

MINUTES
LANCASTER COUNTY DEPARTMENT OF CORRECTIONS (LCDC)
SCHEMATIC ARCHITECTURAL PLAN REVIEW WORKSHOP
LANDMARK ONE BUILDING, 1010 LINCOLN MALL
TUESDAY, APRIL 22, 2008
8:00 A.M.

Participants: Bernie Heier, County Commissioner; Mike Thurber, Corrections Director; Bob Jarrett, Terry Weber, Kent Griffith, Brad Johnson, Brenda Fisher and Ina Thiel, Corrections; Terry Wagner, County Sheriff; Capt. Joe Lefler, Sheriff's Office; Sgt. Don Scheinost, Lincoln Police Department; Chuck Richter, Sampson Construction; Krishna Amancherla, Lincoln Electric System; Jim Mastera, Community Representative

Consultants: Greg Newport, JoAnne Kissel, Dennis Scheer, The Clark Enersen Partners; Ron Budzinski, Tom Allison, Jim Matarelli, Brad Hall, PSA-Dewberry; Igor Abadzic, Latta Technical Services; Nathan Hanquist, Bill Arneson, HWS; Al Povondra and Matt Krause, Carlson, West Povondra Architects

Others Present: Melissa Koci, County Clerk's Office

The meeting was opened at 8:10 a.m.

AGENDA ITEM

1 OPERATIONS AND HOUSING

Matarelli distributed the *Site Plan* for the new Lancaster County Adult Detention Facility (Exhibit A). The new jail will be a 2-story building that has main housing with administration and intake on the upper level and the lower level will be the dormitory housing, minimum security beds, kitchen, etc. With the \$60 million budget they have to work with, they can build a 240,000 to 250,000 square foot jail with a capacity of 664 beds. With the support space and common space, it can support up to 1,000 beds by expanding horizontally to the east. Every time they add on a double stacked housing unit, they add 112 beds per unit and a double unit adds 224.

Matarelli said they were asked to look at long-term plans for a maximum site capacity (or capacity on the site) for additional beds and if you put the housing units side-by-side or back-to-back and turn them, more pods can be added.

Heier asked how it would relate to cooking and laundry facilities.

Matarelli said they would need to have a way to expand both facilities, which can be done as well. He briefly outlined the ground floor and first floor level outlays.

Greg Newport, The Clark Enersen Partners, indicated they do not know how parking will work on the site if there were 1,896 beds.

Matarelli noted there will be a fire access road around the perimeter. He said the original square footage for the Phase I building is 276,000 but because of the \$60 million budget, they are down to 240,000 to 245,000.

Heier exited the meeting at 8:32 a.m.

Newport said they laid out the building on the site as close to the setback line on "O" Street and SW 40th Street as possible to provide for expansion in the future. The entrance on the east side of the property is in the pre-planning stage and there will be an access off of "O" Street. He said the Nebraska Department of Roads and the City had a plan at one time for "O" Street, but there is not a concrete plan now because of budget issues. There will be a deceleration lane off of "O" Street from both sides and an entrance into the property that would be a right in and right out only. He said they will meet with Public Works regarding the plan. Eventually SW 40th Street will be widened to 4 lanes with a median and the parking will have 250 stalls for staff and 100 to 120 for visitors.

Thurber asked why the building couldn't be moved south.

Matarelli said they would be getting closer to the flood plain.

Terry Wagner and Joe Lefler, Sheriff's Department, appeared at 8:40 a.m.

Newport said there are no plans set for SW 40th Street to be paved to "O" Street, however Ray Stevens, County Commissioner, said he wants to begin that discussion.

Matarelli said the more monies spent on roads, intersections and accesses, the less they will be able to spend on the building. He believes the road costs should come from somewhere else.

Matarelli briefly discussed the First Level and the general male population. He said they need a stair that is centrally located which provides the ability for inmates to move up and down one floor. If they added a little bit more space between the housing units, it will allow more natural light into the corridor from the south.

Matarelli said there are two 64-bed units along with a food service alcove so food can be directly served into each housing unit. Each housing unit has support space that is divided in half so that it can be closed off from the other room. There are also 2 multi-purpose rooms in the plan including an additional multi-purpose room that could be used in the future. One of the rooms could be set up for video arraignment but it may need to be more centrally located in the reception area.

Matarelli assumed there will be a toilet available for inmates that will be located in the program spaces. He also said they allotted 6 video visiting areas in the dayroom as opposed to the central area which can be reduced or increased.

Thurber asked why a toilet is needed in the general male population area outside their own cell which has a toilet in it.

Igor Abadzic indicated there could be a push button code so the inmate can either go in and out of his cell during the day and changed at night so that it doesn't open at all.

Terry Weber said he doesn't want someone to be constantly opening and closing the doors. Weber noted they presently open the doors once an hour but after 10 minutes they are re-locked.

Krishna Amancherla arrived at 9:14 a.m.

Chuck Richter arrived at 9:16 a.m.

Matarelli said on the Mezzanine level there is a roof area over the top.

Thurber asked how they envision using the upstairs multi-purpose rooms.

Al Povondra said he understands there needs to be a fire exit but he believes there is a lot of wasted square footage on the upper level.

Matarelli said there needs to be a second way out of the Mezzanine.

Povondra suggested taking the stairs off of the corners and bridging across the intervening space to make a second exit go through the dayroom.

Newport said he would contact the Fire Marshall.

Sgt. Don Scheinost arrived at 9:28 a.m.

Povondra noted a fire door might have to be placed between the two exits where it's open all day long. Once it closes, it allows them to have two separate exit paths once they come down the stairs making the overall square footage bigger.

