

MEMO TO: Jail Planning Team & Workshop Participants

FROM: JoAnne Kissel, The Clark Enersen Partners

DATE: June 10, 2008

RE: Workshop #4 Agenda: June 23-25

Greetings!

The next Jail Design Workshop is scheduled for June 23-25 in the Community Design Studio on the second floor of 1010 Lincoln Mall. Limited parking is available in the lot north of the building in guest stalls. If you park in any other stall in this lot, please provide our receptionist with your license number and stall number when you arrive. Additional parking is available in the city-owned lot on the corner of 10th and K.

Thanks, JoAnne

DESIGN WORKSHOP #4 – Final Design Update and User Group Meetings

MONDAY, JUNE 23

Monday, June 23, 2008 / 1:00 p.m. – 4:00 p.m. / Design Team Conference

(Design Consultants, Dept. of Corrections staff, QC Team, CM, DEC)

Internal design team review of Final Design Documents

TUESDAY, JUNE 24

8:30 a.m. – 10:30 a.m. / User Group Review

(Dept. of Correction staff, design team)

8:00 Medical

9:00 Administration

10:00 Staff Support/Training

11:00 a.m. – 1:00 p.m. / Final Design Presentation / Lunch

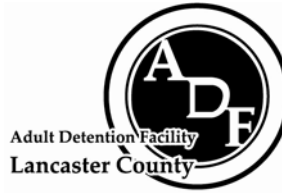
(County Board and any interested participants. Please indicate by return e-mail if you will be staying for lunch so we can get an accurate count for food.)

Presentation of Final Design Documents to County Board

Update from Department of Corrections: Continuum of Care Committee, Mission/Vision Statements



www.newadf.com



1:30 p.m. – 5:00 p.m. / User Group Review

(Lancaster County Dept. of Corrections staff, design team)

- 1:30 Kitchen/ Laundry
- 2:30 Maintenance
- 3:30 Intake/Release/Transfer

WEDNESDAY, JUNE 25

Wednesday, March 26, 2008 / 8:30 a.m. – 11:30 a.m. / User Group Review

(Lancaster County Dept. of Corrections staff, design team)

- 8:30 Dorm Housing
- 9:30 General Housing
- 10:30 Special Housing