



RAILROAD TRANSPORTATION SAFETY DISTRICT

Board Meeting
Tuesday, March 7, 2017

Meeting Began At 11:05 a.m.

Meeting Ended At: 12:00 p.m.

Members Present: Deb Schorr, Jennifer Brinkman, Roy Christensen, Cyndi Lamm, Todd Wiltgen

Members Absent: Jane Raybould

Others Present: Roger Figard, Janelle Carnahan, Dennis Meyer, Jennifer Durrow, Susie Filipi, Kris Humphrey, Randy Hoskins, Pam Dingman, Bill Kutilek, Tony Jerina, Justin Petersen, Justin Mohlman, Rick Haden

Order No. 17-00 Call Meeting to Order. Approval of Previous Minutes

Christensen moved to approve the previous minutes. Lamm seconded the motion. Motion approved 4-0; Brinkman abstained.

Order No. 17-01 Statement of Financial Activity

Meyer presented the Statement of Financial Activity dated March 2, 2017. Tax revenues received a little less than \$2,000,000 on a \$4.1 million dollar budget so we are right about 48%. The Revenues received will increase over the next few months due to the timing of property tax collections. Investment income has exceeded the budget where we have received over \$65,000 which is at 109%. Total receipts for the year are \$2,048,864. Between commissions, operating costs and construction we have spent a little over \$159,000 which is about 2% of the budget. Total fund balance as of 3/2/17 is \$18,057,522.

Wiltgen moved to approve the Statement of Financial Activity.

Christensen seconded the motion. Motion approved 5-0.

Order No. 17-02 Security First CDARS Agreement

Kutilek with Crosby Guenzel Law Firm presented the CDARS Agreement with Security First Bank. The purpose of this agreement is to allow the County Treasurer to achieve greater interest rates than what we could achieve in other investments.

Christensen moved to approve the Security First CDARS Agreement. Wiltgen seconded the motion. Motion approved 5-0.

Order No. 17-03 Current Budget Status

Figard presented the current budget status. He mentioned that we over spent on the insurance budget but the Board was aware of this happening as Public Officials Liability Coverage was approved at the December Board meeting. He will propose increasing the amount to cover this additional insurance in the proposed budget for 2018. We spent a little over \$26,000 on city crossings where BNSF put in a new

crossing at 63rd & Cornhusker. Under miscellaneous engineering we spent approximately \$15,500 to pay FHU for the QZ re-evaluation. No action required at this time.

Order No. 17-04 Project Updates

Figard invited Humphrey and Peterson to provide information on project updates. Humphrey presented on the 33rd & Cornhusker Project. She started on a good note by stating we were presented with an award from the American Council of Engineering Company's in February for their PEL study. It was the first PEL study that was fully executed in the state of Nebraska. The City partnered with the Schemmer Group on this PEL study. Humphrey stated that they have been meeting with BNSF and NDOR to execute a MOU and the goal is to have it executed by the end of March. Next steps would be to bring the MOU to the RTSD Board at the June meeting to enter into the next phase of the environmental NEPA process and preliminary engineering. The goal is to have a consultant on board by the end of the year if possible. The RTSD has received a letter from NDOR supporting this project as well.

Peterson presented an update on the Hastings Sub Relocation (Hobson Yard). Unfortunately, a list of questions, preliminary maps and concepts that were presented to BNSF in December did not get much of a response at the most recent meetings. They (BNSF) were going to take the information back to internally discuss. They want to make sure that the proposed changes do not create a negative impact to existing operations. He is hopeful that within the next couple months they can get BNSF on board and present as an Attachment or Amendment to the current Southwest Lincoln QZ project.

Order No. 17-05 Crossing Updates

Figard stated that the QZ Reaffirm has been completed and a letter was sent to the Federal Rail Administration. The RTSD website has been updated with the most recent information on the Quiet Zones. Haden with FHU is present to answer any questions on the reaffirmations. Raymond Road on the UP tracks needs a diagnostic meeting to possibly provide gates and lights as there is increased traffic on this road coming off of Hwy 79. 91st & Yankee Hill is the OPPD crossing. A good portion of that road is constructed but is not open to the public. 66th & Pine Lake is currently under design and also has an OPPD crossing that will get upgraded gates and lights. We will continue to budget for future work being done on this project. 70th & Yankee Hill had a one day complete closure by OPPD to take out and replace all new rail road ties. It should be upgraded and smoother. He has not received any complaints.

Order No. 17-06 Draft Budget & CIP

Figard presented the draft budget & CIP as of March 1, 2017. In the operating budget for the FY18 draft, the Support/Clerical was increased \$500 to cover additional time spent cleaning up processes. The Legal Services are also being proposed to increase from \$5,000 to \$7,500. Figard is spending more time and having Kutilek review more documents since his retirement. The Insurance, Banking & Misc. Contracts increased from \$3,100 to \$5,500 to cover the annual increase cost due to the changes in insurance coverages. Figard does not foresee any changes on the projections of the cash flow for next year. The CIP, budget and cash flows are all based on the assumption the County Board will continue to restore the RTSD levy on the schedule they suggested several years ago. The anticipated levy for FY 17/18 is 2.2 or 2.3 cents. No action needed on this item.

Order No. 17-07 West Wittstruck/BNSF Crossing Study Contract

Figard invited County Engineer Dingman to join him. He stated that an RFP was sent out to three consulting firms (Olsson Associates, FHU, Kirkham Michael). Olsson Associates was the consultant

recommended for the project. A final scope has been drafted and a copy of the contract is being presented to the RTSD for approval to proceed with Olsson doing the work. Figard recommends that the cost be covered by the Emergency & Safety category of the existing budget to easily pay for the services. Dingman stated that the crossing is definitely needing repair/upgrade. There are safety issues for both the citizens and the County employees maintaining the road. The road itself does not have a high traffic count but does contribute to the connectivity of this area and is very important. The cost estimate to do the study is \$17,900.

Christensen moved to approve the West Wittstruck/BNSF Crossing Study Contract.
Wiltgen seconded the motion. Motion approved 5-0.

Order No. 17-08 Non-Agenda Items/Public Comment

Figard presented the Board with a contact sheet for them to complete so that we can have accurate information and better communicate with Board Members.

The next Board meeting will be held on Monday, June 5, 2017 @ 11:00 am. Wiltgen moved to adjourn the meeting. Brinkman seconded the motion. Motion approved 5-0.

Prepared by: Janelle Carnahan, Engineering Services

Minutes 3-22-17