Matarelli discussed the Booking/Medical/Release area and outlined the design noting the sally port is approximately 5,000 square feet.

Wagner asked what they envision happening in the booking area.

Weber said law enforcement would bring the individual in and do the paperwork they need to do and the Corrections Officer would come out into the area, search the individual, take a nurse out there and do a fitness for confinement on the individual, assuming all the paperwork is complete.

Weber suggested moving the search rooms down to give more space for a law enforcement interview area.

Thurber said they have only used the decontamination three times in the last 15 years and he believes it could be a smaller room which could add more space elsewhere.

The Sheriff's Department didn't foresee using the holding cells very often.

Matarelli asked how many people would be waiting in the pre-booking area.

Thurber and Wagner agreed it varies anywhere from 6 to 25, depending on the days and times.

Weber and Wagner agreed the book-in area maybe needs to be bigger and wondered if there would be enough people to staff the book-in area.

Brenda Fisher said there usually is not a nurse available to do assessments for all of the book-ins.

Matarelli suggested a separate area for law enforcement book-in.

There was a consensus to have the architect tape a pre-design to the floor of the sally port and book-in area for the Sheriff and Correction's Department before the staff meeting on May 1st.

Weber said there are too many dress out areas, however each one of them needs to have a shower so they can be utilized by people coming in or being processed out.

Corrections staff agreed the supervisor level and intake staff work areas should be elevated.

Discussion took place regarding the property storage and it being centrally located because it touches every area before it goes to booking. They suggested using a conveyor belt mechanism to transfer property.

Weber noted the interview room next to the property supervisor room could be utilized a different way more closer to the other interview rooms.

Brad Johnson, Corrections Sargeant, said there are too many holding cells and maybe they could make them big enough to fit two people in a cell. He also noted they need to have a contact visitation room so the Attorney's can meet with their clients.

Weber said there needs to be a place for people to visit that are in booking and that video visitation is currently used by the inmates. He said right now they only have contact visiting on weekends and they have to earn that privilege. Weber said the goal was to not have the attorney come into the main booking area.

Everyone agreed to leave the number of interview rooms because they can be used for something else. It was also a consensus that the attorney would come in from the north and the inmate would come from the south when they need to get together.

Ina Thiel, Assistant Nursing Director for Corrections, appeared and indicated she would like the medical records and pharmacy to change places so they have better access to medical records. Thiel does not need a support lab or an interview room and would like to move dental over to that space and combine the whole area. She noted she would like one multi-purpose room that would include special procedures, lab draws and exams and it could be moved closer to medical. She also believes there are too many interview rooms and 2 holding cells would be enough instead of 3.

Matarelli said there could be more open waiting area.

Thiel also said the storage area needs to be moved closer to the inpatient area.

Matarelli said the storage space could be split so there is storage at both corners.

They agreed there needs to be two negative medical pressure rooms.

The meeting was adjourned at 11:52 a.m.

Dan Nolte
Lancaster County Clerk

MINUTES
LANCASTER COUNTY DEPARTMENT OF CORRECTIONS (LCDC)
DESIGN WORKSHOP #3
LANDMARK ONE BUILDING, 1010 LINCOLN MALL,
COMMUNITY DESIGN STUDIO
TUESDAY, APRIL 22, 2008
12:30 P.M. - 5:30 P.M.

Participants: Mike Thurber, Corrections Director; Bob Jarrett, Terry Weber, Kent Griffith and Brenda Fisher, Corrections; Dave Erickson and Jen Roth, Foodlines; Steve Young, Caruso, Inc.; Igor Abadzic, Latta Technical Services; Ben Huck, Sampson Construction Company, Inc.; Vince Mejer, Purchasing Agent; and Bob Walla, Assistant Purchasing Agent.

Consultants: Greg Newport, JoAnne Kissel and Matt Glawatz, The Clark Enersen Partners; Ron Budzinski, Tom Allison, Brad Hall and Jim Matarelli, PSA-Dewberry; and Al Povondra, Carlson, West and Povondra Architects.

Others Present: Ann Taylor, County Clerk's Office.

AGENDA ITEM

1. SCHEMATIC ARCHITECTURAL PLAN REVIEW:

Jim Matarelli, PSA-Dewberry, briefly discussed the schematic design (Exhibit A), including:

- * Site Plan
- * Massing Model
- * First Floor Plan
- * General Housing
- * Ground Floor Plan
- * Work Release/Minimum Security Dorms
- * Interior Dormitory
- * Mental Health
- * Housing Stack

*** SECURITY**

Igor Abadzic, Latta Technical Services, discussed security measures, including:

- * Master Control
- * Door Types
- * Electronic Keys/Touch Screens
- * Metal Detectors
- * Cameras
- * Intercoms in Cells

*** FOOD SERVICE AND LAUNDRY**

Steve Young, Caruso, Inc., discussed the preliminary food service and laundry scheme (Exhibit B).

Phasing and expansion options were briefly discussed.

Mike Thurber, Corrections Director, noted meals are transported to the Youth Services Center (YSC), Crisis Center and Cornhusker Place (Detox) three times a day. Sack lunches are provided to those on work release.

Vince Mejer, Purchasing Agent, recommended a cost analysis of purchasing all of the equipment now or on an as needed basis.

Al Povondra, Carlson, West and Povondra Architects, suggested the food service area be located closer to the dock and elevators.

Reconfiguration of the maintenance and warehouse areas and options for future expansion were also discussed.

*** CONSTRUCTABILITY/COSTS**

Matt Glawatz, The Clark Enersen Partners, presented 3D modeling views of the building.

There being no further business, the meeting was adjourned at 5:25 p.m.

Dan Nolte
Lancaster County Clerk