Campbell voted aye. Motion carried.

7 ADMINISTRATIVE OFFICER REPORT

A. County Engineer Proposal to Hire Engineering Technician I in place of an Account Clerk II

MOTION: Heier moved and Workman seconded approval. Heier, Workman, Steinman and Campbell voted aye. Motion carried.

B. Request from District Court Judge John Colborn to Promote Bernadette Schmidt from Bailiff I to Bailiff II (from \$33,090.22 to \$37,244)

Item is scheduled for action on the March 6th County Board of Commissioners Meeting agenda.

C. City-County Childcare Advisory Committee Nominations

MOTION: Workman moved and Steinman seconded to nominate Tiffany Booher and Leeza Moyer to the City-County Childcare Advisory Committee. Workman, Steinman, Heier and Campbell voted aye. Motion carried.

D. Memorandum from Kit Boesch, Human Services Administrator,
Regarding Alternatives to Incarceration for Adult Offenders

Board consensus to refer the memorandum to Voorhis/Robertson Justice Services, Inc., consultants for the Corrections Needs Assessment, and ask that they meet with Boesch. It was noted that the consultants have also been asked to review the Justice Council concept.

8 DISCUSSION OF BOARD MEMBER MEETINGS

A. Meeting with Mayor Wesely - Campbell, Workman

Campbell and Workman reported the following topics of discussion:

- Meeting on dragstrip racing
- Homestead Heritage Trail
- Parking situation
- 911/Emergency Communications phone system failure
- Federal and state grants for Wilderness Park

B. Ecological Advisory Committee - Heier

Heier said discussion focused on:

- Wilderness Park
- Conservation easements
- Homestead Heritage Trail

ADDITIONS TO THE AGENDA

MOTION: Heier moved and Workman seconded to add a follow-up report on the Visitors Promotion Committee to the agenda. Workman, Steinman, Heier and Campbell voted aye. Motion carried.

ADDITIONS TO THE AGENDA

E. Follow-up Report on the Visitors Promotion Committee

Steinman said she spoke to Mark Essman, Lincoln Convention & Visitors Bureau Director, regarding efforts to bring the Nebraska Association of County Officials (NACO) convention to Lincoln. Essman told her his staff had given a presentation to the NACO Board of Directors and said they are waiting for a response.

Workman confirmed this, but said Marshall Tofte, NACO Meeting Coordinator, had delayed a vote, due to transportation concerns.

The Board suggested that Essman follow-up with Tofte.

RETURNING TO ITEM 7C

MOTION: Workman moved and Steinman seconded to add the names of Lynn Dyck and Jo Beal to the list of nominations to the City-County Childcare Advisory Committee. Workman, Steinman, Heier and Campbell voted aye. Motion carried.

9 ADJOURNMENT

MOTION: Workman moved and Steinman seconded to adjourn the meeting. Workman, Steinman, Heier and Campbell voted aye. Motion carried.

Bruce Medcalf
Lancaster County Clerk