

MINUTES
LANCASTER COUNTY DEPARTMENT OF CORRECTIONS (LCDC)
DESIGN WORKSHOP #2 - SCHEMATIC DESIGN ALTERNATIVES
LANDMARK ONE BUILDING, 1010 LINCOLN MALL
WEDNESDAY, MARCH 26, 2008
7:30 A.M.

Participants: Mike Thurber, Corrections Director; Terry Weber, Kent Griffith and Brenda Fisher, Corrections; Chuck Richter, Sampson Construction

Consultants: Greg Newport, JoAnne Kissel, Matt Glawatz, The Clark Enersen Partners; Ron Budzinski, Tom Allison, Brad Hall, Jim Matarelli and Chuck Bartee, PSA-Dewberry

Others Present: Cori Beattie, Deputy County Clerk; Melissa Koci, County Clerk's Office

The meeting was opened at 7:35 a.m.

AGENDA ITEM

1 NEXT STEPS

Matarelli indicated schematic Option 4A (discussed in greater detail during Tuesday's workshops) is the basic direction to move toward.

Thurber said he needs to sit down with staff to further discuss such issues as intake and sally port size. He felt law enforcement would not be receptive to moving vehicles from the sally port once it reaches a certain capacity. Additionally, he like the idea of a separate transport area. The need for adequate booking and large medical areas were also emphasized.

With regard to the future schedule, Budzinski said the next two weeks will be spent gathering information from the recent workshops and organizing it into a schematic form.

The next workshops will be held on April 14, 15 and 16.

Budzinski inquired about what should be shown to the County Commissioners on April 15th.

Kissel said the formal presentation to the Board has been scheduled for Thursday, May 1, however it would be nice to have something ready in April as the Commissioners are already being invited to make presentations to various public interest groups.

Matarelli said there may not be enough time to have detailed information ready by April 15.

Budzinski added the project is still a work-in-progress with additional feedback needing to be collected in April, therefore, he preferred to keep these dates as "working workshops". Making any kind of formal presentation at this time might lead the public into thinking the project was complete. He asked for direction on how to proceed with the April workshops.

Matarelli and Thurber agreed that time should be spent with groups, i.e., housing, booking/intake, medical/mental health, support services, administration and programs, to get additional input. He added the seven group facilitators from Tuesday should remain involved even though some have conflicts next month.

Thurber agreed that April should remain a working month and a presentation to the Board could still be on May 1st. He added a tour of the Polk County, Iowa, facility is also being planned.

Matarelli said an information wrap-up could be scheduled in April and the County Board could be invited. Budzinski felt it would be beneficial to have the Commissioners attend any session. Tentatively, the plan for next month is to have a workshop at the following times:

Monday, April 14 (all day)
Tuesday, April 15 (all day)
Wednesday, April 16 (am only)

Thurber said there needs to be additional discussion about the roads near the new jail site. He would also like to talk to Don Killeen, County Property Manager, about a possible nearby land donation of 22 acres which might be suitable for the District Energy Corporation (DEC).

Matarelli added this could impact the project's cost if the DEC could be housed offsite.

Newport added they need to speak with the Public Works and the Department of Roads regarding the intersection at SW 40th and West O Streets.

Thurber said another concern was the use of fill dirt at the site and also the amount of sunlight that comes into the facility.

Newport indicated someone would first need to test the soil for compactibility.

It was also suggested that law enforcement park in one area of the facility and the people who are coming to the facility have a separate parking area.

There was a brief discussion on the waiting area layout and they all expressed a need for windows in that area.

Matarelli also noted they should look at the number of holding cells, which might be too heavy and will take away from the waiting area.

A short discussion took place on the booking and intake area with regard to location of certain rooms.

The meeting was adjourned at 8:50 a.m.

Dan Nolte
Lancaster County Clerk